

Draft Curriculum Advisory Committee
Meeting minutes

DATE: April 18, 2018 LOCATION: BMC 205 @ 3:30 -- 5:00 pm <u>Attendees:</u>			
✓	Richard Abend, ESL → Voting Member	✓	Laura Loop, Nursing → voting member
	Judy Cutting, Dean of Instruction -- CTE (resource)	✓	Gamble Madsen, Chairperson/Creative Arts → voting member
	Kendall Diaz, Student Representative → voting member		Laura Patterson, CurricUNET Specialist (resource)
✓	Fred Hochstaedter, Academic Senate → voting member	✓	Beth Penney, Basic Skills → voting member
✓	He Seon Ihn, Articulation Officer → voting member	✓	David Seagal, Business & Technology → voting member
✓	Lynn Iwamoto, Physical Sciences → voting member	✓	Rachel Whitworth, Social Sciences → voting member
✓	LaRon Johnson, Counselling/Student Services → voting member	✓	Keith Eubanks, Humanities Division → voting member
	Kiran Kamath, Vice President of Academic Affairs (resource)	✓	Cathryn Wilkinson, Dean of Instruction -- Liberal Arts
✓	Kim Kingswold, Curriculum/Catalog Technician (resource)		Vacant, Library → voting member
✓	Jon Knolle, Dean of Instruction -- Library, Learning Resources & Online Ed (resource)		Vacant, Life Science → voting member

	Vincent van Joolen, Dean of Instruction --- Stem (resource)		Vacant, Physical Education → voting member
			John Skellenger, Admin Asst III, Guest Support (resource)

Meeting Chaired by: Gamble Madsen
Notes Submitted by: Jon Knolle

Agenda Item		Action
Announcements	Gamble welcomed Keith Eubanks as a new member of the CAC, representing Humanities.	None
Comments from Visitors		None
Approval of April 18, 2018 Agenda		Motion to recommend: Lynn Seconded: Laura CAC Committee Voted: All in favor, none opposed
Approval of April 4, 2018 minutes	Minutes were not shared in advance. Tabled until next time.	Motion to recommend: Seconded: CAC Committee Voted:
Consent Agenda		
Non-Substantial Changes (effective Fall 2018) Adjust SPAN course numbering within course blocks for History AA-T and General Studies AA (Arts and Humanities emphasis): SPAN 35A and SPAN 35B are now SPAN 1SA and SPAN 1SB. Program Revisions are needed to preserve records of these changes (already		Motion to recommend: Rachel Seconded: Lynn CAC Committee Voted: All in favor, none opposed.

approved by the State).		
Adjust four BUSI program revision proposals at the Academic Technician level in CurricUNET (two each for AS and CA, approved by CAC effective Fall 2017 and Fall 2018) to remove SPCH 52, which was deleted effective Fall 2016.		
Discussion Agenda		
No items		
Action Agenda		
Courses and Programs	Notes	Action
ADMJ 57 Introduction to Corrections AND ADMJ 68 Introduction to Forensics	Add course as a new option under E2 Career Exploration. <ul style="list-style-type: none"> • Fred raised a philosophical concern about the general direction/possibility of CAC considering so many courses as potential GE courses, particularly in area E2. We need to be careful not to set the bar too low and have every intro course become GE. • LaRon recommended taking a look at the definition of Area E to make sure that it is appropriate and not too general. It might prompt CAC to reconsider which courses fit in this area once it is better defined. • Rachel recommended that CAC agendize this topic in order to reconsider/reevaluate the GE area definitions to avoid this issue in the future. 	Motion to recommend: Beth Seconded: Rachel CAC Committee Voted: All in favor except Fred opposed. Result: Approved

	<ul style="list-style-type: none"> • ADMJ 2 is already an area E2 but also satisfies Social Science requirements. So it would benefit students. Given the definition as it stands now it is a good candidate. 	
<p>BUSC 126B Google Drive: Introduction to Spreadsheets</p>	<p>Back for review again this year under area E2 Career Exploration.</p> <ul style="list-style-type: none"> • He Seon clarified that this is being submitted again. Was submitted for GER previously in 2016 and was denied. But then in 2017 BUSC 126A was approved and it is a similar course. So it does not make sense to approve a126A but not 126B so it is on the list to reconsider. • Fred argues that it is not a specific career exploration course, instead it is a skill that you can use in any career, therefore is not a good candidate for area E2. • Beth, based on the #3 example under the area E2 guidelines it may have justified approving BUSC 126A. • Based on Fred's motion, LaRon suggested we cannot single out one BUSC course, we should look at all of them. • Cathryn reminded the group about our movement toward Guided Pathways and the need to focus our curriculum rather than increasing options. We need to be careful not to provide too many options. • The group discussed reevaluating area E2 courses after revisiting the area E2 definition/guidelines. <p>Reason for denial: Focuses on a skill that can be used in any career rather than exploring a specific</p>	<p>Motion to recommend: Fred moved to deny BUSC 126B and add BUSC 126A to the agenda to remove from area E2.</p> <p>Seconded: Rachel</p> <p>CAC Committee Voted: Lynn, Laura, Fred, Rachel Keith</p> <p>Abstain: All others</p> <p>Result: Denied</p>

