

**MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD OF TRUSTEES**

REGULAR BOARD MEETING

WEDNESDAY, JUNE 27, 2018

11:00 a.m., Stutzman Room, Library & Technology Center
1:30 p.m., Regular Meeting, Sam Karas Room, Library & Technology Center

980 Fremont Street, Monterey, CA 93940

<http://www.mpc.edu/about-mpc/leadership/board-of-trustees>

MINUTES

1. CALL TO ORDER - Chair Dunn Gustafson called the meeting to order at 11:00 a.m.

2. ROLL CALL

Present:

Dr. Margaret-Anne Coppernoll, Trustee

Ms. Marilyn Dunn Gustafson, Chair

Mr. Rick Johnson, Trustee

Dr. Loren Steck, Trustee

Dr. Walter Tribley, Superintendent/President

Absent:

Mr. Charles Brown, Vice Chair

3. PUBLIC COMMENTS ON CLOSED SESSION ITEMS – None.

4. CLOSED SESSION

A. Conference with Labor Negotiators (Government Code Section 54957.6)

1) Employee Organization: MPCTA/CTA

2) Agency Representatives: Darren Kameya, Susan Kitagawa, Dr. Jon Knolle, Kiran Kamath, and David J. Martin

B. Public Employee Discipline/Dismissal/Release/Complaint (Government Code Section 54957)

C. Public Employee Performance Evaluation [pursuant to Government Code Section 54957 (b)]

Title: Superintendent/President

5. RECONVENE TO OPEN SESSION / CALL TO ORDER - Chair Dunn Gustafson called the meeting to order at 1:35pm

6. ROLL CALL

Present:

Dr. Margaret-Anne Coppernoll, Trustee

Ms. Marilyn Dunn Gustafson, Chair

Mr. Rick Johnson, Trustee

Dr. Loren Steck, Trustee

Dr. Walter Tribley, Superintendent/President

Ms. Elise Kittrell, Student Trustee

Absent:
Mr. Charles Brown, Vice Chair

7. PLEDGE OF ALLEGIANCE

The Board of Trustees recited the Pledge of Allegiance.

8. REPORT OF ACTION TAKEN IN CLOSED SESSION– Chair Dunn Gustafson reported that no action was taken in Closed Session.

9. APPROVAL OF AGENDA

Motion Johnson/ Second Coppernoll / Carried

2017-2018/137

Student Advisory Vote:	AYE:		Kittrell
AYES:	4	MEMBERS:	Coppernoll, Dunn Gustafson, Johnson, Steck
NOES:	0	MEMBERS:	None
ABSENT:	1	MEMBERS:	Brown
ABSTAIN:	0	MEMBERS:	None

10. OATH OF OFFICE – swearing in of Student Trustee, Ellise Kittrell.
Chair Dunn Gustafson sworn into office Ms. Ellise Kittrell as the 2018-2019 Student Trustee.

11. RECOGNITION

- A. Moment of Silence- A moment of silence was observed for the people listed below:
1. Mr. Loran Walsh, former MPC security officer and MPCEA President, deceased on June 6, 2018. – Will always be remembered for his favorite saying: “There’s no class without classified”.
 2. Mr. Charles Page, former MPC Trustee and MPC Foundation Board member, deceased on June 7, 2018. – Chair Gustafson, stated Mr. Page started the MPC Foundation and supported his wife that was a Trustee member. Charlie wrote a book titled: “Listen” that shows a bit of his humor.
 3. Max Tadlock, former MPC President, not listed on the agenda, deceased on June 11, 2018.
- B. Acknowledgement of Guests. Dr. Tribley recognized Susan Kitagawa retiring as lead administrator over Human Resources, for her hard work, dedication, grace and humanity.

