

**MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD OF TRUSTEES**

REGULAR BOARD MEETING

WEDNESDAY, MARCH 28, 2018

11:00 a.m., Stutzman Room, Library & Technology Center
1:30 p.m., Regular Meeting, Sam Karas Room, Library & Technology Center

980 Fremont Street, Monterey, CA 93940
<http://www.mpc.edu/about-mpc/leadership/board-of-trustees>

MINUTES

1. CALL TO ORDER – Chair Dunn Gustafson called the meeting to order at 11:00 a.m.

2. ROLL CALL

Present:

Mr. Charles Brown, Vice Chair
Dr. Margaret-Anne Coppernoll, Trustee
Ms. Marilyn Dunn Gustafson, Chair
Mr. Rick Johnson, Trustee
Dr. Loren Steck, Trustee
Dr. Walter Tribley, Superintendent/President

3. PUBLIC COMMENTS ON CLOSED SESSION ITEMS – None.

4. CLOSED SESSION

A. Public Employee Evaluation (Government Code Section 54957)
Title: Superintendent/President, Quarterly Evaluation

5. RECONVENE TO OPEN SESSION / CALL TO ORDER

6. ROLL CALL

Present:

Mr. Charles Brown, Vice Chair
Dr. Margaret-Anne Coppernoll, Trustee
Ms. Marilyn Dunn Gustafson, Chair
Mr. Rick Johnson, Trustee
Dr. Loren Steck, Trustee
Dr. Walter Tribley, Superintendent/President

Absent:

Ms. Golnoush Pak, Student Trustee (Ms. Susan Ford attended the Governing Board meeting on Ms. Pak's behalf.)

7. PLEDGE OF ALLEGIANCE

The Board of Trustees recited the Pledge of Allegiance.

8. **REPORT OF ACTION TAKEN IN CLOSED SESSION** – Chair Dunn Gustafson reported that no action was taken in closed session.

9. **APPROVAL OF AGENDA**

Motion Johnson Steck / Second Coppernoll / Carried

2017-2018/108

Student Advisory Vote: AYE: Ford (for Student Trustee Pak)

AYES: 5 MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck

NOES: 0 MEMBERS: None

ABSENT: 0 MEMBERS: None

ABSTAIN: 0 MEMBERS: None

10. **RECOGNITION**

A. Acknowledgement of Guests

1. Ms. Susan Ford – Ms. Ford is attending the Governing Board Meeting on behalf of Student Trustee Pak.
2. Dr. Catherine Webb – Dr. Webb was congratulated for successfully defending her recent doctoral thesis.
3. Dr. PK Diffenbaugh, Monterey Peninsula Unified School District (MPUSD) Superintendent – Dr. Diffenbaugh will be accepting the Partnership of Education Excellence Award on behalf of Marina High School.

11. **PUBLIC COMMENTS** – None.

12. **CONSENT CALENDAR**

BE IT RESOLVED,

A. Routine Business Transactions, Annual Renewal of Programs, Bids, Agreements, Notice of Public Hearings and Proclamations:

1. That the Governing Board approves the minutes of the Regular Board meeting on February 21, 2018 and of Special Board meetings on March 13, 2018 and March 16, 2018.
2. That the Governing Board accepts the gifts donated to the College with appropriate acknowledgement to the donors.
3. That the February 15th manual payroll in the amount of \$574.70, the February 28th regular payroll in the amount of \$2,369,165.28, and the March 9th supplemental payroll in the amount of \$45,547.74 be approved.
4. That Commercial Warrants 12372277 through 12372277, 12372946 through 12372988, 12373730 through 12373745, 12374443 through 12374522, 12375240 through 12375240, 12375895 through 12375950, 12376500 through 12376506, 12377965 through 12377996 in the amount of \$1,001,290.94 be approved.
5. That Purchase Orders B1800525 through B1800551 in the amount of \$182,766.31 be approved.
6. That the following budget adjustments in the Restricted General Fund be approved:
Net decrease in the 1000 (Certificated Salary) Object expense category \$ 3,460.00
Net increase in the 2000 (Classified Salary) Object expense category \$ 18,094.28

