

**MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD OF TRUSTEES**

**REGULAR BOARD MEETING**

**WEDNESDAY, SEPTEMBER 27, 2017**

11:00 a.m., Closed Session, Stutzman Room, Library & Technology Center  
1:30 p.m., Regular Meeting, Sam Karas Room, Library & Technology Center

980 Fremont Street, Monterey, CA 93933

<http://www.mpc.edu/about-mpc/leadership/board-of-trustees>

**AGENDA**

*The Monterey Peninsula College Governing Board welcomes you to the Governing Board of Trustees Regular Meeting. Documents that are public records and are provided to the Governing Board regarding a Regular Meeting item on this Agenda will be made available for public inspection in the Superintendent/President's Office at Monterey Peninsula College, 980 Fremont Street, Monterey, California, during normal business hours the Thursday preceding the meeting. If you intend to submit documents at this meeting, the Brown Act requires you to bring enough copies for the Trustees and the audience. In compliance with the Americans with Disabilities Act, those requiring special assistance to access the Board meeting room, to access written documents being discussed at the Board meeting, or to otherwise participate at a Board meeting, can contact the Superintendent's Office at (831) 646-4272. Notification at least 72 hours prior to the Board meeting will enable the District to make reasonable arrangements to ensure accessibility to the Board meeting and to provide any required accommodations, auxiliary aids, or translation services.*

**1. CALL TO ORDER**

**2. ROLL CALL**

**3. PUBLIC COMMENTS ON CLOSED SESSION ITEMS**

*Public comments on Closed Session items will be heard now. Presentations will be limited to a maximum of three minutes, or as established by the Board. Persons are not required to give their name or address, but it is helpful for a person to state their name in order that the Board and others present may identify the speaker.*

**4. CLOSED SESSION**

*The Governing Board will meet in Closed Session (before the Regular Meeting on regular agenda items) to consider matters appropriate for Closed Session as authorized by Sections 3549.1 and 54956.7-54957.7, Government Code and Section 72122, Education Code, and as otherwise provided by law. Required action on these matters will be taken when the Board meets in Regular Meeting or at the next public meeting.*

**A. Conference with Labor Negotiators (Government Code Section 54957.6)**

1) Employee Organization: MPCEA/CSEA

2) Agency Representatives: Susan Kitagawa, Laurence E. Walker, Dr. Steven L. Crow

**B. Conference with Labor Negotiators (Government Code Section 54957.6)**

1) Employee Organization: MPCTA/CTA

3) Agency Representatives: Darren Kameya, Susan Kitagawa, Dr. Jon Knolle, Kiran Kamath, and Dr. Steven L. Crow

**C. Public Employee Evaluation (Government Code Section 54957)**

Title: Superintendent/President Quarterly Evaluation Report

**5. RECONVENE TO OPEN SESSION / CALL TO ORDER**

**6. ROLL CALL**

**7. PLEDGE OF ALLEGIANCE**

*The Board of Trustees will recite the Pledge of Allegiance. Participation by meeting attendees is at their option.*

**8. REPORT OF ACTION TAKEN IN CLOSED SESSION**

**9. APPROVAL OF AGENDA**

*The Board will take action to approve the Agenda. Agenda items may be rearranged here. If there are any urgent items that arose after the 72-hour posting deadline, this is the point in the meeting where a vote may be taken to add the item to the agenda. (A 2/3-majority vote is required.)*

**10. RECOGNITION**

A. Acknowledgement of Guests

**11. PUBLIC COMMENTS**

*Anyone wishing to address the Governing Board on matters not listed on the agenda, and within the jurisdiction of the Board, may do so now. Anyone wishing to address the Board on an agenda item may do so when that item is called. Matters not appearing on the Agenda will not receive action at this meeting, but may be referred to staff for consideration at a future meeting. Comments will be limited to three minutes, or as established by the Board. Persons are not required to give their name or address, but it is helpful for a person to state their name in order that the Board and others present may identify the speaker.*

**12. CONSENT CALENDAR**

*Items listed under the Consent Calendar are considered to be routine and are acted on by the Board of Trustees in one motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests that specific item(s) be discussed and/or removed from the Consent Calendar. It is understood that the Administration recommends approval on all Consent items. Each item on the Consent Calendar approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.*

