

Academic Senate Meeting Minutes
Sam Karas Room
March 15, 2018

Academic Senate Membership

Present:

Heather Craig (President)
Glenn Tozier (Vice President)
Jacque Evans (Secretary)
Kathleen Clark (CTE Liaison)
Susanne Muszala (COC Chair)
Adria Gerard
Paola Gilbert
Elias Kary
Robynn Smith
Sunny LeMoine
Molly Jansen
Lynn Kragelund
Mark Clements
Jeremy Diamzon (ASMPC Rep)
Odir Bonilla (ASMPC Rep)

Absent:

Sandra Washington
Jon Cristobal
James Lawrence
Abeje Ambaw
Armando Dimas (ASMPC Rep)

Visitors:

Vincent Van Joolen
Kiran Kamath
Cathryn Wilkinson
Walt Tribley
Jon Knolle
Keith Eubanks
Catherine Webb
Russia Turner
Laura Cote

1. Opening Business

1. Public Comments/Welcome (2:35-2:35)

Kathleen Clark - CTE has not met, no report at this time. There will be a meeting soon.

2. Approval of Draft Minutes from [March 1, 2018](#) and [March 8, 2018](#) (2:35-2:45)

Minutes accepted

2. Reports

1. President's Report Notes (2:35-2:45)

HC-

PAG - Discussion of Educational Master Plan. Indication that there will be a delay in writing the EMP but don't know what the implications are.

Guided Pathways meeting - will hear more from Jon Knolle. Grant proposal is due on 3/30/18. This proposal is not set in stone. Some of the discussions coming up in the committee really need to have more instructional faculty feedback. Meetings will be determined after proposal is submitted based on what the needs are.

In general more communication is needed in form of reports to your individual departments.

PRIE- working on a draft of an Integrated Handbook which will be forwarded soon. All Senators should look over and be ready to offer feedback. There is discussion of the resource allocation process and who is involved. Please share opinions or feedback with Heather. Devising rubrics for resource allocation to be able to prioritize.

2. **Committee on Committees (2:45-3:05)**

Equivalency Committee has vacancy

Academic Council - reviews petitions from students regarding exceptions to regulations. Need faculty outside of Student Services to volunteer for this committee.

Frank Rivera - volunteered for the open At-large Senate seat

Merry Dennehy has volunteered to serve on the Early Alert Committee. Bruce Barrie has also expressed interest.

Heather Craig - AS President position will roll over to next year since a replacement was not determined in Oct 2017. Term limits has been discussed with regards to cabinet positions.

Lynne Farrington-Cellars and Keith Eubanks are both interested in filling the vacant faculty seat on PAG

Ad hoc Committee for discontinuance of Family and Consumer Studies. Need one more faculty member.

PG - can we be reminded of our Academic Discontinuance procedure.

JK - it is in the AP counterpart to the BP

CW - cited as evidence in the ISR

HC - four senator's terms will be up at the end of this year. (Social Science, Life Sciences, Creative Arts, At Large)

RS- Laura Cote may be interested as a replacement for Creative Arts

SM - Students First is meeting once a month, last Thursday of the month. It has been strongly recommended that somebody from Senate be the lead on the Students First Committee. Prefer the person to not be counseling faculty.

HC - When we meet at next meeting we will be selecting new cabinet members. Please consider replacing these members (Flex, Secretary, COC)

3. **LGBTQIA + Diversity Committee (3:05-3:10)**

AG - Working on several goals: outreach, collecting data, marketing, revising campus documents to include gender neutral language. May need the Senate support in the form of a resolution to communicate to divisions and regarding BP.

Discussion: What about the MPC application process? Currently students have to pick a gender on the application. The MPC application is CCC Apply which is standard for all CCC. Where does the campus stand on gender neutral bathrooms? We currently have a map that indicates where all the gender neutral bathrooms are. Still working on this issue. Will follow-up with the committee. Could there be campus agreement on how to address students in a more gender neutral approach? Could there be a statement regarding gender neutrality that could be put on letters of recommendation?

SM - Students First is meeting once a month, last Thursday of the month. It has been strongly recommended that somebody from Senate be the lead on the Students First Committee. Prefer the person to not be counseling faculty.

