

**MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD OF TRUSTEES**

REGULAR BOARD MEETING

WEDNESDAY, MAY 28, 2014

1:30pm, Closed Session, Stutzman Room, LTC
3:00pm, Regular Meeting, Sam Karas Room, LTC

980 Fremont Street, Monterey CA 93940
www.mpc.edu/GoverningBoard

MINUTES

1. **CALL TO ORDER** – Chair Charles Brown called the meeting to order at 1:32 p.m.
2. **ROLL CALL**– present:
Mr. Charles Brown, Chair
Dr. Margaret-Anne Coppernoll, Trustee
Ms. Marilynn Dunn Gustafson, Trustee
Mr. Rick Johnson, Trustee
Dr. Walter Tribley, Superintendent/President

Absent:
Dr. Loren Steck, Vice Chair

Staff:
Ms. Susan Kitagawa, Associate Dean of Human Resources
3. **PUBLIC COMMENTS ON CLOSED SESSION ITEMS** – None.
4. **CLOSED SESSION**
 - A. Conference with Labor Negotiators (Government Code Section 54957.6)
 - a) Employee Organization: MPCEA/CSEA
 - b) Agency Representatives: C. Earl Davis, Susan Kitagawa & Larry Walker
 - B. Conference with Labor Negotiators (Government Code Section 54957.6)
 - a) Employee Organization: MPCTA/CTA/NEA
 - b) Agency Representatives: C. Earl Davis, Susan Kitagawa & Céline Pinet
 - C. Public Employee Discipline/Dismissal/Release (Government Code Section 54957)
 - D. Public Employee Performance Evaluation (Government Code Section 54957)
Title: Superintendent/President
5. **RECONVENE TO OPEN SESSION / CALL TO ORDER**
6. **ROLL CALL**
Chair Brown asked for Roll Call at 3:06 p.m.
Present:
Mr. Charles Brown, Chair
Dr. Margaret-Anne Coppernoll, Trustee
Ms. Marilynn Dunn Gustafson, Trustee

Mr. Rick Johnson, Trustee
Dr. Walter Tribley, Superintendent/President
Mr. Maury Vasquez, Student Trustee

Absent:
Dr. Loren Steck, Vice Chair

7. **REPORT OF ACTION TAKEN IN CLOSED SESSION** – No report.

8. **APPROVAL OF AGENDA**

Motion Johnson / Second Coppernoll / Carried.

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Report Agenda Item L was tabled until the June Board meeting, when Dr. Rosaleen Ryan is available to give the presentation.

Student Advisory Vote:	AYE	Vasquez
AYES:	4	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson
NOES:	0	MEMBERS: None
ABSENT:	1	MEMBERS: Steck
ABSTAIN:	0	MEMBERS: None

9. **PUBLIC COMMENTS** – None.

10. **CORRESPONDENCE AND PUBLICATIONS**

A. Written Communications

- 1) Letter to Dr. Walt Tribley from Susan Clifford, Ed.D., Vice President of the Accrediting Commission for Community and Junior Colleges, regarding MPC's offering of eight new Associate Transfer Degrees. / April 15.

B. MPC All User Emails

- 1) Dr. Céline Pinet: Announcement that MPC's Maurine Church Coburn School of Nursing was awarded the Stellar School recognition from the National Student Nurses' Association at their annual convention.
- 2) Dr. Céline Pinet: Reflection about MPC's mission through a run in with a previous MPC student over the weekend.
- 3) Dr. Walt Tribley: Invitation to attend the "Monterey Bay: A Leader in the Blue Economy" event on April 25th which is hosted by the Monterey Bay International Trade Association and Congressman Sam Farr.
- 4) MPC Online Support Team: Next MPC Online Coffee and Conversation will be on May 2nd and will be facilitated by Steve Bruemmer, MPC's Online Instructional Technology Specialist.
- 5) Dr. Walt Tribley: Nominations for the MPC Classified Recognition and MPC Difference Maker Awards are due by May 16th.
- 6) Dr. Céline Pinet and Ms. Catherine Webb: Survey to be completed by all faculty and staff to help inform the writing our accreditation self-study next year.
- 7) MPC Online Support Team: Next MPC Online Coffee and Conversation event will be held on May 16th and will be facilitated by Steve Bruemmer.
- 8) Human Resources: Invitation to attend the Classified Appreciation ice cream floats event on May 19th.
- 9) Dr. Walt Tribley: Invitation to attend this year's Employee Recognition ceremony and luau on May 30th.

