

MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT

CITIZENS' BOND OVERSIGHT COMMITTEE

June 13, 2005

3:00 PM, Sam Karas Room, Library & Technology Center

Meeting Minutes

MEMBERS PRESENT: Ms. Barbara Canter
Mr. Jay Hudson
Mr. Ken White

ABSENT: Howard Gustafson, Jr.
Mr. Rick Johnson
Dr. Melvin Kline
Mr. David Lewis
Mr. Steven Vagnini
Mr. Rick Heuer

STAFF PRESENT: Dr. Kirk Avery, Superintendent/President
Ms. Rosemary Barrios, Controller
Mr. Joe Bissell, Vice President for Administrative Services
Dr. Carole Bogue-Feinour, Vice President, Academic Affairs
Mr. Rich Montori, Public Information Officer
Mr. Steve Morgan, Director, Facilities
Ms. Vicki Nakamura, Assistant to the President

OTHERS PRESENT: Mr. Joe Demko
Ms. Marilyn Gustafson, Executive Director, MPC Foundation

1. Call to Order

The regular meeting of the Citizens' Bond Oversight Committee of Monterey Peninsula College was called to order at 3:09 PM.

2. Public Comment

None.

3. Approval of Minutes

Due to lack of a quorum, action on this item was deferred.

4. Accept Bills and Warrants Report

Due to lack of a quorum, action on this item was deferred.

5. Update on Facilities Projects

Dr. Avery gave an update on the status of the college's Fort Ord properties. He noted an environmental assessment had been completed on the satellite campus parcels. Dr. Avery also reported the college has been notified that the conveyance process has been initiated on a 15-acre portion of a parcel formerly used as officer's quarters.

Mr. Bissell continued with updates on specific facility projects.

Old Library

The contract with Ratcliff Architects is being finalized. Construction is estimated to start in September 2006 and be completed by June 2007.

Student Services Building

Mr. Bissell reported the firm of Hammel, Green, and Abrahamson was selected as the architect for the project.

Music/Theater Project

Mr. Bissell said an Initial Project Proposal (IPP) had been completed and submitted to the state Chancellor's Office on June 1.

Math/Science Complex

A Final Project Proposal (FPP) was prepared for the Math/Science Complex and submitted to the state Chancellor's Office on June 1.

Physical Master Plan

Mr. Bissell reported the Physical Master Plan had been completed. A Board of Trustees workshop has been scheduled for June 23, with adoption planned at the June 28, 2005 Board meeting.

Mr. Joe Demko, Bogard + Kitchell, commented that the Physical Master Plan will be carried out by the bond implementation plan, which is being developed. The bond implementation plan will include project budgets, the interim housing plan, and the master schedule. It was suggested that the master schedule be reviewed at the next meeting.

Mr. Demko also reviewed a bond expenditure report that included information regarding percentage cost completion and percentage schedule completion. Mr. Bissell noted this information had been added in response to Dr. Kline's request for information regarding percentage completion of the projects.

6. Suggestions for Future Agenda Topics

None.

7. Adjournment

Dr. Avery reported that the student representative, Christine Ferguson, was transferring to Humboldt State University and had resigned her position. A replacement is being sought. Dr. Avery announced a change in support for the committee – Victoria Phillips will be assuming this role. He thanked Vicki Nakamura for her work to get the committee underway since its inception.

The meeting was adjourned at 3:45 p.m.