12. PUBLIC COMMENTS – None.

13. CONSENT CALENDAR

BE IT RESOLVED,

- A. Routine Business Transactions, Annual Renewal of Programs, Bids, Agreements, Notice of Public Hearings and Proclamations:
1. That the Governing Board approves the minutes of the Regular Board meeting on May 23, 2018.
 2. That the Governing Board accepts the gifts donated to the College with appropriate acknowledgement to the donors.
 3. That the May 15th manual payroll in the amount of \$3,225.00, the May 30th regular payroll in the amount of \$2,401,139.82 and the June 8th supplemental payroll in the amount of \$37,088.56 be approved.

4. That Commercial Warrants 12393368 through 12393453, 12394154 through 12394175, 12395164 through 12395210, 12395936 through 12395984, 12397629 through 12397676, 12398486 through 12398548, 12400654 through 12400767, in the amount of \$2,049,600.47 be approved.

5. That Purchase Orders B1800712 through B1800767 in the amount of \$172,507.56 be approved.

6. That the following budget adjustments in the Restricted General Fund be approved:

Net decrease in the 1000 (Certificated Salary) Object expense category	\$ 41,135.33
Net increase in the 2000 (Classified Salary) Object expense category	\$ 4.95
Net decrease in the 3000 (Benefits) Object expense category	\$ 1,725.94
Net decrease in the 4000 (Supplies) Object expense category	\$ 9,223.63
Net decrease in the 5000 (Other/Services) Object expense category	\$ 10,832.29
Net increase in the 6000 (Capital Outlay) Object expense category	\$ 84,808.16
Net decrease in the 7000 (Other Outgo) Object expense category	\$ 21,895.91

7. That the following budget adjustments in the Unrestricted General Fund be approved:

Net decrease in the 2000 (Classified Salary) Object expense category	\$ 1,000.00
Net decrease in the 4000 (Supplies) Object expense category	\$ 1,250.00
Net decrease in the 5000 (Other/Services) Object expense category	\$ 1,450.00
Net increase in the 6000 (Capital Equip) Object expense category	\$ 3,700.00

8. That the following budget increase in the Restricted Fund be approved:
Increase of \$400,076.26 in funds received for FY 2017-2018.

9. That the following budget increases in the Child Development Restricted fund be approved:
Increase of \$16,930.00 in funds received for FY 2017-2018.

10. That the following budget adjustments in the Child Development Fund be approved:

Net increase in the 2000 (Classified Salary) Object expense category	\$ 11,414.00
Net increase in the 3000 (Benefits) Object expense category	\$ 375.00
Net decrease in the 5000 (Other/Services) Object expense category	\$ 11,789.00

B. Management, Supervisor, Confidential Personnel

1. That the Governing Board approve the following item(s):

- David Martin will assume the additional duties of serving on the MPCEA and MPCTA District negotiations teams for the 2018-2019 academic year.
- Dr. Jon Knolle will assume the additional duties of serving on the MPCTA District negotiating team for the 2018-2019 academic year.
- Laurence Walker will assume the additional duties of serving on the MPCEA District negotiating team for the 2018-2019 academic year.
- Dr. Catherine Webb will assume the additional duties of serving on the MPCEA District negotiating team for the 2018-2019 academic year.
- Kiran Kamath will assume the additional duties of serving on the MPCTA District negotiating team for the 2018-2019 academic year.
- Employment of JoRene Finnell, Executive Assistant to the Superintendent/President, Office of the President, Range 27, 40 hours per week, 12 months per year, effective June 28, 2018.
- Employment of Alexis Bollin, Administrative Assistant IV to the Vice President, Academic Affairs, Range 22, 40 hours per week, 12 months per year, effective June 28, 2018.

C. Faculty Personnel

1. That the Governing Board ratifies the following item(s):

- a) Correction of the date for employment of tenure-track Math Instructor, Eric Lake, under faculty service area Math, effective August 15, 2018.
- b) Employment of tenure-track Nutrition Instructor, Vanessa Lord, under faculty service area Health, effective August 15, 2018.
- c) Each month individuals are hired as part-time, substitute, and overload. The attached lists include hires for Summer 2018.