- 10) CalWORKS, EOPS/CARE & TRIO/SSS: Invitation to attend the annual recognition celebration on May 23rd.

C. Articles Published in *The Herald*, *The Weekly*, *The Californian*, and Other Media

- 1) *The Pope Center* / April 11, 2014: "The Value of the Humanities."
- 2) *The Herald* / April 15, 2014: "Monterey Peninsula College marks National Poetry Month with week of events."
- 3) *The Herald* / April 17, 2014: "Monterey High, MPC dance instructor retiring after 25 years."
- 4) *The Weekly* / April 17, 2014: "Matt Kish chased his Moby-Dick muse with the tenacity of Captain Ahab."
- 5) *Monterey County Business Council's Friday Facts* / April 18, 2014: "Dr. Richard Kezirian to receive MPC President's Award."
- 6) *National Association of Scholars* / April 30, 2014: "How I learned to stop worrying and love the MOOC."
- 7) *The Weekly* / May 1, 2014: "State rule keeps students from retaking beloved MPC photography class."
- 8) *The Herald* / May 3, 2014: "Palma, MPC grad David Fales set for NFL draft."
- 9) *The Herald* / May 5, 2014: "Hugs and Hisses," and "County Clipboard."
- 10) *KAZU 90.3 (kazu.org)* / May 8, 2014: "Far From Saved: MPC Theatre Company's New Normal."
- 11) *The Herald* / May 8, 2014: "Monterey Peninsula College opens 'Putnam County Spelling Bee.'"
- 12) *The Weekly* / May 8, 2014: "Point and Shoot."
- 13) *The Herald* / May 10, 2014: "Fales drafted by Bears in sixth round."

11. REPORTS AND PRESENTATIONS

C. Interim Vice President of Student Services, Mr. Martin Johnson

Report Agenda Item C (Mr. Martin Johnson's report) was moved ahead of the Institutional Report.

Mr. Johnson introduced Athletic Director Lyndon Schutzler, who expressed gratitude for the support of the college and Mr. Johnson. Mr. Schutzler then introduced and acknowledged the coaches and student athletes listed below. The coaches and students expressed their appreciation to the Board and shared their accomplishments.

- 1) Justin Russo, Golf Coach
 - (a) Nathan Arcoleo
 - (b) Taylor Daniels
- 2) Keith Russo, Women's Softball Coach
 - (a) Alyssa Sargent
 - (b) Faith Apolskis
 - (c) Jamie Clark
- 3) Daniel Phillips, Baseball Coach
 - (a) Jake Pannunzio
 - (b) Matt Wheeler
 - (c) Connor Morrison
 - (d) Darren Honeysett
- 4) Marcus Carroll, Track Coach
 - (a) Jayla Scholis
 - (b) Kyana Rivera
 - (c) Dominique Roan
 - (d) Phoebe Stokes

Mr. Martin Johnson commended our "superb Athletic Director, Lyndon Schutzler."

Following Mr. Martin Johnson's report, the Governing Board returned to the standard agenda.

A. Institutional Report: Web Redesign Overview, Jon Knolle, Ed.D.

Dr. Knolle introduced Kristin Darken, our Website Project Manager. Dr. Knolle and Ms. Darken gave an overview of the website redesign, which may be reviewed by clicking on this [link](#). / Dr. Knolle fielded questions regarding the website's ease of access. / Dr. Tribley recognized Dr. Knolle for his leadership, and congratulated Dr. Knolle, Mr. Mike Midkiff, and Dr. Céline Pinet for their teamwork.

