

President's Advisory Group Meeting

Tuesday February 27, 2018

2:00 - 4:00 pm, Sam Karas Room

Minutes

Members:			
	Luz Aguirre (Classified)		Jon Knolle (Dean of Instruction)
✓	Suzanne Ammons (minutes, resource)	✓	Eric Maximoff (Classified)
✓	Grace Anongchanya (Faculty)	✓	Larry Walker (VP Student Services - interim)
✓	Wendy Bates (Faculty)	✓	Linda Ransom for Stephanie Perkins (Tri-Chair, Classified)
✓	Lauren Blanchard (MPCTA Rep.)	✓	Lyndon Schutzler (Faculty)
✓	Diane Boynton (Tri-Chair Faculty)	✓	Francisco Tostado (MSC)
	Heather Craig (AS President)	✓	Walt Tribley (Tri-Chair Superintendent/President (non-voting
✓	David Martin (VP Administrative Services)		Faculty (vacant)
✓	Kevin Haskin (MPCSEA Rep)		ASMPC Rep. Dalia Elkhalfa
✓	Kiran Kamath (VP Academic Affairs)		ASMPC Rep. Armando Dimas

Cabinet Plus Members: Judy Cutting, Catherine Webb, Catheryn Wilkinson, Christine Erickson, Vincent Van Joolen, Vicki Nakamura, JoRene Finnell, Shawn Anderson; Susan Kitagawa, Lakisha Bradley

Item	Topic: Discussion / Comments	Action / Recommendations
1	<p>Campus community comments:</p> <ul style="list-style-type: none"> • MPC held its donor appreciation event on Feb 23. Approximately \$1.77 M was raised in this first year of the Office of Advancement. Proceeds are a near split between direct aid to students and faculty, staff and programs. • Guest Author Series presents acclaimed author and journalist Susan Orlean on March 8, 6pm @ the LF. • Hamlet opens at the small theater "Standing Room Only" Theater, Fri. March 2nd (soft opening March 1). • Migrant Youth Day will be hosted at MPC Thurs., March 1. Approximately 108 middle schoolers are anticipated. Laura Loop will host for the Nursing Program and James Lawrence for the Auto Technology. 	<p>Recognition of college events, needs, concerns</p>

	<ul style="list-style-type: none"> • South Bay Regional Public Safety Training Consortium’s strategic planning retreat was held Monday attended by Kiran Kamath, Judy Cutting and David Martin. • Student Services and the MPC Theater did a wonderful job on Saturday in hosting the annual Community Play performance of <i>A Raisin In The Sun</i> by the African American Theater Arts Troupe from UCSC. • First draft of the Follow Up Report to ACCJC was just sent around campus on Friday. • The Annual Lobo Hall of Fame Banquet will be held March 3, 6pm at the Monterey Marriott, recognizing 10 inductees (5 alumni and 5 athletes). • TRIO hosts a themed monthly mixer. This year students sent written notes of thanks to individuals across campus that supported their success. This year’s theme was “SSS Lobos Across Campus”. 	
2	<p>Approval of Feb. 27, 2018 agenda – Dr. Tribley explained today’s focus on approving various policies.</p>	Approval by consensus
3	<p>Approval of Minutes: a) Feb 13, 2018 Approved as amended with minor grammar edits.</p>	Approval by consensus.
4.	<p>New Funding Formula – Dr. Tribley invited David Martin to report on the new funding formula which is part of the Governor’s proposed budget. Changes to the current proposed funding formula are expected over the next several months.</p> <p>David provided an overview of the 2018-19 Student Centered Funding Formula with key points including the following:</p> <ul style="list-style-type: none"> • Primary Funding Formula Data provided by the Dept. of Finance (DOF), showing the funding formula metrics used in the DOF’s simulations for the new funding model. • The new formula replaces the current FTES funding model SB 361 established in 2005-6. • The total allocation of the statewide pot, the model will allocate funding as follows: <ul style="list-style-type: none"> ✓ 50% based on FTES ✓ 25% based on awards, degrees certificates and, ✓ 25% based on low income student population (Pell & BOG-promise students). • Intent is to encourage access for underrepresented students, low income students, reward improvement on student success metrics an improve equity and funding predictability. <p>Implications of the new model include the following:</p> <ul style="list-style-type: none"> • A decrease in FTES results in reduction in revenue in the year after the decline. • 3 year window to grow back FTES to the highest level reported by the District within the last 3 years. • 2018-19 Budget has hold harmless funding available of \$175M. • No more summer borrowing. MPC utilized summer borrowing this last year. <p>David explained the new formula and funding rates for Credit, Non-Credit and Enhanced Non-Credit and the two “grants”. The new formula places the highest amount of dollars on student completion of degree certificates or</p>	

