

**MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD OF TRUSTEES**

REGULAR BOARD MEETING

WEDNESDAY, NOVEMBER 16, 2016

11:00am, Closed Session: Stutzman Room, Library & Technology Center
1:30pm, Regular Meeting: Sam Karas Room, Library & Technology Center

980 Fremont Street, Monterey, CA 93940

<http://www.mpc.edu/about-mpc/leadership/board-of-trustees>

AGENDA

The Monterey Peninsula College Governing Board welcomes you to the Governing Board of Trustees Regular Meeting. Documents that are public records and are provided to the Governing Board regarding a Regular Meeting item on this Agenda will be made available for public inspection in the Superintendent/President's Office at Monterey Peninsula College, 980 Fremont Street, Monterey, California, during normal business hours the Thursday preceding the meeting. If you intend to submit documents at this meeting, the Brown Act requires you to bring enough copies for the Trustees and the audience. In compliance with the Americans with Disabilities Act, those requiring special assistance to access the Board meeting room, to access written documents being discussed at the Board meeting, or to otherwise participate at a Board meeting, can contact the Superintendent's Office at (831) 646-4272. Notification at least 72 hours prior to the Board meeting will enable the District to make reasonable arrangements to ensure accessibility to the Board meeting and to provide any required accommodations, auxiliary aids, or translation services.

1. CALL TO ORDER

2. ROLL CALL

3. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

Public comments on Closed Session items will be heard now. Presentations will be limited to a maximum of three minutes, or as established by the Board. Persons are not required to give their name or address, but it is helpful for a person to state their name in order that the Board and others present may identify the speaker.

4. CLOSED SESSION

The Governing Board will meet in Closed Session (before the Regular Meeting on regular agenda items) to consider matters appropriate for Closed Session as authorized by Sections 3549.1 and 54956.7-54957.7, Government Code and Section 72122, Education Code, and as otherwise provided by law. Required action on these matters will be taken when the Board meets in Regular Meeting or at the next public meeting.

- A. Conference with Legal Counsel – Anticipated Litigation (Government Code Section 54956.9)
Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of section 54956.9
One settlement and resignation agreement regarding a discrimination complaint.
- B. Public Employee Discipline/Dismissal/Release/Complaint (Government Code Section 54957)
- C. Conference with Labor Negotiators (Government Code Section 54957.6)
 - 1) Employee Organization: MPCTA/CTA
 - 2) Agency Representatives: Susan Kitagawa, Michael Gilmartin, Kiran Kamath, and Steven L. Crow, Ed.D
- D. Conference with Legal Counsel – Existing Litigation (Government Code Section 54956.9(a))
Name of Case: Coppernoll v. Monterey Peninsula College, et al, Case No. M117870

5. RECONVENE TO OPEN SESSION / CALL TO ORDER

6. ROLL CALL

7. PLEDGE OF ALLEGIANCE

The Board of Trustees will recite the Pledge of Allegiance. Participation by meeting attendees is at their option.

8. REPORT OF ACTION TAKEN IN CLOSED SESSION

9. APPROVAL OF AGENDA

The Board will take action to approve the Agenda. Agenda items may be rearranged here. If there are any urgent items that arose after the 72-hour posting deadline, this is the point in the meeting where a vote may be taken to add the item to the agenda. (A 2/3-majority vote is required.)

10. RECOGNITION

A. Acknowledgement of Guests

11. PUBLIC COMMENTS

Anyone wishing to address the Governing Board on matters within the jurisdiction of the Board may do so now. Please state the matter on which you wish to speak. Matters not appearing on the Agenda will not receive action at this meeting, but may be referred to staff for consideration at a future meeting. Presentations will be limited to three minutes, or as established by the Board. Persons are not required to give their name or address, but it is helpful for a person to state their name in order that the Board and others present may identify the speaker.

12. CONSENT CALENDAR

Items listed under the Consent Calendar are considered to be routine and are acted on by the Board of Trustees in one motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests that specific item(s) be discussed and/or removed from the Consent Calendar. It is understood that the Administration recommends approval on all Consent items. Each item on the Consent Calendar approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.

