

President's Advisory Group Meeting

Tuesday, August 8, 2017

2:00 – 4:00 pm, Sam Karas Room

Agenda - REVISED

Members: Luz Aguirre, Grace Anongchanya, Suzanne Ammons, Wendy Bates, Lauren Blanchard, Diane Boynton, Heather Craig, Steven Crow, Kevin Haskin, Kiran Kamath, Jon Knolle, Eric Maximoff, Kim McGinnis, Stephanie Perkins, Lyndon Schutzler, Faculty (vacant), Francisco Tostado, Walter Tribley, ASMP Rep. Suzy Ford

Item	Topic	Lead(s)	Type: Info (I), Discussion (D), Action (A)	Time (in min.)	Desired Outcome
1.	Welcome	Diane Boynton		5	Welcome members & visitors
2.	Campus community comments	Stephanie Perkins	I	10	Recognition of college events, needs, concerns
3.	Approval of August 8, 2017 Agenda	Walter Tribley/Diane Boynton/ Stephanie Perkins	I,D,A	3	Approval
4.	Approval of minutes: a) May 23 2017	Stephanie Perkins	A	5	Approval
5.	Good News Moment	Kiran Kamath	I	5	Reflection on academic success
6.	Budget Update	Steve Crow	I	15	Understanding of budget
7.	New Position: a. Categorical Svc Coordinator, TRIO b. Admin. Assist III (PRIE):	Dr. Kim McGinnis Catherine Webb	I,D,A	5 5	Understanding of staffing needs.
8.	Replacement Position(s): Replacement with changes: Assistant to the President Straight replacement: a. HR Benefits & Retirement Coordinator b. Groundskeeper c. Custodian Lead d. Custodian (2 positions- Guzman and Norwood)	Dr. Tribley Susan Kitagawa Steve Crow	I,D,A I	3 3 4	Understanding of staffing replacement needs.

	(Custodian Job Descr.) e. Categorical Svc Coord-3SP f. Instr. Specialist – Stu Svc	Kim McGinnis		3	
9.	Board Policies: a. BP 4250 Probation, Dismissal and Readmission	Kim McGinnis	I,D,A	5	
10.	Recommendations to meet the Standards Recommendations to Improve Quality	Walt Tribley	I, D	20	Understanding of progress made and possible opportunities to assist
11.	IIPP Update (Injury Illness Prevention Program)	Steve Crow	I	5	Information only.
12.	Summary of Actions/Assignment of Tasks	Diane Boynton	I	5	Understanding of actions and/or next steps
13.	Adjournment	Diane Boynton			End meeting by 4:00 pm