D. Classified Personnel

- 1. That the Governing Board ratifies the following item(s):
 - a) Employment of Paul Garza, Instructional Technology Specialist, Liberal Arts, Range 22, 40 hours per week, 12 months per year, effective June 28, 2018.
 - b) Employment of Pearl Martinez, Health Services Specialist, Student Services, Range 14, 40 hours per week, 12 months per year, effective June 28, 2018.
 - c) Employment of Manlio Ortiz Rodriguez, Custodian, Facilities, Range 6, 40 hours per week, 12 months per year, effective June 28, 2018.
 - d) Employment of Jennifer Hendrickson, Library Specialist – Circulation Desk, Library, Range 10, 16 hours per week, 8 months and 7 days per year, effective June 28, 2018.
 - e) Employment of Thelma Morales, Accounting Specialist III, Fiscal, Range 20, 40 hours per week, 12 months per year, effective June 28, 2018.
 - f) Resignation of Amanda Penn, Instructional Specialist, English Study Skills Center, Range 14, 18 hours per week, 8 months and 11 days per year, effective July 28, 2018.
 - g) Resignation of Segundo B. Zosa, Attendance Accounting Specialist, Admissions & Records, Range 18, 12 months per year, 40 hours per week, effective June 1, 2018 for the purpose of retirement.

E. Short Term and Substitute Personnel

- 1. That the individuals on the recommended list (Short Term and Substitute Employees), employed for short term and substitute assignments, subject to future modifications, be ratified.

F. Volunteers

- 1. That the Governing Board ratifies the individuals listed for volunteer assignments.

Motion to approve Consent items Steck/ Second Coppernoll Carried 2017-2018/138

Student Advisory Vote:	AYE:	Kittrell
AYES:	4	MEMBERS: Coppernoll, Dunn Gustafson, Johnson, Steck
NOES:	0	MEMBERS: None
ABSENT:	1	MEMBERS: Brown
ABSTAIN:	0	MEMBERS: None

14. NEW BUSINESS

- A. BE IT RESOLVED, that the resolution of appreciation for Golnoush Pak's service as Student Trustee, be approved.

Motion Johnson/ Second Coppernoll / Carried 2017-2018/139

Student Advisory Vote:	AYE:	Kittrell
AYES:	4	MEMBERS: Coppernoll, Dunn Gustafson, Johnson, Steck
NOES:	0	MEMBERS: None
ABSENT:	1	MEMBERS: Brown
ABSTAIN:	0	MEMBERS: None

Chair Dunn Gustafson commended, on behalf of the Board of Trustees, former Student Trustee Golnoush Pak for her loyal and dedicated service to MPC, as well as for her leadership. Chair Dunn Gustafson presented Ms. Pak with a framed certificate of resolution in appreciation of her services.

B. INFORMATION: Update on the removal of probation and reaffirmation of accreditation from June 13, 2018 through January 31, 2020.

Dr. Tribley expressed his gratitude and included how in one year MPC addressed 22 recommendations. Special appreciation to Ms. Kiran Kamath, Ms. Catherine Webb, Mr. David Martin, and Ms. Rosaleen Ryan for the follow-up work in responding to the evaluation team report, and attending the commission meeting.

Trustee Coppernoll read a [letter from Richard Winn](#), President of the Accrediting Commission for Community and Junior Colleges (ACCJC) commending Dr. Tribley for the work that MPC achieved in such a short period of time. Chair Dunn Gustafson commended the remarkable and outstanding leadership by Dr. Tribley and all of MPC's teamwork to have accomplished the historical work in one year.

