

Academic Senate Meeting Minutes
Sam Karas Room
March 1, 2018

Academic Senate Membership

Present:

Heather Craig (President)
Glenn Tozier (Vice President)
Jacque Evans (Secretary)
Adria Gerard
Jon Cristobal
Robynn Smith
James Lawrence
Sunny LeMoine
Molly Jansen
Lynn Kragelund
Jeremy Diamzon (ASMPC Rep)
Odir Bonilla (ASMPC Rep)

Absent:

Mark Clements
Kathleen Clark (CTE Liaison)
Sandra Washington
Paola Gilbert
Susanne Muszala (COC Chair)
Elias Kary
Abeje Ambaw
Armando Dimas (ASMPC Rep)

Visitors:

Vincent Van Joolen
Kiran Kamath
Walt Tribley
Judith Cutting
David Martin
Russia Turner
Catherine Webb
Diane Boynton
Keith Eubanks

1. Opening Business

1. Public Comments/Welcome (2:30-2:35)

No Comments

2. Approval of Draft Minutes from February 1, 2018 and February 15, 2018 (2:35-2:45)

Action:

February 1, 2018 Minutes

February 15, 2018 Minutes

Unanimous approval

2. Reports

1. President's Report (2:45-2:50)

Guided Pathways Group has been meeting although there has been some difficulty due to short time frame regarding grant. Have been told that it is best just to get something turned in for the grant. Not as detailed. During the next Guided Pathway meeting a proposal will be presented. Typically meetings are held on Mondays. Counseling is well represented on GP Group, may need more instructional faculty to attend.

Conferences are available and we have access to funds. Please let Heather Craig know if you are interested in attending. Plenary conference is coming up. Curriculum Institute is a good one. Leadership Institute- understanding the role of Senate. Learning Assessment Institute is another one that would be beneficial. .

Have reached out to divisions who have Senators that are nearing the end of their term, there are 4 seats up for re-election. Cabinet positions for AS will be voted on during the March 15 meeting.

Will be having a special AS meeting on March 8th for the 2nd read of the Accreditation Report.

Board Meeting - Inquired again about BP 2010 and that it is not on Active BP website (archived version is still present), was told it will be posted soon. There is a long list of BP's to be reviewed and approved. Educational Master Plan- may be beneficial to delay for a year due to major projects coming down the pipeline.

Budget Meeting - agendas are now posted.

CAC - deadline for getting curriculum in catalog 18-19 catalog is March 15th.

2. **Committee on Committees Report (2:50-3:00)**

Elizabeth Bishop would like to be on Associate Dean for HR hiring committee

Action:

RS motion

MJ second

Unanimous approval

Still looking for someone from instructional faculty to sit on Early Alert

Need faculty not from Student Services for Academic Council

Need faculty member on PAG

Will need new cabinet members for AS (President, VP, Secretary, ASCCC Rep, COC Chair)

3. **Old Business**

1. **SLO/PLO assessment update and discussion of PRT funding (3:00-3:30)**

ACTION

1. [Course Assessment Dashboard](#)
2. [Program Assessment Dashboard](#)

Catherine Webb, Russia Turner & Keith Eubanks presented:

Going to divisions to help with the completion of PLO's. Collaborative effort, not perfect but working. Will stress original and meaningful assessments/measurements going forward, ultimately to improve instruction. A tool for communicating to students what they should be able to do once they go through the courses, what skills they should they be able to demonstrate.

CW - PLO's are a great springboard to our conversations regarding Guided Pathways.

General Studies, CSU/IGETC Certs are currently being worked on and should be completed by Monday, March 5th.

RS- courses that were cancelled before they could be offered have not been assessed. Does that mean they will "go away".

CW - looking at these classes case by case

KK - Deans are working with the divisions to look at the courses that have not been offered. If not going to be offered within 3 yrs it should be archived, can be brought out at a later time if needed. Effective 2018

our catalog will only have classes that have been assessed. If class has not been assessed Deans are looking at them case by case.

HC - courses that have been taught in the last 5 yrs it can be retroactively assessed (SLO's)

3. Plan/Timeline for Assessment from LAC
4. [PRT Funding Plan](#)

The PRT team feedback necessitated the push to assess PLO's . They were invited to MPC to help with integrated planning. It was stated that Program Assessment must happen before help with Integrated Planning. Consistency is needed. Some areas have measurements others do not. The grant monies we would receive would be a 80/20% split

Discussion: Feedback from faculty is important in the process. Stipends for Adjunct faculty is important to be able to integrate them in the process and making it meaningful.

KE- assessment of courses is part of the expectation moving forward. Important to support the training of adjunct faculty which will make assessing easier.

RT - encouragement of adjunct faculty in the conversation about how a course contributes to the overall program is important and should be compensated.

MJ - Are we currently training new adjunct faculty in SLO's?

CW - In the faculty orientation? That's a good idea

If people had ideas where would they go to? Answer: PRIE or LAC or Catherine Webb.

RS- adjunct faculty should be encouraged to go to orientations and be compensated so they know what is expected. Full time faculty should not be expected to teach them everything.

HC - have we allocated the monies correctly. After this conversation shouldn't we allocate more to training and supporting faculty.

CW - The understanding is that it is not set in stone. Monies can moved around if needed.

2. [Accreditation Follow Up Report \(3:35-3:50\) ACTION \(first read\)](#)

Walt Tribley (Presiden/Superintendent) & Kiran Kamath (VPAA) presented:

Site visit on April 9th, 2018. Presenting a summary of Follow-Up Report. Important for us to present our college in the best light. Knowing other programs and being able to talk about them is key. Area that needs to be worked on is Planning.

Please send any comments to JoRene if areas are missing something important.

Statement of Follow-up - represents what MPC has done since it received Commission Action Letter.

See Response to the Commission Action Letter (summary)

A broad summary of our response to the Action Letter. It would be beneficial if all of MPC would look over the summary.

Recommendation #3 & 21 pertains to AS, senators should read over these. Send suggestions to JoRene.

4. **New Business**

1. [New Statewide Funding Formula \(4:00-4:28\)](#)

David Martin (VPAS) presented:

Change to the funding formula proposed by the Governor is not final. We will not know until July 1, 2108, still needs to be voted on. Could be altered as it goes through legislation.

Current funding model is based solely on FTES. New formula has it at 45.2%

Why are ADT's so discounted? Is it in addition to Completion Awarded?

DM - we have been asking for further clarification, do not know yet. Governor is taking all public comments. Legislative Analyst report indicates they are in favor of this formula.

SL - ASCCC Plenary will probably be discussing and would encourage others to go to learn more.

There are Hold Harmless Options

38 of 72 districts on "hold harmless"

2018-19 only New Funding Model or Apportionment received in 2017-18

2019-20 and beyond New Funding Formula or The Districts FTES in that year x 2017-18 funding rates

Meeting adjourned: 4:28pm

Minutes respectfully submitted by Jacque Evans