BE IT RESOLVED,

A. Routine Business Transactions, Annual Renewal of Programs, Bids, Agreements, Notice of Public Hearings and Proclamations:

- 1) That the Governing Board approves the minutes of the Regular Board meeting on September 28, 2016 and of the Special Board meeting on October 12, 2016.
- 2) That the Governing Board accepts gifts donated to the College with appropriate acknowledgement to the donors.
- 3) That the October 14th manual payroll in the amount of \$5,822.12 and the October 31st regular payroll in the amount of \$2,233,988.24 be approved.
- 4) That Commercial Warrants: 12265566 through 12265607, 12266304 through 12266320, 12266886 through 12266943, 12267659 through 12267687, 12268464 through 12268490, 12269275 through 12269286, 12269919 through 12269950, 12271471 through 12271492, in the amount of \$1,213,677.22 be approved.
- 5) That Purchase Orders B1700299 through B1700330 in the amount of \$5,449,641.77 be approved.

B. Management Personnel

- 1) That the Governing Board ratifies the following item(s):
 - a) Resignation of Carlis Crowe, Administrative Assistant II, Human Resources, 40 hours per week, 12 months per year, effective at the end of the day, December 31, 2016, for the purpose of retirement.
 - b) Correction of the date for resignation of Laura Franklin, Dean of Instruction, effective December 30, 2016, for the purpose of retirement.

C. Faculty Personnel

- 1) That the Governing Board ratifies the following item(s):
 - a) Resignation of Elisabeth Chovick, Mathematics Instructor, effective May 30, 2017 for the purpose of retirement, and confer upon her the title of Professor Emeritus. Ms. Chovick has served as a faculty member since 1992.
 - b) Each month individuals are hired as part-time, substitute, and overload. The attached lists include hires for Fall 2016.

D. Classified Personnel

- 1) That the Governing Board ratifies the following item(s):
 - a) Employment of Kenneth Allison, Instructional Technology Specialist, Creative Arts, Range 22, 40 hours per week, 11 months per year, effective November 17, 2016.
 - b) Resignation for the purpose of retirement of Joe Davis, Custodian, Facilities, Range 6, 40 hours per week, 12 months per year, effective December 30, 2016.

E. Short Term and Substitute Personnel

- 1) That the individuals on the recommended list (Short Term and Substitute Employees), employed for short term and substitute assignments subject to future modifications, be ratified.

13. NEW BUSINESS

Public comments on New Business agenda items will be heard at the time the matter is under Board consideration. If you wish to address the Board on an agenda item, please do so when that item is called. Presentations will be limited to a maximum of three minutes, or as established by the Board. Persons are not required to give their name or address, but it is helpful for a person to state their name in order that the Board and others present may identify the speaker.

A. BE IT RESOLVED, that the Quarterly Financial Status Report for the quarter ending September 30, 2016, as presented on form CCFS 311Q, be accepted and made part of the minutes of this meeting.

B. BE IT RESOLVED, that the following new program be approved:

New Program

French Language (Certificate of Training – Credit Only)

C. BE IT RESOLVED, that the Governing Board approves the Child Development Services Agreement (CSPP-6292) between the California Department of Education and Monterey Peninsula College.

D. BE IT RESOLVED, that the Governing Board ratifies the attached Memorandum of Understanding (MOU) “2016-2017 Retirement Incentive Plan” dated November 7, 2016 between Monterey Peninsula Community College District and the Monterey Peninsula College Teachers Association CTA/NEA to offer a retirement incentive to full-time faculty.

E. PUBLIC HEARING: Initial proposal of Monterey Peninsula College Teachers Association (MPCTA)/CTA/NEA for negotiations for 2016-2017 and a successor agreement with Monterey Peninsula Community College District.

F. PUBLIC HEARING: Initial proposal of Monterey Peninsula Community College District for negotiations for 2016-2017 for a successor agreement with the Monterey Peninsula College Teachers Association (MPCTA)/CTA/NEA.