C. BE IT RESOLVED, that the 2017-2018 Monthly Financial Report for the period ending May 31, 2018, be accepted.

Motion Steck/ Second Johnson / Carried

2017-2018/140

Student Advisory Vote:	AYE:	Kittrell
AYES:	4	MEMBERS: Coppernoll, Dunn Gustafson, Johnson, Steck
NOES:	0	MEMBERS: None
ABSENT:	1	MEMBERS: Brown
ABSTAIN:	0	MEMBERS: None

D. BE IT RESOLVED, that the Fiscal Year 2018-19 Tentative Budget be approved, and the public hearing for the adoption of the Final Budget be scheduled for August 22, 2018, at 1:30 pm at the Sam Karas Room of the Library Technology Center, at Monterey Peninsula College, 980 Fremont St., Monterey, CA.

Motion Steck/ Second Johnson / Carried

2017-2018/141

Student Advisory Vote:	AYE:	Kittrell
AYES:	4	MEMBERS: Coppernoll, Dunn Gustafson, Johnson, Steck
NOES:	0	MEMBERS: None
ABSENT:	1	MEMBERS: Brown
ABSTAIN:	0	MEMBERS: None

Mr. David Martin presented on the [2018-19 Tentative Budget](#) that includes the revised funding formula; budget development regulations and structure; key budget assumptions; unrestricted general fund summary, revenues, expenditures, supplemental schedules, computational revenues, and all other district funds. Mr. Martin had presented to both, campus-wide Budget Committee and President's Advisory Group prior to the presentation to the Board. Mr. Martin confirmed that MPC is 1 of 12 district's that will currently not be funded on the new proposed model, which means, revenue will be "frozen" based on the Department of Finance simulations. Chair Dunn Gustafson reiterated we will be in compliance with maintaining a balanced budget. Dr. Tribley noted that while revenue remains flat expenditures continue to grow especially the cost to the District to fund the

retirement benefit (STRS & PERS). Mr. Martin explained the Total Computational Revenue (TCR) are based on state funds; property taxes and student tuition.

- E. BE IT RESOLVED, that the Governing Board declares as a surplus the Club Car and direct the disposal of this item in accordance with Board guidelines and Education Code requirements.

Motion Johnson_/ Second Steck / Carried

2017-2018/142

Student Advisory Vote:	AYE:	Kittrell
AYES:	4	MEMBERS: Coppernoll, Dunn Gustafson, Johnson, Steck
NOES:	0	MEMBERS: None
ABSENT:	1	MEMBERS: Brown
ABSTAIN:	0	MEMBERS: None

- F. BE IT RESOLVED, that the Board declares as surplus the two (2) Fire Vehicles and direct the disposal of these items in accordance with Board guidelines and Education Code requirements.

Motion Johnson / Second Steck / Carried

2017-2018/143

Student Advisory Vote:	AYE:	Kittrell
AYES:	4	MEMBERS: Coppernoll, Dunn Gustafson, Johnson, Steck
NOES:	0	MEMBERS: None
ABSENT:	1	MEMBERS: Brown
ABSTAIN:	0	MEMBERS: None

- G. BE IT RESOLVED, that the agreement between Monterey Peninsula Community College District and Lozano Smith, Attorneys at Law, for the provision of legal services for the 2018-19 fiscal year, be approved.

Motion Steck_/ Second Johnson/ Carried

2017-2018/144

Student Advisory Vote:	AYE:	Kittrell
AYES:	4	MEMBERS: Coppernoll, Dunn Gustafson, Johnson, Steck
NOES:	0	MEMBERS: None
ABSENT:	1	MEMBERS: Brown
ABSTAIN:	0	MEMBERS: None

- H. BE IT RESOLVED, that the Governing Board approve the renewal of the independent contract with Agile Research & Technology, Inc. for professional services as related to IT projects as required from July 1, 2018 through June 30, 2019.

Motion Coppernoll_/ Second Steck / Carried

2017-2018/145

Student Advisory Vote:	AYE:	Kittrell
AYES:	4	MEMBERS: Coppernoll, Dunn Gustafson, Johnson, Steck
NOES:	0	MEMBERS: None
ABSENT:	1	MEMBERS: Brown
ABSTAIN:	0	MEMBERS: None

- I. INFORMATION: Monterey County Civil Grand Jury 2018 Report – [Draft of Response](#). Approval of report/response due on or before August 1, 2018.

