

**MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD OF TRUSTEES**

REGULAR BOARD MEETING

WEDNESDAY, OCTOBER 26, 2016

11:00am, Closed Session: SPS-106, Public Safety Training Center

1:30pm, Regular Meeting: SPS-119, Public Safety Training Center

2642 Colonel Durham Street, Seaside, CA 93955

<http://www.mpc.edu/about-mpc/leadership/board-of-trustees>

MINUTES

1. **CALL TO ORDER** – Chair Rick Johnson called the meeting to order at 11:00 a.m.
2. **ROLL CALL**
Present:
Mr. Charles Brown, Trustee
Dr. Margaret-Anne Coppernoll, Trustee
Ms. Marilyn Dunn Gustafson, Trustee
Mr. Rick Johnson, Chair
Dr. Loren Steck, Vice Chair
Dr. Walter Tribley, Superintendent/President
3. **PUBLIC COMMENTS ON CLOSED SESSION ITEMS** – None.
4. **CLOSED SESSION**
 - A. Conference with Legal Counsel – Anticipated Litigation (Government Code Section 54956.9)
Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of section 54956.9
1 case regarding two discrimination claims against the District.
 - B. Public Employee Discipline/Dismissal/Release/Complaint (Government Code Section 54957)
 - C. Conference with Labor Negotiators (Government Code Section 54957.6)
 - 1) Employee Organization: MPCEA/CSEA
 - 2) Agency Representatives: Susan Kitagawa, Laurence E. Walker, and Steven L. Crow, Ed.D
 - D. Conference with Labor Negotiators (Government Code Section 54957.6)
 - 1) Employee Organization: MPCTA/CTA
 - 2) Agency Representatives: Susan Kitagawa, Michael Gilmartin, Kiran Kamath, and Steven L. Crow, Ed.D
5. **RECONVENE TO OPEN SESSION / CALL TO ORDER**
6. **ROLL CALL** – Chair Johnson asked for Roll Call at 1:30 p.m.
Present:
Mr. Charles Brown, Trustee
Dr. Margaret-Anne Coppernoll, Trustee
Ms. Marilyn Dunn Gustafson, Trustee
Mr. Rick Johnson, Chair
Dr. Loren Steck, Vice Chair
Dr. Walter Tribley, Superintendent/President

Absent:
Mr. Stephen Lambert, Student Trustee

7. PLEDGE OF ALLEGIANCE

The Board of Trustees recited the Pledge of Allegiance.

8. REPORT OF ACTION TAKEN IN CLOSED SESSION – Chair Johnson reported that no action was taken.

9. APPROVAL OF AGENDA

Motion Steck / Second Brown / Carried.

2016-2017/27

Student Advisory Vote:	ABSENT:	Lambert
AYES:	5	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES:	0	MEMBERS: None
ABSENT:	0	MEMBERS: None
ABSTAIN:	0	MEMBERS: None

10. RECOGNITION

A. Moment of Silence

- 1) Deborah Jane Howland Carroll, retired Registrar, deceased August 27, 2016.
- 2) Joe McCarley, retired Maintenance Supervisor, deceased October 5, 2016.
- 3) Dr. Keith Merrill, retired Dean of Community Education and former Acting President, deceased October 2, 2016.

B. Acknowledgement of Guests - None

11. PUBLIC COMMENTS

The Board received public comments in support of the Gender and Women’s Studies program from the people listed below.

- A. Mr. Brostow, MPC student
- B. Monica Fisher, MPC student
- C. Melissa Garcia, MPC student
- D. Renee Ryan, MPC student
- E. Rylie Majewski, MPC student
- F. Beckett Whittier, MPC student
- G. Dyanne Gamiz, MPC student
- H. Zachary Diaz, MPC student
- I. Delphie, MPC student
- J. Hannah Azerang, MPC student
- K. Jessamy Brice, MPC student
- L. Dr. Dawn Rae Davis, MPC Faculty
- M. Jeanette Schneider, MPC student

The Board also received public comments from the faculty listed below.

- N. Deidre Sullivan, Marine Advanced Technology Center (MATE) Director, spoke regarding the proposed Vice President of Advancement position.
- O. Elizabeth Mullins and Lauren Blanchard, MPC faculty, spoke regarding the new proposed transfer program, [Global Studies](#).

