

Academic Senate Meeting Minutes
Sam Karas Room
December 7, 2017

Academic Senate Membership

Present:

Heather Craig (President)
Glenn Tozier (Vice President)
Kathleen Clark (CTE Liaison)
Jacque Evans (Secretary)
Adria Gerard
Elias Kary
Jon Cristobal
Bruce Barrie
Susanne Muszala
Paola Gilbert
Robynn Smith
Sunny LeMoine
Jeremy Diamzon (ASMPC Rep)
Odir Bonilla (ASMPC Rep)

Absent:

James Lawrence
Mark Clements
Abeje Ambaw
Sandra Washington
Lynn Kragelund
Armando Dimas (ASMPC Rep)

Visitors:

Vincent Van Joolen
Paul Long
Anthony Villarreal
Judith Cutting
Larry Walker
Kristin Darkin
Jon Knolle
Anthony Villarreal
Brian Streetman

I. Opening Business

1. Public Comments/Welcome (2:30-2:50)

Sunny Lemoine: ESSC changes, integrating Reading & Writing centers, support of basic skills students. ESSC has helped create and implement acceleration changes. Presented data from Research Dept. showing evidence that ESSC helps students achieve success goals in ENGL 111. Administration has decided to eliminate the ESSC Director position and have instructor go back to the classroom. Due to impending change (acceleration, Guided Pathways) a director of ESSC is needed. Seems counterproductive to reduce support for ESSC in light of these statewide initiatives.

AG: Thank you to Sunny for comments. Proposal regarding ESSC Director position has not been finalized.

RS: Glad to hear that ESSC director is not finalized. RS is retiring next semester and position is not being replaced. STEM is being replaced by STEAM and art curriculum is needed there will not be a person to spearhead this effort. The rubric that AAAG needs to follow does not allow for tangibles. Feel that the Administration believes the Art dept. Is unhealthy because classrooms cannot accommodate more than 20 students safely. Asking for help from faculty to prevent Art dept from disappearing.

JD: As a STEM major, JD uses 3D printing in classes. Art classes teach problem solving which interacts heavily with the STEM majors.

HC: Budget forum tomorrow at 1:00 LF 103

2. Approval of minutes of [November 16, 2017](#) (2:35-2:40) ACTION

ACTION:

Approve as amended.

EK moved from abstention to opposed regarding Waitlist discussion on Nov. 2, 2017

Unanimous approval

RS abstention

II. Reports

1. President's Report Notes (2:50-3:05)

[Response from Board of Trustees](#)

Academic Senate BP is missing but it is being worked on.

BP will be edited to reflect LGBTQIA language

IEPI visited campus and met with various individuals and advisory groups. They are asking what is working and getting feedback.

WT: Coming back 2/6/18 and will address the campus at a forum.

Calendar feedback: Find solution for finals day the day after commencement. Decision is made by calendar committee.

Discussion: No other school requires a final the day after commencement. We will be looking for solution for the next time around. Question as to why we are on a 17 week semester.

2. Committee on Committees (3:05-)

Hiring Committees: Presented list of faculty nominees. [Hiring Committee List](#)

Discussion/concerns: Some committees are all male. Kendra Cabrera and Dawn Rae Davis both expressed interest in being on a committee. Concern that the members of nutrition all from same division. Doug Ridgeway is both faculty and classified. Question as to diversity on Theater committee.

JK: it is only a recommendation that someone on the committee be from outside the department (external)

Action:

AG motion to approve list

Diversity of Chemistry and Theater position committees to be amended (see Hiring Committee List)

Gender diversity of CSIS to be amended (see Hiring Committee List)

RS Second

Unanimous approval

Action:

Music Position

Need one more faculty member recommend outside the department

HC motion to approve that the committee go forward provided they find one more member

RS seconds

Unanimous approval

3. CTE Liason Report (3:10- 3:12)

No activity to report

Bruce Barrie: Regional Pitch Competition (students pitch ideas for business). Regional Shark Tank

4. Flex day report (3:12-3:30)

Spring 2018 Flex Day Schedule

Anthony Villarreal: Still working on Safe Zone. Some miscommunication between Dawn Rae Davis's group and Susan Kitagawa's group.

