

**MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD OF TRUSTEES**

**REGULAR BOARD MEETING**

**WEDNESDAY, APRIL 23, 2014**

1:30pm, Closed Session, Stutzman Room, LTC  
3:00pm, Regular Meeting, Sam Karas Room, LTC

980 Fremont Street, Monterey CA 93940  
[www.mpc.edu/GoverningBoard](http://www.mpc.edu/GoverningBoard)

**AGENDA - REVISED**

*The Monterey Peninsula College Governing Board welcomes you to the Governing Board of Trustees Regular Meeting. Documents that are public records and are provided to the Governing Board regarding a Regular Meeting item on this Agenda will be made available for public inspection in the Superintendent/President's Office at Monterey Peninsula College, 980 Fremont Street, Monterey, California, during normal business hours the Thursday preceding the meeting. If you intend to submit documents at this meeting, the Brown Act requires you to bring enough copies for the Trustees and the audience. In compliance with the Americans with Disabilities Act, those requiring special assistance to access the Board meeting room, to access written documents being discussed at the Board meeting, or to otherwise participate at a Board meeting, can contact the Superintendent's Office at (831) 646-4272. Notification at least 72 hours prior to the Board meeting will enable the District to make reasonable arrangements to ensure accessibility to the Board meeting and to provide any required accommodations, auxiliary aids, or translation services.*

**1. CALL TO ORDER**

**2. ROLL CALL**

**3. PUBLIC COMMENTS ON CLOSED SESSION ITEMS**

*This is an opportunity for visitors to make comments regarding any closed session items. When the Chair recognizes a member of the public for oral comments, such comments shall be limited to three minutes.*

**4. CLOSED SESSION**

*The Governing Board will meet in Closed Session (before the Regular Meeting on regular agenda items) to consider matters appropriate for Closed Session as authorized by Sections 3549.1 and 54956.7-54957.7, Government Code and Section 72122, Education Code, and as otherwise provided by law. Required action on these matters will be taken when the Board meets in Regular Meeting or at the next public meeting.*

- A. Discrimination Complaint (Title 5, Section 59336-59338)
- B. Conference with Labor Negotiators (Government Code Section 54957.6)
  - a) Employee Organization: MPCEA/CSEA
  - b) Agency Representatives: C. Earl Davis, Susan Kitagawa & Larry Walker
- C. Conference with Labor Negotiators (Government Code Section 54957.6)
  - a) Employee Organization: MPCTA/CTA/NEA
  - b) Agency Representatives: C. Earl Davis, Susan Kitagawa & Céline Pinet
- D. Public Employee Performance Evaluation (Government Code Section 54957)

**5. RECONVENE TO OPEN SESSION / CALL TO ORDER**

**6. ROLL CALL**

**7. REPORT OF ACTION TAKEN IN CLOSED SESSION**

**8. APPROVAL OF AGENDA**

*The Board will take action to approve the Agenda. Agenda items may be rearranged here. If there are any urgent items that arose after the 72-hour posting deadline, this is the point in the meeting where a vote may be taken to add the item to the agenda. (A 2/3-majority vote is required.)*

**9. TOUR OF PHYSICAL SCIENCE BUILDING**

**10. RECOGNITION**

A. Moment of Silence

- 1) MPC Photography Instructor Donald Anderson, deceased on April 1, 2014.

B. MPC Student Visitors

**11. PUBLIC COMMENTS**

*Note to Audience: Anyone wishing to address the Governing Board on matters within the jurisdiction of the Board may do so now. Please state the matter on which you wish to speak. Matters not appearing on the Agenda will not receive action at this meeting, but may be referred to staff for consideration at a future meeting. Presentations will be limited to three minutes, or as established by the Board. Persons are not required to give their name or address, but it is helpful for a person to state their name in order that the Board and others present may identify the speaker.*

**12. CORRESPONDENCE AND PUBLICATIONS**

A. Written Communications

- 1) Letter of commitment from Dr. Walt Tribley to the Career and College Transition Division of the California Department of Education regarding the Hartnell Community College District proposal for the California Career Pathways Trust. / March 25.
- 2) Letters from Dr. Walt Tribley to the Honorable Joan Buchanan, Chair of the Assembly of Education Committee, and to the Honorable Curt Hagman, Member, California State Assembly, regarding support of AB 2235 (Buchanan and Hagman) Education Facilities: Kindergarten-University Public Education Facilities Bond Act of 2014. / March 31.