12. CONSENT CALENDAR

BE IT RESOLVED,

- A. Routine Business Transactions, Annual Renewal of Programs, Bids, Agreements, Notice of Public Hearings and Proclamations:
- 1) That the Governing Board accepts gifts donated to the College with appropriate acknowledgement to the donors.
 - 2) That the September 30th regular payroll in the amount of \$2,210,124.34, the October 5th manual payroll in the amount of \$1,600.00, and the October 10th supplemental payroll in the amount of \$85,651.96 be approved.
 - 3) That Commercial Warrants: 12258932 through 12258957, 12259319 through 12259354, 12259922 through 12259954, 12260542 through 12260579, 12261252 through 12261284, 12262022 through 12262061, 12262923 through 12262939, 12264226 through 12264247, 12264934 through 12264957 in the amount of \$2,529,979.93 be approved.
 - 4) That Purchase Orders B1700245 through B1700298 in the amount of \$366,161.63 be approved.
- B. Management Personnel
- 1) That the Governing Board ratifies the following item(s):
 - a) Temporary employment of Paul Long, Interim Dean of Instruction, Academic Affairs, effective November 1, 2016 and approve the salary placement on the Administrative Salary Schedule 2015-2016, Step 5.
- C. Faculty Personnel
- 1) That the Governing Board approves the following item(s):
 - a) Grant Equivalency to Minimum Qualifications to Tomoko Ogaki to teach Japanese, effective Fall 2016.
 - b) Grant Equivalency to Minimum Qualifications to Deborah Sturt to teach Speech Communication, effective Fall 2016.
 - c) Each month individuals are hired as part-time, substitute, and overload. The attached lists include hires for Fall 2016.
- D. Classified Personnel
- 1) That the Governing Board ratifies the following item(s):
 - a) Employment of Kyle VanMeter, Sciences Laboratory Manager, Life Science, Range 23, 40 hours per week, 11 months per year, effective October 27, 2016.
 - b) Establish new position, Campus Security Officer, to provide additional coverage for Fort Ord Higher Education Center, 40 hours per week, 12 months per year, effective October 26, 2016. Placement on the salary schedule at Range 10.
 - c) Voluntary demotion of Ferdinand Ramirez, Lead Custodian, Facilities, 40 hours per week, 12 months per year, to Custodian, Facilities, 40 hours per week, 12 months per year, effective October 26, 2016.
 - d) Resignation of Sharon Johnson, Accounting Specialist, Fiscal Services, 40 hours per week, 12 months per year, effective October 5, 2016.
 - e) Resignation of Charlene Wells, Library Specialist-Interlibrary Loans, Periodicals & Circulation Desk, Library, 40 hours per week, 12 months per year, effective October 28, 2016.
 - f) Resignation for the purpose of retirement, Paula Norton, Program Coordinator, Reading Center, 40 hours per week, 12 months per year, effective January 2, 2017.
- E. Volunteers

1) That the Governing Board ratifies the individuals listed for volunteer assignments.

F. Short Term and Substitute Personnel

1) That the individuals on the recommended list (Short Term and Substitute Employees), employed for short term and substitute assignments subject to future modifications, be ratified.

Motion Steck / Second Dunn Gustafson / Carried.

2016-2017/28

Student Advisory Vote:	ABSENT:	Lambert
AYES:	5	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES:	0	MEMBERS: None
ABSENT:	0	MEMBERS: None
ABSTAIN:	0	MEMBERS: None

13. NEW BUSINESS

A. BE IT RESOLVED, that the 2016-2017 Monthly Financial Report for the period ending September 30, 2016, be accepted.

Motion Steck / Second Coppernoll / Carried.

2016-2017/29

Student Advisory Vote:	ABSENT:	Lambert
AYES:	5	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES:	0	MEMBERS: None
ABSENT:	0	MEMBERS: None
ABSTAIN:	0	MEMBERS: None

B. BE IT RESOLVED, that the Governing Board ratify the independent contract with Ken Lofgren for professional services related to SIS Desktop, WebReg and SQL Database changes, effective October 11, 2016 through April 30, 2017 (anticipated completion date).

Motion Coppernoll / Second Steck / Carried.

2016-2017/30

Student Advisory Vote:	ABSENT:	Lambert
AYES:	5	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES:	0	MEMBERS: None
ABSENT:	0	MEMBERS: None
ABSTAIN:	0	MEMBERS: None

C. BE IT RESOLVED, that the Governing Board approve the independent contract with Umstot Project and Facilities Solutions, LLC to extend the duration for professional services as related to facilities planning consultant services through January 19, 2017.

