

**MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD OF TRUSTEES**

REGULAR BOARD MEETING

WEDNESDAY, MAY 23, 2018

11:00 a.m., Stutzman Room, Library & Technology Center

1:30 p.m., Regular Meeting, Sam Karas Room, Library & Technology Center

980 Fremont Street, Monterey, CA 93940

<http://www.mpc.edu/about-mpc/leadership/board-of-trustees>

AGENDA

REVISED

The Monterey Peninsula College Governing Board welcomes you to the Governing Board of Trustees Regular Meeting. Documents that are public records and are provided to the Governing Board regarding a Regular Meeting item on this Agenda will be made available for public inspection in the Superintendent/President's Office at Monterey Peninsula College, 980 Fremont Street, Monterey, California, during normal business hours the Thursday preceding the meeting. If you intend to submit documents at this meeting, the Brown Act requires you to bring enough copies for the Trustees and the audience. In compliance with the Americans with Disabilities Act, those requiring special assistance to access the Board meeting room, to access written documents being discussed at the Board meeting, or to otherwise participate at a Board meeting, can contact the Superintendent's Office at (831) 646-4272. Notification at least 72 hours prior to the Board meeting will enable the District to make reasonable arrangements to ensure accessibility to the Board meeting and to provide any required accommodations, auxiliary aids, or translation services.

1. CALL TO ORDER

2. ROLL CALL

3. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

Public comments on Closed Session items will be heard now. Presentations will be limited to a maximum of three minutes, or as established by the Board. Persons are not required to give their name or address, but it is helpful for a person to state their name in order that the Board and others present may identify the speaker.

4. CLOSED SESSION

The Governing Board will meet in Closed Session (before the Regular Meeting on regular agenda items) to consider matters appropriate for Closed Session as authorized by Sections 3549.1 and 54956.7-54957.7, Government Code and Section 72122, Education Code, and as otherwise provided by law. Required action on these matters will be taken when the Board meets in Regular Meeting or at the next public meeting.

A. Conference with Labor Negotiators (Government Code Section 54957.6)

1) Employee Organization: MPCEA/CSEA

2) Agency Representatives: Susan Kitagawa, Laurence E. Walker, David J. Martin

B. Conference with Labor Negotiators (Government Code Section 54957.6)

1) Employee Organization: MPCTA/CTA

3) Agency Representatives: Darren Kameya, Susan Kitagawa, Dr. Jon Knolle, Kiran Kamath, and David J. Martin

5. RECONVENE TO OPEN SESSION / CALL TO ORDER

6. ROLL CALL

7. PLEDGE OF ALLEGIANCE

The Board of Trustees will recite the Pledge of Allegiance. Participation by meeting attendees is at their option.

8. REPORT OF ACTION TAKEN IN CLOSED SESSION

9. APPROVAL OF AGENDA

The Board will take action to approve the Agenda. Agenda items may be rearranged here. If there are any urgent items that arose after the 72-hour posting deadline, this is the point in the meeting where a vote may be taken to add the item to the agenda. (A 2/3-majority vote is required.)

10. RECOGNITION

A. Acknowledgement of Guests.

B. Celebrating Success: Lyndon Schutzler, MPC Physical Education Division Chair and representatives from:

1. Baseball (Coach Daniel Phillips)
2. Golf (Coach Justin Russo)
3. Softball (Coach Keith Berg)
4. Track and Field (Coach Marcus Carroll)

11. PUBLIC COMMENTS

Anyone wishing to address the Governing Board on matters not listed on the agenda, and within the jurisdiction of the Board, may do so now. Anyone wishing to address the Board on an agenda item may do so when that item is called. Matters not appearing on the Agenda will not receive action at this meeting, but may be referred to staff for consideration at a future meeting. Comments will be limited to three minutes, or as established by the Board. Persons are not required to give their name or address, but it is helpful for a person to state their name in order that the Board and others present may identify the speaker.

12. CONSENT CALENDAR

Items listed under the Consent Calendar are considered to be routine and are acted on by the Board of Trustees in one motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests that specific item(s) be discussed and/or removed from the Consent Calendar. It is understood that the Administration recommends approval on all Consent items. Each item on the Consent Calendar approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.