Dr. Tribley explained the Board of Trustees response to the recommendations and findings in the Monterey County Civil Grand Jury Report.

Dr. Tribley noted the Board of Trustees disagrees with **Finding F9**, designating large areas for greenbelts and/or solar, because it does not account for acreage already reserved for habitat purposes and solar farming. Solar farming would require construction and infrastructure to be installed causing additional environmental effects. Submitting through FUSION shows MPC commitment to the projects.

The Grand Jury, in **Recommendation 5**, requests a program manager to be appointed/hired to oversee transfer of land, acquisition of funding and construction. MPC's response is this would duplicate or conflict with responsibilities already assigned to existing employees.

Recommendation 6 suggests MPC should relinquish their claim on the land and transfer the land for other allowed and desirable purposes. The Board of Trustees response is to proceed with all projects and that the recommendation does not acknowledge the Fort Ord property transfer process, longstanding contractual agreements with the Fort Ord Reuse Authority, Monterey County transfer of these parcels to MPC and the impact on MPC's public safety training program.

Trustee Johnson suggested a cover letter be attached to MPC's response report to place the Board's response in context.

A Special Board meeting will be scheduled for July 31st to consider action on the final response.

- J. BE IT RESOLVED, that the extension of the Memorandum of Agreement between the Fort Ord Reuse Authority and Monterey Peninsula College Regarding Property Ownership and Responsibilities during the Period of Environmental Services to Remove Munitions and Explosives of Concern, be ratified.

Motion Steck/ Second Johnson/ Carried

2017-2018/146

Student Advisory Vote:	AYE:	Kittrell
AYES:	4	MEMBERS: Coppernoll, Dunn Gustafson, Johnson, Steck
NOES:	0	MEMBERS: None
ABSENT:	1	MEMBERS: Brown
ABSTAIN:	0	MEMBERS: None

- K. BE IT RESOLVED, that the independent contractor's agreement with Vicki Nakamura for consultant services related to Fort Ord planning issues and special projects from July 1, 2018 through June 30, 2019.

Motion Johnson/ Second Coppernoll / Carried

2017-2018/147

Student Advisory Vote:	AYE:	Kittrell
AYES:	4	MEMBERS: Coppernoll, Dunn Gustafson, Johnson, Steck
NOES:	0	MEMBERS: None
ABSENT:	1	MEMBERS: Brown
ABSTAIN:	0	MEMBERS: None

L. BE IT RESOLVED, that the following new courses be approved:

New Courses (for Fall 2019):

LETP 201	Vice Investigations
LETP 211	Human Trafficking
LETP 237	Firearms Instructor
LETP 265	Dignitary Escort
SPAN 2S-A	Intermediate Spanish for Spanish Speakers I

Motion Steck / Second Johnson / Carried

2017-2018/148

Student Advisory Vote:	AYE:	Kittrell
AYES:	4	MEMBERS: Coppernoll, Dunn Gustafson, Johnson, Steck
NOES:	0	MEMBERS: None
ABSENT:	1	MEMBERS: Brown
ABSTAIN:	0	MEMBERS: None

Trustee Steck inquired about assessment of these courses. Ms. Kiran Kamath explained the four Emergency Responder courses are being promoted by South Bay. Dean Cutting and Director Brown are monitoring to ensure courses will be assessed. Dean Wilkinson explained need for Spanish Speakers I. Spanish has two tracks; 1) Students that are learning Spanish as a new language, and 2) Students that speak Spanish as native speakers, who follow another track. Faculty found the strong need for Spanish speakers and serving our under-served Hispanic heritage students. Ms. Kamath commended the faculty for finding the need for MPC Spanish speaking students.