BE IT RESOLVED,

A. Routine Business Transactions, Annual Renewal of Programs, Bids, Agreements, Notice of Public Hearings and Proclamations:

1. That the Governing Board approves the minutes of the Special Board meeting on August 10, 2017.
2. That the Governing Board accepts the gift donated to the College with appropriate acknowledgement to the donor.
3. That the August 31<sup>st</sup> regular payroll in the amount of \$1,941,533.62 and the September 8<sup>th</sup> supplemental payroll in the amount of \$20,848.93 be approved.
4. That Commercial Warrants: 12332922 through 12332963, 12333523 through 12333355, 12334193 through 12334247, 12334920 through 12334968, 12335477 through 12335519, 12336247 through 12336290, 12336883 through 12336901, 12338124 through 12338165, 12338759 through 12338774, in the amount of \$1,283,708.28 be approved.
5. That Purchase Orders B1800165 through B1800270 in the amount of \$2,407,182.15 be approved.

B. Management Personnel

1. That the Governing Board approves the following item(s):
  - a) Employment of Katy Wilson, Associate Researcher, Planning, Research & Institutional Effectiveness, 40 hours per week, 12 months per year, effective September 28, 2017.
  - b) Employment of Steve Napoleon, Director, Marketing and Communications, 40 hours per week, 12 months per year, effective January 2, 2018.
  - c) Resignation of Dr. Kim McGinnis, Vice President, Student Services, effective September 22, 2017.

- d) The recruitment for the Vice President of Student Services.

C. Faculty Personnel

1. That the Governing Board ratifies the following item(s):
  - a) Grant Equivalency to Minimum Qualifications to Ana Garcia-Garcia to teach Chemistry, effective Fall 2017.
  - b) Grant Equivalency to Minimum Qualifications to Carolyn Meyer to teach Political Science, effective Fall 2017.
  - c) Grant Equivalency to Minimum Qualifications to Marcus Woods to teach Ballroom Dance, effective Fall 2017.
  - d) Each month, individuals are hired as part-time, substitute, and overload. The attached lists include hires for Fall 2017.

D. Classified Personnel

1. That the Governing Board ratifies the following item(s):
  - a) Voluntary transfer of Jessica Cerritos, Categorical Services Coordinator, TRIO, Range 17, 40 hours per week, 12 months per year, effective September 28, 2017.
  - b) Employment of Ana Mendoza, Custodian, Facilities, Range 6, 40 hours per week, 12 months per year, effective September 28, 2017.
  - c) Employment of Salvador Lopez, Custodian, Facilities, Range 6, 40 hours per week, 12 months per year, effective September 28, 2017.
  - d) Employment of Hugo Quiroz, Custodian, Facilities, Range 6, 40 hours per week, 12 months per year, effective September 28, 2017.
  - e) Employment of Juanita Vasquez, Categorical Services Coordinator, EOPS/CARE CalWORKs, Range 17, 40 hours per week, 12 months per year, effective October 2, 2017.
  - f) Employment of Victor Gonzales, Categorical Services Coordinator, EOPS/CARE CalWORKs, Range 17, 40 hours per week, 12 months per year, effective September 28, 2017.
  - g) Resignation of Ruth Killens, Administrative Assistant III, Academic Affairs, effective September 27, 2017 for the purpose of retirement. Ms. Killens has served as a staff member since 1989.
  - h) Resignation of Juanita Vasquez, Admissions & Records Specialist, Student Services, Range 10, 40 hours per week, 12 months per year, effective September 29, 2017.

E. Short Term and Substitute Personnel

1. That the individuals on the recommended list (Short Term and Substitute Employees), employed for short term and substitute assignments, subject to future modifications, be ratified.

F. Volunteers

1. That the Governing Board ratifies the individuals listed for volunteer assignments.

**13. NEW BUSINESS**

*Public comments on New Business agenda items will be heard at the time the matter is under Board consideration. If you wish to address the Board on an agenda item, please do so when that item is called. Presentations will be limited to a maximum of three minutes, or as established by the Board. Persons are not required to give their name or address, but it is helpful for a person to state their name in order that the Board and others present may identify the speaker.*

A. INFORMATION: Accreditation Recommendations – Progress Report

- B. BE IT RESOLVED, that the 2017-2018 Monthly Financial Report for the period ending August 31, 2017, be accepted.

