

Monterey Peninsula Community College District

* Revised item b)
- Added name
- start date

Governing Board Agenda

September 25, 2013

Consent Agenda Item No. D

Human Resources

College Area

Proposal:

To approve the Classified personnel actions listed in the table below.

Background:

Item	Action	Details	Fiscal Implication
a)	Employment	Employment of _____, Instructional Specialist, Mathematics Learning Center, 18 hours per week, 7 months & 19 days per year, effective _____, 2013.	Included in Budget
b)	Employment	Employment of Amy Cavender, Administrative Assistant III/ Instructional Contract Coordinator, Academic Affairs, 40 hours per week, 12 months per year, effective October 7, 2013.	Included in Budget
c)	Resignation	Resignation of Maribel Quiroz, Student Financial Services Outreach Coordinator, 40 hours per week, 12 months per year, effective at the end of the day, October 1, 2013.	N/A
d)	Resignation for the Purpose of Resignation	Resignation for the purpose of retirement of Victoria Thompson, Ceramics Studio Specialist, Creative Arts, 19 hours per week, 10 months per year, effective at the end of the day December 19, 2013.	N/A
e)	Resignation for the Purpose of Resignation	Resignation for the purpose of retirement of Diane Conway, Fire Academy Assistant, Public Safety Training Center, 40 hours per week, 12 months per year, effective at the end of the day September 13, 2013.	N/A
f)	Resignation for the Purpose of Resignation	Resignation for the purpose of retirement of Brian Singleton, Custodian, Facilities, 40 hours per week, 12 months per year, effective at the end of the day August 15, 2014. His first day of retirement will be August 16, 2014.	N/A

Budgetary Implications:

See table.



RESOLUTION: BE IT RESOLVED, that the Governing Board approve the following item(s):

- a) Employment of _____, Instructional Specialist, Mathematics Learning Center, 18 hours per week, 7 months & 19 days per year, effective _____, 2013.
- b) Employment of Amy Cavender, Administrative Assistant III/Instructional Contract Coordinator, Academic Affairs, 40 hours per week, 12 months per year, effective October 7, 2013.
- c) Resignation of Maribel Quiroz, Student Financial Services Outreach Coordinator, 40 hours per week, 12 months per year, effective at the end of the day, October 1, 2013.
- d) Resignation for the purpose of retirement of Victoria Thompson, Ceramics Studio Specialist, Creative Arts, 19 hours per week, 10 months per year, effective at the end of the day December 19, 2013.
- e) Resignation for the purpose of retirement of Diane Conway, Fire Academy Assistant, Public Safety Training Center, 40 hours per week, 12 months per year, effective at the end of the day September 13, 2013.

- f) Resignation for the purpose of retirement of Brian Singleton, Custodian, Facilities, 40 hours per week, 12 months per year, effective at the end of the day August 15, 2014. His first day of retirement will be August 16, 2014.

Recommended By: Barbara Lee
Barbara Lee, Associate Dean of Human Resources

Prepared By: Kali F. Viker
Kali F. Viker, Human Resources Analyst

Agenda Approval: Walter A. Tribley
Dr. Walter Tribley, Superintendent/President