

Name: _____ SID #: _____ / _____ / _____

CERTIFICATE MAJOR: BUSINESS - RETAIL MANAGEMENT
(Career Technical | Certificate of Achievement)

CERTIFICATE REQUIREMENTS	Units	Other Colleges	N	IP	C
Group A: Foundational Courses	9				
BUSI 70 Business Communication (3)					
BUSI 110 Business Mathematics (3)					
CSIS 50 MS Office Applications (2)					
& CSIS 50L MS Office Applications Lab (1)					
Group B: Intermediate Courses	9-10				
BUSI 1A Financial Accounting (4)					
or BUSI 120A Basic Accounting (3)					
BUSI 30 Global Management (3)					
or BUSI 40 Principles of Management (3)					
BUSI 36 Intro. to International Marketing (3)					
or BUSI 50 Intro. to Marketing (3)					
Group C: Advanced Courses	9				
BUSI 22 Human Behavior/Leadership (3)					
BUSI 38 Multiculturalism in Corp. Amer. (3)					
or BUSI 42 Human Resources Management (3)					
BUSI 52 Retail Store Management (3)					
Additional course to any group above:	1-3				
COOP 91.7 Business Work Experience					
TOTAL CERTIFICATE UNITS	28-31				

At least 12 units in the major in residence			
Completion of Major (Grade of "C" or better in each course)			
Notes Course Waived/Substituted:			

Counselor Signature: _____ Date: _____