

## College Council Minutes

June 11, 2013, 2pm

Karas Room, LTC

College Council Members: Walter Tribley, Carsbia Anderson, Celine Pinet, Steve Ma, Michael Gilmartin, Julie Bailey, Gary Bolen, Mark Clements, DJ Singh, Stephanie Perkins, Fred Hochstaedter, Elizabeth Dilkes Mullins (for Adria Gerard), Alan Haffa, Lyndon Schutzler, Loren Walsh, Paula Norton (for Amelia Converse), Kali Viker, Suzanne Ammons, ASMPAC Pres. (vacant), ASMPAC Rep. (vacant)

Absent: Carsbia Anderson (Larry Walker attended), Julie Bailey (Roseann Erwin attended), Mark Clements, DJ Singh, Adria Gerard (replaced by Elizabeth Dilkes-Mullins in fall), Lyndon Schutzler, ASMPAC Pres. and ASMPAC Rep.

Guests: Vicki Nakamura, Laura Franklin

### Campus Community Comments:

- Gary Bolen reported on the sad news of the passing of Camilla de la Latta, who lost her battle with a rare form of Leukemia. She was a talented CSU Fullerton student and former MPC student majoring in theater arts.

1) **Minutes – May 28, 2013**—Alan asked that his comment in reference to the *SLO Committee Platform/Direction*, be included in the minutes. This pertains to the issue of asking part time faculty to do more even without any additional resources. The minutes were amended with suggested changes and approved with two abstentions.

### 2) Information Items:

a) **Library Spec. - Interlibrary Loans, Periodicals & Circ. Desk (replacement – Celine):** This information item was explained as presented.

b) **Music Facilities FPP and Five Year Capital Outlay Plan (Vicki Nakamura):** Vicki gave a recap to include the following:

- The Five Year Construction Plan is critical in order to be eligible for funding.
- In November, Steve Ma gave a presentation to College Council on the renovation/new Music Facilities. Since then, Steve, Vicki and Michael Gilmartin have been working on preparing the FPP for the Chancellor's Office, due July 1. This step was preceded by the creation of the IPP (Initial Project Proposal).
- Funding is possible for 2015-16 if approved for the initial project estimate of \$2.4 million and would provide 50/50 funding with the District's share at \$1.2 million. The cost is currently estimated at \$2.6 million, however, it is believed that savings will be found elsewhere to make up the difference.
- The State will come up with its share by running a State Bond Measure, likely in 2014.
- Five Year Construction Plan is an annual requirement and includes all projects planned within the five year period as well as details on funding, priority order, budget estimates, and enrollment projections.

Vicki explained the different components of the Five Year Construction Plan's main projects including the Public Safety Program at Ft. Ord. She also pointed out that in prior plans the Arts Complex was to be funded under a state match, however, the scope has changed and it has been converted into a local funding only project. Discussions are ongoing with regards to keeping the choral Hall until the new Recital Hall is built. The Facilities Committee approved this FPP and as with past activities, will continue to monitor funding status.

### 3) Action Items (see available handouts):

a) **Tentative Budget (second reading-Steve Ma):** Steve opened the presentation with acknowledgement of all the hard work and diligence of Rosemary Barrios (Controller) and Connie Andrews (Budget Manager). He indicated that the State is close in reaching its budget agreement, and the good news is that there is some increase in funding since the Governor's May Revise. He offered the following key points:

- Approximately \$266 M of new money for growth in the system (restoration of 1.63% for 2013-14).
- COLA of 1.57% (\$87.5M in the system).
- \$99.2 M in Student Success Funding.

- \$48 M for energy efficiency funding allocated by the Chancellor's Office- Prop. 39.
- \$30 M in Deferred Maintenance. We have not seen this funding for about 5 years and it can be used to replace lifetime items, not for Technology.
- \$16.9 M in Online Education Funding
- \$38 M in increased funding for EOPS, DSPS, and CalWorks collectively.
- \$150 K increase to Academic Senate funding.