BE IT RESOLVED,

A. Routine Business Transactions, Annual Renewal of Programs, Bids, Agreements, Notice of Public Hearings and Proclamations:

1. That the Governing Board approves the minutes of the Regular Board meeting on April 25, 2018.
2. That the April 30th regular payroll in the amount of \$2,304,992.82, the May 4th manual payroll in the amount of \$4,772.75, and the May 10th supplemental payroll in the amount of \$49,729.09 be approved.
3. That Commercial Warrants 12386405 through 12386468, 12387708 through 12387792, 12388548 through 12388559, 12389356 through 12389389, 12390328 through 12390340, 12392120 through 12392224, in the amount of \$1,524,964.37 be approved.
4. That Purchase Orders B1800601 through B1800711 in the amount of \$471,983.45 be approved.
5. That the following budget adjustments in the Restricted General Fund be approved:

Net increase in the 1000 (Certificated Salary) Object expense category	\$ 43,752.33
Net increase in the 2000 (Classified Salary) Object expense category	\$ 8,583.11
Net decrease in the 3000 (Benefits) Object expense category	\$ 14,739.44
Net increase in the 4000 (Supplies) Object expense category	\$ 20,413.48
Net decrease in the 5000 (Other/Services) Object expense category	\$ 7,059.95

Net increase in the 6000 (Capital Outlay) Object expense category	\$ 30,526.13
Net decrease in the 7000 (Other Outgo) Object expense category	\$ 81,475.66

6. That the following budget adjustments in the Unrestricted General Fund be approved:

Net decrease in the 2000 (Classified Salary) Object expense category	\$ 3,972.97
Net increase in the 3000 (Benefits) Object expense category	\$ 6.80
Net increase in the 4000 (Supplies) Object expense category	\$ 12,056.38
Net decrease in the 5000 (Other/Services) Object expense category	\$ 54,878.38
Net increase in the 6000 (Capital Equip) Object expense category	\$ 46,788.17

7. That the following budget increase in the Restricted Fund be approved:
Increase of \$733,128.90 in funds received for FY 2017-2018.

B. Faculty Personnel

1. That the Governing Board ratifies the following item(s):

- a) Employment of tenure-track Access & Public Services Librarian, Elisabeth Thomas, under faculty service area Libr, effective August 15 16, 2018.
- b) Employment of tenure-track Psychology Instructor, Christina Nicolaides, under faculty service area Psych, effective August 15 16, 2018.
- c) Employment of tenure-track Early Childhood Education Instructor, Dr. Diane Lee, under faculty service area ChildDev, effective August 15 16, 2018.
- d) Employment of tenure-track Computer Information Systems Instructor, John Olsen, under faculty service area Bus, effective August 15 16, 2018.
- e) Employment of tenure-track Chemistry Instructor, Dr. Ana Garcia-Garcia, under faculty service area Chem, effective August 15 16, 2018.
- f) Employment of tenure-track Chemistry Instructor, Dr. Jessica Thomas, under faculty service area Chem, effective August 15 16, 2018.
- g) Employment of tenure-track English Instructor, Jeannie Kim-McPherson, under faculty service area Engl, effective August 15 16, 2018.
- h) Employment of tenure-track Music Instructor, Dr. Alan Durst, under faculty service area Music, effective August 15 16, 2018.
- ~~i) Employment of tenure-track Theatre Instructor, _____, under faculty service area Drama, effective August 16, 2018~~
- j) Continue the employment of Amber Kerchner, Early Childhood Education Counselor for the 2018/2019 academic year, under Education Code 87470.
- k) Continue the employment of Grace Anongchanya, TRIO Coordinator/Counselor; Sandra Washington, Upward Bound Coordinator/Counselor; Christopher Calima, Math Science Upward Bound Coordinator/Counselor; and Heather Bowers, Upward Bound Counselor; as categorically funded employees for the 2018/2019 academic year, under Education Code 87470.
- l) Resignation of Tiffany Price, Anatomy & Physiology Instructor, effective May 30, 2018.
- m) Resignation of Kathleen Clark, Business Instructor, effective June 1, 2018 for the purpose of retirement and confer upon her the title of Professor Emeritus. Ms. Clark has served as a faculty member since 2008.
- n) Grant Equivalency to Minimum Qualifications to S. Keith Eubanks to teach Humanities, effective Spring 2018.

C. Classified Personnel

1. That the Governing Board ratifies the following item(s):

- a) Resignation of Ana Patricia Mendoza, Custodian, Facilities, Range 6, 40 hours per week, 12 months per year, effective May 7, 2018.
- b) Resignation of Linda Parise, Instructional Specialist, Access Resource Center, Range 14, 18 hours per week, 9 months and 6 days per year, effective April 26, 2018.

- c) Resignation of Gaely Jablonski, Instructional Specialist, English Study Skills Center, Range 14, 8 months per year, 18 hours per week, effective May 25, 2018 for the purpose of retirement.

D. Short Term and Substitute Personnel

- 1. That the individuals on the recommended list (Short Term and Substitute Employees), employed for short term and substitute assignments, subject to future modifications, be ratified.

13. NEW BUSINESS

Public comments on New Business agenda items will be heard at the time the matter is under Board consideration. If you wish to address the Board on an agenda item, please do so when that item is called. Presentations will be limited to a maximum of three minutes, or as established by the Board. Persons are not required to give their name or address, but it is helpful for a person to state their name in order that the Board and others present may identify the speaker.