HC - When we meet at next meeting we will be selecting new cabinet members. Please consider these cabinet positions (VP, Secretary, COC chair, and ASCCC liason). We also need to verify continued coverage of student's first committee, equivalency

committee, LGBTQIA+ diversity committee, PRB, CAC liason, CTE liason, flex committee and LAC liason perhaps.

3. New Business

1. Guided Pathways Grant Proposal (3:15 - 4:00) ACTION

1. [MPC's Guided Pathways Spring 2018-Summer 2019 Action Plan \(NEARLY FINAL DRAFT\)](#)

Jon Knolle presented:

We have sent faculty, staff, administration to Guided Pathways Workshop representing multiple areas across campus.

This is a 5 year work plan model that we are following. First part of the plan is focused on inquiry, planning and engaging with all different constituents. This part of the plan should take about an year and a half. Guided Pathways website is located on the MPC-Intranet.

<https://sites.google.com/a/mpc.edu/mympc2/home/initiatives/guided-pathways>

14 different elements to the plan, committee is planning on focusing on 1-4 & 8.

The Chancellor's office has made it clear that this is a work in progress. We need to move forward but we have flexibility.

AG - where does the number 960 students come from

CW - these are pre-populated. This is a cohort of first-time college students.

JK - Regarding budget - has been stressed to allocate funds for counseling. Monies also set-aside for adjunct, professional development, guest speakers, food, supplies. Items can be switched around within certain parameter.

Tuesday, March 26 @ 2:00 an open forum will be held.

SM - Will we seek outside funding to support the Coordinators? Cabrillo was able to secure outside grant funding from the Monterey Peninsula Foundation.

JK - we have a lot of funding for the next 3 years and much less in the last 2 years because it is expected that the plan will be incorporated in the institution.

PG - Is this similar to "meta-majors"

JK - Yes this will give student to explore options within the major that will help them define pathways.

PG - at what point should faculty be involved in planning these 'meta-majors'?

JK - as soon as possible, so that we understand how students are making decisions on majors. On April 20th Cathy Boothe will present at MPC. To help with the data analysis. All of our programs have goals, faculty who are interested in developing pathways should be involved

now. We have just developed this plan, next step is make inquiry groups that faculty can be involved.

“Brutal Data” - looking closely at our actual performance, if students are not succeeding, why??

HC - we need look at our program data to see where we are lacking in serving students. Our biggest role is to clarify these pathways. Mapping pathways within different disciplines would be beneficial to students.

JK - once groups are starting to form, communication through different groups (PRIE, AS, AAAG etc...) is needed to recruit group members.

RS - It is important to support our non-degree, non-certificate seeking population. The other group of students is the young students who have no idea what they want to do until they try many different classes to figure out what pathway they want pursue. Creative Arts has been downsized and needs help and support to make pathways.

JK - the whole idea if GP is meet the students needs. Even if the student is not degree seeking. Designed to offer support and structure to students who are looking for degrees/transfers.

SM - important to take into consideration the part-time student and how pathways work for them

Action:

MJ move to approve tentative proposal

MC seconds

Unanimous approval

2. Supporting Adjunct Faculty(4:00-4:20)

Sunny Lemoine presented:

Common Concerns of Adjunct Faculty

Infrastructure, office hours. Inclusion in college culture, how to become FT.

2 Day seminar: Adjunct Academy at Fullerton College.

Handbook specifically for PT,

Berkeley College has video handbook for PT faculty

Compensation for additional duties is not something AS can address but can support. How do we get more PT faculty involved in GP? Compensation could be helpful.

Web page that is dedicated to PT faculty that is up to date. Would help support PT faculty.

We could get PT faculty feedback through a survey, analyze the data and act upon the data.

PT Faculty Leadership Institute through ASCCC.

More funding for professional development for all faculty.

Finding the Faculty Handbook on the MPC website is cumbersome, may need to have AA and HR collaborate to find better way to display.

AG - A sub-committee through the AS to address PT faculty issues could be formed.
HC - a task force could be developed right now.
MJ - adjunct are not treated equally on our campus, they are not included in basic communications, not introduced at Flex.

Mark, Sunny Molly, Susanne, Odir interested in Part-time faculty task force.

Meeting Adjourned 4:20
Minutes submitted by Jacque Evans