Net increase in the 3000 (Benefits) Object expense category	\$ 365.72
Net increase in the 4000 (Supplies) Object expense category	\$ 28,652.61
Net decrease in the 5000 (Other/Services) Object expense category	\$ 53,078.00
Net increase in the 6000 (Capital Outlay) Object expense category	\$ 24,425.39
Net decrease in the 7000 (Other Outgo) Object expense category	\$ 15,000.00

7. That the following budget adjustments in the Unrestricted General Fund be approved:

Net increase in the 2000 (Classified Salary) Object expense category	\$ 41,080.10
Net increase in the 3000 (Benefits) Object expense category	\$ 22.10
Net increase in the 4000 (Supplies) Object expense category	\$ 32,296.28
Net decrease in the 5000 (Other/Services) Object expense category	\$ 8,761.72
8. That the following budget increase in the Restricted Fund be approved:

Increase of \$596,295.55 in funds received for FY 2017-2018.
9. That the following budget increase in the OPEB Fund be approved:

Increase of \$418,846.00 in expense budget.
10. That the following budget increase in the Debt Service fund be approved:

Increase of revenue budget of \$1,556.00
11. That the following budget increase in the Building Fund be approved:

Increase of expense budget of \$435,984.00

B. Faculty Personnel

1. That the Governing Board ratifies the following item(s):
 - a) Grant Equivalency to Minimum Qualifications to Alexandra Daniels Edwards to teach Physical Fitness, effective Spring 2018.
 - b) Grant Equivalency to Minimum Qualifications to Devon Greene to teach Mathematics, effective Spring 2018.
 - c) Each month, individuals are hired as part-time, substitute, and overload. The attached lists include hires for Spring 2018.

C. Classified Personnel

1. That the Governing Board ratifies the following item(s):
 - a) Employment of Leanna Kobaly, Division Office Manager, Physical Science, Range 18, 40 hours per week, 11 months per year, effective March 29, 2018.
 - b) Employment of Kelli Bostwick, Division Office Manager, Social Science, Range 18, 40 hours per week, 12 months per year, effective March 29, 2018.
 - c) Resignation of Johnny Elorza, Health Services Specialist, Student Services, effective March 5, 2018.
 - d) Voluntary transfer of Gladys Samayoa, Library Specialist – Circulation Desk, Library, Range 10, from 16 hours per week to 21.25 hours per week, 8 months and 7 days per year, effective March 29, 2018.
 - e) Establish new position, Categorical Services Coordinator, Veterans Resource Center, 29 hours per week, 11 months per year, effective March 29, 2018. Placement on the salary schedule at Range 17.

D. Short Term and Substitute Personnel

1. That the individuals on the recommended list (Short Term and Substitute Employees), employed for short term and substitute assignments, subject to future modifications, be ratified.

E. Volunteers

1. That the Governing Board ratify the individuals listed for volunteer assignments.

Student Advisory Vote:	AYE:	Ford (for Student Trustee Pak)
AYES:	5	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES:	0	MEMBERS: None
ABSENT:	0	MEMBERS: None
ABSTAIN:	0	MEMBERS: None

13. NEW BUSINESS

- A. BE IT RESOLVED, that the Governing Board adopts Resolution [#2017-2018/110](#) recognizing Marina High School for providing Early College and Career opportunities to their students, and bestows upon them the Partnership of Education Excellence Award.

Motion Coppernoll / Second Steck / Carried. 2017-2018/110

Student Advisory Vote:	AYE:	Ford (for Student Trustee Pak)
AYES:	5	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES:	0	MEMBERS: None
ABSENT:	0	MEMBERS: None
ABSTAIN:	0	MEMBERS: None

Dr. P. K. Diffenbaugh received the award on behalf of Marina High School. / Trustee Coppernoll [commented](#) on this partnership.

