

**MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD OF TRUSTEES**

REGULAR BOARD MEETING

WEDNESDAY, MAY 28, 2014

1:30pm, Closed Session, Stutzman Room, LTC
3:00pm, Regular Meeting, Sam Karas Room, LTC

980 Fremont Street, Monterey CA 93940
www.mpc.edu/GoverningBoard

AGENDA

The Monterey Peninsula College Governing Board welcomes you to the Governing Board of Trustees Regular Meeting. Documents that are public records and are provided to the Governing Board regarding a Regular Meeting item on this Agenda will be made available for public inspection in the Superintendent/President's Office at Monterey Peninsula College, 980 Fremont Street, Monterey, California, during normal business hours the Thursday preceding the meeting. If you intend to submit documents at this meeting, the Brown Act requires you to bring enough copies for the Trustees and the audience. In compliance with the Americans with Disabilities Act, those requiring special assistance to access the Board meeting room, to access written documents being discussed at the Board meeting, or to otherwise participate at a Board meeting, can contact the Superintendent's Office at (831) 646-4272. Notification at least 72 hours prior to the Board meeting will enable the District to make reasonable arrangements to ensure accessibility to the Board meeting and to provide any required accommodations, auxiliary aids, or translation services.

1. CALL TO ORDER

2. ROLL CALL

3. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

This is an opportunity for visitors to make comments regarding any closed session items. When the Chair recognizes a member of the public for oral comments, such comments shall be limited to three minutes.

4. CLOSED SESSION

The Governing Board will meet in Closed Session (before the Regular Meeting on regular agenda items) to consider matters appropriate for Closed Session as authorized by Sections 3549.1 and 54956.7-54957.7, Government Code and Section 72122, Education Code, and as otherwise provided by law. Required action on these matters will be taken when the Board meets in Regular Meeting or at the next public meeting.

A. Conference with Labor Negotiators (Government Code Section 54957.6)

a) Employee Organization: MPCEA/CSEA

b) Agency Representatives: C. Earl Davis, Susan Kitagawa & Larry Walker

B. Conference with Labor Negotiators (Government Code Section 54957.6)

a) Employee Organization: MPCTA/CTA/NEA

b) Agency Representatives: C. Earl Davis, Susan Kitagawa & Céline Pinet

C. Public Employee Discipline/Dismissal/Release (Government Code Section 54957)

D. Public Employee Performance Evaluation (Government Code Section 54957)

Title: Superintendent/President

5. RECONVENE TO OPEN SESSION / CALL TO ORDER

6. ROLL CALL

7. REPORT OF ACTION TAKEN IN CLOSED SESSION

8. APPROVAL OF AGENDA

The Board will take action to approve the Agenda. Agenda items may be rearranged here. If there are any urgent items that arose after the 72-hour posting deadline, this is the point in the meeting where a vote may be taken to add the item to the agenda. (A 2/3-majority vote is required.)

9. PUBLIC COMMENTS

Note to Audience: Anyone wishing to address the Governing Board on matters within the jurisdiction of the Board may do so now. Please state the matter on which you wish to speak. Matters not appearing on the Agenda will not receive action at this meeting, but may be referred to staff for consideration at a future meeting. Presentations will be limited to three minutes, or as established by the Board. Persons are not required to give their name or address, but it is helpful for a person to state their name in order that the Board and others present may identify the speaker.

10. CORRESPONDENCE AND PUBLICATIONS

A. Written Communications

- 1) Letter to Dr. Walt Tribley from Susan Clifford, Ed.D., Vice President of the Accrediting Commission for Community and Junior Colleges, regarding MPC's offering of eight new Associate Transfer Degrees. / April 15.

