

**MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD OF TRUSTEES**

**REGULAR BOARD MEETING**

**WEDNESDAY, SEPTEMBER 26, 2018**

11:00 a.m., Stutzman Room, Library & Technology Center

1:30 p.m., Regular Meeting, Sam Karas Room, Library & Technology Center

980 Fremont Street, Monterey, CA 93940

<http://www.mpc.edu/about-mpc/leadership/board-of-trustees>

**AGENDA**

*The Monterey Peninsula College Governing Board welcomes you to the Governing Board of Trustees Regular Meeting. Documents that are public records and are provided to the Governing Board regarding a Regular Meeting item on this Agenda will be made available for public inspection in the Superintendent/President's Office at Monterey Peninsula College, 980 Fremont Street, Monterey, California, during normal business hours the Thursday preceding the meeting. If you intend to submit documents at this meeting, the Brown Act requires you to bring enough copies for the Trustees and the audience. In compliance with the Americans with Disabilities Act, those requiring special assistance to access the Board meeting room, to access written documents being discussed at the Board meeting, or to otherwise participate at a Board meeting, can contact the Superintendent's Office at (831) 646-4272. Notification at least 72 hours prior to the Board meeting will enable the District to make reasonable arrangements to ensure accessibility to the Board meeting and to provide any required accommodations, auxiliary aids, or translation services.*

**1. CALL TO ORDER**

**2. ROLL CALL**

**3. PUBLIC COMMENTS ON CLOSED SESSION ITEMS**

*Public comments on Closed Session items will be heard now. Presentations will be limited to a maximum of three minutes, or as established by the Board. Persons are not required to give their name or address, but it is helpful for a person to state their name in order that the Board and others present may identify the speaker.*

**4. CLOSED SESSION**

*The Governing Board will meet in Closed Session (before the Regular Meeting on regular agenda items) to consider matters appropriate for Closed Session as authorized by Sections 3549.1 and 54956.7-54957.7, Government Code and Section 72122, Education Code, and as otherwise provided by law. Required action on these matters will be taken when the Board meets in Regular Meeting or at the next public meeting.*

**A. Conference with Labor Negotiators (Government Code Section 54957.6)**

1) Employee Organization: MPCTA/CTA

2) Agency Representatives: Dr. Jon Knolle, Ms. Kiran Kamath, Mr. Darren Kameya, Mr. David Martin, and Mr. Laurence Walker

**B. Public Employee Performance Evaluation [pursuant to Government Code Section 54957 (b)]**

Title: Superintendent/President

**5. RECONVENE TO OPEN SESSION / CALL TO ORDER**

**6. ROLL CALL**

**7. PLEDGE OF ALLEGIANCE**

*The Board of Trustees will recite the Pledge of Allegiance. Participation by meeting attendees is at their option.*

**8. REPORT OF ACTION TAKEN IN CLOSED SESSION**

**9. APPROVAL OF AGENDA**

*The Board will take action to approve the Agenda. Agenda items may be rearranged here. If there are any urgent items that arose after the 72-hour posting deadline, this is the point in the meeting where a vote may be taken to add the item to the agenda. (A 2/3-majority vote is required.)*

**10. RECOGNITION**

A. Moment of Silence

- 1. Barney Hulse, Adjunct faculty member in Creative Arts passed away on September 8, 2018.

B. Acknowledgement of Guests

**11. PUBLIC COMMENTS**

*Anyone wishing to address the Governing Board on matters not listed on the agenda, and within the jurisdiction of the Board, may do so now. Anyone wishing to address the Board on an agenda item may do so when that item is called. Matters not appearing on the Agenda will not receive action at this meeting, but may be referred to staff for consideration at a future meeting. Comments will be limited to three minutes, or as established by the Board. Persons are not required to give their name or address, but it is helpful for a person to state their name in order that the Board and others present may identify the speaker.*

**12. CONSENT CALENDAR**

*Items listed under the Consent Calendar are considered to be routine and are acted on by the Board of Trustees in one motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests that specific item(s) be discussed and/or removed from the Consent Calendar. It is understood that the Administration recommends approval on all Consent items. Each item on the Consent Calendar approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.*