B. MPC All User Emails

- 1) Physical Education Division: Notice to the campus of the passing of MPC Coach Ted Trendt.
- 2) Beccie Michael: Announcement of Spring 2014 Faculty and Staff Advancement Awards Grant Recipients.
- 3) Beccie Michael: Announcement of opportunity to purchase MPC Library and Technology Center Stone Pavers.
- 4) Asian Student Association: Announcement of the 13<sup>th</sup> Annual Culture Show.
- 5) Dr. Walt Tribley: Announcement of the Pool Re-Opening Ceremony.
- 6) Child Development Center and Laboratory School: Announcement of “The Week of the Young Child” celebrations.
- 7) Dr. Walt Tribley: Notice to the campus of the passing of MPC Photography Instructor Donald Anderson.

C. Articles Published in *The Herald*, *The Weekly*, *The Californian*, and Other Media

- 1) *The Herald* / March 18, 2014: Obituary for MPC coach, Ted Trendt.
- 2) *The Weekly* / March 20, 2014: “Best Professor (2014) – Homer Bosserman, MPC.”
- 3) *The Weekly* / March 27, 2014: “New options to transfer make life easier for community college students.”
- 4) *The Herald* / April 2, 2014: “Donald R. Anderson, CSUMB and MPC photography instructor.”
- 5) *The Weekly* / April 3, 2014: “MPC set to open newly designed swimming pool, bring back Monterey Swim Club.”
- 6) *The Herald* / April 7, 2014: “Hugs and Hisses.”

- 7) *The Herald* / April 8, 2014: “Monterey Peninsula College pool reopens” and “On Stage: Monterey Peninsula College presents edgy one-acts.”
- 8) *The Herald* / April 12, 2014: “Monterey Peninsula College could lay off six teachers from child development center.”
- 9) *The Weekly* / April 14, 2014: “Proposed changes to MPC childcare center could mean employee cuts.”

### 13. **REPORTS AND PRESENTATIONS**

*Routine status reports and announcements regarding campus activities, meeting schedules, conferences attended and recent developments.*

- A. Institutional Report: Accreditation Planning, Dr. Céline Pinet and Ms. Catherine Webb
- B. Superintendent/President’s Report: Dr. Walter Tribley
- C. Vice Presidents’ Reports: Mr. C. Earl Davis, Dr. Céline Pinet, and Mr. Martin Johnson
- D. Academic Senate Report: Fred Hochstaedter, President
- E. MPCEA Report: Loran Walsh, President
- F. MPCTA Report: Mark Clements, President
- G. ASMPC Report: Director of Representation
- H. College Council Report: Stephanie Perkins and Diane Boynton, Co-chair
- I. MPC Foundation
  - 1) Executive Director Report: Ms. Beccie Michael
  - 2) Monthly Donations: Report to be distributed at the April 23 board meeting.
- J. Governing Board Reports
  - 1) Community Human Services (CHS) Report
  - 2) Trustee Reports
- K. Legislative Advocacy Report, Dr. Walter Tribley
- L. Student Success Report: No report.
- M. Special Report – Bond Update Reports, Joe Demko, Kitchell
  - 1) Active Bond/Facility Projects Update
  - 2) Cost Control Report
  - 3) Master Schedule/Construction Phase Only
  - 4) Bond Expenditure Report

### 14. **CONSENT CALENDAR**

*Items listed under the Consent Calendar are considered to be routine and are acted on by the Board of Trustees in one motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests that specific item(s) be discussed and/or removed from the Consent Calendar. It is understood that the Administration recommends approval on all Consent items. Each item on the Consent Calendar approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.*

- A. Routine Business Transactions, Annual Renewal of Programs, Bids, Agreements, Notice of Public Hearings and Proclamations:

BE IT RESOLVED,

- 1) That the Governing Board approves the minutes of the Regular Board Meeting on March 26, 2014.
- 2) That the Governing Board accepts gifts donated to the College with appropriate acknowledgement to the donors.
- 3) That the March regular payroll in the amount of \$2,206,737.07 and the April manual payroll in the amount of \$12,302.69 and the April supplemental payroll in the amount of \$50,092.52 for a total payroll of \$2,269,132.28 be approved.

