

MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT

CITIZENS' BOND OVERSIGHT COMMITTEE

August 8, 2005

3:00 p.m., Sam Karas Room, Library & Technology Center

Meeting Minutes

MEMBERS PRESENT: Mr. Jay Hudson, Chair
Ms. Barbara Canter
Mr. Howard Gustafson, Jr.
Mr. Rick Heuer
Mr. Rick Johnson
Dr. Melvin Kline
Mr. Dave Lewis

MEMBERS ABSENT: Mr. Steven Vagnini
Mr. Ken White

STAFF PRESENT: Dr. Kirk Avery, Superintendent/President
Mr. Joe Bissell, Vice President for Administrative Services
Dr. Bill Cochran, Dean of Liberal Arts
Ms. Vicki Nakamura, Assistant to the President
Ms. Victoria Phillips, Executive Assistant to the Superintendent/President and Governing Board

OTHERS PRESENT: Mr. Joe Demko
Ms. Marilyn Gustafson

1. **Call to Order**

The regular meeting of the Citizens' Bond Oversight Committee of Monterey Peninsula College was called to order at 3:03 p.m.

2. **Public Comment**

None. Mr. Hudson observed that this was Dr. Avery's last official committee meeting as Superintendent/President of Monterey Peninsula College. He congratulated Dr. Avery on his upcoming retirement and invited him back to attend as many CBOC meetings as he would like.

3. **Approval of Minutes**

It was moved by Mr. Johnson and seconded by Mr. Gustafson to approve the minutes of the March 7, 2005 and June 13, 2005 meetings. Motion carried unanimously.

4. **Accept Bills and Warrants Reports**

Mr. Bissell commented that there were two sets of Bond Expenditure Reports to be accepted for the periods ending March 31, 2005 and June 30, 2005. He noted that a new category was added to the June 30, 2005 list for furniture and equipment. The Board approved budget for the bond includes a total of \$4 million for furniture and equipment with \$1 million allocated for each phase. Campus shared governance groups will identify \$333,000 for expenditure each year.

It was motioned by Mr. Gustafson and seconded by Mr. Johnson to accept the bills and warrants reports. Motion carried unanimously.

5. **Physical Master Plan**

Mr. Joe Demko reported that the Physical Master Plan was approved by the Governing Board at their June 28, 2005 meeting. This Physical Master Plan includes more projects than the Bond measure will be able to fund. Mr. Demko stated that an architectural firm, Esherick, Homsey, Dodge & Davis (EHDD), was asked by Dr. Avery to take an unfettered look at the campus and to make recommendations to make better use of the 87 acre campus. The planning team established four guiding principles for the master planning effort of Clear Connections, Academic Neighborhoods, Promote Natural Features, and Sustainability.

Mr. Demko said the goals of the Physical Master Plan are to provide a framework to current and future campus development over the next 20 years and determine suitable building sites for new facilities on campus. He noted that the process for input was campus-wide with workshops and meetings.

Mr. Demko reported that most of the parking will be located on the west side of the campus, and a new main entrance is proposed off Fremont. There will be hubs and bridges leading to specific discipline areas. There will be a main spine of infrastructure set-up through the middle of the campus. The district wants to make sure that the buildings are similar and that we have a physical master plan for the future. We will have pedestrian promenades, a performing arts center, and a new fitness building. We will attempt to keep like academic programs together. There will be clusters for creative arts programs, math and science, and humanities. Student Services will be consolidated. Divisions will serve their academic clients better. Student Services and the Student Center will be closer together. The Physical Education Complex will be pulled together to include the fields, stadium, and the new fitness building.

6. **Update on Facilities Projects**

Child Development Center

Mr. Joe Bissell reported the college is receiving \$3.3 million in state funding for construction of the Child Development Center and that the estimates on the preliminary plans indicate the project is 18% over budget. The district is in the process of changing

architects to redesign the facility and bring the project in line with the budget. He expressed hope that the project would be able to meet the same completion date.

Student Services Building

Mr. Bissell reported that the Student Services building is in the second phase of the bond. Hammel, Green and Abrahamson, Inc. (HGA) architectural firm has been selected to design the project. They are meeting with Student Services personnel to define their needs, prepare site plans, and budget for the building.

Swing Space

Mr. Bissell said that swing space needs are being discussed for the campus and that the college's Fort Ord property is being considered for some potential uses.

Physical Education Complex

Mr. Demko discussed the Physical Education Complex Plan. The district is doing separate bids for the turf, the stadium, and Building 24 (fitness). Turf bids were opened on July 22, 2005. Three bids were received; all were under budget. Bids on the stadium are due on August 19, 2005. Value engineering was required for Building 24 and the plans are currently in the Division of State Architect (DSA). The goal is to have the fields done for the fall 2006 football season.

Bond Projects/Tracking/Reports

Mr. Demko said bond projects are tracking well. The plan is to make sure there is money available for all the projects.

Mr. Demko reviewed the Bond Expenditure Status Report and referred to the % Cost Complete, % Schedule Complete, and Completed Projects sections.

Mr. Heuer noted that some projects are listed as 100% complete on the first page, but aren't listed on the second page under Completed Projects. Mr. Demko stated that he wanted to make sure that all bills were in and paid before he listed them as completed.

7. Suggestions for Future Agenda Topics

A review of projects and schedules will be a topic for the next agenda.

8. Adjournment

The meeting was adjourned in honor of Dr. Avery at 3:53 p.m.

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