B. Superintendent/President's Report: Dr. Walter Tribley

Dr. Tribley commended the instruction team on developing the annual schedule, which is in its first iteration. / He reported that Maury Vasquez was reelected as the Student Trustee and congratulated him on his presentation at the President's Address. He also commended the MPC Foundation; Beccie Michael; Shawn Anderson; Meghan Cromien; Vicki Nakamura; and participating faculty, staff, and students for the President's Address. / He reported that MPC submitted a Title V grant proposal for more than \$2 million dollars, which will enhance our administration of justice and hospitality programs. / He praised College Council for their good work this year on providing him with recommendations regarding the budget and approving a revision to the mission statement. He reported that the draft mission statement will be brought before the Board in June. / He announced the release of the May Revise budget. / He noted that CSEA week recently concluded and congratulated Ms. Susan Kitagawa and the Human Resources staff on the Root beer Float event. / He announced the May 29th Accreditation Self-Study Kick-Off meeting, noting that Ms. Catherine Webb is the coordinator of the Accreditation Self-Study. / He praised Mr. Marty Johnson, the Financial Aid team, and the MPC Foundation for the scholarship ceremony. / He stated that the Annual Employee Recognition Ceremony is on Friday, May 30th. / He reported that 256 students will be participating in the graduation ceremony and acknowledged Mr. Marty Johnson's work.

C. Vice Presidents' Reports

Written reports may be reviewed under "[Reports](#)."

Interim Vice President of Administrative Services, Mr. C. Earl Davis

Mr. Davis gave a presentation on the 2014 May Revise, which may be reviewed via this [link](#). / He recognized the work of Rosemary Barrios and Connie Andrews. / He thanked Joe Demko and Kitchell for staying on the forefront of Prop 39 funds. / Dr. Tribley reported that MPC's tentative budget will be brought to the Board in June and that the final budget will be brought forward in August. He noted that the Board will once again be asked to approve deficit spending, as he reported last year.

Vice President of Academic Affairs, Dr. Céline Pinet

Dr. Pinet highlighted items from her report, which may be reviewed under "[Reports](#)." / She acknowledged the deans and her colleagues for their work.

Interim Vice President of Student Services, Mr. Martin Johnson

Mr. Johnson highlighted items from his report, which may be reviewed under "[Reports](#)."

D. Academic Senate Report: Fred Hochstaedter, President

Dr. Hochstaedter reported on the Accrediting Commission for Community and Junior Colleges' (ACCJC) refusal to grant an extension of San Francisco City College's accreditation revocation deadline, despite support from politicians for its extension. He read a statement from Congresswoman Nancy Pelosi regarding the ACCJC's incorrect interpretation of the Department of Education's policy, which confirms that the ACCJC has the legal flexibility to offer San Francisco City College a good cause extension. / He noted that the revised ACCJC Resolution, as edited by Vice Chair Loren Steck, is better than the draft that was originally brought before the

Governing Board. / He highlighted items from his report, which may be reviewed under “Reports.” / He also recognized the passing of Maya Angelou.

E. MPCEA Report: Loran Walsh, President

Mr. Walsh read from his report, which may be reviewed under “Reports.” / He thanked the administrators for recognizing the staff during CSEA week and reported that all of the CSEA events were well-attended.

F. MPCTA Report: Mark Clements, President – No report.

G. ASMPC Report: Director of Representation – Student Trustee Maury Vasquez

Student Trustee Vasquez reported that the ASMPC completed their final meeting of the year, which included next year’s budget. He stated that they are looking forward to more student involvement next year. / He also announced that there would be revisions to the ASMPC by-laws.

H. College Council Report: Stephanie Perkins and Diane Boynton, Co-chair – No report.

I. MPC Foundation

1) Executive Director Report: Ms. Beccie Michael

Ms. Michael highlighted items from her report, which may be reviewed under “Reports.” / She thanked Dr. Tribley and Trustee Dunn Gustafson for attending the President’s Circle Campaign Kick-Off, and expressed appreciation to Dr. Tribley for bringing a student to the event. She reported that they are hoping to raise \$275,000 this year via the President’s Circle campaign. / She thanked Trustee Coppernoll for accompanying her and Dr. Tribley to Marina High School to distribute scholarships.

2) Monthly Donations: \$48,241.06

J. Governing Board Reports

1) Community Human Services (CHS) Report – No report.