Steve then presented a recap of 2012-13 and the various dynamics and decisions resulting in the current deficit to include the following:

- 2012-13 Budget was built on a structural deficit of \$2M due to the district's ongoing expenses surpassing the district's ongoing apportionment income, requiring the use of district reserves, concessions and attrition in order to close the deficit gap.
- Mid-Year changes which compounded the deficit included the following:
  - ✓ P2 FTES indicating we will fall short of the apportionment cap for the 2<sup>nd</sup> continuous year, resulting in a reduction in apportionment funding by \$1.4M.
  - ✓ District reserves used to purchase 275 FTES from South Bay to offset gap.
  - ✓ Deficit coefficient will likely be reduced to 1% - 1.5% (\$300 K).
  - ✓ The Chancellor's Office is currently investigating South Bay's FTES production as previously outlined.

A comment shared indicated some confusion regarding source of funding used to purchase FTES (Reserve funds vs. funds not used to purchase FTES through ISAs).

**FTES Trends and Apportionment Revenue:** Steve continued with his review with a chart illustration of what deficit spending looks like, FTES trend depicting 08-09 as the peak, followed by a 19.9% decline since then and an overall apportionment revenue reduction over the past four years. For 2013-14 apportionment is estimated at same level as 12-13 however, it includes a proposed COLA of 1.57%.

#### **2013-14 Budget Assumptions:**

- COLA of 1.57%.
- Apportionment cap reduced to \$34 M, but could be lower due to repeatability issues and ISAs producing fewer FTES.
- Categorical funding budgeted at 12-13 levels.
- Current wage concessions and agreements for the three phase medical plan expire June 2013, so no savings will be found from these areas.

#### **Apportionment Estimate:**

- 2011-12- Recalculation reflected total revenue of \$35,046,195. The Deficit Coefficient of \$676,293 adjusted revenue to \$34,369,902. Due to available stability funding, of \$1,387,840 our total budgeted apportionment was \$34,672,630.
- 2012-13 Projected P2 of \$35,048,737 assumed a deficit coefficient reduced to \$300K by year end, reduction in apportionment recalc. of \$1,387,840 and \$132,744 in stability funding for budgeted apportionment of \$34,296,195.
- 2013-14 – Begins with a lower cap if \$34,189,373 (assuming a 1.57% COLA), minus additional stability funding of \$132,774. Since we are now further below our cap than in the previous year, our new budgeted apportionment is now \$34,056,599.

Steve reviewed the complicated funding formula from the proposed SB1456 – Student Success and Support with the following key points:

- 40% of funding will be based on unduplicated credit student headcount plus base funding.
- 60% of the funding will rely on specific actions/documentation mostly for new students. This will rely on data that can be extracted from the Student Information System and reported to the Chancellor's Office.
- College matches \$3 to \$1 from the State.

**Tentative Budget Results:** Revenues estimates to decrease by almost \$400K, while expenses increase by approximately \$300K, resulting in a structural deficit of \$2.85M for 2013-14 (up from

\$2 M in 2012-13). Use of One time funds from the Self Insurance and Capital Outlay funds will be needed to close the gap. Steve reminded the group that while past savings from Self Insurance has been used to offset the structural deficit, our benefits consultant is recommending a 12.82% increase based on national trends. Steve recapped some of the common causes of fiscal instability as identified by FCMAT (Fiscal Crisis-Management Assistant Team) and as well underscored the multiple efforts that MPC has been and continues to address and engage in towards regaining its path to fiscal stability.

Alan recommended that next year, College Council keep close watch on the areas identified as key to FTES growth and related support efforts.

Steve provided the Summary of All Funds, as the District's basis for the 2013-14 Tentative Budget and invited questions, and motion to approve.

*College Council recommends that the "2013-14 Tentative Budget be forwarded to the Board for approval.*

**The motion was made, seconded, and approved by eleven members, with one opposed.**

- b) **Laboratory Specialist II-Chemistry. (second reading – Celine):** Discussion ensued in which it was explained that the current list of approved positions includes that of *Laboratory Specialist II*. The position of *Laboratory Specialist II-Chemistry* is pending negotiations/agreement between the bargaining unit and the district.

