

**MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD OF TRUSTEES**

REGULAR BOARD MEETING

WEDNESDAY, APRIL 25, 2018

1:30 p.m., Regular Meeting, Sam Karas Room, Library & Technology Center

980 Fremont Street, Monterey, CA 93940

<http://www.mpc.edu/about-mpc/leadership/board-of-trustees>

AGENDA

The Monterey Peninsula College Governing Board welcomes you to the Governing Board of Trustees Regular Meeting. Documents that are public records and are provided to the Governing Board regarding a Regular Meeting item on this Agenda will be made available for public inspection in the Superintendent/President's Office at Monterey Peninsula College, 980 Fremont Street, Monterey, California, during normal business hours the Thursday preceding the meeting. If you intend to submit documents at this meeting, the Brown Act requires you to bring enough copies for the Trustees and the audience. In compliance with the Americans with Disabilities Act, those requiring special assistance to access the Board meeting room, to access written documents being discussed at the Board meeting, or to otherwise participate at a Board meeting, can contact the Superintendent's Office at (831) 646-4272. Notification at least 72 hours prior to the Board meeting will enable the District to make reasonable arrangements to ensure accessibility to the Board meeting and to provide any required accommodations, auxiliary aids, or translation services.

1. CALL TO ORDER

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE

The Board of Trustees will recite the Pledge of Allegiance. Participation by meeting attendees is at their option.

4. APPROVAL OF AGENDA

The Board will take action to approve the Agenda. Agenda items may be rearranged here. If there are any urgent items that arose after the 72-hour posting deadline, this is the point in the meeting where a vote may be taken to add the item to the agenda. (A 2/3-majority vote is required.)

5. RECOGNITION

A. Acknowledgement of Guests

B. Celebrating Success – MPC's TRIO Programs: Grace Anongchanya-Calima, Heather Bowers, Chris Calima, and Sandra Washington

6. PUBLIC COMMENTS

Anyone wishing to address the Governing Board on matters not listed on the agenda, and within the jurisdiction of the Board, may do so now. Anyone wishing to address the Board on an agenda item may do so when that item is called. Matters not appearing on the Agenda will not receive action at this meeting, but may be referred to staff for consideration at a future meeting. Comments will be limited to three minutes, or as established by the Board. Persons are not required to give their name or address, but it is helpful for a person to state their name in order that the Board and others present may identify the speaker.

7. CONSENT CALENDAR

Items listed under the Consent Calendar are considered routine and are acted on by the Board of Trustees in one motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests that specific item(s) be discussed and/or removed from the Consent Calendar. It is understood that the Administration recommends approval on all Consent items. Each item on the Consent Calendar approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.

BE IT RESOLVED,

- A. Routine Business Transactions, Annual Renewal of Programs, Bids, Agreements, Notice of Public Hearings and Proclamations:
1. That the Governing Board approves the minutes of the Regular Board meeting on March 28, 2018.
 2. That the Governing Board accepts the gifts donated to the College with appropriate acknowledgement to the donors.
 3. That the March 30th regular payroll in the amount of \$2,291,246.27 and the April 10th supplemental payroll in the amount of \$52,515.24 be approved.
 4. That Commercial Warrants 12378712 through 12378723, 12379582 through 12379611, 12380237 through 12380268, 12381177 through 12381200, 12381955 through 12382017, 12382873 through 12382904, 12383630 through 12383657, 12385129 through 12385173, 12385719 through 12385730 in the amount of \$3,098,719.23 be approved.
 5. That Purchase Orders B1800552 through B1800600 in the amount of \$217,462.25 be approved.
 6. That the following budget adjustments in the Restricted General Fund be approved:

Net increase in the 1000 (Certificated Salary) Object expense category	\$ 32,549.00
Net decrease in the 2000 (Classified Salary) Object expense category	\$ 21,172.67
Net increase in the 3000 (Benefits) Object expense category	\$ 1,146.19
Net increase in the 4000 (Supplies) Object expense category	\$ 55,854.07
Net decrease in the 5000 (Other/Services) Object expense category	\$ 31,812.51
Net decrease in the 6000 (Capital Outlay) Object expense category	\$ 10,595.07
Net decrease in the 7000 (Other Outgo) Object expense category	\$ 25,969.01
 7. That the following budget adjustments in the Unrestricted General Fund be approved:

Net decrease in the 2000 (Classified Salary) Object expense category	\$ 610.00
Net increase in the 3000 (Benefits) Object expense category	\$ 10.00
Net decrease in the 4000 (Supplies) Object expense category	\$ 8,872.84
Net increase in the 5000 (Other/Services) Object expense category	\$ 4,472.84
Net increase in the 6000 (Capital Equip) Object expense category	\$ 5,000.00
 8. That the following budget increase in the Restricted Fund be approved:
Increase of \$58,397.00 in funds received for FY 2017-2018.
- B. Management, Supervisor, Confidential Personnel
1. That the Governing Board approves the following item(s):
 - a) Employment of Antoine Andari, Systems and Programming Manager, Information Systems, effective April 26, 2018.
- C. Faculty Personnel
1. That the Governing Board ratifies the following item(s):
 - a) Employment of tenure-track Math Instructor, Eric Lake, under faculty service area Math, effective August 16, 2018.
 - b) Each month individuals are hired as part-time, substitute, and overload. The attached list includes hires for Spring 2018.
- D. Classified Personnel
1. That the Governing Board ratifies the following item(s):
 - a) Employment of Amanda Gazga De Ortega, Custodian, Facilities, Range 6, 40 hours per week, 12 months per year, effective April 26, 2018.