2) Trustee Reports

- a) Trustee Rick Johnson reported that he attended the President’s luncheon and expressed his pleasure at seeing Dr. Richard Kezirian honored. / He also congratulated Student Trustee Vasquez on his President’s Address speech.
- b) Trustee Marilyn Dunn Gustafson reported on the events she attended: the President’s Address, the Scholarship and Supportive Services ceremonies, the Women’s Fund Luncheon, and the COOP Work Experience Program reception. / She noted that she would like Dr. Kezirian’s acceptance speech to be made accessible to the community to give them an understanding of the quality of teaching at MPC.
- c) Trustee Margaret-Anne Coppernoll reported that she spoke at a Cabrillo Community College public forum on repeatability regulations. / She also reported on the events she attended: the CCLC Excellence in Trusteeship and Governance Conference, the Scholarship Awards reception, the President’s Address, the MPC Scholarship Ceremony, and the Marina High School scholarship presentation. / She noted that the CCLC conference was one of the best and most informative conferences she attended.
- d) Chair Charles Brown congratulated Student Trustee Vasquez on his President’s Address speech. / He also reported that he attended the Taste of Marina event at Marina High School. / He thanked the staff and faculty for keeping the Lobo spirit alive in the community.
- e) Student Trustee Vasquez communicated to Mr. Marty Johnson the ASMPC’s gratitude for his presence at their meetings and noted that he will be missed.

K. Legislative Advocacy Report, Dr. Walter Tribley

Dr. Tribley reported that he and Ms. Vicki Nakamura attended the Joint Higher Education Advocacy Day on April 29th. They were joined by a local consortium that included President Eduardo Ochoa (California State University, Monterey Bay), Chancellor George Blumenthal (University of California, Santa Cruz), and President Laurel Jones (Cabrillo College). He found the event, at which there were discussions related to student transfers, jobs, access, and the creation of degree programs, to be unifying and collaborative. He also commended Ms. Nakamura for her efforts to coordinate information brought forward that day, including information regarding Senate Bill 1440. / He reported that Assembly Bill 2235, which would provide capital funding to K12 and higher education, left the assembly with bipartisan support and is on its way to the senate, and then hopefully, the governor. If approved, voters would have to approve a bond measure on November 4, 2014. MPC would use the bond funds for the Phase II development of the Public Safety Training Center facility. / He reported that Senate Bill 173, which he and others originally opposed alongside the Community College League of California (CCLC), was amended in such a way that might be beneficial for colleges like ours. He noted that he is awaiting a response from the CCLC regarding the amendment. / He reported that Senate Bill 850 has been gaining wide support and is moving forward as anticipated. He expressed his personal support for the bill and urged MPC's support, as well, in spite of the challenges associated with it, which include the need for more funding and the impact on our workload. He asked the Board to direct him during the legislative advocacy report if they would like a resolution regarding this bill to be brought forth to the June Board meeting.

~~L. Student Success Report: Student Success Scorecard, Dr. Rosaleen Ryan and Mr. Michael Gilmartin~~

Report Agenda Item L was tabled until the June Board meeting, when Dr. Rosaleen Ryan is available to give a presentation.

- M. Special Report – Bond Update Reports, Joe Demko, Kitchell
- 1) Active Bond/Facility Projects Update
 - 2) Cost Control Report
 - 3) Master Schedule/Construction Phase Only
 - 4) Bond Expenditure Report

Mr. Demko highlighted items from his written report entitled, “Active Bond/Facility Projects Update,” which may be reviewed under “Reports.”

12. CONSENT CALENDAR

- A. Routine Business Transactions, Annual Renewal of Programs, Bids, Agreements, Notice of Public Hearings and Proclamations:

Motion Johnson / Second Coppernoll / Carried.

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Consent Item C.1.F was removed because the position was not filled.

Student Advisory Vote:	AYE	Vasquez
AYES:	4	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson
NOES:	0	MEMBERS: None
ABSENT:	1	MEMBERS: Steck
ABSTAIN:	0	MEMBERS: None

BE IT RESOLVED,

- 1) That the Governing Board approves the minutes of the Special Board Meeting on April 11, 2014, the Regular Board Meeting on April 23, 2014, and the Special Board Meeting on April 30, 2014.
- 2) That the Governing Board accepts gifts donated to the College with appropriate acknowledgement to the donors.
- 3) That the April regular payroll in the amount of \$2,209,331.68 and the May supplemental payroll in the amount of \$50,294.29 for a total payroll of \$2,259,625.97 be approved.
- 4) That Commercial Warrants:
12070396 through 12071435, 12071834 through 12071855, 12072533 through 12072595,
12073113 through 12073146, 12073953 through 12074005, 12075602 through 12075693,
12077456 through 12077485, in the amount of \$2,041,327.97 be approved.
- 5) That Purchase Orders B1400713 through B1400811 in the amount of \$544,051.15 be approved.
- 6) That the following budget increases in the Restricted General Fund be approved:
Increase of \$452,810 in funds received for FY 2013-2014.
Increase of \$1,405 in funds moved forward from FY 2012-2013 to FY 2013-2014.
- 7) That the following budget adjustments in the Restricted General Fund be approved:

Net increase in the 1000 Object expense category	\$	10,979
Net decrease in the 2000 Object expense category	\$	5,671
Net increase in the 3000 Object expense category	\$	805
Net increase in the 4000 Object expense category	\$	8,178
Net decrease in the 5000 Object expense category	\$	6,431
Net decrease in the 6000 Object expense category	\$	7,360
Net decrease in the 7000 Object expense category	\$	500
- 8) That the following budget adjustments in the Unrestricted General Fund be approved:

Net decrease in the 2000 Object expense category	\$	3,849
Net increase in the 3000 Object expense category	\$	3,688
Net increase in the 4000 Object expense category	\$	2,110
Net increase in the 5000 Object expense category	\$	3,839
Net decrease in the 6000 Object expense category	\$	5,788

B. Management Personnel

- 1) That the Governing Board approves the following item(s):
 - a) Employment of Cecelia Sutton, Human Resources Specialist, 40 hours per week, 12 months per year, effective June 2, 2014.

C. Faculty Personnel

- 1) That the Governing Board approves the following item(s):
 - a) Employment of Human Physiology Instructor, Abeje Ambaw under faculty service area Biol. Step and Column placement pending verification, effective Fall 2014.
 - b) Employment of Upward Bound Counselor under Education Code 87470, Heather Bowers. Step and Column placement pending verification, effective July 1, 2014.
 - c) Employment of Chemistry Instructor Frank Rivera III under faculty service area Chem. Step and Column placement pending verification, effective Fall 2014.
 - d) Employment of Digital Services Librarian, Glenn Tozier under faculty service area Libr. Step and Column placement pending verification, effective Fall 2014.

- e) Employment of Hospitality Instructor, Molly Jansen under faculty service area Htl/Mtl. Step and Column placement pending verification, effective Fall 2014.
- ~~f) Employment of Business Instructor, _____ under faculty service area Busi. Step and Column placement pending verification, effective Fall 2014.~~
- g) Employment of Chemistry Instructor, Rushia Turner, under faculty service area Chem. Step and Column placement pending verification, effective Fall 2014.
- h) Each month individuals are hired as part-time, substitute, and overload. The attached lists include hires for Spring 2014 and Summer 2014.

D. Classified Personnel

- 1) That the Governing Board approves the following item(s):
 - a) Correction to Board Action of February 26, 2014, for Zuline Hardy, Admissions & Record Specialist, shown as resignation for the purpose of retirement, should be corrected to resignation.

E. Short Term and Substitute Personnel

- 1) That the individuals on the recommended list (Short Term and Substitute Employees), employed for short term and substitute assignments subject to future modifications, be approved.

Break: 5:24-5:35pm.

13. NEW BUSINESS

- A. BE IT RESOLVED, that the 2013-2014 Monthly Financial Reports for the period ending April 30, 2014, be accepted.

Motion Coppernoll / Second Johnson / Carried.

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Student Advisory Vote:	AYE	Vasquez
AYES:	4	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson
NOES:	0	MEMBERS: None
ABSENT:	1	MEMBERS: Steck
ABSTAIN:	0	MEMBERS: None

- B. INFORMATION: County of Monterey Investment Report for the quarter ending March 31, 2014. Mr. C. Earl Johnson reported that MPC's money is safe and secure.
- C. BE IT RESOLVED, that the following course revisions, new courses, and new programs be approved:

Course Revisions:

ARTD 42B, Jewelry: Metalsmithing II
 ARTD 47A, Jewelry: Stone Lapidary Basics I
 ARTD 47B, Jewelry: Stone Lapidary Basics II
 ARTD 53, Jewelry Mechanisms
 ARTD 55, Jewelry: Chain and Ring Making
 ARTD 57, Jewelry: Soldering
 ARTH 16, Contemporary Architecture of the Monterey Peninsula: Local Firms, Architects, and Builders
 ARTH 21.2, Architectural Tour of the Hanna House or the Walker House
 ARTP 11C, Photography III
 ARTP 55, Alternative Processes