- 4) That Commercial Warrants:  
12065153 through 12065176, 12065877 through 12065903, 12066502 through 12066545,  
12067078 through 12067108, 12070373 through 12070454, in the amount of \$2,936,617.48  
be approved.
- 5) That Purchase Orders B1400666 through B1400712 in the amount of \$143,012.19 be  
approved.
- 6) That the following budget increases in the Restricted General Fund be approved:  
Increase of \$105,930 in funds received for FY 2013-2014.  
Increase of \$14,174 in funds moved forward from FY 2012-2013 to FY 2013-2014.
- 7) That the following budget adjustments in the Restricted General Fund be approved:

Net decrease in the 1000 Object expense category	\$	23,423
Net increase in the 2000 Object expense category	\$	25,272
Net decrease in the 3000 Object expense category	\$	1,849
Net increase in the 4000 Object expense category	\$	1,924
Net decrease in the 6000 Object expense category	\$	1,924
- 8) That the following budget adjustments in the Unrestricted General Fund be approved:

Net increase in the 2000 Object expense category	\$	3,349
Net increase in the 3000 Object expense category	\$	151
Net increase in the 4000 Object expense category	\$	2,850
Net decrease in the 5000 Object expense category	\$	7,997
Net increase in the 6000 Object expense category	\$	1,647
- 9) That the following budget increases in the Child Development Fund be approved:  
Increase of \$19,179 in funds carried forward from FY 2012-2013 to FY 2013-2014.
- 10) That the following budget increases in the Capital Projects Fund be approved:  
Increase of \$203,384 in funds received for FY 2013-2014.

**B. Faculty Personnel**

- 1) That the Governing Board approves the following item(s):
  - a) Grant Course Specific Equivalency to Barry Hartzel to teach AUTO108: Manual Transmissions and Drivetrains, effective Spring 2014.
  - b) Each month individuals are hired as part-time, substitute, and overload. The attached lists include hires for Spring 2014.

**C. Classified Personnel**

- 1) That the Governing Board approves the following item(s):
  - a) Employment of **Steve Bruemmer**, Online Instructional Technology Specialist, 40 hours per week, 12 months per year, effective **May 1, 2014**.

**D. Short Term and Substitute Personnel**

- 1) That the individuals on the recommended list (Short Term and Substitute Employees), employed for short term and substitute assignments subject to future modifications, be approved.

**15. NEW BUSINESS**

*Public comments on New Business agenda items will be heard at the time the matter is under Board consideration. If you wish to address the Board on an agenda item, please do so when that item is called. Presentations will be limited to a maximum of three minutes, or as established by the Board. Persons are not required to give their name or address, but it is helpful for a person to state their name in order that the Board and others present may identify the speaker.*

- A. BE IT RESOLVED, that the 2013-2014 Monthly Financial Reports for the period ending March 31, 2014, be accepted.
- B. BE IT RESOLVED, that the Quarterly Financial Status Report for the quarter ending March 31, 2014, as presented on form CCFS 311Q, be accepted and made part of the minutes of this meeting.
- C. BE IT RESOLVED, that the Governing Board authorize the creation of a new bank account, Monterey Peninsula College MATE Program with Union Bank, for acceptance of credit cards payments for the new online SeaMATE store.

BE IT FURTHER RESOLVED, that effective April 23, 2014, C. Earl Davis, Interim Vice President for Administrative Services; Rosemary Barrios, Controller; be authorized as signatories for the Monterey Peninsula College MATE Program bank account, maintained by Monterey Peninsula College at Union Bank.

- D. INFORMATION: Program Review report for the Campus Security Department.
- E. BE IT RESOLVED, that the following new program, new courses, and course revisions be approved:

- ARTS 12D, Figure Drawing IV
- ARTS 14.2, Contour and Gesture Drawing
- ARTS 21.4, Nature Study
- ARTS 51, Abstraction
- ARTS 65.2, Lithographic Techniques: Polyester Plates
- BUSC 126A, Google Drive: Introduction to Word Processing
- FASH 61, Garment Construction I
- FASH 68, Flat Pattern Design I
- FASH 70, Garment Construction II
- FASH 71, Flat Pattern Design II
- FASH 80, Textile Design
- PHED 5A, Tennis I
- Program: Nutrition and Food - Certificate of Training (Credit Only)

- F. BE IT RESOLVED, that the Board approve the signing of the amendment to the contract dated July 1, 2010 for facilities renovation and repair of the Child Development Center.
- G. BE IT RESOLVED, that the Governing Board adopt the resolution to reduce the classified service because of lack of funds.

