

**President's Advisory Group Meeting
Meeting Minutes**

Date/Time: Tuesday, March 28, 2017, 2 – 4pm

Location: Karas Room

Visitors/Guests: Susan Kitagawa

Members in Attendance:			
✓	Luz Aguirre (Classified)	✓	Jon Knolle (Dean)
✓	Suzanne Ammons (minutes, non-voting)	✓	Kim McGinnis (VP Student Svc)
	Wendy Bates (Faculty)	✓	Stephanie Perkins (Tri-Chair, Classified)
✓	Lauren Blanchard (MPCTA Rep.)		Lyndon Schutzler (Faculty)
✓	Diane Boynton (Tri-Chair Faculty)		Faculty (vacant)
*✓	Heather Craig (Acad Senate Pres.)		Francisco Tostado (MSC)
	Steven Crow (VP Admin Svc)	✓	Walt Tribbley (Tri-Chair Supt./Pres.- non-voting)
✓	Eric Maximoff (Classified))	✓	ASMPK Rep. Suzy Ford
✓	Kevin Haskin (MPCSEA Rep.)		ASMPK Rep. Destiny Horne
✓	Kiran Kamath (VP Acad Affairs)		

*Arrived after approval of agenda and minutes.

Topic	Discussion / Comments	Action / Recommendation
1. Welcome	Diane welcomed members and visitors. Meeting commenced at 2:08.	
2. Campus community comments	<ul style="list-style-type: none"> • Diane – National Book Award and Pulitzer Prize winner, Robert Hass will be on campus, Monday, April 3rd at 7 pm. • Stephanie - HBCU (Historical Black College University) visited 9 sites. At least half of the students were accepted to schools same day. • Eric - CERT (Community Emergency Response Training) is now offered at the Monterey Fire Dept. Four MPC staff enrolled in the 3 hour trainings over 7 Thursdays. • Suzanne - The minutes are audio recorded. 	
3. Approval of March 28th, 2017 Agenda	Diane - The Technology Plan Addendum agenda item from 3/14 was not covered due to time constraints. It will be agendized for a future meeting.	Agenda approved by consensus.
4. Notes/Minutes	Diane: "Norms for Collaboration in the Institutional Decision Making" (Resource Guide) indicate agenda and minutes are action-based, simply a record of topics discussed and agreements made. Specific items that need to be memorialized must be identified and comments made to request that they be part of the record.	
5. Approval of minutes: a) Feb 14 2017 b) March 14, 2017	Discussion followed regarding the purpose of minutes and recording of topics reviewed.	<p>a) Motion made to approve the February 14 minutes as amended by Kiran; seconded by Luz. 9 voted in favor, none opposed, and two abstentions (Eric Maximoff and Suzy Ford) not members at the time.</p> <p>b) Motion made by Jon for approval of March 14 minutes; seconded by Kevin. 10 voted in favor, none opposed, and one abstention (Kim McGinnis).</p>
6. Good News	<p>Kiran made the following announcements:</p> <ul style="list-style-type: none"> • Mike Midkiff, Dir. of Info. Svc is the 2017 recipient of the 	

<p>Moment</p>	<p>Technology Leadership Award, presented by the CCCCO.</p> <ul style="list-style-type: none"> • Nursing Accreditation visit took place and the report is anticipated to be received soon. • Late Start classes – 10 of the 15 classes are full. Kiran acknowledged the hard work of the division chairs and deans. • Meetings are being held to study Marina scheduling and evaluating various GE patterns with the intent to add classes for summer and fall. • The SIS “Wait List” – due to a glitch, implementation is delayed. More information will be provided later. 	
<p>7. Budget Discussion</p> <p>All Campus Forum- Budget</p> <p>Budget Dev for 2017-18 DRAFT Assumptions – 3-14-17 PAG</p>	<p>Dr. Tribley thanked the group for budget discussions, invited questions on behalf of Steve Crow and provided a recap of some of the strategies to improve the district’s budget issues and address accreditation recommendations:</p> <ul style="list-style-type: none"> • Match ongoing expenses with ongoing revenue. • Generate revenue for the current year to support borrowing from summer and preserve restoration. • Boost /drive enrollment through new scheduling. Daily Attendance classes are key. Current estimate is 6,700 FTES with push towards an additional 168. • Efficient assessment of students is essential. • The March Board received a marketing presentation. • SERP (Supplemental Early Retirement Plan) is in place. • Budget trimming efforts continue where appropriate. <p>Topics discussed:</p> <ul style="list-style-type: none"> • Child Dev. Ctr. – General Fund contributions continue to support CDC (not the Early Childhood Education portion), but in far less amounts due to improved lab model. • Adjunct Hiring process is complicated, lengthy and costly and is “course-specific” rather than “discipline-specific”. HR will readdress the issue with the EEOAC to seek appropriate changes to enable the District to be responsive to summer and fall instructional needs. See “Concepts and Components”. • Budget Committee role is unclear to some members. 	
<p>8. Increasing FTES</p>	<p>See number 7 above for topic covered.</p>	
<p>9. Board Policies – Student Services</p> <p>a) BP 4230 Grading & Academic Record Symbols</p> <p>b) BP 4231 Grade Changes</p> <p>c) BP 4235 Credit by Examination</p> <p>d) BP4240 Academic Renewal</p>	<p>Kim introduced the BPs reviewed by SSAG utilizing the vetted CCCLC language. Discussion followed regarding Academic Senate’s oversight and input. Faculty serving on SSAG should represent the SSAG voice in the review with the Academic Senate. BPs adopted now can be changed later if necessary. Consensus was reached that AS review the BPs and forward input to the Trichairs of PAG.</p>	<p>Motion made (Kiran) that the four Board Policies (4230, 4231, 4235 and 4240) be forwarded to the Academic Senate for their review, and if no significant changes, then the President will recommend the BPS to the Board; seconded by Jon.</p> <p>9 voted in favor and 2 opposed (Heather Craig and Lauren Blanchard).</p>
<p>10. Summary of Actions/Assignment of Tasks</p>		
<p>11. Adjournment</p>	<p>Meeting adjourned at 4:14.</p>	