- C. BE IT RESOLVED, that the Quarterly Financial Status Report for the quarter ending June 30, 2017, as presented on form CCFS 311Q, be accepted and made part of the minutes of this meeting.

- D. INFORMATION: County of Monterey Investment Report for the quarter ending June 30, 2017.
- E. BE IT RESOLVED, that the Governing Board authorizes Steven L. Crow, Ed.D., Vice President for Administrative Services, to enter into an agreement with the Chancellor's Office of the California Community Colleges, State of California, to participate in the Chancellor's Office Tax Offset Program (COTOP).
- F. BE IT RESOLVED, that the Governing Board gives Steven L. Crow authority to negotiate a lease agreement with GTE Mobilnet of California Limited Partnership, d/b/a Verizon Wireless, for installation of a microwave transceiver.
- G. BE IT RESOLVED, that the Governing Board approves the independent contract with Ed Johnson for professional services as related to facilities planning consultant services through December 31, 2017.
- H. BE IT RESOLVED, that the following new course be approved:
  - New Course
  - DANC 20D            Dance Production-Ballet
- I. BE IT RESOLVED, that the Governing Board approves the second addendum to the employment agreement with Dr. Paul Long to continue serving as Interim Dean of Instruction for the period of November 1, 2017 through December 21, 2017.
- J. BE IT RESOLVED, that the Governing Board approves the employment agreement with Dr. Vincent J. van Joolen to serve as Dean of Instruction, effective November 1, 2017 through June 30, 2019.
- K. INFORMATION: First Reading of Board Policies: 3430 – Prohibition of Harassment; 3510 – Workplace Violence; 3518 – Child Abuse Reporting; 3540 – Sexual and Other Assaults on Campus; 7130 – Compensation; 7240 – Confidential Employees; 7310 – Nepotism; 7330 – Communicable Disease; 7335 – Health Examinations; 7342 – Holidays; 7345 – Catastrophic Leave Program; 7350 – Resignations; 7370 – Political Activity; 7400 – Travel; 7440 – Whistleblower Protection; 7500 – Volunteers; 7510 – Domestic Partners; 7600 – Campus Security Officers
- L. INFORMATION: Calendar of Events
- M. BE IT RESOLVED, that the resolution in support of codifying the Deferred Action for Childhood Arrivals program into federal law, be approved.

**14. REPORTS AND PRESENTATIONS**

*Routine status reports and announcements regarding campus activities, meeting schedules, conferences attended and recent developments.*

- A. MPC Foundation
  - 1) Report: Ms. Beccie Michael, Vice President of Advancement
  - 2) Monthly Donations: \$502,793.32
- B. Academic Senate Report: Dr. Heather Craig, President
- C. MPCEA Report: Mr. Kevin Haskin, President
- D. MPCTA Report: Ms. Lauren Blanchard, President
- E. ASMPC Report: Mr. Stephen Lambert, ASMPC President
- F. Academic Affairs Report: Ms. Kiran Kamath, Vice President of Academic Affairs
- G. Student Services Report: Mr. Laurence Walker, Dean of Student Services

- H. Administrative Services Report: Dr. Steven Crow, Vice President of Administrative Services
- I. Superintendent/President's Report: Dr. Walter Tribley, Superintendent/President
- J. Governing Board Comments
  - 1) Community Human Services (CHS) Report
  - 2) Trustee Comments

**15. ADVANCE PLANNING**

- A. Regular Board Meeting, October 25, 2017 at MPC's Public Safety Training Center
  - 1. Closed Session: 11:00am, SPS-106
  - 2. Regular Meeting: 1:30pm, SPS-119
- B. Regular Board Meeting, November 29, 2017 at MPC Library & Technology Center
  - 1. Closed Session: 11:00am, Stutzman Room
  - 2. Regular Meeting: 1:30pm, Sam Karas Room

**16. ADJOURNMENT**

**17. CLOSED SESSION**

*When required on non-routine matters and/or to continue discussion of items from earlier Closed Session.*

*Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this Agenda will be made available for public inspection in the District Office located at 980 Fremont Street, Monterey, CA, during normal business hours. Governing Board documents are also available on the Monterey Peninsula College website at [www.mpc.edu/GoverningBoard](http://www.mpc.edu/GoverningBoard).*

*Posted September 22, 2017*