- A. BE IT RESOLVED, that the 2017-2018 Monthly Financial Report for the period ending April 30, 2018, be accepted.
- B. INFORMATION: Country of Monterey Investment Report for the quarter ending March 31, 2018.
- C. INFORMATION: AB 288 College and Career Access Pathways (CCAP) Agreement between Monterey Peninsula College and Pacific Grove Unified School District to cover the 2018-2019 academic year.
- D. INFORMATION: AB 288 College and Career Access Pathways (CCAP) Agreement between Monterey Peninsula College and Carmel Unified School District to cover the 2018-2019 academic year.
- E. INFORMATION: AB 288 College and Career Access Pathways (CCAP) Agreement between Monterey Peninsula College and Monterey Peninsula Unified School District to cover the 2018-2019 academic year.
- F. BE IT RESOLVED, that the Governing Board approves the employment agreement with Ms. Kiran Kamath to continue serving as the Vice President of Academic Affairs from July 1, 2018 through June 30, 2021.
- G. BE IT RESOLVED, that the Governing Board approves the employment agreement with Ms. Rebecca Michael to continue serving as the Vice President of Advancement from July 1, 2018 through June 30, 2021.
- H. BE IT RESOLVED, that the Governing Board approves the employment agreement with Mr. Laurence E. Walker to continue serving as the Interim Vice President of Student Services from July 1, 2018 through October 4, 2019.
- I. BE IT RESOLVED, that the Governing Board approves the employment agreement with Ms. Judith Cutting to continue serving as Dean of Instruction from July 1, 2018 through June 30, 2020.
- J. BE IT RESOLVED, that the Governing Board approves the employment agreement with Dr. Christine Erickson to continue serving as Dean of Student Services from July 1, 2018 through June 30, 2020.
- K. BE IT RESOLVED, that the Governing Board approves the employment agreement between the Monterey Peninsula Community College District and Dr. Catherine Webb to continue serving as the Interim Dean of Planning, Research and Institutional Effectiveness (PRIE), from July 1, 2018 through June 30, 2019.

- L. BE IT RESOLVED, that the Governing Board approves the employment agreement with Dr. Cathryn Wilkinson to continue serving as the Dean of Instruction from July 1, 2018 through June 30, 2020.
- M. PUBLIC HEARING: Initial proposal of Monterey Peninsula Community College District for re-openers for 2018-2019 interest based bargaining with the Monterey Peninsula College School Employees Association, Chapter #245.
- N. BE IT RESOLVED, that the Governing Board approves the Equal Employment Opportunity Fund Multiple Measures Allocation Model Certification Form for fiscal year 2017-2018 to receive EEO restricted funds.
- O. INFORMATION: That the Governing Board receive the Equal Employment Opportunity Annual Applicant Pool and Employee Demographics Report for 2017.
- P. BE IT RESOLVED, that the 2019-2020 College Academic Calendar be approved as proposed.
- Q. INFORMATION: Calendar of Events.

14. REPORTS AND PRESENTATIONS

Routine status reports and announcements regarding campus activities, meeting schedules, conferences attended and recent developments.

- A. Superintendent/President's Report: Dr. Walter Tribley, Superintendent/President
- B. MPC Foundation
 - 1) Report: Ms. Beccie Michael, Vice President of Advancement
 - 2) Monthly Donations: To Be Announced on May 23, 2018.
- C. Academic Senate Report: Dr. Heather Craig, President
- D. MPCEA Report: Mr. Kevin Haskin, President
- E. MPCTA Report: Ms. Lauren Blanchard, President
- F. ASMPC Report: Mr. Stephen Lambert, ASMPC President
- G. Academic Affairs Report: Ms. Kiran Kamath, Vice President of Academic Affairs
- H. Student Services Report: Mr. Laurence Walker, Interim Vice President of Student Services
- I. Administrative Services Report: Mr. David J. Martin, Vice President for Administrative Services
- J. Governing Board Comments
 - 1) Community Human Services (CHS) Report
 - 2) Trustee Comments

15. ADVANCE PLANNING

- A. Regular Board Meeting, June 27, 2018 at MPC Library & Technology Center
 - 1. Closed Session: 11:00am, Stutzman Room
 - 2. Regular Meeting: 1:30pm, Sam Karas Room
- B. Regular Board Meeting, July 25, 2018 at Marina Education Center
 - 1. Closed Session: 11:00am, TBC
 - 2. Regular Meeting: 1:30pm, TBC

16. ADJOURNMENT

17. CLOSED SESSION

When required on non-routine matters and/or to continue discussion of items from earlier Closed Session.

Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this Agenda will be made available for public inspection in the District Office located at 980 Fremont Street, Monterey, CA, during normal business hours. Governing Board documents are also available on the Monterey Peninsula College website at www.mpc.edu/GoverningBoard.

Posted May 18, 2018