HC: Would like other people to present about Guided Pathways.

JK: Place holder for person from other college to talk about GP Initiative.

HC: How we are going to approach GP. What it is?

JD: Need to change ASMPC President to Stephen Lambert from Stephen Edgar.

RS: It would be good to have time for faculty to ask questions during Presidents talks.

Action:

KC motion to approve

EK Second

Unanimous approval

III. Old Business

1. Integrated BSI/SE/SSSP Plan ACTION (3:30-3:50)

- a. Draft of Plan
- b. Executive Summary

SM: had a difficult time understanding what it all means. Important plan due to funding tied to it. For example, working with probationary students, feel that the college is behind on contacting students who are at risk of probation. Seeing student once they are on dismissal is too late. Need more systematic way to contact student before they get to dismissal.

Discussion: Perfect conversation for Students First. Advertise when it will be discussed needs to be addressed.

How does this tie into ESSC and it' cuts? Could BSI or Equity funds used to help support the ESSC? What can Academic Senate do to mitigate to ESSC cuts?

AS can make recommendations to Board, make resolutions. Final decision is not ours. But important to know what our tutorial services look like.

How are students who are enrolled in labs supposed to complete labs. Communication about what is going to happen has not been put forth.

Senate needs to request communication from Administration. HC will send email to Kiran Kamath

Senate is primary on 10+1. Concerned about students taking ENGL 301 & 111. Who will handle the logistics of labs?

Decision on Director position is not finalized. Will ensure that students will be impacted as little as possible.

We are having two different conversations: ESSC and Integrated Plan. We need to address Integrated Plan and take ESSC back to our departments for support.

AS is not reactionary but we can talk about and can be taken to Executive Committee to be agendized. Further conversation once more is found out.

Action:

GT motion to approve
SM second

Larry Walker: Committees makes decision on how to direct funds to areas of need. Could be academic support. How we should support can be discussed amongst committees.

Unanimous approval
1 abstention SM

2. Guided Pathways ACTION (3:50-4:10)

Proposed Resolution

Jon Knolle: GP is a nationwide movement. CA decided to embrace GP. About 20 schools have been given grant monies to develop GP. More efficient way for students to establish and identify their educational goals. Does not just address transfer students also looks at CTE and lifelong learners. Chancellor's office expects that GP will be implemented at all community colleges.

It's about designing pathways rather than having State mandate design to us. Help students find "pathways" in an area not just one track. Important to have conversations with all faculty in all different programs. Looking at where students are going, how are we getting them and what impacts them along the way.

Career Ladder has been contracted to help MPC with Self-Assessment.

Focus is to guide students into, through, and out of our program (where to next). Make it streamlined and efficient.

Due March 30, 2018

HC: Need to establish the "Why" then the "How". This needs to be done before March.

JK: Book; *Redesigning America's Colleges* is basis for GP.

LW: Senators can contact LaKisha Bradley for copies of *Redesigning America's Colleges*

SL: Necessary for AS to assert that they want to be part of conversation and involved. Bringing input from divisions is important as soon as possible.

Action:

KC motion to approve
AG seconds

Unanimous approval

IV. New Business

1. Review of BP4250 ACTION (4:10-4:15)

[Proposed BP4250](#)

Action:

AG motion to approve
EK seconds

Unanimous approval with revisions

1. Implementation of Waitlist ACTION (4:15-4:30)

[Proposed Campus Policy/Administrative Procedure on Registration Waitlist](#)

Discussion: Some instructors would like the ability to deviate from the waitlist under certain circumstances. Both faculty and student services perspectives were discussed and Waitlist Policy was drafted. #3 addresses issue of deviating from Waitlist. Will link be available to student regarding deviation?

LW- looked at other colleges for consistency on policy. Trying to mitigate any complaints against both the instructor and institution. Expectation that instructors who deviate from waitlist will need to explain their decision if student complains.

Action:

AG motion to approve as amended

EK seconds

JC: Why the 99 students on the waitlist? Concern that a student who is further down on the waitlist they may not realistically understand their chances.

LW: It will allow the institution to see need for possible more sections.

Unanimous approval

Meeting adjourned: 4:30

Respectfully submitted:

Jacque Evans