	<p>transfers within 3 academic years. Discussion followed regarding the 3 year completion window. The CCCCCO indicated that they will use the Scorecard information to define the 3 year completion from start to finish. The DOF has posted information on their website, followed by revisions to this still new funding formula proposal. Additional information from the DOF will continue to be monitored over the next several weeks using 2016-17 data. Option 1 using the new funding formula and Option 2 using Apportionment received in 2017-18 were explained. Note: Summer borrowing is not allowed. Districts will utilize whichever model maximizes revenue. Under the new funding model, 38 (this includes MPC) of the 72 Districts will show a decline in revenue and will be on “hold harmless”.</p> <p>The Student Centered Funding Model Outline using 2016-17 FTES and including the approximate 300 FTES of summer borrowing was reviewed; the Model Outline reflects approximately \$7M less would have been received using the new model.</p> <p>Following discussion, questions raised as to how the Student Success Grant funding would apply included:</p> <ul style="list-style-type: none"> • Is the implementation of the new funding formula too quick? • Will the implementation of the new funding formula truly serve the underserved, part time student, for which it is intended to serve? • AB 288 students (first year, first generation College Students)—how affected? • High School students—when are they considered College students and how does the 3 year window apply? • What is the next step in the State’s budget process? 	
<p>5.</p>	<p>Plan for IEPI Funding: Update</p> <p>Catherine Webb reported on feedback received since the Feb. 13 meeting. The feedback will go to the Academic Senate meeting next Thursday before going back to the PRT Team. The two parts to the funding plan are (1) PLO assessments for degree and certificate programs and (2) Increasing capacity in institutional capacity in planning.</p>	<p>Update from last week; receive input f from PAG</p>
<p>6.</p>	<p>(Updated info for the group)</p> <p>Recommendations to meet the Standards</p> <p>Recommendations to Improve Quality</p>	<p>Addressing Program Assessment Plan.</p>
<p>7.</p>	<p>Updated: DRAFT Follow up Report for ACCJC: Update & Overview 2-23-18</p> <p>Kiran provided an overview of the Draft Follow up Report to include the following:</p> <ul style="list-style-type: none"> • The Draft is moving through the various participatory governance groups currently, it will then go to the March 13 Board, then sent March 14 to ACCJC to be received by March 15. • The 17 Recommendations to Meet the Standards will be in the Final Report; the remaining Recommendation to 	<p>Review updated draft follow up report and timeline for submission.</p>

	<p>Improve will be included in the Mid-Term Report due in approx. 2 years.</p> <ul style="list-style-type: none"> Follow Up Report Timeline- Chronology of activity since receipt of the ACCJC Action Letter of 2/3/17. Response to the Commission Action Letter (Pgs 8 – 9) contains the 4 Standards where the District is to resolve deficiencies and meet the Standards; these pages are a snapshot of what the District has achieved in all areas. Course Assessment is currently at 89.2% (up from 45% at the time of the ACCJC visit). Some of the remaining courses cannot be assessed as they are either being taught now or in fall 2018 and therefore will be assessed following the respective term. Courses not offered in two years should not be in the catalog in the following year. Program Assessment – 112 of the 147 have been assessed (75%). This is remarkable and quite commendable. The Human Resources staffing plan is the last item waiting to be added. <p>Kiran encouraged all to review the Draft and report any issues or offer suggestions by 3/5/18.</p>		
8.	<p><u>Board Policies for approval</u></p> <ul style="list-style-type: none"> BP 1070 Dissemination of Info. Rescinded BP 2101 Candidates' Statement of Qualifications (replaces 1200 rescinded). BP 2163 Elect Mail & / 2164 Elect Mail Code of Practice rescinded (BP 3720 Computer & Ntwk Use adopted earlier). BP 2200 Grant Apps rescinded (language incorporated into BP 3280 Grants) BP 2210 renumbered to BP 3439 Animals on Campus (2210 Animals on Campus rescinded). BP 2215 Time, Place, Manner renumbered to BP 3900 Speech: Time, Place, Manner. BP 2220 Soliciting Funds or Business w/be rescinded when BP 3910 Soliciting Funds or Business adopted. BP 2250 Respiratory Protection Policy-Prog rescinded (BP 6800 Safety adopted Feb 2016). BP 2434 Supt/Pres Contract (includes BP 5510 rescinded) BP 2510 / AP 2510 (formerly BP 2010) Participation in Local Decision Making BP 2511 (formerly BP 2005) Academic Senate BP 2825 Community Relationships (replaces BP 1065 rescinded). BP 3045 Forums – rescinded; renumbered to 3900rescinded. Replaced by 3900. BP 3060 Travel Study Courses & Activities rescinded. BP 3225 Institutional Effectiveness BP 3570 Smoking on Campus- (replaces 2240 No Smoking Pol- rescinded) BP 3735 Dist. Resources (2155 rescinded) BP 5160 Child Care (includes BP 4050 rescinded) BP 5000 Scope of Policies-rescinded 	<p>Discussion / Comments</p> <p>Dr. Tribley requested all to review these remaining policies and provide feedback by end of Thursday, 3/1/18. A spreadsheet will be forwarded to members to capture comments/input. Two to three additional BPs were provided in hard copy today as well.</p> <p>Discussion followed and the various types of BPs (new, revised from existing, and rescinded) explained.</p> <p>Consensus was reached to enhance the spreadsheet with background or history and/or supporting information for each BP in order to assist reviewers.</p>	<p>Members appeared to be in consensus to support that the BPs (vetted by CCLC) be forwarded by the President to the Board subcommittee (3/5) and the Board (3/13) and that a spreadsheet with descriptive comments will be used to facilitate this process.</p>