B. MPC All User Emails

- 1) Dr. Céline Pinet: Announcement that MPC's Maurine Church Coburn School of Nursing was awarded the Stellar School recognition from the National Student Nurses' Association at their annual convention.
- 2) Dr. Céline Pinet: Reflection about MPC's mission through a run in with a previous MPC student over the weekend.
- 3) Dr. Walt Tribley: Invitation to attend the "Monterey Bay: A Leader in the Blue Economy" event on April 25th which is hosted by the Monterey Bay International Trade Association and Congressman Sam Farr.
- 4) MPC Online Support Team: Next MPC Online Coffee and Conversation will be on May 2nd and will be facilitated by Steve Bruemmer, MPC's Online Instructional Technology Specialist.
- 5) Dr. Walt Tribley: Nominations for the MPC Classified Recognition and MPC Difference Maker Awards are due by May 16th.
- 6) Dr. Céline Pinet and Ms. Catherine Webb: Survey to be completed by all faculty and staff to help inform the writing our accreditation self-study next year.
- 7) MPC Online Support Team: Next MPC Online Coffee and Conversation event will be held on May 16th and will be facilitated by Steve Bruemmer.
- 8) Human Resources: Invitation to attend the Classified Appreciation ice cream floats event on May 19th.
- 9) Dr. Walt Tribley: Invitation to attend this year's Employee Recognition ceremony and luau on May 30th.
- 10) CalWORKS, EOPS/CARE & TRIO/SSS: Invitation to attend the annual recognition celebration on May 23rd.

C. Articles Published in *The Herald*, *The Weekly*, *The Californian*, and Other Media

- 1) *The Pope Center* / April 11, 2014: "The Value of the Humanities."
- 2) *The Herald* / April 15, 2014: "Monterey Peninsula College marks National Poetry Month with week of events."
- 3) *The Herald* / April 17, 2014: "Monterey High, MPC dance instructor retiring after 25 years."
- 4) *The Weekly* / April 17, 2014: "Matt Kish chased his Moby-Dick muse with the tenacity of Captain Ahab."
- 5) *Monterey County Business Council's Friday Facts* / April 18, 2014: "Dr. Richard Kezirian to receive MPC President's Award."
- 6) *National Association of Scholars* / April 30, 2014: "How I learned to stop worrying and love the MOOC."

- 7) *The Weekly* / May 1, 2014: “State rule keeps students from retaking beloved MPC photography class.”
- 8) *The Herald* / May 3, 2014: “Palma, MPC grad David Fales set for NFL draft.”
- 9) *The Herald* / May 5, 2014: “Hugs and Hisses,” and “County Clipboard.”
- 10) *KAZU 90.3 (kazu.org)* / May 8, 2014: “Far From Saved: MPC Theatre Company’s New Normal.”
- 11) *The Herald* / May 8, 2014: “Monterey Peninsula College opens ‘Putnam County Spelling Bee.’”
- 12) *The Weekly* / May 8, 2014: “Point and Shoot.”
- 13) *The Herald* / May 10, 2014: “Fales drafted by Bears in sixth round.”

11. REPORTS AND PRESENTATIONS

Routine status reports and announcements regarding campus activities, meeting schedules, conferences attended and recent developments.

- A. Institutional Report: Web Redesign Overview, Jon Knolle, Ed.D.
- B. Superintendent/President’s Report: Dr. Walter Tribley
- C. Vice Presidents’ Reports: Mr. C. Earl Davis, Dr. Céline Pinet, and Mr. Martin Johnson
- D. Academic Senate Report: Fred Hochstaedter, President
- E. MPCEA Report: Loran Walsh, President
- F. MPCTA Report: Mark Clements, President
- G. ASMPC Report: Director of Representation
- H. College Council Report: Stephanie Perkins and Diane Boynton, Co-chair
- I. MPC Foundation
 - 1) Executive Director Report: Ms. Beccie Michael
 - 2) Monthly Donations: Report to be distributed at the May 28 board meeting.
- J. Governing Board Reports
 - 1) Community Human Services (CHS) Report
 - 2) Trustee Reports
- K. Legislative Advocacy Report, Dr. Walter Tribley
- L. Student Success Report: Student Success Scorecard, Dr. Rosaleen Ryan and Mr. Michael Gilmartin
- M. Special Report – Bond Update Reports, Joe Demko, Kitchell
 - 1) Active Bond/Facility Projects Update
 - 2) Cost Control Report
 - 3) Master Schedule/Construction Phase Only
 - 4) Bond Expenditure Report

12. CONSENT CALENDAR

Items listed under the Consent Calendar are considered to be routine and are acted on by the Board of Trustees in one motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests that specific item(s) be discussed and/or removed from the Consent Calendar. It is understood that the Administration recommends approval on all Consent items. Each item on the Consent Calendar approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.