**BE IT RESOLVED,**

A. Routine Business Transactions, Annual Renewal of Programs, Bids, Agreements, Notice of Public Hearings and Proclamations:

1. That the Governing Board approves the minutes of the Regular Board meeting on Aug. 22, 2018.
2. That the Governing Board accepts the gift donation to the College with appropriate acknowledgement to the donor.
3. That the August 10th supplemental payroll in the amount of \$35,101.06, the August 31<sup>st</sup> regular payroll in the amount of \$1,927,698.35 and the September 10<sup>th</sup> supplemental payroll in the amount of \$63,120.33 be approved.
4. That Commercial Warrants 12416404 through 12416431, 12416897 through 12416923, 12417434 through 12417441, 12417991 through 12418032, 12418583 through 12418590, 12419257 through 12419277, 12419877 through 12419921, 12421110 through 12421151, 12421649 through 12421674 in the amount of \$2,401,628.38 be approved.
5. That Purchase Orders B1900147 through B1900221 in the amount of \$7,742,898.47 be approved.
6. That the following budget adjustments in the Unrestricted General Fund be approved:
 

Net decrease in the 2000 (Classified Salary) Object expense category	\$ 2,000.00
Net increase in the 4000 (Supplies) Object expense category	\$ 25,200.00
Net decrease in the 5000 (Other/Services) Object expense category	\$ 34,800.00
Net increase in the 6000 (Capital Outlay) Object expense category	\$ 11,600.00

7. That the following budget increases in the Restricted General Fund be approved:  
Increase in funds received for FY 2018 – 2019 \$ 2,600.00

B. Management, Supervisor, Confidential Personnel

1. That the Governing Board approve the following item(s):  
a) Resignation of Maddison Burton, Human Resources Benefits and Retirement Coordinator, 40 hour per week, 12 months per year, effective October 1, 2018.

C. Faculty Personnel

1. That the Governing Board ratifies the following item(s):  
a) Grant Equivalency based on Eminence to Linda Lew-Roca to teach Mathematics, effective Fall 2018.  
b) Each month individuals are hired as part-time, substitute and overload. The attached lists include hires for Fall 2018.

D. Classified Personnel

1. That the Governing Board ratifies the following item(s):  
a) Employment of Man Kim, Automotive Laboratory Manager, Automotive Technology, Range 18, 40 hours per week, 11 months, effective September 28, 2018.  
b) Resignation of Selina Ayala-Patlan, Categorical Services Coordinator II, Student Services, Range 22, 40 hours per week, 12 months per year, effective September 7, 2018.  
c) Resignation of Linda Lew-Roca, Instructional Specialist, Math Learning Center, Range 14, 18 hours per week, 7 months 19 days per year, effective August 9, 2018  
d) Resignation of Michael O'Brien, Instructional Specialist, Access Resource Center, Range 14, 18 hours per week, 7 months 18 days per year, effective August 18, 2018.  
e) Change in position, Instructional Specialist, Access Resource Center, Range 14, 18 hours per week, 8 months 9 days per year, to Instructional Specialist, Access Resource Center, Range 14, 29 hours per week, 9 months per year, effective September 27, 2018.

E. Short Term and Substitute Personnel

1. That the individuals on the recommended list (Short Term and Substitute Employees), employed for short term and substitute assignments, subject to future modifications, be ratified.

F. Volunteers

1. That the Governing Board ratifies the individuals listed for volunteer assignments.

**13. NEW BUSINESS**

*Public comments on New Business agenda items will be heard at the time the matter is under Board consideration. If you wish to address the Board on an agenda item, please do so when that item is called. Presentations will be limited to a maximum of three minutes, or as established by the Board. Persons are not required to give their name or address, but it is helpful for a person to state their name in order that the Board and others present may identify the speaker.*

A. INFORMATION: Accreditation Recommendation 4 – Progress Report

- B. BE IT RESOLVED, that the 2018-2019 Monthly Financial Report for the period ending August 31, 2018, be accepted.

- C. BE IT RESOLVED, that the Governing Board reject payment of claim number 558987 for damages for \$5,142.42 and forward the claim to the district's claim administrator, Keenan & Associates, for further review and analysis.