Motion Coppernoll / Second Brown / Carried.

2016-2017/31

Student Advisory Vote:	ABSENT:	Lambert
AYES:	5	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES:	0	MEMBERS: None
ABSENT:	0	MEMBERS: None
ABSTAIN:	0	MEMBERS: None

D. BE IT RESOLVED, that the following new courses be approved:

New Courses

EMMS 170A	Emergency Medical Technician 1 – Basic Training
FPTC 101	Introduction to Basic Firefighter I Academy
FPTC 102	Firefighter I Academy Observation and Certification Assessment
FPTC 105A	Firefighter I Academy
NURS 54	Nursing I Accelerated
NURS 55	Applied Foundations of Nursing
NURS 65L	Nursing Role Transition Lab

Motion Steck / Second Dunn Gustafson / Carried.

2016-2017/32

Student Advisory Vote:	ABSENT:	Lambert
AYES:	5	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES:	0	MEMBERS: None
ABSENT:	0	MEMBERS: None
ABSTAIN:	0	MEMBERS: None

- E. BE IT RESOLVED, that the Governing Board ratify the new classified manager position of Director, Security and Emergency Operations and attached job description at Range 50, effective October 26, 2016; and

BE IT FURTHER RESOLVED, that the Governing Board authorize the recruitment to fill the position of Director, Security and Emergency Operations.

Motion Dunn Gustafson / Second Steck / Carried.

2016-2017/33

Student Advisory Vote:	ABSENT:	Lambert
AYES:	5	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES:	0	MEMBERS: None
ABSENT:	0	MEMBERS: None
ABSTAIN:	0	MEMBERS: None

- F. PUBLIC HEARING: Initial proposal of Monterey Peninsula College Teachers Association (MPCTA)/CTA/NEA for negotiations for 2016-2017 and a successor agreement with Monterey Peninsula Community College District.

Chair Johnson closed the Regular Board meeting and opened a Public Hearing for New Business Agenda Items F-I. / There were no public comments.

- G. PUBLIC HEARING: Initial proposal of Monterey Peninsula Community College District for negotiations for 2016-2017 for a successor agreement with the Monterey Peninsula College Teachers Association (MPCTA)/CTA/NEA.

There were no public comments.

- H. PUBLIC HEARING: Initial proposal of California School Employees Association, Chapter #245, MPCEA/CSEA to continue bargaining for 2015-2016 and for re-openers for 2016-2017 interest-based bargaining with the Monterey Peninsula Community College District.

There were no public comments.

- I. PUBLIC HEARING: Initial proposal of Monterey Peninsula Community College District to continue bargaining for 2015-2016 and for re-openers for 2016-2017 interest-based bargaining with the California School Employees Association, Chapter #245, MPCEA/CSEA.

There were no public comments. Chair Johnson closed the Public Hearing.

J. INFORMATION: MPC Staffing Update

Dr. Tribley reported on administration's August 2016 presentation to the campus regarding a straw design of proposed administrative structures, which was intended to generate discussion about—and feedback on—the concept of increasing non-faculty positions at the college. He provided the Board with information regarding three positions of critical importance that were presented at the forum, two of which (Vice President of Advancement and Director of Communication and Marketing) will be brought forward to the Board for approval in November 2016.

- 1) Vice President of Advancement: Dr. Tribley reviewed his [proposal](#) to transition the Monterey Peninsula College (MPC) Foundation Executive Director to an MPC District employee at the executive cabinet level. / He noted that the Vice President of Advancement position would report directly to the Superintendent/President and would be fully funded out of MPC's general fund, potentially resulting in an estimated \$65,000-\$80,000 increase in cost, which he anticipates will be offset over time by the funds generated by the Office of Advancement.
- 2) Director of Marketing and Communications: Dr. Tribley reported that the details of this position, which would initially report directly to the Superintendent/President, are being developed. He noted that he has received only positive feedback from campus members regarding this position.
- 3) Career Technical Education (CTE) Dean: Dr. Tribley reported that Ms. Kiran Kamath, Vice President of Academic Affairs, is currently compiling input from campus divisions regarding this proposed position.