- B. BE IT RESOLVED, that the 2017-2018 Monthly Financial Report for the period ending February 28, 2018, be accepted.

Motion Johnson / Second Coppernoll / Carried. 2017-2018/111

Student Advisory Vote:	AYE:	Ford (for Student Trustee Pak)
AYES:	5	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES:	0	MEMBERS: None
ABSENT:	0	MEMBERS: None
ABSTAIN:	0	MEMBERS: None

- C. BE IT RESOLVED, that the Governing Board approves augmenting the independent contract with TMD Creative for professional services as related to strategic marketing consulting, public relations, media planning and related advertising services through June 30, 2018.

Motion Steck / Second Coppernoll / Carried. 2017-2018/112

Student Advisory Vote:	AYE:	Ford (for Student Trustee Pak)
AYES:	5	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES:	0	MEMBERS: None
ABSENT:	0	MEMBERS: None
ABSTAIN:	0	MEMBERS: None

- D. BE IT RESOLVED, that the following new course and program be approved:

<u>New Course</u>	
ENGL 303	Personalized Reading Instruction

New Program:

Wine Professional Level 1 – Certificate of Training

Motion Steck / Second Brown / Carried.

2017-2018/113

Student Advisory Vote:	AYE:	Ford (for Student Trustee Pak)
AYES: 5	MEMBERS:	Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES: 0	MEMBERS:	None
ABSENT: 0	MEMBERS:	None
ABSTAIN: 0	MEMBERS:	None

- E. BE IT RESOLVED, that the Governing Board proclaims the week of April 16th – 20th, 2018 as the “Week of the Young Child.”

Motion Brown / Second Coppernoll / Carried.

2017-2018/114

Student Advisory Vote:	AYE:	Ford (for Student Trustee Pak)
AYES: 5	MEMBERS:	Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES: 0	MEMBERS:	None
ABSENT: 0	MEMBERS:	None
ABSTAIN: 0	MEMBERS:	None

- F. INFORMATION: Guided Pathways Spring 2018 – Summer 2019 Work Plan

The Board received information regarding the plan from Ms. Kiran Kamath, Vice President of Academic Affairs.

The Board received a presentation, “[Guided Pathways Project: Spring 2018-Summer 2019 Work Plan](#),” from Dr. Catherine Webb, Interim Dean of Planning, Research, and Institutional Effectiveness.

- G. BE IT RESOLVED, that the Governing Board approves the MOU of January 23, 2018 entitled, “Revised Timelines for Article V: Reclassification and Article VI: Professional and Staff Development” and the Amendment to the MOU dated March 8, 2018 entitled, “Revised Timelines for Article V: Reclassification” between MPCEA #245 and the District.

Motion Coppernoll / Second Steck / Carried.

2017-2018/115

Student Advisory Vote:	ABSTAIN:	Ford (for Student Trustee Pak)
AYES: 5	MEMBERS:	Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES: 0	MEMBERS:	None
ABSENT: 0	MEMBERS:	None
ABSTAIN: 0	MEMBERS:	None

- H. BE IT RESOLVED, that the Governing Board approves the job description for the position of Associate Dean of Human Resources.

Motion Johnson / Second Coppernoll / Carried.

2017-2018/116

Student Advisory Vote:	AYE:	Ford (for Student Trustee Pak)
AYES: 5	MEMBERS:	Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES: 0	MEMBERS:	None

ABSENT: 0 MEMBERS: None
 ABSTAIN: 0 MEMBERS: None

- I. BE IT RESOLVED, that the Governing Board nominate the following person(s) to serve on the California Community College Trustees (CCCT) Board:

Ann Ransford Brent Haste Don Edgar Greg Pensa

Motion Steck / Second Johnson / Carried. 2017-2018/117

Student Advisory Vote:	AYE:	Ford (for Student Trustee Pak)
AYES: 5	MEMBERS:	Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES: 0	MEMBERS:	None
ABSENT: 0	MEMBERS:	None
ABSTAIN: 0	MEMBERS:	None

- J. INFORMATION: Calendar of Events.

