

**MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD OF TRUSTEES**

**REGULAR BOARD MEETING**

**WEDNESDAY, AUGUST 22, 2018**

11:00 a.m., Stutzman Room, Library & Technology Center

1:30 p.m., Regular Meeting, Sam Karas Room, Library & Technology Center

980 Fremont Street, Monterey, CA 93940

<http://www.mpc.edu/about-mpc/leadership/board-of-trustees>

**MINUTES**

*The Monterey Peninsula College Governing Board welcomes you to the Governing Board of Trustees Regular Meeting. Documents that are public records and are provided to the Governing Board regarding a Regular Meeting item on this Agenda will be made available for public inspection in the Superintendent/President's Office at Monterey Peninsula College, 980 Fremont Street, Monterey, California, during normal business hours the Thursday preceding the meeting. If you intend to submit documents at this meeting, the Brown Act requires you to bring enough copies for the Trustees and the audience. In compliance with the Americans with Disabilities Act, those requiring special assistance to access the Board meeting room, to access written documents being discussed at the Board meeting, or to otherwise participate at a Board meeting, can contact the Superintendent's Office at (831) 646-4272. Notification at least 72 hours prior to the Board meeting will enable the District to make reasonable arrangements to ensure accessibility to the Board meeting and to provide any required accommodations, auxiliary aids, or translation services.*

**1. CALL TO ORDER**

**2. ROLL CALL**

**Present:**

Mr. Charles Brown, Vice Chair

Dr. Margaret-Anne Coppernoll, Trustee

Ms. Marilynn Dunn Gustafson, Chair

Mr. Rick Johnson, Trustee

Dr. Loren Steck, Trustee

Dr. Walter Tribley, Superintendent/President

**Absent**

**3. PUBLIC COMMENTS ON CLOSED SESSION ITEMS**

None

**4. CLOSED SESSION**

*The Governing Board will meet in Closed Session (before the Regular Meeting on regular agenda items) to consider matters appropriate for Closed Session as authorized by Sections 3549.1 and 54956.7-54957.7, Government Code and Section 72122, Education Code, and as otherwise provided by law. Required action on these matters will be taken when the Board meets in Regular Meeting or at the next public meeting.*

A. Public Employee Discipline/Dismissal/Release/Complaint (Government Code Section 54957)

B. Conference with Labor Negotiators (Government Code Section 54957.6)

1) Employee Organization: MPCTA/CTA

2) Agency Representatives: Dr. Jon Knolle, Ms. Kiran Kamath, Mr. David Martin, and Mr. Laurence Walker

C. Public Employee Performance Evaluation [pursuant to Government Code Section 54957 (b)]

Title: Superintendent/President

5. **RECONVENE TO OPEN SESSION / CALL TO ORDER – 1:30pm**

6. **ROLL CALL**

**Present:**

Mr. Charles Brown, Vice Chair  
Dr. Margaret-Anne Coppernoll, Trustee  
Ms. Marilyn Dunn Gustafson, Chair  
Mr. Rick Johnson, Trustee  
Dr. Loren Steck, Trustee  
Ms. Ellise Kittrell, Student Trustee  
Dr. Walter Tribley, Superintendent/President

**Absent**

7. **PLEDGE OF ALLEGIANCE**

*The Board of Trustees will recite the Pledge of Allegiance. Participation by meeting attendees is at their option.*

8. **REPORT OF ACTION TAKEN IN CLOSED SESSION**

Chair Dunn Gustafson reported that no action was taken in Closed Session.

9. **APPROVAL OF AGENDA**

*The Board will take action to approve the Agenda. Agenda items may be rearranged here. If there are any urgent items that arose after the 72-hour posting deadline, this is the point in the meeting where a vote may be taken to add the item to the agenda. (A 2/3-majority vote is required.)*

Motion **Johnson** / Second **Coppernoll** / Carried

2018-2019/4

Student Advisory Vote: AYE: Kittrell

AYES: 5 MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck

NOES: 0 MEMBERS: None

ABSENT: 0 MEMBERS:

ABSTAIN: 0 MEMBERS: None

10. **RECOGNITION**

A. Acknowledgement of Guests

1. [Introductions of New Faculty](#) by Deans of Instruction, Ms. Judy Cutting, Dr. Vincent van Joolen, Dr. Jon Knolle, Dr. Cathryn Wilkinson