Dr. Tribley also shared with the Board information regarding the proposed new position, Dean of Planning, Research, and Institutional Effectiveness. He reported that this urgently needed position, which was originally proposed to the campus (via Academic Senate, College Council, and MPC's three advisory groups), as the Dean of Planning and Institutional Effectiveness, has been modified to add the function of research as the result of ongoing conversations. Further, he reported that this position will improve our ability to do integrated planning and will be brought to the Board for approval in the near future, at a yet-to-be determined date. This position is needed to address anticipated recommendations from the Accrediting Commission for Community and Junior Colleges (ACCJC). It will be mostly funded with Student Equity funds.

The Board posed a series of questions to Dr. Tribley regarding funding and roles.

- K. BE IT RESOLVED, the appointment of Sharon Larson, Thomas Gaspich, Robert Lee, and Hunter Harvath, to a second term as members of the Citizens' Bond Oversight Committee, effective October 27, 2016, be approved.

Motion Dunn Gustafson / Second Johnson / Carried.

2016-2017/34

Vice Chair Steck briefly replaced Trustee Johnson as Board Chair, to enable Trustee Johnson to second the motion.

Student Advisory Vote:	ABSENT:	Lambert
AYES:	5	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES:	0	MEMBERS: None
ABSENT:	0	MEMBERS: None
ABSTAIN:	0	MEMBERS: None

L. INFORMATION: 2016 Governing Board Self-Evaluation

Trustees Margaret-Anne Coppernoll and Marilyn Dunn Gustafson served on an ad hoc subcommittee of the Board to develop the evaluation process, timeline, and instruments, as part of the Board's yearly self-evaluation. Ms. Dunn Gustafson provided a brief explanation of the two survey instruments.

- 1) The survey provided to the Governing Board, staff members who interact with the Board, and members of the communities served by MPC.
 - a. Trustee Dunn Gustafson reported that 63% of respondents indicated that they interact with the Board on a monthly basis. She reviewed the responses that reflected a lack of consensus among respondents, as well as identified areas of improvement.
 - i. **Does the Board understand its role and that of the President, faculty, and staff?**
Performed very well: 8; Performed satisfactorily: 7; Needs improvement: 6
 - ii. **Does the Board maintain current policies for the guidance of the President, faculty, and staff?** Performed satisfactorily: 9; Needs improvement: 8
 - iii. **Does the Board take advantage of study sessions?** Trustee Dunn Gustafson reported a respondent's suggestion that study sessions be more focused on discussion and study and less focused on presentations.
 - iv. **Has the Board adopted a planning and evaluation process which ensures that the educational needs of students and the community are effectively and efficiently met?** Performed well: 6; Performed satisfactorily: 6; Needs improvement: 5
 - v. **Is the Board knowledgeable about how the college is responding to the recommendations regarding distance learning?** Don't know: 40%
 - vi. **Do the Board's decisions demonstrate concern for institutional effectiveness?** Performed well: 40%; Needs improvement: 22%
 - vii. **Is the Board's emphasis on the establishment of policy?** Performed satisfactorily: majority; Needs improvement: 6
 - viii. **Does the Board hold the President and his or her staff accountable for the administration of college programs and services?** Performed very well: 12; Needs improvement: 5
 - ix. **Does the Board provide the support necessary to the President to be effective in carrying out his or her responsibilities in institutional leadership?** Performed well: 8; Needs improvement: 6
 - x. **Do the Board's decisions demonstrate a concern for the well-being of employees?** Performed well: 7; Needs improvement: 5
 - xi. **Does the Board actively foster cooperation with the news media for the dissemination of information regarding the college?** Performed well: 2; Needs improvement: 7; Don't know: 7
 - xii. **Does the Board adopt a realistic annual budget which supports the college's mission, priorities, and programs?** Performed well: 5; Needs improvement: 8
 - xiii. **Does the Board provide leadership in promoting and securing community and legislative support for adequate funding for the college?** Performed well: 4; Needs improvement: 5
- 2) The survey provided to the Governing Board to evaluate their performance based on the 2016 Board goals.
 - a. Trustee Dunn Gustafson reported that a quorum of the Board responded to this survey and indicated that the Board performed "good" or above on goals 1, 2, 3, 4, 6, and 7. One trustee gave the Board a "poor" mark on goal 4 (student learning outcomes assessment). She also read responses regarding the Board's performance of each goal.
 - b. **Goal 1: Support the college as it prepares for accreditation, focusing on the 6 areas of concern: Assessment of Student Learning Outcomes; Communication;**

Technology; Staffing; Budget; and Data. Given budget constraints, the Board has done an excellent job supporting efforts in all aspects of this goal. The Board is working consistently to preserve its mandated 10% reserve and reduce the structural deficit to zero. The Board needs to put more emphasis on student learning outcome assessment completion for all courses.