M. INFORMATION: That the Governing Board receive an information report summarizing Monterey Peninsula College's submission of the CCC Chancellor's Office 2016-17 Annual Distance Education Survey.

Board received a presentation of the [Distance Education Survey](#) from Dr. Jon Knolle. Dr. Knolle explained that the survey is required as part of its ongoing responsibility for reporting on distance education. The comprehensive Institutional Distance Education Survey covered the following topics: Courses and curriculum development and collaboration; Faculty and student interaction; Student authentication and retention; Serving students in other states; Student Services; Degree and/or certificate programs; and Online Education Initiative.

Per Dr. Knolle there are many gray areas moving forward with Distance Education such as confirming student residency which is based on student submission and is a gray area to confirm. Trustee Johnson asked why go to California online classes versus MPC Distance Education classes. Dr. Knolle responded that Distance Education has different needs, different students, and is a different kind of program. We're hoping that our reputation keeps students coming to MPC.

N. BE IT RESOLVED, that the Governing Board approves the AB 288 College and Career Access Pathways (CCAP) Agreement between Monterey Peninsula College and Pacific Grove Unified School District to cover the 2018-2019 academic year.

Motion Coppernoll / Second Johnson / Carried

2017-2018/149

Student Advisory Vote:	AYE:	Kittrell
AYES:	4	MEMBERS: Coppernoll, Dunn Gustafson, Johnson, Steck
NOES:	0	MEMBERS: None

ABSENT: 1 MEMBERS: Brown
ABSTAIN: 0 MEMBERS: None

O. BE IT RESOLVED, that the Governing Board approves the AB 288 College and Career Access Pathways (CCAP) Agreement between Monterey Peninsula College and Carmel Unified School District to cover the 2018-2019 academic year.

Motion Steck/ Second Coppernoll / Carried 2017-2018/150

Student Advisory Vote: AYE: Kittrell
AYES: 4 MEMBERS: Coppernoll, Dunn Gustafson, Johnson, Steck
NOES: 0 MEMBERS: None
ABSENT: 1 MEMBERS: Brown
ABSTAIN: 0 MEMBERS: None

Trustee Steck stated that Carmel Unified School District would like to expand the offerings from the one path of automotive technician. Ms. Bradley explained that under AB288 they can add/offer General Education which both Marina and Seaside High Schools have done.

P. BE IT RESOLVED, that the Governing Board approves the AB 288 College and Career Access Pathways (CCAP) Agreement between Monterey Peninsula College and Monterey Peninsula Unified School District to cover the 2018-2019 academic year.

Motion Johnson / Second Steck / Carried 2017-2018/151

Student Advisory Vote: AYE: Kittrell
AYES: 4 MEMBERS: Coppernoll, Dunn Gustafson, Johnson, Steck
NOES: 0 MEMBERS: None
ABSENT: 1 MEMBERS: Brown
ABSTAIN: 0 MEMBERS: None

Dr. Will Nelson, the Director of Secondary Education at the Monterey Peninsula Unified School District (MPUSD), expressed MPUSD's appreciation for AB 288 College and Career Access Pathways and they are looking forward to growing the program and partnership with MPC. Mr. Nelson comment on the growing number of high school graduates in MPUSD and they are coming to MPC.

Trustee Johnson suggested all the high school students get an MPC pin and asked Mr. Nelson if he would bring AB 288 students to a future Board meeting.

Mr. Walker reported to the Board of Trustees the recent success of the MPUSD counselor retreat that was let by Ms. Bradley and MPC counselors. Mr. Walker commented the Board of Trustees would be very proud to know of the outcome was phenomenal; high school and MPC counselors providing solutions, producing outcomes and promoting student success.

Ms. Bradley and Mr. Nelson estimate 800 students, between the five local high schools, will be enrolled in AB 288 pathways in the 2018-19 Academic School year.