- A. Routine Business Transactions, Annual Renewal of Programs, Bids, Agreements, Notice of Public Hearings and Proclamations:

BE IT RESOLVED,

- 1) That the Governing Board approves the minutes of the Special Board Meeting on April 11, 2014, the Regular Board Meeting on April 23, 2014, and the Special Board Meeting on April 30, 2014.
- 2) That the Governing Board accepts gifts donated to the College with appropriate acknowledgement to the donors.

- 3) That the April regular payroll in the amount of \$2,209,331.68 and the May supplemental payroll in the amount of \$50,294.29 for a total payroll of \$2,259,625.97 be approved.
- 4) That Commercial Warrants:
12070396 through 12071435, 12071834 through 12071855, 12072533 through 12072595,
12073113 through 12073146, 12073953 through 12074005, 12075602 through 12075693,
12077456 through 12077485, in the amount of \$2,041,327.97 be approved.
- 5) That Purchase Orders B1400713 through B1400811 in the amount of \$544,051.15 be approved.
- 6) That the following budget increases in the Restricted General Fund be approved:
Increase of \$452,810 in funds received for FY 2013-2014.
Increase of \$1,405 in funds moved forward from FY 2012-2013 to FY 2013-2014.
- 7) That the following budget adjustments in the Restricted General Fund be approved:

Net increase in the 1000 Object expense category	\$	10,979
Net decrease in the 2000 Object expense category	\$	5,671
Net increase in the 3000 Object expense category	\$	805
Net increase in the 4000 Object expense category	\$	8,178
Net decrease in the 5000 Object expense category	\$	6,431
Net decrease in the 6000 Object expense category	\$	7,360
Net decrease in the 7000 Object expense category	\$	500
- 8) That the following budget adjustments in the Unrestricted General Fund be approved:

Net decrease in the 2000 Object expense category	\$	3,849
Net increase in the 3000 Object expense category	\$	3,688
Net increase in the 4000 Object expense category	\$	2,110
Net increase in the 5000 Object expense category	\$	3,839
Net decrease in the 6000 Object expense category	\$	5,788

B. Management Personnel

- 1) That the Governing Board approves the following item(s):
 - a) Employment of Cecelia Sutton, Human Resources Specialist, 40 hours per week, 12 months per year, effective June 2, 2014.

C. Faculty Personnel

- 1) That the Governing Board approves the following item(s):
 - a) Employment of Human Physiology Instructor, Abeje Ambaw under faculty service area Biol. Step and Column placement pending verification, effective Fall 2014.
 - b) Employment of Upward Bound Counselor under Education Code 87470, Heather Bowers. Step and Column placement pending verification, effective July 1, 2014.
 - c) Employment of Chemistry Instructor Frank Rivera III under faculty service area Chem. Step and Column placement pending verification, effective Fall 2014.
 - d) Employment of Digital Services Librarian, Glenn Tozier under faculty service area Libr. Step and Column placement pending verification, effective Fall 2014.
 - e) Employment of Hospitality Instructor, Molly Jansen under faculty service area Htl/Mtl. Step and Column placement pending verification, effective Fall 2014.
 - f) Employment of Business Instructor, _____ under faculty service area Busi. Step and Column placement pending verification, effective Fall 2014.
 - g) Employment of Chemistry Instructor, Rushia Turner, under faculty service area Chem. Step and Column placement pending verification, effective Fall 2014.

- h) Each month individuals are hired as part-time, substitute, and overload. The attached lists include hires for Spring 2014 and Summer 2014.

D. Classified Personnel

- 1) That the Governing Board approves the following item(s):
 - a) Correction to Board Action of February 26, 2014, for Zuline Hardy, Admissions & Record Specialist, shown as resignation for the purpose of retirement, should be corrected to resignation.

