

## College Council Agenda Minutes

April 22, 2:00 pm

Karas Room, LTC

**College Council Members:** Amelia Converse, Celine Pinet, Chris Marshall, Dan Fox, Diane Boynton, DJ Singh, Elizabeth Dilkes Mullins, Fred Hochstaedter, Gary Bolen, Earl Davis, Scott Gunter, Kali Viker, Loran Walsh, Lyndon Schutzler (non-voting), Mark Clements, Marty Johnson, Michael Gilmartin, Stephanie Perkins, Suzanne Ammons, Walter Tribley, ASMP Rep.

Absent: Amelia Converse, Celine Pinet, Chris Marshall, Dan Fox, DJ Singh

1. **Minutes** – April 8, 2014: Deferred to next meeting.
2. **Board Policies:** Celine reported that AA is nearly complete in moving through the revised Board Policies. The policies follow the CCLC template with minor changes, primarily changes such as titles of Presidents/Superintendents, or terms such as semester vs. quarter. The below policies received two reviews at each AAAG and the Academic Senate groups and will now go forward to the Board for Approval/Adoption. College Council established that its approval of the Board policies will be conducted in one reading, except when concerns suggest further review or a second reading.
  - a. [BP XXXX – College Catalog:](#)
  - b. [BP 4025 – General Education](#) Degree
  - c. [BP 4260 – Prerequisites and Corequisites](#)

*College Council recommends the BPXXXX College Catalog, BP 4205, BP 4260 be forwarded to the President/Superintendent in the interest of approval by the Board.*

*The motion was made, seconded and approved with none opposed and no abstentions.*

### 3. Action items:

### 4. Information Items:

- a. [ACCJC Resolution \(Fred\):](#) Fred brought forward on behalf of the Academic Senate, this resolution for College Council to consider. The original draft came from Grossmont College. The Resolution is an expression of MPC's concern over the troubled nature of the relationships between the ACCJC and some of the California community colleges. The relevant concerns include that of the ACCJC's leadership and how it plans to carry out its role. More specifically, the concern surrounds the clarity of the ACCJC's recommendations and suggestions as they pertain to areas of non-compliance identified in evaluations by the ACCJC.

Fred indicated that there is a placeholder for this Resolution at the 4/23 Board meeting. He asked whether the groups was interested and felt comfortable in moving this document forward, bearing in mind the timing and our upcoming ACCJC visit of 2016.

Mark suggested that the group consider this as an action item, and as such agree to waive a second reading. A motion was made, seconded and approved unanimously. The motion carried to waive the second reading.

***College Council recommends the Resolution be forwarded to the President / Superintendent in the interest of approval by the Board.***

*The motion was made, seconded and approved with none opposed and one abstention (Marty Johnson).*

- b. [Responding to the Draft ACCJC Standards \(Fred\)](#): Fred indicated that the Accreditation Standards are now available for review. He introduced suggested rewording to the current draft language of Standard IIIA6, which has also been endorsed by our Student Learning Outcomes / Accreditation Committee as well as our Academic Senate. As the language reads now, the implication is that faculty will be evaluated based on student learning outcomes. The recommended language expresses that faculty be evaluated based on their effort to use assessment results to improve student learning. The deadline to submit this suggested revision is April 30. The group was reminded that a large portion of the funding received in Student Services is outcome based, in particular the Student Success monies.

***College Council recommends the “Response to the Accreditation Standards” be forwarded to the President / Superintendent in the interest of approval by the Board.***

*The motion was made, seconded and approved with none opposed and one abstention (Marty Johnson).*

- c. **Adult Ed/CTE Coordinator position (Celine)**: This was discussed at CC on April 8<sup>th</sup>.

## **5. Discussion Item:**

- a. Institutional Goals, Values and Objectives (The following documents will be used to inform the process.)
  - i. [Proposed Mission Statement](#):
  - ii. [2011-2014 Goals, Values and Objectives](#) : Diane had given the group homework which consisted of questions to answer with respect to goals, values and objectives. She asked the group to review the Mission Statement and then evaluate the existing four goals to come up with revisions to those goals which now support and follow the lead of the Mission Statement.

Comments included that many goals are difficult to measure especially in a short window of three years. The suggestion was that they be more concrete and have better connection to the objectives and that the values fit into the discussion. Goals should be directional while objectives are to be measurable. We were reminded that setting goals based on student achievement may be hindered by lack of resources and we should keep this in mind with goal setting. One suggestion was “In accomplishing the College’s mission, we will always be mindful of student achievement.”

Diane compiled a listing of comments/suggestions: **April 22 2014 Discussion –**

1. *Improve (or do something about!) student achievement rates. (Need to define achievement). Such a goal relates to proposed mission, SB 1456, accreditation standards. Perhaps focus on improving:*
  - *Course completion rates*
  - *Persistence*
  - *Transfer rates*
  - *Completion rates relevant to courses, certificates, degrees*
  
2. *Establish and maintain sustainable, strategic administrative policies, procedures, and functions that promote a stable future for the college.*
  - *Develop and maintain fiscal stability.*
  - *Pursue opportunities to increase resources.*
  - *Update Board policies and administrative procedures.*
  - *Purchase and implement an integrated planning system (ERP).*
  - *Create and implement a marketing plan.*
  
3. *Address the needs of the college's diverse populations.*
  - *Manage growth of Marina and Seaside.*
  - *Use demographics (economic scan) to develop or adapt programs and services relevant to the current and future diverse populations.*
  - *Provide information materials in Spanish.*
  - *Develop programs to address job needs.*
  - *Adjust/adapt life-long learning relevant to the new funding model. (Meet needs of life-long learners [need to DEFINE] in light of regulatory changes.)*

*Add to Values: Promote academic excellence and student services.*

**College Council adjourned prior to completion of all agenda items.**

- iii. [Education Master Plan](#)
- iv. Component Goals 2012-2013 (Progress Reports): [AAAG](#), [SSAG](#), and [ASAG](#)
- v. [College Council Recommendations to the President](#)
- vi. [Mission and Goals in the 2014 Standards](#)

## **6. Campus community comments**

***Items for future meetings:***

- Online student services
- Online application/registration process
- Policy/process for reorganization