Q. BE IT RESOLVED, that the Governing Board approve the agreement (No. CSPP-5284) with the California Department of Education for the purpose of providing child care and development services from July 1, 2018 until June 30, 2019.

Motion Johnson / Second Steck / Carried

2017-2018/152

Student Advisory Vote:	AYE:	Kittrell
AYES:	4	MEMBERS: Coppernoll, Dunn Gustafson, Johnson, Steck
NOES:	0	MEMBERS: None
ABSENT:	1	MEMBERS: Brown
ABSTAIN:	0	MEMBERS: None

R. BE IT RESOLVED, that following comments from the public regarding the initial proposals of both California School Employees Association, Chapter #245, MPCEA/CSEA and the Monterey Peninsula Community College District, the attached initial proposal for interest based bargaining for 2018-2019 be adopted.

Motion Johnson / Second Coppernoll / Carried

2017-2018/153

Student Advisory Vote:	AYE:	Kittrell
AYES:	4	MEMBERS: Coppernoll, Dunn Gustafson, Johnson, Steck
NOES:	0	MEMBERS: None
ABSENT:	1	MEMBERS: Brown
ABSTAIN:	0	MEMBERS: None

S. BE IT RESOLVED, that the Governing Board approves the employment agreement between the Monterey Peninsula Community College District and Dr. Catherine Webb to continue serving as the Interim Dean of Planning, Research and Institutional Effectiveness (PRIE), from July 1, 2018 through June 30, 2019.

Motion Coppernoll / Second Johnson / Carried

2017-2018/154

Student Advisory Vote:	AYE:	Kittrell
AYES:	4	MEMBERS: Coppernoll, Dunn Gustafson, Johnson, Steck
NOES:	0	MEMBERS: None
ABSENT:	1	MEMBERS: Brown
ABSTAIN:	0	MEMBERS: None

The Trustees and Dr. Tribley expressed support for the good work that Dr. Webb has completed in her role as Interim Dean of PRIE.

T. BE IT RESOLVED, that Resolution No. 2017/2018/155 ordering an election, requesting the county elections department to conduct the election, and requesting consolidation of the election be adopted by the Governing Board.

Motion Johnson / Second Steck / Carried

2017-2018/155

Student Advisory Vote:	AYE:	Kittrell
AYES:	4	MEMBERS: Coppernoll, Dunn Gustafson, Johnson, Steck

NOES: 0 MEMBERS: None
ABSENT: 1 MEMBERS: Brown
ABSTAIN: 0 MEMBERS: None

U. BE IT RESOLVED, that the Governing Board approve the contract with TMD Creative during the period of July 1, 2018 through June 30, 2019 for an amount not to exceed \$247,186.

Motion Johnson / Second Steck / Carried

2017-2018/156

Student Advisory Vote: AYE: Kittrell
AYES: 4 MEMBERS: Coppernoll, Dunn Gustafson, Johnson, Steck
NOES: 0 MEMBERS: None
ABSENT: 1 MEMBERS: Brown
ABSTAIN: 0 MEMBERS: None

V. INFORMATION: Governing Board self-evaluation process for 2018.
Committee members chosen: Trustee Johnson and Trustee Brown

W. INFORMATION: Calendar of Events.
Special Board Meeting has been confirmed for Tuesday, July 31, 2018 at 10:00 a.m.

BREAK: 3:27PM – 3:39 p.m.

15. REPORTS AND PRESENTATIONS

Routine status reports and announcements regarding campus activities, meeting schedules, conferences attended and recent developments.

A. ~~Superintendent/President's Report: Dr. Walter Tribley, Superintendent/President~~

Equal Employment Opportunity Annual Applicant Pool and Employee Demographics Report for 2017: Susan Kitagawa, Associate Dean of Human Resources.

The Board received Ms. Kitagawa's [report](#).

B. MPC Foundation

1) Report: Ms. Beccie Michael, Vice President of Advancement

The Board received Ms. Michael's [report](#).