*College Council recommends that the Lab Specialist II be forwarded to the board for approval with the understanding that the addition of Chemistry to the title is pending approval.*

**The motion was made, seconded, and approved with one abstention.**

- c) **Instructional Specialist-Library Spec. Circ. Desk-(second reading Celine):** The position was presented and it was explained that this is the fourth position. The position consolidated the circulation and tech position into one.

*College Council recommends that the Instructional Specialist – Library Specialist, Circulation position be forwarded to the board for approval.*

**The motion was made, seconded, and approved unanimously.**

- d) **SLO Committee Platform/Direction (second reading - Fred):**

- **From ASCCC President Michelle Pilati's March 2013 update.**

[http://www.asccc.org/newsletter\\_archive](http://www.asccc.org/newsletter_archive)

Discussion ensued surrounding the intent and specific meaning of the *SLO Committee Platform/Direction* with regards to 2.a. *MPC currently invites adjuncts to participate*, and 2.b. *We need to do more*. Elaboration was given to underscore the need to collect SLO information from fulltime and adjunct faculty alike, requiring involvement and conversation be held on a broader and all-encompassing level. SLOs are now part of teaching and the changing paradigm in which we all participate whether part time or adjunct teachers. Issues regarding compensation, while worthwhile, should be assessed separately. While the Academic Senate and the SLO Committee have not become involved in any specific measurement of what "doing more" means, it is apparent that participation in SLOs is more meaningful with greater participation.

*College Council recommends that the SLO Committee Platform/Direction be forwarded to the board for approval.*

**The motion was made, seconded, and approved with 8 in favor and 3 opposed.**

e) **Planning and Resource Allocation Chart (final review/update/approval):**

*College Council recommends that the Planning and Resource Allocation chart be forwarded to the board for approval.*

The motion was made, seconded, and approved with 9 in favor and 2 abstentions.

f) **Bylaws of College Council (final review/update/approval):**

*College Council recommends that the Bylaws be forwarded to the board for approval.*

The motion was made, seconded, with 10 in favor and 1 abstention.

4) **Accreditation Progress/Update standing item (Fred/Celine):** The site visit is spring 2016, and in this next year efforts will ramp up as we begin writing. Katherine Webb will be the Faculty Representative.

5) **Enrollment Management Update (Celine):** Celine provided an update/recap of the last three years enrollment activity.

- Began 2011-12 with the goal of 7,095 FTES. In 2012 we recognized we had a deficit of 430 FTES. Through various efforts to add more classes and create some late spring classes, we grew back 140 FTES to finish at 6,805 FTES (290 under).
- 2012-13 began with goal of 7,095, and while enrollment was up, however it dropped after census and we ended with 6,803 FTES. Several factors are attributable to the drop in numbers including processes such as census date changes and system being down. 2011-12 and 12-13 reflect a drop in Credit FTES by 70 and growth in Non-credit FTES by 65.
- 2013-14 – efforts will continue including adding classes where demand exists, retaining a chemistry lab to help fulfill demand, additional ISAs, increasing class sizes and targeting growth in areas which will help us. We anticipate issues arising from repeatability and lower enrollment, as is the case statewide.

6) **Board Policy Adoptions:**

7) **Meeting Calendar: PLEASE MARK YOUR CALENDARS**

August 6<sup>th</sup> & 13<sup>th</sup> (1<sup>st</sup> and 2<sup>nd</sup> readings of Final Budget), 2pm

August 6<sup>th</sup>- agenda will include selection of 13-14 co-chair to replace Alan Haffa.

Aug. 19<sup>th</sup> & 20<sup>th</sup> is “On Course Workshop

8) **Discussion items for future meeting:**

- a. On line counseling/supportive service—(LaRon or??)
- b. Policy / process for reorganization (added back).

9) **Other:**

- a) **Committee Reports-Tech. Committee will provide updates**