Chair Dunn Gustafson announced that she and Trustee Steck will be unable to attend the April Board meeting. She also reported that the Board received a [revised Calendar of Events](#). / Mr. Lawrence Walker, Interim Vice President of Student Services, announced that the start time of the Kente celebration has changed to 6:00 p.m. on Friday, May 25. / Dr. Tribley reminded attendees that there will be a Campus Celebration on Friday, April 6 from 12:00-3:00 p.m. in the Student Center. The celebration will feature the band Sensory Tribe.

14. REPORTS AND PRESENTATIONS

- A. Superintendent/President’s Report: Dr. Walter Tribley, Superintendent/President

Dr. Tribley reminded attendees of the accreditation site visit scheduled for April 9, 2018 at MPC. He reported that Dr. Sandra Caldwell, President of Reedley College, will lead the site visit team, which is developing the list of MPC personnel and groups with whom they wish to speak during the visit. / Dr. Tribley also reported on Governor Brown’s proposed new funding formula for California community colleges. He and Mr. David Martin, Vice President for Administrative Services, recently attended a webinar on that subject. In addition, Dr. Tribley attended a CEO meeting at which he and other California community college CEOs provided their input regarding the funding formula to Chancellor Eloy Oakley. He noted that the CEOs whose colleges stand to gain from this new formula—are united in opposition to the original funding formula due to its harmful impact on a significant percentage of California community colleges. Dr. Tribley reported that Dr. Steck also has communicated with Chancellor Oakley and the Board of Governors regarding the new funding formula. Dr. Tribley reported that some changes have been made to the formula since it was originally proposed. Possible changes include a more robust hold harmless and a five year implementation plan. He noted, however, that the new funding formula remains under review. / Dr. Tribley reported on additional topics discussed at the recent CEO meeting, which included TRIO program funding and Guided Pathways. / Dr. Tribley recognized the ASMPC for the student appreciation event scheduled for April 9th in anticipation of the accreditation site visit. / Dr. Tribley also reported that the President’s Advisory Group recommended the extension, by one year, of the current Educational Master Plan and its concurrent goals.

- B. MPC Foundation

- 1) Report: Ms. Beccie Michael, Vice President of Advancement

The Board received Ms. Michael’s [report](#). / Ms. Michael also reported on the status of the Title V grant we submitted two years ago, which was not funded at that time. A recommendation has been made to the Department of Education that they “fund down” to the top 12 or 14 grant applicants. MPC is at number 11. The Department of Education’s decision is still pending. / Ms.

Michael also reported that the Scholarship and Awards Ceremony has been scheduled for May 17, 2018. Two hundred and one applications have been received to date. One hundred scholarships will be awarded.