G. BE IT RESOLVED, that the Governing Board adopts the Monterey Peninsula Community College District’s initial proposal for bargaining with the Monterey Peninsula College Teachers Association (MPCTA)/CTA/NEA for a successor agreement.

- H. PUBLIC HEARING: Initial proposal of California School Employees Association Chapter #245, MPCEA/CSEA to continue bargaining for 2015-2016 and for re-openers for 2016-2017 interest-based bargaining with the Monterey Peninsula Community College District.
- I. PUBLIC HEARING: Initial proposal of Monterey Peninsula Community College District to continue bargaining for 2015-2016 and for re-openers for 2016-2017 interest-based bargaining with the California School Employees Association, Chapter #245, MPCEA/CSEA.
- J. BE IT RESOLVED, that the Governing Board adopts the Monterey Peninsula Community College District's (District) initial proposal to the California School Employees Association, Chapter #245, MPCEA/CSEA (MPCEA) for interest based bargaining to continue on 2015-2016 reopener subjects and to take place on 2016-2017 reopener subjects.
- K. BE IT RESOLVED, that the Governing Board approves the job description and salary placement for Director of Marketing and Communications; and

BE IT FURTHER RESOLVED, that the Governing Board approves the recruitment to fill the position.
- L. BE IT RESOLVED, that the Governing Board approves the job description and salary placement for Vice President of Advancement; and

BE IT FURTHER RESOLVED, that the Governing Board approves the recruitment to fill the position.
- M. BE IT RESOLVED, that the Monterey Peninsula Governing Board Goals for 2017, be adopted.
- N. BE IT RESOLVED, that _____ be designated as the 2017-2018 Designated Director on the MPC Foundation Board of Directors with full voting rights and that _____ be designated as Alternate Designated Director.
- O. INFORMATION: Senate Bill 415 and Consolidation of District Elections with Statewide Election Dates
- P. INFORMATION: Calendar of Events

14. REPORTS AND PRESENTATIONS

Routine status reports and announcements regarding campus activities, meeting schedules, conferences attended and recent developments.

- A. MPC Foundation
 - 1) Executive Director Report: Ms. Beccie Michael
 - 2) Monthly Donations: To be reported on November 16, 2016.
- B. Student Success and Achievement Report: "CTE Students: Findings from the 2016 CTE Outcomes Survey (CTEOS)," Dr. Rosaleen Ryan, Director of Institutional Research
- C. Academic Senate Report: Dr. Heather Craig, President
- D. MPCEA Report: Mr. Kevin Haskin, President
- E. MPCTA Report: Ms. Lauren Blanchard, President
- F. ASMPC Report: Mr. Stephen Lambert, Student Trustee
- G. Academic Affairs Report: Ms. Kiran Kamath
- H. Student Services Report: Dr. Kim McGinnis
- I. Administrative Services Report: Dr. Steven Crow
- J. Superintendent/President's Report: Dr. Walter Tribley
- K. Governing Board Reports

- 1) Community Human Services (CHS) Report
- 2) Trustee Reports

15. ADVANCE PLANNING

- A. Annual Board Organizational Meeting, December 14, 2016 at MPC Library & Technology Center
 - 1) Closed Session: 11:00am, Stutzman Room
 - 2) Regular Meeting: 1:30pm, Sam Karas Room
- B. Regular Board Meeting, January 25, 2016 (Date TBD) at MPC Library & Technology Center
 - 1) Closed Session: 11:00am, Stutzman Room (Time & Location TBD)
 - 2) Regular Meeting: 1:30pm, Sam Karas Room (Time & Location TBD)
- C. Future Topics

16. ADJOURNMENT

17. CLOSED SESSION

When required on non-routine matters and/or to continue discussion of items from earlier Closed Session.

Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this Agenda will be made available for public inspection in the District Office located at 980 Fremont Street, Monterey, CA, during normal business hours. Governing Board documents are also available on the Monterey Peninsula College website at www.mpc.edu/GoverningBoard.

Posted November 10, 2016