E. Short Term and Substitute Personnel

- 1) That the individuals on the recommended list (Short Term and Substitute Employees), employed for short term and substitute assignments subject to future modifications, be approved.

13. NEW BUSINESS

Public comments on New Business agenda items will be heard at the time the matter is under Board consideration. If you wish to address the Board on an agenda item, please do so when that item is called. Presentations will be limited to a maximum of three minutes, or as established by the Board. Persons are not required to give their name or address, but it is helpful for a person to state their name in order that the Board and others present may identify the speaker.

- A. BE IT RESOLVED, that the 2013-2014 Monthly Financial Reports for the period ending April 30, 2014, be accepted.
- B. INFORMATION: County of Monterey Investment Report for the quarter ending March 31, 2014.
- C. BE IT RESOLVED, that the following course revisions, new courses, and new programs be approved:

Course Revisions:

- ARTD 42B, Jewelry: Metalsmithing II
- ARTD 47A, Jewelry: Stone Lapidary Basics I
- ARTD 47B, Jewelry: Stone Lapidary Basics II
- ARTD 53, Jewelry Mechanisms
- ARTD 55, Jewelry: Chain and Ring Making
- ARTD 57, Jewelry: Soldering
- ARTH 16, Contemporary Architecture of the Monterey Peninsula: Local Firms, Architects, and Builders
- ARTH 21.2, Architectural Tour of the Hanna House or the Walker House
- ARTP 11C, Photography III
- ARTP 55, Alternative Processes
- ARTP 56, Experimental Photography
- ARTP 57, Lensless Photography
- ARTS 11B, Sketch II
- ARTS 16, Landscape Drawing and Painting
- ARTS 21.1, Perspective Drawing
- ARTS 21.2, Narrative Drawing
- ARTS 21.3, Value Study
- ARTS 42, Watercolor Still Life Painting
- ARTS 53, Working from Photographs
- ARTS 54, Special Painting Techniques II: Narrative
- ARTS 65.1, Special Printmaking Techniques II: Xerox Transfer
- ARTS 74, Special Printmaking Techniques II: Mixed Media
- ARTS 80, Special Printmaking Techniques I: Relief Printing
- ARTS 81, Special Printmaking Techniques II: Book Arts

ARTS 83, Collography
 ARTS 84, Chine Collé
 ARTV 1, Introduction to Film/Video
 ARTV 5A, Film/Video Field Production
 ARTV 5B, Film/Video Studio Production
 ARTV 5C, Film/Video Narrative Production
 ARTV 9, Advanced Film and Video Workshop
 BUSC 140, Microsoft Word 2013: Word for Windows I
 BUSC 141, Microsoft Word 2013: Word for Windows II
 BUSC 142, Microsoft Word 2013: Word for Windows III
 BUSC 143, Microsoft Word 2013: Advanced Word for Windows
 BUSC 150, Microsoft Excel 2013: Introduction to Spreadsheets I
 BUSC 151, Microsoft Excel 2013: Introduction to Spreadsheets II
 BUSC 155, QuickBooks 2013
 BUSC 160, Microsoft PowerPoint: Introduction to Presentation Management
 BUSC 170, Microsoft Windows 8
 BUSC 180, Business Desktop Publishing
 BUSI 70, Business Communication
 COMM 5, Mass Media Methods
 COOP 91, Cooperative Work Experience
 COOP 91.4, Automotive Technology Work Experience
 COOP 91.6, Biology Work Experience
 COOP 91.7, Business Work Experience
 COOP 91.8, Early Childhood Education Work Experience
 COOP 91.9, Communication Studies Work Experience
 COOP 91.11, Dental Assisting Work Experience
 COOP 91.12, Drafting Work Experience
 COOP 91.14, English Work Experience
 COOP 91.15, Engineering Work Experience
 COOP 91.17, Fashion Work Experience
 COOP 91.18, Fire Protection Technology Work Experience
 COOP 91.20, Health Work Experience
 COOP 91.21, Hospitality Work Experience
 COOP 91.39, Human Service Work Experience
 CSIS 1, Computer Information Systems
 CSIS 76, Networking Fundamentals
 CSIS 172, Managing and Maintaining Windows Server
 CSIS 174, Managing and Maintaining Advanced Windows Server Services
 DANC 14A, Ballroom Dance
 DNTL 111, Dental Pharmacology and Oral Pathology
 ECED 2, Observation and Assessment
 ECED 61, Health, Safety and Nutrition for the Young Child
 ECED 84, Language and Literacy Curriculum
 EMMS 170, Emergency Medical Technician 1: Basic Training
 ENSL 355, High-Intermediate Reading: American Culture
 FASH 63, Tailoring
 FASH 65, Couture Techniques
 FASH 73, Contemporary Tailoring
 FASH 75, Garment Construction III
 FASH 81, Business and Marketing Practices