- c. **Goal 2: Encourage an open and respectful culture at MPC in partnership with the Superintendent/President.** The Board's relationship with the S/P is excellent and we need to continue and redouble our efforts for a positive campus culture.
- d. **Goal 3: Actively participate in and support actions taken by the college to attain fiscal stability.** Managing and reducing the structural deficit and maintaining a balanced budget continue to be a Board top priority. The Board should be absolutely clear that actions taken by the administration are a result of the Board's direction to put our fiscal house in order.
- e. **Goal 4: Pursue learning opportunities of college programs: i.e. Student Success and Student Learning Outcomes.** The presentations, reports, and discussions at Board of Trustee meetings are excellent. However, more emphasis should be placed on student learning outcome assessment completion for all courses.
- f. **Goal 5: Engage in legislative advocacy activities to support the college and the community college system.** Board members attend CCLC conferences on legislative advocacy and interface with legislators on issues facing the college. We respond to calls for action on advocacy activities as called upon, but we are rightfully more focused on the immediate internal challenges facing the college. / Trustee Dunn Gustafson also reported that 50% of respondents indicated that the Board's performance of this goal was satisfactory.
- g. **Goal 6: Be open and accessible to community constituents.** Board members make every effort to interact with community constituents to demonstrate appreciation for the loyal support they generously give the college.
- h. **Goal 7: Ensure that college policies and procedures are updated, comprehensive, and implemented.** Substantial progress is being made in bringing board policies and administrative procedures up to date. A consultant has been hired to assist in this process and to ensure timely updates, comprehensive review, and implementation.

M. INFORMATION: Proposed Governing Board Goals for 2017

Trustee Dunn Gustafson reviewed the proposed Governing Board Goals for 2017, which she and Trustee Coppennoll developed following the self-evaluation process. After some discussion, the Board agreed that the goals listed below should be brought before the Board for approval in November.

Governing Board Goals for 2017

1. Encourage an open and respectful culture at MPC in partnership with the Superintendent/President.
2. Actively participate in and support actions taken by the college to attain fiscal stability.
3. Ensure the college policies are updated, comprehensive and implemented.
4. Respond to ACCJC Accreditation recommendations and support the completion of MPC's Actionable Improvement Plans and Quality Focus Action Projects (as listed in the Institutional Self Evaluation Report, August 2016).
5. Respond to and implement **appropriate** recommendations of the Collaborative Brain Trust Report in order to ensure efficient and effective functioning of MPC.
6. Regularly schedule presentations with follow-up discussion opportunities on College programs and issues at Trustee meetings or study sessions.
7. Engage in legislative advocacy activities to support the college and community college systems.
8. Be open and accessible to community constituents.

Public Comment

Mr. Tyler Strode, ASMPD Director of Recommendation, provided public comment on the impact of the proposed Board Goals on students.

N. INFORMATION: Calendar of Events

Dr. Tribley announced a number of MPC and MPC Foundation events, as well as CCLC training opportunities for the Board in January and May.

O. BE IT RESOLVED, that the Bond Fund Budget Revisions for the period ending September 30, 2016, be accepted.

Motion Steck / Second Coppernoll / Carried.

2016-2017/35

Student Advisory Vote:	ABSENT:	Lambert
AYES: 5	MEMBERS:	Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES: 0	MEMBERS:	None
ABSENT: 0	MEMBERS:	None
ABSTAIN: 0	MEMBERS:	None

BREAK: 4:07-4:26 p.m.

14. REPORTS AND PRESENTATIONS

A. MPC Foundation

1) Executive Director Report: Ms. Beccie Michael
The Board received Ms. Michael's [Executive Director Report](#).

2) Monthly Donations: \$76,198.60

B. Academic Senate Report: Dr. Heather Craig, President

Dr. Craig reported on the activities of the Academic Senate. 1) They endorsed the newly revised *Resource Guide to Institutional Decision Making*, which they will review and revise annually. 2) They approved a Board policy regarding learning assessment, which will be forwarded to Dr. Tribley. 3) They recommend that the Board adopts a Board policy regarding equivalency to minimum qualifications, which also will be forwarded to Dr. Tribley. 4) Division chairs and the Equivalency Committee continue their efforts on rescreening minimum qualifications for faculty who have received single-course equivalency in the past. 5) Two representatives from the Academic Senate for California Community Colleges (Julie Bruno, President, and John Freitas, Treasurer and Chair of Standards and Practices) have been invited to MPC to speak about the equivalency process and to discuss the roles of various people on campus. They will speak to the campus on November 10, 2016.