2) Monthly Donations: \$110,436

C. Academic Senate Report: Dr. Heather Craig, President –

Dr. Craig reported the Academic Senate will not be meeting during the summer. Dr. Craig updated the Board of Trustees that the Academic Senate was unable to meet before the end of the semester to approve the resolutions from the May 2018 Board meeting. Dr. Craig asked for approval for Faculty Co-chairs on the Guided Pathways committee.

D. MPCEA Report: Mr. Kevin Haskin, President – None.

E. MPCTA Report: Ms. Lauren Blanchard, President – None.

F. ASMPC Report: ~~Ms. Yuliana Barron Perez, ASMPC President~~. Ms. Golnoush Pak, Student Trustee

Ms. Pak reported the food pantry will be opened during the summer and that ASMPC will not formally meet during the summer, but will be on campus periodically.

- G. Academic Affairs Report: Ms. Kiran Kamath, Vice President of Academic Affairs
The Board received Ms. Kamath's [report](#).

- H. Student Services Report: Mr. Laurence Walker, Interim Vice President of Student Services
The Board received Mr. Walker's [report](#).

- I. Administrative Services Report: Mr. David J. Martin, Vice President for Administrative Services
The Board received Mr. Martin's [report](#).
Mr. Martin announced that during the Board Meeting, Governor Brown signed the budget and a final report will be available tomorrow morning.

- J. ~~Equal Employment Opportunity Annual Applicant Pool and Employee Demographics Report for 2017: Susan Kitagawa, Associate Dean of Human Resources.~~ Superintendent/President's Report: Dr. Walter Tribley, Superintendent/President
Dr. Tribley explained the first recruitment for Associate Dean of Human Resources was not successful so we need to implement emergency measures beginning July 1st: Mr. David Martin will assume the overall management responsibilities for Human Resources, Dr. Christine Erickson will be the acting Title IV coordinator, a federally mandated reporter and Ms. Kayla Garcia, will serve in an enhanced role beyond the scope of her current duties.

Dr. Tribley announced his vacation from June 29th through July 15th and Mr. Martin will be the acting president.

- K. Governing Board Comments

1) Community Human Services (CHS) Report – None. It stands as is.

- 2) Trustee Comments

- a. Trustee Steck reported there was a CCLC conference this past weekend but was unable to attend because he had prior engagement.
- b. Student Trustee Kittrell expressed how grateful she is to have this opportunity to serve as the Student Trustee and is looking forward to working with the Board of Trustees and learning more about her roles and responsibilities as the new Student Trustee.
- c. Trustee Johnson spoke fondly of recently deceased, Mr. Charlie Page and quoted Mr. Page, "No matter what, you must always have a sense of humor."
- d. Trustee Coppernoll – None.
- e. Vice Chair Brown – None.
- f. Chair Dunn Gustafson welcomed new Student Trustees Kittrell on behalf of the Board of Trustees and explained to Student Trustees Kittrell, per the Brown Act, no communication between meetings regarding agenda items. A future orientation will be schedule to inform Student Trustee Kittrell of her roles and responsibilities.

16. ADVANCE PLANNING

A. Special Board Meeting, Date: Tuesday, July 31, 2018 at MPC Library & Technology Center

B. Regular Board Meeting, August 22, 2018 at MPC Library & Technology Center

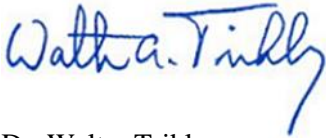
1. Closed Session: 11:00am, Stutzman Room

2. Regular Meeting: 1:30pm, Sam Karas Room

17. **ADJOURNMENT** - Chair Dunn Gustafson adjourned the meeting at 4:44 p.m.

18. **CLOSED SESSION** – Not required

Respectfully Submitted,

A handwritten signature in blue ink that reads "Walter Tribley". The signature is written in a cursive style with a long, sweeping tail on the letter "y".

Dr. Walter Tribley
Superintendent/President