

**College Council Meeting
Tuesday, August 23, 2016
2:00 – 4:00 pm
Sam Karas Room**

Minutes

Members: Luz Aguirre, Suzanne Ammons, Wendy Bates, Monika Bell, Diane Boynton, Heather Craig, Steven Crow, Laura Franklin, Scott Gunter, Lauren Blanchard, Kevin Haskin, Kiran Kamath, Elias Kary, Stephanie Perkins, DJ Singh, Francisco Tostado, Walter Tribley, Kim McGinnis, ASMPC Representatives

Absent: Elias Kary, ASMPC Representatives.

Guests: Lyndon Schutzler, David Brown, Jon Knolle, Mike Midkiff.

Item	Topic	Lead(s)	Type: Information (I), Discussion (D), Action (A)	Time (in min.)	Desired Outcome
1.	Welcome	Diane Boynton		5	Welcome members & visitors. A new member will be chosen as Elias Kary is unable to serve.
2.	Approval of minutes: a. Aug. 15, 2016	Diane Boynton	A	5	Approval: The minutes were approved. Motion made by Kiran; seconded by Scott. All in favor, none opposed, Francisco, Stephanie and Heather abstained due to absence.
3.	Final Budget (pending board approval): 2016-17 Final Budget Draft-ppt presentation	Steve Crow	I, A	30	Approval – Rec to Pres. Dr. Tribley invited Steve to explain the documents and invited discussion. Steve explained the “closing of the books”, the audit (conducted in fall) and the budget development process. Significant expenses include PERS-STRS increase in contribution to \$2M by 2019-20, additional faculty, technology repairs, 10% increase in medical (5% from 15-16). The SIF “reserve” and the General Fund Reserve were explained; reserves from the SIF will be used to balance the budget. Prop. 98 and Basic Aid funding were explained. An actuarial update is due to reaffirm funding requirement for OPEB according to GASB 45. 2016-17 is the last year to use one time funds to balance the budget and meet the 10% required reserve. Three year budget modeling was explained utilizing efficiencies, restoration, stabilization and Planned Growth/Center Status.

4.	Replacement positions: a. Security and Emergency Operations b. IT Specialist, Bus & Tech c. IT Specialist, Graphic Arts d. Lab Mgr. Life Science	Steve Crow Kiran Kamath	I	5	Understanding of staff replacement needs. Steve presented the Security & Operations Supervisor, and recruitment effort strategy. IT Specialist (2) positions were presented. Kiran presented this position.
5.	Important campus conversations	Walt Tribley/All	1, D	20	Opportunity for college members to share concerns, broach topics for College Council consideration <ul style="list-style-type: none"> • Dr. Tribley- discussions are being held within the President’s Cabinet, AAAG and management team, depicting organizational charts and initial “straw design”. Feedback will be solicited with plans to go to November Board (approval of positions, not organizational chart). • Fiscal (Rosemary)-A pilot program will begin in fall to allow division office managers access to ESCAPE (expense reports in real time). Will also look at workflow process for purchase requisitions. • Steve reported that the District is working with a consultant to review the multiple forms of contracts and address with a standard form and/or addendums for external contracts.
6.	Adjournment	Diane Boynton	A		End meeting by 4:00 pm Meeting adjourned at 3:34 pm.