

President's Advisory Group Meeting

Tuesday March 27, 2018

2:00 - 4:00 pm, Sam Karas Room

Minutes

| Members: | | | |
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| ✓ | Luz Aguirre (Classified) | ✓ | Jon Knolle (Dean of Instruction) |
| ✓ | Suzanne Ammons (minutes, resource) | ✓ | Eric Maximoff (Classified) |
| ✓ | Grace Anongchanya (Faculty) | ✓ | Larry Walker (VP Student Services - interim) |
| | Wendy Bates (Faculty) | ✓ | Stephanie Perkins (Tri-Chair, Classified) |
| ✓ | Lauren Blanchard (MPCTA Rep.) | | Lyndon Schutzler (Faculty) |
| ✓ | Diane Boynton (Tri-Chair Faculty) | ✓ | Francisco Tostado (MSC) |
| ✓ | Heather Craig (AS President) | ✓ | Walt Tribley (Tri-Chair Superintendent/President (non-voting)) |
| ✓ | David Martin (VP Administrative Services) | | Faculty (vacant) |
| ✓ | Kevin Haskin (MPCSEA Rep) | | ASMPC Rep. Dalia Elkhalfa |
| ✓ | Kiran Kamath (VP Academic Affairs) | | ASMPC Rep. Armando Dimas |

Guests/Presenters: Lakisha Bradley, Vincent Van Joolen, Susan Kitagawa, Deidre Sullivan

| Item | Topic: Discussion / Comments | Action / Recommendations |
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| 1 | <p>Campus community comments:</p> <ul style="list-style-type: none"> • Dr. Catherine Webb successfully defended her dissertation yesterday! • TRIO submitted their annual report to the Department of Education. Two remarkable components to this year's report include the number of students (from 2014-15) who attain an AA degree (41 out of 59) and students who attain an AA degree and transfer (37 out of 59). This is nearly double from a few years ago and a true testimony to the collaboration within the Student Services areas. Recently, \$1.3B in federal funding was approved; MPC will see an approximate 6% increase in funding. • The new financial aid management system is being utilized to reach out to nearly 600 FAFSA students to complete their paperwork for financial aid this semester. | Recognition of college events, needs, concerns |
| 2 | Approval: March 27, 2018 agenda: | Approval by consensus |
| 3 | <p>Approval of Minutes:</p> <p>a) Feb 27, 2018 minutes</p> | Approval by consensus |
| 4. | ACCJC Site visit of April 9. Dr. Tribley reminded all of the site visit which will likely involve 4-5 members of the visiting team. Each member will focus on one | Preparing for site visit |

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| | <p>of the four broad areas. On April 6, the campus will celebrate a “Thank You” event and provide information to the campus regarding the site visit. The Mid Term report is on the web site with all evidence linked. Kiran reiterated the three stages in the accreditation process as (1) Self Assessment submitted by College to ACCJC, (2) ACCJC visits to corroborate what they read in the report (ACCJC site visit) and (3) Commission meets in June followed by submission of the Action Letter around mid-June.</p> <p>Kiran has requested more information from the ACCJC with regards to which positions they wish to meet with at the College. The ACCJC team has not indicated that they will be making any kind of campus presentation.</p> | |
| 5 | <p>Replacement Position(s): Straight Replacement(s) a) Health Svc Spec: Larry reported on this straight replacement position.</p> <p>New position(s): a) Cat Svc Coord. I (St. Svc-Vet): Larry provided the following information supporting this new position: In 2017-18 the CCCCO allocated \$5M in ongoing funding to assist in the expansion of veterans’ services to colleges that met certain standards. Currently, MPC’s Veterans Center is staffed with one full time Categorical Services Coordinator II providing many services. The service needs are greater than one full time person can adequately fulfill. MPC’s portion of the \$5M is \$41,353. Through the participatory governance process, Student Services has determined that an 11 month/29 hour per week position would maximize the use of the current funds. Such part time positions have shown to be excellent entry points for individuals that often move into other student services positions. Questions were asked as to why this is a 29 hour/week position. An assessment can be done in a year to determine whether one 29 hour or two lesser hourly positions are a better fit for the needs while still maximizing use of available funding.</p> | Understanding of staffing needs |
| 6. | <p>Guided Pathways Plan: Jon Knolle gave a ppt presentation and reviewed key areas including the following (see Implementing Guided Pathways- Tips and Tools (need doc to link) and Guided Pathways Plan ppt for details):</p> <p>Requirements for Participation</p> <ul style="list-style-type: none"> • Self-assessment submitted in Dec 2017. • First phase of the plan is due March 30. • Team of 10 from MPC attended the IEPI Workshop on October 23, 2017. <p>The expectation from the Chancellor’s Office is that community colleges will use existing funding to support Guided Pathways that will serve all students when the seed funding is exhausted. Existing models such as TRIO have been extremely successful in supporting students; the principles of supporting students and programs like TRIO will be “scaled” through the Guided Pathway framework. The intent is to expand such models and bring funding sources such as 3SP, Equity and BSI under one umbrella and support all students under Guided Pathways.</p> <p>Potential Funding Allocation: \$702,803 in funding over a 5-year allocation. Purpose of the Multi-year Work Plan</p> | Understanding of the initial plan to implement Guided Pathways at MPC. |

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| | <p>Four Pillars of Guided Pathways Timeline for Planning & Implementation (Years 1 through 5) Key Elements- Elements 1 -4 & 8 will be the five to focus on in year one.</p> <p>Jon indicated that the GP Plan will be submitted this Friday. Kathy Booth, Senior Research Associate from WestEd, and a Guided Pathway statewide lead will conduct an All Campus presentation on Friday, April 20th. On May 11th plans are to hold a college forum as a kickoff to engage staff. The GP Plan will go to the March 28th Board as an Information Item. Jon invited questions/suggestions. Member comments suggested we examine models in other colleges.</p> | |
| 7 | <p>Adjournment: Meeting adjourned at approximately 2:55 p.m.</p> | |