FPTC 1, Principles of Emergency Services
FPTC 2, Fire Behavior and Combustion
FPTC 3, Principles of Fire and Emergency Services Safety and Survival
FPTC 4, Building Construction for Fire Prevention
FPTC 5, Fire Prevention
FPTC 6, Fire Protection Systems
FPTC 105, Firefighter I Academy
FPTC 110A, Command 1A: Structure Fire Command Operations for the Company Officers
FPTC 110B, Fire Command 1B: Incident Management for Company Officers
FPTC 110C, Command 1C: WUI Command Operations for the Company Officer
FPTC 120A, Fire Command 2A: Command Tactics at Major Fires
FPTC 120B, Fire Command 2B: Management of Major Hazardous Material Incidents
FPTC 120C, Fire Command 2C: High-Rise Firefighting Tactics
FPTC 120D, Command 2D: Planning for Large-Scale Disasters
FPTC 120E, Fire Command 2E: Wildland Firefighting Tactics
FPTC 132, Fire Instructor 3: Master Instructor Competency Evaluation
FPTC 413, Firefighter Update
HIST 17, United States History to 1877
HLTH 5, First Aid and CPR
LETP 250, Arrest and Control/Driving (PSP)
MATH 18, Calculus and Analytic Geometry for Biology/Social Science/Business
MEDA 130, Medical Assisting Externship
OCEN 2L, Introductory Oceanography Lab
OCEN 10, Introduction to Geographic Information Systems and Techniques
OCEN 31, Exploring Ocean Careers
PFIT 13, Stability Ball Training
PHED 5B, Tennis II
PHED 20.1, Skill Development for Baseball
PHED 20.9, Skill Development for Track and Field
PHED 21, Competitive Golf
PHIL 8, Introduction to World Religions
PHIL 12, Introduction to the Philosophy of Religion
REAL 51, Real Estate Practice
THEA 59A, Repertory Theatre – Musical

New Courses:

ARTD 40D, Jewelry and Metal Arts IV
ARTD 41D, Small Metal Casting: Jewelry IV
ARTD 42C, Jewelry: Metalsmithing III
ARTD 43C, Jewelry: Stone Setting III
ARTD 48, The Art of Tinsmithing
ARTS 85, Monoprints
BUSC 126B, Google Drive: Introduction to Spreadsheets
COMM 7, News Writing Workshop
CSIS 191, Security Practices: Penetration Testing and Discovery
CSIS 192, Virtualization and Cloud Computing Concepts
ECED 40, Positive Child Guidance
EMMS 400, Emergency Medical Training
FPTC 412, Emergency Incident Management
MATH 71, STEM Study Skills I

MATH 72, STEM Study Skills II
MATH 73, STEM Study Skills III
MATH 74, STEM Study Skills IV
PHED 22B, Intermediate Basketball
PHYS 71, STEM Study Skills I
PHYS 72, STEM Study Skills II
PHYS 73, STEM Study Skills III
PHYS 74, STEM Study Skills IV

New Programs:

Fire Command Certificate of Training
Fire Instructor Certificate of Training
Fire Investigation Certificate of Training

- D. INFORMATION: That the Governing Board receive an information report summarizing the Student Services Program Review for Matriculation and Student Financial Services.
- E. BE IT RESOLVED, that the Governing Board approve the 2014-2015 pay rate schedule for hourly student pay rates, effective July 1, 2014.
- F. BE IT RESOLVED, that the Governing Board approve the attached 2014/15 salary schedule for Short Term, Non-Continuing employees (non-classified) effective July 1, 2014.
- G. BE IT RESOLVED, that the Governing Board endorse the resolution for the Accrediting Commission for Community and Junior Colleges (ACCJC) as written and approved by the Monterey Peninsula College (MPC) Academic Senate and MPC College Council.

MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT

RESOLUTION NO. 2013-2014/131

WHEREAS, the U.S. system of regional peer-review accreditation has been well-established and provided essential guarantees of quality in America's post-secondary institutions since the 1950's; and

WHEREAS, the keys to the overall success of this unique system are a spirit of collaboration and mutual respect between the regional commissions and their member institutions and a shared focus on the needs and interests of the students who attend these institutions; and

WHEREAS, the current relationships between ACCJC and a number of its member institutions have deteriorated and become overly adversarial, as evidenced by the following:

- *The extraordinary frequency and severity of sanctions levied by the ACCJC against California community colleges compared to sanction levels and types seen in other regions, as well as in four-year institutions in California accredited by WASC-Senior (WASC is the only regional accrediting agency to have separate bodies for accrediting two- and four-year institutions)*
- *Articles and complaints prepared and approved by organizations such as the Community College Council of the California Federation of Teachers,*

the Community College Association of the California Teachers Association, the California Community College Independents, and the Faculty Association of the California Community Colleges

- *The creation of two separate task forces by two different State Chancellors in order to grapple with the issues surrounding the accreditation of the system's colleges; and*

WHEREAS, publicity surrounding the loss of accreditation of City College of San Francisco (CCSF) has resulted in an unfortunate spate of negative publicity for ACCJC, which is unhealthy for the accreditation agency as well as for the accreditation function itself;

WHEREAS, one of the central complaints stemming from ACCJC's denial of accreditation to CCSF is that its deliberations are conducted in secret, lacking any form of transparency;

Resolved, That Monterey Peninsula College hereby expresses its deep concern over the deteriorating nature of the relationships between the ACCJC and California community colleges; and

Resolved, That Monterey Peninsula College urges the ACCJC to acknowledge the deteriorating nature of those relationships and to work to improve them;

Resolved, That Monterey Peninsula College urges the ACCJC to model and exemplify effective and transparent self-evaluation practices by acknowledging and addressing any areas of non-compliance identified in evaluations by the USDE Accreditation Group and the National Advisory Committee on Institutional Quality and Improvement (NACIQI); and

Resolved, That Monterey Peninsula College urges the ACCJC to document and make public what steps it will take to address any areas of non-compliance.

Passed and Adopted by the Monterey Peninsula Community College District on May 28, 2014 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Mr. Charles Brown
Chair, Governing Board

H. BE IT RESOLVED, That the Board Legislative Advocacy Plan and the 2014-15 Legislative Action Plan, be approved.

I. INFORMATION: Calendar of Events.

14. ADVANCE PLANNING

A. Regular Board Meeting, Wednesday, June 25, 2014 at MPC:

- 1) Closed Session, 1:30pm, Stutzman Room, LTC
- 2) Open Session, 3:00pm, Sam Karas Room, LTC

B. Regular Board Meeting, Wednesday, July 23, 2014 at Marina Education Center:

- 1) Closed Session, 1:30pm, MA404
- 2) Open Session, 3:00pm, MA403

C. Future Topics

- 1) Tour of PSTC (Public Safety Training Center) Phase II (tentative)

15. ADJOURNMENT

16. CLOSED SESSION

When required on non-routine matters and/or to continue discussion of items from earlier Closed Session.

Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this Agenda will be made available for public inspection in the District Office located at 980 Fremont Street, Monterey, CA, during normal business hours. Governing Board documents are also available on the Monterey Peninsula College website at www.mpc.edu/GoverningBoard.

Posted May 23, 2014