C. MPCEA Report: Mr. Kevin Haskin, President – No report.

D. MPCTA Report: Ms. Lauren Blanchard, President – No report.

E. ASMPD Report: Mr. Tyler Strode, Director of Student Representation
Mr. Strode gave a [presentation](#) to the Board.

F. Academic Affairs Report: Ms. Kiran Kamath

The Board received Ms. Kamath's [Academic Affairs Report](#) and [Enrollment Report](#). / Trustee Coppernoll noted that there is much interest in—and support for—the dual enrollment program in the community.

- G. Student Services Report: Dr. Kim McGinnis
The Board received Dr. McGinnis' [Student Services Report](#).
- H. Administrative Services Report: Dr. Steven Crow
Dr. Crow reported on his attendance at a JPA meeting on Tuesday, October 25, 2016, which covered funding and upcoming legislation, including AB 86. He noted that the strength of AB 86 is in creating pathways to the college. / He commended David Brown and Ed Johnson for their efforts on the California ShakeOut drill.
- I. Superintendent/President's Report: Dr. Walter Tribley
Dr. Tribley reported on accreditation-related activities. 1) MPC received a copy of a third party comment on our accreditation self-study. 2) On October 25, 2016, Dr. Tribley and Ms. Catherine Webb, MPC's Accreditation Liaison Officer, presented to College Council [two documents](#), "Next Steps for Institutional Self-Evaluation Process" and "Actionable Improvement Plans," which outline MPC's plans to address anticipated recommendations. / On October 20, 2016, the Academic Senate endorsed the *Resource Guide to Institutional Decision Making*. Dr. Tribley reported that he accepted their endorsement at that meeting. He also reported that implementation of the recommendations outlined in the guide are underway, including the renaming of College Council as the President's Advisory Group. / Dr. Tribley commended the California ShakeOut drill. / He reported that the Monterey County Business Council's annual Higher Education and Research Summit will be held on Thursday, October 27, 2016. He has ceded his speaking role to MPC faculty member Tom Rebold, who will be speaking about Mechatronics. / The South Bay Regional Training Consortium, which Dr. Tribley chairs, will be moving to the Gavilan College Coyote Valley Campus. / He reported that he is co-signing, with other superintendents, a letter supporting Proposition 55. / Dr. Tribley also reported that MPC has a table at the NAACP event on October 29, 2016.
- J. Governing Board Reports
- 1) Community Human Services (CHS) Report – No report.
 - 2) Trustee Reports
 - a) Trustee Brown reported on his attendance at a dialogue between mayoral candidates for the City of Seaside. MPC student Gertrude Smith is one of the candidates.
 - b) Trustee Coppernoll thanked Dean Laura Franklin for her service to the college. / She also thanked all who were involved in the accreditation visit.
 - c) Trustee Dunn Gustafson reported that she and Beccie Michael met with the Carmel Library Foundation President and Executive Director to talk about ways in which we might work together. / She praised the Alumni BBQ. / She also expressed her eagerness, along with Trustee Coppernoll, to continue their Board policy review.
 - d) Vice Chair Steck reported that a law has been passed that requires school districts to elect their trustees in even years, which MPC will need to address by the end of 2016.
 - e) Chair Johnson – No report.

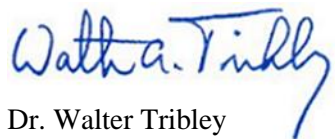
15. ADVANCE PLANNING

- A. Regular Board Meeting, November 16, 2016 at MPC Library & Technology Center
- 1) Closed Session: 11:00am, Stutzman Room
 - 2) Regular Meeting: 1:30pm, Sam Karas Room
- B. Regular Board Meeting, December 14, 2016 at MPC Library & Technology Center
- 1) Closed Session: 11:00am, Stutzman Room
 - 2) Regular Meeting: 1:30pm, Sam Karas Room
- C. Future Topics

16. **ADJOURNMENT** – Chair Johnson adjourned the meeting at 6:16pm.

17. **CLOSED SESSION** – Not required.

Respectfully Submitted,

A handwritten signature in blue ink that reads "Walter Tribley". The signature is written in a cursive style with a large, sweeping initial 'W'.

Dr. Walter Tribley
Superintendent/President