- 2) Monthly Donations: \$13,694.00
- C. Academic Senate Report: Dr. Heather Craig, President – No report.
- D. MPCEA Report: Mr. Kevin Haskin, President – No report.
- E. MPCTA Report: Ms. Lauren Blanchard, President – No report.
- F. ASMPC Report: ~~Mr. Stephen Lambert, ASMPC President~~ Ms. Susan Ford, ASMPC
Ms. Ford thanked Dr. Tribley for recognizing the good work of the ASMPC. / She announced that the ASMPC will host a Student Appreciation Day event on Monday, April 9, 2018 to coincide with the accreditation site visit. ASMPC also will be collecting donations of food for the Food Bank on that date. / Ms. Ford also reported that the ASMPC will be hosting an Earth Day event on April 19th and a Stressbusters Day event on May 9th.
- G. Academic Affairs Report: Ms. Kiran Kamath, Vice President of Academic Affairs
The Board received Ms. Kamath's [report](#).
- H. Student Services Report: Mr. Laurence Walker, Interim Vice President of Student Services
The Board received Mr. Walker's [report](#). / Mr. Walker acknowledged Ms. Ford's work on behalf of the ASMPC. / He also recognized two MPC women's basketball players, Alyssa Rivera-Aguilera and Marielle Tuazon. Ms. Rivera-Aguilera and Ms. Tuazon were named to the California Community College Women's Basketball Association 2017-18 Academic All-State Team, which recognizes student-athletes who have met their responsibilities on the field of play while excelling in the classroom. / Mr. Walker also reported on activities planned April 16-20, 2018 in recognition of the "Week of the Young Child." He invited the trustees to a lunch at the Child Development Center on Tuesday, April 17.
- I. Administrative Services Report: Mr. David J. Martin, Vice President for Administrative Services
The Board received Mr. Martin's [report](#).
- J. Governing Board Comments
 - 1) Community Human Services (CHS) Report – None.
 - 2) Trustee Comments
 - a) Trustee Steck thanked Dr. Tribley for his report on the new funding formula. He distributed to the Board his [March 21, 2018 letter](#) to Chancellor Oakley and the Board of Governors. / Trustee Steck spoke about topics addressed at the most recent CCCT meeting, which included the new funding formula. He explained some of the differences between the CEOs' proposed funding formula and the Department of Finance's proposed funding formula. He expressed hope that MPC will fare better under the CEOs' funding formula, particularly if skill-builders are included. (Ms. Kamath noted that our agreement with South Bay is the principal reason MPC has so many skill-builders.) / Dr. Steck reported that the proposed new online college was once again discussed at the CCCT meeting. He reported that the goal is to attract the 2.4 million people who are considered "stranded workers" (people who have jobs but haven't availed themselves of community college courses). Possible methods to attract these "stranded workers" are under discussion. Trustee Steck noted, however, that the online college will be in direct competition with the community colleges in the system.
 - b) Trustee Johnson mentioned the positive impact of community college CTE programs on on the lives of people in the community. / He also congratulated Dr. Webb on her successful defense of her doctoral thesis.

- c) Student Trustee Report – No report.
- d) Trustee Coppernoll congratulated Dr. Webb on her recent achievement.
- e) Vice Chair Brown congratulated Dr. Webb on her recent achievement. / He also thanked Dr. Tribley for his reports on the new funding formula.
- f) Chair Dunn Gustafson announced World Affairs Council events on April 9 and April 20, which include a luncheon at Rancho Canada (on April 20), at which Dr. Jeff Langholz of Middlebury Institute will speak about the global water crisis. / Chair Dunn Gustafson relayed the story of a high school senior who is not being accepted into the University of California (UC) of her choice, despite her 4.7 GPA and the many activities in which she's involved. A discussion ensued regarding the reasons that acceptance rates are down at California colleges, which primarily relate back to a lack of higher education funding from the state. Dr. Tribley noted that community colleges have to collectively advocate for our system and for more higher education funding, in general, to create more capacity in the UC and California State University systems.

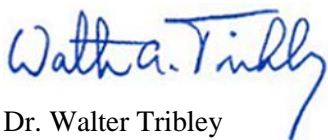
15. ADVANCE PLANNING

- A. Regular Board Meeting, April 25, 2018 at MPC Library & Technology Center
 - 1. Closed Session: 11:00am, Stutzman Room
 - 2. Regular Meeting: 1:30pm, Sam Karas Room
- B. Regular Board Meeting, May 23, 2018 at MPC Library & Technology Center
 - 1. Closed Session: 11:00am, Stutzman Room
 - 2. Regular Meeting: 1:30pm, Sam Karas Room
- C. Special Board Meeting: Board Study Session – Roles and Responsibilities of the Board, date to be determined

16. ADJOURNMENT – Chair Dunn Gustafson adjourned the meeting at 3:46 p.m.

17. CLOSED SESSION – Not required.

Respectfully Submitted,



Dr. Walter Tribley
Superintendent/President

Posted April 30, 2018