

**Curriculum Advisory Committee
Meeting minutes**

DATE: June 25, 2018 LOCATION: BMC 107 @ 11:00 am – 12:00 pm

Attendees:

	Richard Abend, ESL → voting member	✓	Laura Loop, Nursing → voting member
	Judy Cutting, Dean of Instruction - CTE	✓	Gamble Madsen, Chairperson/Creative Arts → voting member
	Kendall Diaz, Student Representative → voting member	✓	Laura Patterson, CurricUNET Specialist
✓	Keith Eubanks – Humanities → voting member	✓	Beth Penney, Basic Skills/Humanities → voting member
	Fred Hochstaedter, Academic Senate → voting member	✓	David Seagal, Business & Technology → voting member
✓	He Seon Ihn, Articulation Officer → voting member	✓	Rachel Whitworth, Social Sciences → voting member
✓	Lynn Iwamoto, Physical Sciences → voting member		Cathryn Wilkinson, Dean of Instruction – Liberal Arts
	LaRon Johnson, Counseling/Student Services → voting member	✓	Vincent Van Joolen, Dean of Instruction - STEM
	Kiran Kamath, Vice President of Academic Affairs		Vacant, Library
✓	Kim Kingswold, Curriculum/Catalog Technician		Vacant, Life Science
✓	Jon Knolle, Dean of Instruction – Library, Learning Resources, & Online Ed		Vacant, Physical Education

Meeting Chaired by: Gamble Madsen

Notes Submitted by: Laura Patterson

Agenda Item		Action
Announcements	Public Comments read by Gamble (See Agenda item III)	
Comments from Visitors		
Approval of June 25, 2018 Agenda	Corrections noted: none	Motion to approve: Keith Seconded: Lynn CAC Committee Vote: Aye
Approval of May 16, 2018 Minutes	Corrections noted: none	Motion to approve: Keith Seconded: Rachel CAC Committee Vote: Aye
Consent Agenda		Motion to approve: Lynn

Non-Substantial Changes (effective fall 2018)

- Remove deleted courses HOSP 72, 73, 74, and 75 from prerequisites for HOSP 24
- Remove deleted course MATH 262 from advisories for ENGR 2 and MATH 13
- Remove deleted course ENGL 112 from listed advisories for the following courses: SPCH 2, SPCH 3, SPCH 4, SPCH 10, ENGL 1A, ADMJ 2, ADMJ 6, ADMJ 51, ADMJ 53, ADMJ 57, ADMJ 66, ADMJ 70, ARTS 9A, AUTO 100, AUTO 170, BIOL 25, BIOL 26, BIOL 30, BUSI 1B, BUSI 30, BUSI 42, BUSI 44, BUSI 52, BUSI 120A, BUSI 120B, BUSI 140, BUSI 141, BUSI 142, BUSI 143, BUSI 150, BUSI 151, BUSI 155, BUSI 160, BUSI 170, CHEM 30A, CSIS 10A, CSIS 75, CSIS 77, DNTL 115, DRAF 70, ECON 1, ETNC 25, HIST 25, HOSP 58, HOSP 60, HOSP 61, HOSP 63, HOSP 66, HOSP 67, LETP 180, MATH 261, MATH 261A, MATH 351, MATH 360, MEDA 115, MUSI 3, NUTF 58, ORNH 55, ORNH 61, ORNH 62, ORNH 63, ORNH 64, ORNH 65, ORNH 66, ORNH 70, ORNH 72, ORNH 78, PERS 10, PERS 71, PHED 50, PFIT 60, PFIT 63, POLS 1, REAL 52, REAL 53, REAL 54, REAL 56
- Correct official Course Outlines of Record for the following courses to reflect 2 studio hours (as listed in Catalog and COCI) rather than 2 lab hours: MUSI 30, MUSI 32, MUSI 40, MUSI 44, MUSI 48A, MUSI 48B, MUSI 50A, MUSI 50B, MUSI 50C, MUSI 50D
- Correct official Course Outline of Record for MUSI 25 to reflect 2 lab hours (as listed in Catalog and COCI) rather than 2 studio hours
- Correct official Course Outlines of Record for the following courses to reflect 3 lab hours (as listed in Catalog and COCI) rather than 3 studio hours: MUSI 21, MUSI 30, MUSI 32
- Correct official Course Outlines of Record for the following credit courses to reflect 17 hours lecture to comply with appropriate Carnegie unit requirements: GENT 1, GENT 2, GENT 3, GENT 4, GENT 5, GENT 6, GENT 7, GENT 8, GENT 9, GENT 10, GENT 11, GENT 12, GENT 13, GENT 14, GENT 15
- Correct official Course Outlines of Record for the following non-credit courses to reflect 17 hours lecture to comply with appropriate Carnegie unit requirements: GENT 401, GENT 402, GENT 403, GENT 404, GENT 405, GENT 406, GENT 407, GENT 408, GENT 409, GENT 410, GENT 411, GENT 412, GENT 413, GENT 414, GENT 415

Seconded: Laura L.
CAC Committee Vote: Aye

<p>– Correct the official Course Outline of Record for ORNH 425 to change CB Code 22 from “I - Short-term Vocational” to “H- Courses for Older Adult”</p>	
<p>Action Agenda (effective fall 2018)</p>	
<p>Automotive Technology Certificate of Achievement (Career Technical) is being revised to update the description, to remove AUTO 109, AUTO 110, AUTO 115, AUTO 170 and heading “Select two courses from the following:” from the ‘Course Blocks Definitions’ area, and to add AUTO 162 to the ‘Course Blocks Definitions’ area</p>	<p>Motion to approve: Keith Seconded: Rachel CAC Committee Vote: Aye</p>
<p>Automotive Technology Associate in Science (Career Technical) is being revised to update the description, and remove BUSI 88, AUTO 109, AUTO 170 and heading “Select two courses from the following:” form the ‘Course Blocks Definitions’ area</p>	
<p style="text-align: center;">Next meeting: TBD Location: TBD</p>	