	<ul style="list-style-type: none"> • BP 5010 Offer of Employment replaced by 7120 Recruitment & Hiring (5010 rescinded) • BP 5015 Conditions of Employment replaced by BP 7120 Recruitment & Hiring (5015 rescinded) • BP 5050 Courses, Workshops replaced by BP 7160 (5050 rescinded) • BP 5055 Keys covered under BP 6250 Sec for Dist Prop (5055 Rescinded) • BP 5060 Telephones covered by BP 3735 Dist Resources (5060 rescinded). • BP 5065 IIPP replaced by BP 6800 Safety (5065 rescinded) • BP 7219 Professor Emeritus r(includes BP 5345 rescinded) • BP 5500 Definition of Mgmt Supervisory & Confid replaced by BP 7240 (5500 rescinded). • BP 6251 Inventory of Dist Prop. (2150 rescinded) • BP 7161 Prof Development – Pres & VPS • BP 7237 Layoffs • BP 7261 Health & Welfare Benefits • BP 7270 Student Workers • BP 7340 Leaves • BP 7341 Leaves and Vacation MSC • BP 7360 –Disc & Dismissal Academic Employees • BP 7380 Retiree Health Benefits-Acad. Employees • BP 7381 Health & Welfare Ben • See 7261 • BP 7385 Salary Deductions 		
9	<p>Replacement Position(s): Straight Replacements</p> <p>a) Library Circulation Desk (1 of 2, and 2 of 2) Kiran presented the two straight replacement positions and invited Kevin (MPCSEA Pres.) to contribute additional information if needed.</p>		
10.	<p><u>Education Master Plan (recap of EMP Brainstorming/Info Gathering):</u></p> <p>Dr. Tribley reported on the District’s Educational Master Plan (EMP) 2011-2017 which serves as its Institutional Strategic Plan and invited Catherine to elaborate on elements of the linked document. The linked document outlines a recent EMP Brainstorming /Info Gathering session in which conversations shared point towards a need for an Environmental Scan. The Environmental Scan would examine several factors—MPC location, Population in Service Areas, K-12 Trends, Labor Market, National Trends Affecting Higher Education, State & Federal Mandates, the new State Funding Formula—to be taken under consideration in the development of a solid EMP to properly serve the District for the next 5 years. In order to allow for the time needed to develop the next EMP, group discussions suggest that the District consider extending the existing plan through 2019 to allow for the time needed. There was consensus that the District would best serve its students dedicating</p>		

	<p>adequate time and thought in the development of its EMP. An additional handout Vision for Success from the CCCC was provided which outlines the CCCC's vision in a series of commitments, essentially underscoring the challenges to be met.</p> <p>Dr. Tribley invited input from the group. Members added that there are several major "unknowns" that suggest development of an EMP be postponed which include:</p> <ul style="list-style-type: none"> • New funding formula which has not been fully interpreted • Guided Pathways • Institutional Objectives supporting the Goals extend through 2020, therefore an evaluation of the goals now would be premature • Bond measure will require planning and will therefore play a major role in the EMP development (student services support), • Inclusion of Students as focus group for EMP • Academic Involvement in providing Academic Support-need discussion across the campus to start from pedagogy. • Dates of the EMP and Institutional Goals will need to be aligned. <p>There was 100% consensus to extend the current EMP for one additional year. Dr. Tribley indicated that PRIE would take the lead in the EMP development.</p>	
11	Adjournment – Meeting adjourned at approximately 4:10pm.	