

Draft Curriculum Advisory Committee  
Meeting minutes

DATE: March 14, 2018 LOCATION: BMC 107 @ 3:30 -- 5:00 pm <u>Attendees:</u>			
✓	Richard Abend, ESL → Voting Member	✓	Laura Loop, Nursing → voting member
	Judy Cutting, Dean of Instruction -- CTE	✓	Gamble Madsen, Chairperson/Creative Arts → voting member
	Kendall Diaz, Student Representative → voting member		Laura Patterson, CurricUNET Specialist
✓	Fred Hochstaedter, Academic Senate → voting member	✓	Beth Penney, Basic Skills/Humanities → voting member
✓	He Seon Ihn, Articulation Officer → voting member	✓	David Seagal, Business & Technology → voting member
✓	Lynn Iwamoto, Physical Sciences → voting member	✓	Rachel Whitworth, Social Sciences → voting member
✓	LaRon Johnson, Counselling/Student Services → voting member		Cathryn Wilkinson, Dean of Instruction -- Liberal Arts
	Kiran Kamath, Vice President of Academic Affairs		Vacant, Library
✓	Kim Kingswold, Curriculum/Catalog Technician		Vacant, Life Science
✓	Jon Knolle, Dean of Instruction -- Library, Learning Resources & Online Ed		Vacant, Physical Education
	Vincent van Joolen, Dean of Instruction --- Stem	✓	John Skellenger, Admin Asst III, Guest Support

Meeting Chaired by: Gamble Madsen

Notes Submitted by: John Skellenger

<b>Agenda Item</b>		<b>Action</b> Called to order at 3:36 pm
<b>Announcements</b>	Kim K. would like to add the intended effective date to future action agendas and minutes similar to what is done on the consent agenda. This will clarify which semester the change is to take place.	
<b>Comments from Visitors</b>		
<b>Approval of March 14, 2018 Agenda</b>		Motion to recommend: Lynn Seconded: David CAC Committee Voted: Aye
<b>Approval of March 07, 2018 minutes</b>		Motion to recommend: Rachel Seconded: Richard CAC Committee Voted: Aye
<b>Consent Agenda</b>		Motion to recommend: Fred Seconded: Laura CAC Committee Voted: Aye
<b>Deletions</b> (effective Fall 2018)  ENGR 6  <b>Non-substantial changes</b> (effective Fall 2018):  FPTC 106 Course Revision (approved by CAC 2/21/18): Add 2014 publication date to textbook and adjust units & hours calculation slightly to accord with the current Active version of the course (units = 3.5, lecture + lab hours = 120)		

<p>LETP 130 DE Revision (approved by CAC 2/14/18): Per Libby Flores, lecture hours mistakenly assigned a lower value (adjust lecture hours total from .17 to .47)</p> <p>MEDA 117 Course Revision (approved by CAC 2/21/18): Adjust lab hours calculation slightly to conform with assigned unit value (lab hours change from 2.5 to 3; course = 3 units)</p>		
<p><b>Discussion Agenda</b></p>		
<p><b>Action Agenda</b></p>		
<p><b>No items on the action agenda.</b></p>		
<p>Next Meeting: April 4, 2018 Location BMC 107</p>		