- D. BE IT RESOLVED, that the Governing Board approve an increase of the independent contract with Agile Research & Technology, Inc. for professional public information services from July 1, 2018 through June 30, 2019 in an amount not to exceed \$19,200 over the term of the agreement.

- E. BE IT RESOLVED, that the Governing Board authorize the execution of the contract with Julie Lambert, with the Lambert Group Corporate, LLC, for professional Title IX services through March 31, 2019.
- F. BE IT RESOLVED, that the appointment of Dr. Linda Turner Bynoe and Ms. Joan Crenshaw, as a member of the Citizens' Bond Oversight Committee, effective September 26, 2018, be approved.
- G. INFORMATION: Updated Injury and Illness Prevention Program (IIPP) as of August 24, 2018.
- H. BE IT RESOLVED, that the Governing Board adopt the CALSTRS Pension2 457 Deferred Compensation Plan for the benefit of its employees and authorizes and directs the appropriate officer to execute the attached adoption agreement on behalf of Monterey Peninsula College, and to provide CalSTRS Pension2 with such information and cooperation as may be needed on an ongoing basis in the administration of the plan. A copy of this resolution, the agreement, and any attachments thereto shall be on file.
- I. BE IT RESOLVED, that the Governing Board approves the Memorandum of Understanding of May 9, 2018 entitled "Reorganization of the Library, Office of Academic Affairs, Office of the Dean of Student Services and Admissions and Records" between Monterey Peninsula California Employees Association Chapter #245 and the Monterey Peninsula Community College District.
- J. INFORMATION: The Governing Board will provide direction on the design of the Superintendent/President search process. Any items requiring Board action will be presented at future Board meetings.
- K. INFORMATION: Calendar of Events.

#### 14. **REPORTS AND PRESENTATIONS**

*Routine status reports and announcements regarding campus activities, meeting schedules, conferences attended and recent developments.*

- A. Superintendent/President's Report: Dr. Walter Tribley, Superintendent/President
- B. MPC Foundation
  - 1) Report: Ms. Beccie Michael, Vice President of Advancement
  - 2) Monthly Donations: \$60,990
- C. Academic Senate Report: Dr. Heather Craig, President
- D. MPCEA Report: Mr. Kevin Haskin, President
- E. MPCTA Report: Ms. Lauren Blanchard, President
- F. ASMPC Report: Ms. Yuliana Barron Perez, ASMPC President
- G. Academic Affairs Report: Ms. Kiran Kamath, Vice President of Academic Affairs
- H. Student Services Report: Mr. Laurence Walker, Interim Vice President of Student Services
- I. Administrative Services Report: Mr. David J. Martin, Vice President for Administrative Services
- J. Governing Board Comments
  - 1) Community Human Services (CHS) Report
  - 2) Trustee Comments

#### 15. **ADVANCE PLANNING**

- A. Regular Board Meeting, October 24, 2018 at **Public Safety Training Center**
  - 1. Closed Session: 11:00am, SPS-106, **Public Safety Training Center**
  - 2. Regular Meeting: 1:30pm, SPS-119, **Public Safety Training Center**
- B. 2018 CCLC Annual Conference November 15-17, 2018 in Rancho Mirage, CA.

- C. Regular Board Meeting, November 28, 2018 at MPC Library & Technology Center
  - 1. Closed Session: 11:00am, Stutzman Room
  - 2. Regular Meeting: 1:30pm, Sam Karas Room
  
- D. Regular Board Meeting, December 12, 2018 at MPC Library & Technology Center
  - 1. Closed Session: 11:00am, Stutzman Room
  - 2. Regular Meeting: 1:30pm, Sam Karas Room

**16. ADJOURNMENT**

**17. CLOSED SESSION**

*When required on non-routine matters and/or to continue discussion of items from earlier Closed Session.*

*Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this Agenda will be made available for public inspection in the District Office located at 980 Fremont Street, Monterey, CA, during normal business hours. Governing Board documents are also available on the Monterey Peninsula College website at [www.mpc.edu/GoverningBoard](http://www.mpc.edu/GoverningBoard).*

*Posted September 21, 2018*