	career.	
BUSI 46 Entrepreneurial Mindset	New request to add to area D Social Science Lynn suggested it does not fit any of the criteria for area D.	Motion to recommend: Rachel moved to approve for area D. Seconded: Laura All in favor. Lynn abstained. Result: Approved
	New request to add to area E2 Career Exploration. Reason for denial: Does not explore career per MPC GE Standards.	Motion: Beth moved to recommend Second: Lynn CAC Committee Voted: No one in favor. Fred and Laura opposed. All others abstained. Result: Denied
	New request to add to area F Intercultural Studies. Gamble said that this course does not seem to meet the criteria for Area F Intercultural studies, as there is no comparative study/increasing of understanding and appreciation of ethnic/social groups.	Motion: Lynn made motion to deny Second: Beth All in favor: everyone No abstain. Result: Denied
BUSI 68 Entrepreneurial Lab Ventures	New request to add to area A2 Communication/Analytical Thinking	Motion to recommend denial: Beth Seconded: Keith

	Reason for denial: Not a communication course: Content/objectives do not correlate with the Communication Skills GE area. Analytical thinking is incorporated into the course, not a subject of study of the course.	CAC Committee Voted: All in favor David abstained Result: Denied
	New request to add to area E2 Career Exploration	Motion to recommend: Fred Seconded: Rachel CAC Committee Voted: All Result: Approved
COMM 35 (LING) Introduction to Nonverbal Communication	New request to add to areas C Humanities, D Social Science, and E1 Wellness Cross-listing LING 35 is already approved for C, D, and E1, so COMM should be as well.	Motion to recommend approving the three areas: Keith Seconded: Gamble CAC Committee Voted: All None opposed Result: Approved
DANC 20C Dance Production – Ethnic Dance AND DANC 20D Dance Production - Ballet	New request to add to area E2 Career Exploration 20A and 20B already have area E2 approval. Rachel mentioned that the objectives seem skill-based and oriented to career, seems like a better fit for criteria for E2 than some of the others. Reason for denial: Does not explore career per MPC GE Standards.	Motion to recommend denying and reconsidering DANC 20A and 20B in the future: Beth Seconded: Lynn CAC Committee Voted: All No opposed; LaRon abstained Result: Denied
ENGL 20 Modern Grammar for College and the Professions	New request to add to area E2 Career Exploration Beth would like to withdraw this course from consideration.	Motion to deny: None Seconded: None CAC Committee Voted:

		Result: Withdrawn
FPTC 106 Firefighter II Academy – Advanced Firefighting	New request to add to area E2 Career Exploration Reason for denial: Gamble mentioned that advanced courses are not designed for career exploration.	Motion to recommend: Beth Seconded: Lynn CAC Committee Voted: All Result: Denied
GWOS 15 Introduction to LGBTQ Global Literatures	New request to add to area C Humanities	Motion to approve: Beth Seconded: LaRon CAC Committee Voted: All Result: Approved
	New request to add to area D Social Science	Motion to approve: Keith Seconded: Rachel CAC Committee Voted: All Result: Approved
	New request to add to area F Intercultural Studies	Motion to recommend: Rachel Seconded: Keith CAC Committee Voted: All except Lynn abstained Result: Approved
HOSP 55 Lodging Operations	New request to add to area E2 Career Exploration The course was already approved for deletion effective Fall 2018.	Motion: None Seconded: None CAC Committee Voted: None

		Result: Withdrawn
INTL 1 Introduction to Global Studies AND INTL 2 Global Issues	New request to add to area D Social Science	Motion: Keith moved to approve. Seconded: Rachel CAC Committee Voted: All in favor; no abstain Result: Approved
	New request to add to area F Intercultural Studies INTL 1: Reason for denial: Focus on concept/impact of globalization and not on study/comparison of cultures/ethnic/social groups. INTL 2: Reason for denial: Focus on examination of general global problems and not on study/comparison of specific cultures/ethnic/social groups.	Motion: Keith moved to deny. Seconded: Beth CAC Committee Voted: All except for David abstained Result: Denied
MASS 82 Therapeutic Massage I	New request to add to area E2 Career Exploration	Motion: Beth moved to approve Seconded: Lynn CAC Committee Voted: All in favor; Fred opposed. Result: Approved
PERS 50 Making College Count	Request to review again for area E2 Career Exploration	Motion: Fred moved to approve. Seconded: Keith CAC Committee Voted: All; except Lynn opposed.

		Result: Approved to retain
PERS 51 Career and Life Planning	Request to review again for area E2 Career Exploration	Motion: Keith moved to approve. Seconded: Fred CAC Committee Voted: All Result: Approved to retain
SOCI 16 Global and Urban Studies	New request to add to area D Social Science	Motion: Rachel moved to approve. Seconded: Gamble CAC Committee Voted: All Result: Approved
SPCH 10 Introduction to Communication Theory	New request to add to area D Social Science	Motion: Lynn moved to approve. Seconded: Beth CAC Committee Voted: All Result: Approved
Next Meeting: May 2, 2018 Location BMC 107		