BEFORE THE BOARD OF TRUSTEES  
OF THE MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT  
OF MONTEREY COUNTY, CALIFORNIA

In the Matter Of:                    )  
  )  
The Reduction of                    )  
The Classified Service            )

**RESOLUTION**

WHEREAS, Education Code Sections 88014, 88017, 88117, and 88127 authorize the District to layoff classified employees for lack of work and/or lack of funds; and,

WHEREAS, due to the expiration of the grant and to lack of funds in the District for the 2014/2015 fiscal year, the Governing Board of the Monterey Peninsula Community College District hereby finds it necessary to eliminate the classified service as specified below:

<b><u>JOB CLASSIFICATION</u></b>	<b><u>ASSIGNMENT</u></b>	<b><u>FTE Reduction</u></b>
Child Development Specialist	18 hours per week; 9 months	0.34

NOW, THEREFORE, BE IT RESOLVED that as of June 30, 2014, the classified position of the District shall be discontinued to the extent hereinabove set forth; and

BE IT FURTHER RESOLVED that the Superintendent/President or his designee is authorized and directed to give notice of layoff to the affected employee and to the appropriate exclusive bargaining representative not later than 60 days prior to the effective date of layoff as set forth above.

Passed and Adopted by the Monterey Peninsula Community College District on April 23, 2014 by the following vote:

**AYES:**

**NOES:**

**ABSTAIN:**

**ABSENT:**

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Mr. Charles Brown  
Chair, Governing Board

- H. BE IT RESOLVED, that the Governing Board adopt the following resolution recognizing the contributions of the classified employees of Monterey Peninsula Community College District and designating May 19-24, 2014 as Classified School Employee Week.

**MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT**  
**Classified School Employee Week**

WHEREAS, classified professionals provide valuable services to the students of Monterey Peninsula Community College District and contribute to the establishment and promotion of a positive instructional environment; and

WHEREAS, classified professionals serve a vital role in the efficient and productive operations of Monterey Peninsula Community College District; and

WHEREAS, classified professionals employed by Monterey Peninsula Community College District strive for excellence in the performance of their duties; and

WHEREAS, the Monterey Peninsula Community College District wishes to acknowledge and thank the classified employees for their dedication and hard work;

THEREFORE, BE IT RESOLVED, that the Monterey Peninsula Community College District hereby recognizes and honors the contributions of the classified professionals to the quality education of the students at Monterey Peninsula College and declares the week of May 19 – 24, 2014, as Classified School Employee Week in the Monterey Peninsula Community College District.

- I. BE IT RESOLVED, that the Tentative Agreements between MPCTA and the District that establishes a successor collective bargaining agreement effective July 1, 2013 through June 30, 2015 be ratified.
- J. BE IT RESOLVED, that the annual authorization for the student trustee to have an advisory vote and the ability to make and second motions, to be in effect until May 31, 2015, be approved.
- K. BE IT RESOLVED, that the 2014-2015 allocation of \$\_\_\_\_\_ to Community Human Services, be approved.
- L. INFORMATION: Calendar of Events.
- M. INFORMATION: Discuss April 11 Study Session regarding Lifelong Learning

**16. ADVANCE PLANNING**

- A. Regular Board Meeting, Wednesday, May 28, 2014 at MPC:
  - 1) Closed Session, 1:30pm, Stutzman Room, LTC
  - 2) Open Session, 3:00pm, Sam Karas Room, LTC
- B. Regular Board Meeting, Wednesday, June 25, 2014 at MPC:
  - 1) Closed Session, 1:30pm, Stutzman Room, LTC
  - 2) Open Session, 3:00pm, Sam Karas Room, LTC
- C. Future Topics
  - 1) Tour of PSTC (Public Safety Training Center) Phase II (tentative)

**17. ADJOURNMENT**

**18. CLOSED SESSION**

*When required on non-routine matters and/or to continue discussion of items from earlier Closed Session.*

*Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this Agenda will be made available for public inspection in the District Office located at 980 Fremont Street, Monterey, CA, during normal business hours. Governing Board documents are also available on the Monterey Peninsula College website at [www.mpc.edu/GoverningBoard](http://www.mpc.edu/GoverningBoard).*