

College Council Minutes

April 26, 2016

2:00 pm, Karas Rm

College Council Members: Luz Aguirre, Diane Boynton, DJ Singh, Elizabeth Dilkes Mullins, Fred Hochstaedter, Wendy Bates, Scott Gunter, Francisco Tostado, Kevin Haskin, Monika Bell, Paola Gilbert, Larry Walker, Kiran Kamath, Laura Franklin, Stephanie Perkins, Steve Crow, Suzanne Ammons, Walter Tribley, ASMPC Pres. Maria Lopez, ASMPC Rep. Sarah Conner.

Absent: Scott Gunter (Paula Norton instead), Sarah Conner.

Guests: Alan Haffa, Lyndon Schutzler, Mike Midkiff, Jon Knolle

1. Call to order Meeting called to order at 2:06.

2. Public comments (3 minutes):

- Alan Haffa commented on the proposed change in the governance structure (College Council's transition to the President's Advisory Group) with the following concerns:
 - **Cochairs:** What will happen to the cochairs (CSEA & CTA) and the current collaboration with the Superintendent/President with respects to what takes place currently at College Council?
 - **Agenda:** How will the agenda be decided? Currently, the agenda is set as result of collaboration between the cochairs and Superintendent/President.
 - **Public Comments:** Where will these be aired? Will a lack of public comments such as those aired at College Council result in an increase in problematic issues coming forward during the public comment period at board meetings?
 - **Minutes:** Minutes should be an action-based record, however, comments and discussions (non-actionable items) should be on record somewhere in order for the board and others to have both an awareness of issues on campus and insight on voting outcomes of actionable items.

3. Education Moment: Diane invited the following individuals to share their story:

- Fred went on a backpacking venture during high school to Mt. Wittenberg (Point Reyes) where he became fascinated with the geologic creation and history of the Olema Valley along the San Andreas Fault Line. He pursued Geology at Humboldt State where he became increasingly involved in the geology department, enthused over the recent eruption of Mt. St. Helens in 1980. After graduating, he continued on to graduate school (UC Santa Cruz) into the world of research, where he recognized he had a greater interest in teaching. Fred applied for teaching positions nationally and eventually he interviewed at MPC where he was hired to teach in the Physical Sciences.
- Stephanie came to MPC with a passion to help unrepresented minority students. Prior to MPC she was involved in volunteer work and non-profits. Her volunteering efforts led to an opportunity for a temporary job at MPC to help low income, first generation college students. She was then offered a permanent full-time job at MPC. Stephanie has found great reward in helping students through the process of completing their time at MPC to eventually obtain their masters and doctoral degrees.

4. Approve minutes: Deferred to next meeting.

- a. [April 12, 2016](#);

5. Board policies: None presented.

6. Information Items/Reports: None presented.

7. Discussion Items: Diane invited an update on the progress of the CBT reporting as follows:

- a. **CBT:**

- i. **Fiscal Report (Mike Hill's presentation):** Steve reported on the following from Mike Hill:
- **3 Year Budget spreadsheet model:** Mike requested data for a spreadsheet that will become part of the CBT suggested model report for the three year projections. The suggested model is intended to show how we clearly communicate upcoming revenue and expenses in conjunction with the budget development process looking forward. The model will reflect all items usually seen in the budget with the addition of bullet point items showing the differences between the years; this could translate into the budget assumptions.
 - **Classroom productivity** – Mike referenced classroom productivity, fiscal impact of FTES earned, apportionment and efficiencies as related to troubles we may encounter over time.
 - **OPEB** –As additional retirees join the plan, the ability to predict and fund the plan becomes increasingly out of reach.
 - **FON** – 11.9% of the FON obligation is from SBPSTC.
 - **Release time:** The District carries a high amount of Release or Reassign time.
 - **Borrowing FTES from next Summer** – This strategy could potentially provide approximately \$600K in one time funds in 2015-16 and 2016-17.

Discussion followed regarding whether the CBT study will offer specifics to address the structural deficit. Through the discussion, recognition was given to the likelihood that CBT may provide best practices to help move the College towards fiscal solvency. Dr. Tribley shared his insight that as we move towards finding efficiencies in the schedule, that we utilize the savings funding and resources to pursue the underserved populations and bridge other barriers. The alternative choice of making MPC a smaller college (dropping ISAs and lowering expenses to meet revenues) may limit future opportunities to grow. The Enrollment Management Workgroup is examining how to make existing classes more robust (larger classes). Under consideration are the following:

- Develop more robust evening and Marina Education Center programs.
- Schedule in blocks of time allowing students access to 3 program courses before 12:30 and vary the block times.
- Market on a “program level” and show what a two year sequence of courses looks like. Vary and rotate the offerings between day/evening/online, Spring and Fall.
- Schedule for the students, the community and lastly for the staff.
- Maintain strong adjunct pool to avoid having to cancel classes.

Comments included the need to provide the critical support to the underserved once enrolled. Members cited an example such as EOPS with its 550 students who have the option to find support at the TRIO Learning Center; other students however, do not have an option to find instructional support which at one time could be found through the Academic Support Center. Many models for providing academic support exist, some of which are more sustainable than others. The next R2C Group will include this in their discussions.

Dr. Tribley cited the importance of the difficult scheduling work as a first step in providing clarity as to the extent of future changes that may be required to render savings. The Three Year “Model” Budget Plan will help in the analysis.

ii. **Governance and Committee Structure Work Group:**

iii. **[Resource Guide to Institutional Decision-Making at MPC:](#)**

Diane invited comments on the above. Members shared the following:

- “Cochairs and Tri chairs” should be reviewed and discussed.
- All groups should examine their bylaws.
- All groups could have a public comment period.
- Issues should be resolved within their respective areas, rather than at the board level.
- President’s Advisory Group should be an open meeting; the minutes should be meaningful and brief.
- The Proposal is intended to reduce repetition and redundancy without decreasing communications.
- Membership of the different participatory groups was discussed.
- Formation of workgroups and committees can be brought forward to the appropriate advisory group.

Next step is the May 9th CBT Workgroup collaboration where they will be receiving feedback on the proposed Governance and Committee Structure changes.

- b. R2C:** Diane reminded the group of the importance of staying familiar with the Institutional Goals so that we tie our institutionally-purposed activities to the Institutional Goals.

8. Next meeting: May 10, 2016

9. Announcements:

- Francisco -**MPC Job & Career Faire** of May 12, 10 – 2pm; is posted on the website and promoted through a local television station. July 30th is **Join the Pack Day** for new and continuing students. Workshops on completing applications, FAFSA as well as many of MPC’s programs will be featured. Francisco gave thanks for the recent mailing of the Fall Schedule of Classes to the community..
- Steve - **Safety and Emergency Preparedness Committee** (formerly EOC), will meet soon under its new name and may need members. **Facilities Committee** met April 25th from 8-10 a.m. to review past and future facilities plans and a possible future capital plan bond.
- Dr. Tribley- **10th Annual President’s Address to the Community** of April 22nd had approximately 400 attendees and honored Dan and Joanne Albert.
- Stephanie announced that EOPS priority registration for summer has registered 111 students; May 9 is the start of priority registration for fall with the goal to register all 550 students.

10. Adjournment: Adjourned at 4pm.

Items for future meetings:

1. Campus forums to discuss Ed Master Plan and Resource Allocation
2. Technology Bond
3. Policy/process for reorganization