- b) Employment of Rosa M. Tapia, Custodian, Facilities, Range 6, 40 hours per week, 12 months per year, effective April 26, 2018.
- c) Establish new position, Categorical Services Coordinator, Veterans Center, 29 hours per week, 11 months per year, effective April 26, 2018. Placement on the salary schedule at Range 17.

E. Short Term and Substitute Personnel

- 1. That the individuals on the recommended list (Short-Term and Substitute Employees) employed for short-term and substitute assignments, subject to future modifications, be ratified.

F. Volunteers

- 1. That the Governing Board ratifies the individuals listed for volunteer assignments.

8. NEW BUSINESS

Public comments on New Business agenda items will be heard at the time the matter is under Board consideration. If you wish to address the Board on an agenda item, please do so when that item is called. Presentations will be limited to a maximum of three minutes, or as established by the Board. Persons are not required to give their name or address, but it is helpful for a person to state their name in order that the Board and others present may identify the speaker.

- A. BE IT RESOLVED, that the 2017-2018 Monthly Financial Report for the period ending March 31, 2018, be accepted.
- B. BE IT RESOLVED, that the Quarterly Financial Status Report for the quarter Ending March 31, 2018, as presented on form CCFS 311Q, be accepted and made part of the minutes of this meeting.
- C. BE IT RESOLVED, that the following new programs be approved:

New "A.S." Programs:

Chemistry – Associate in Science – *previously existed as an Associate in Arts program*
 Engineering – Associate in Science – *previously existed as an Associate in Arts program*

- D. INFORMATION: First Reading: The Equal Employment Opportunity Fund Multiple Measures Allocation Model Certification Form, for fiscal year 2017-2018 to receive EEO restricted funds.
- E. BE IT RESOLVED, that the Governing Board adopt the following resolution recognizing the contributions of the classified employees of Monterey Peninsula College and designating May 20 through May 26, 2018 as Classified School Employee Week.

**MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT
 Classified School Employee Week**

WHEREAS, classified professionals provide valuable services to the students of Monterey Peninsula Community College District and contribute to the establishment and promotion of a positive instructional environment; and

WHEREAS, classified professionals serve a vital role in the efficient and productive operations of Monterey Peninsula College; and

WHEREAS, classified professionals employed by Monterey Peninsula Community College District strive for excellence in the performance of their duties; and

WHEREAS, the Monterey Peninsula Community College District wishes to acknowledge and thank the classified employees for their dedication and hard work;

THEREFORE, BE IT RESOLVED, that the Monterey Peninsula Community College District hereby recognizes and honors the contributions of the classified professionals to the quality

education of the students at Monterey Peninsula College and declares the week of May 20 through May 26, 2018, as Classified School Employee Week in the Monterey Peninsula Community College District.

- F. BE IT RESOLVED, that the 2018-2019 allocation of \$2,600.00 to Community Human Services, be approved.
- G. BE IT RESOLVED, that the annual authorization for the student trustee to have an advisory vote and the ability to make and second motions, to be in effect until May 31, 2019, be approved.
- H. INFORMATION: Calendar of Events.

9. REPORTS AND PRESENTATIONS

Routine status reports and announcements regarding campus activities, meeting schedules, conferences attended and recent developments.

- A. Superintendent/President's Report: Dr. Walter Tribley, Superintendent/President
- B. MPC Foundation
 - 1) Report: Ms. Beccie Michael, Vice President of Advancement
 - 2) Monthly Donations: \$34,059.00
- C. Academic Senate Report: Dr. Heather Craig, President
- D. MPCEA Report: Mr. Kevin Haskin, President
- E. MPCTA Report: Ms. Lauren Blanchard, President
- F. ASMPC Report: Mr. Stephen Lambert, ASMPC President
- G. Academic Affairs Report: Ms. Kiran Kamath, Vice President of Academic Affairs
- H. Student Services Report: Mr. Laurence Walker, Interim Vice President of Student Services
- I. Administrative Services Report: Mr. David J. Martin, Vice President for Administrative Services
- J. Governing Board Comments
 - 1) Community Human Services (CHS) Report
 - 2) Trustee Comments

10. ADVANCE PLANNING

- A. Regular Board Meeting, May 23, 2018 at MPC Library & Technology Center
 - 1. Closed Session: 11:00am, Stutzman Room
 - 2. Regular Meeting: 1:30pm, Sam Karas Room
- B. Regular Board Meeting, June 27, 2018 at MPC Library & Technology Center
 - 1. Closed Session: 11:00am, Stutzman Room
 - 2. Regular Meeting: 1:30pm, Sam Karas Room
- C. Special Board Meeting: Board Study Session – Roles and Responsibilities of the Board, date to be determined

11. ADJOURNMENT

12. CLOSED SESSION

When required on non-routine matters and/or to continue discussion of items from earlier Closed Session.

Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this Agenda will be made available for public inspection in the District Office located at 980 Fremont Street, Monterey, CA, during normal business hours. Governing Board documents are also available on the Monterey Peninsula College website at www.mpc.edu/GoverningBoard.

Posted April 20, 2018