- a. Dr. Alan Durst, Music (Creative Arts)
- b. Dr. Ana Garcia-Garcia, Chemistry (Physical Science)
- c. Mr. Eric Lake, Math (Physical Science)
- d. Dr. Diane Lee, Early Childhood Education Development (Social Science)
- e. Ms. Vanessa Lord, Nutrition (Life Science)
- f. Ms. Jeannie Kim McPherson, English (Humanities)
- g. Dr. Christina Nicolaidis, Psychology (Social Science)
- h. Mr. John Olsen, Computer Science (Business)
- i. Ms. Elisabeth Thomas, Access Services & Outreach Librarian (Library)
- j. Dr. Jessica Thomas, Chemistry (Physical Science)

**11. PUBLIC COMMENTS - none**

*Anyone wishing to address the Governing Board on matters not listed on the agenda, and within the jurisdiction of the Board, may do so now. Anyone wishing to address the Board on an agenda item may do so when that item is called. Matters not appearing on the Agenda will not receive action at this meeting, but may be referred to staff for consideration at a future meeting. Comments will be limited to three minutes, or as established by the Board. Persons are not required to give their name or address, but it is helpful for a person to state their name in order that the Board and others present may identify the speaker.*

**12. CONSENT CALENDAR**

*Items listed under the Consent Calendar are considered to be routine and are acted on by the Board of Trustees in one motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests that specific item(s) be discussed and/or removed from the Consent Calendar. It is understood that the Administration recommends approval on all Consent items. Each item on the Consent Calendar approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.*

**BE IT RESOLVED,**

**A. Routine Business Transactions, Annual Renewal of Programs, Bids, Agreements, Notice of Public Hearings and Proclamations:**

1. That the Governing Board approves the minutes of the Regular Board meeting on June 27, 2018 and the Special Board meeting on July 31, 2018.
2. That the June 15<sup>th</sup> manual payroll in the amount of \$4,968, the June 29<sup>th</sup> regular payroll in the amount of \$2,106,493.87, the July 5<sup>th</sup> manual payroll in the amount of \$1,170.72, the July 10<sup>th</sup> supplemental payroll in the amount of \$49,687.02, the July 13<sup>th</sup> manual payroll in the amount of \$3,403.29, the July 31<sup>st</sup> regular payroll in the amount of \$1,449,858.84, and the August 3<sup>rd</sup> manual payroll in the amount of \$4,359.52 be approved.
3. That Commercial Warrants 12410553 through 12410598, 12412153 through 12412179, 12413155 through 12413195, 12413866 through 13413905, 12414557 through 12414586, 12415293 through 12415304, 12415874 through 12415905, in the amount of \$2,020,262.75 be approved.
4. a) That Purchase Orders B1800768 through B1800808 in the amount of \$317,448.22 be approved.  
  
b) That Purchase Orders B1900001 through B1900146 in the amount of \$317,448.22 be approved
5. That the following budget adjustments in the Restricted General Fund be approved:

Net decrease in the 1000 (Certificated Salary) Object expense category	\$ 4,780.60
Net decrease in the 2000 (Classified Salary) Object expense category	\$ 3,435.89
Net increase in the 3000 (Benefits) Object expense category	\$ 7,886.89
Net increase in the 4000 (Supplies) Object expense category	\$ 10,399.89
Net decrease in the 5000 (Other/Services) Object expense category	\$ 7,056.40
Net decrease in the 6000 (Capital Outlay) Object expense category	\$ 8,763.89
Net increase in the 7000 (Other Outgo) Object expense category	\$ 5,750.00
6. That the following budget adjustments in the Unrestricted General Fund be approved:

Net decrease in the 2000 (Classified Salary) Object expense category	\$ 5,321.73
Net increase in the 4000 (Supplies) Object expense category	\$ 8,335.69
Net decrease in the 5000 (Other/Services) Object expense category	\$ 21,813.96
Net increase in the 6000 (Capital Equip) Object expense category	\$ 18,800.00

**B. Management, Supervisor, Confidential Personnel**

1. That the Governing Board approve the following item(s):
  - a) Resignation of Steve Napoleon, Director, Marketing and Communications, 40 hour per week, 12 months per year, effective June 20, 2018.

C. Faculty Personnel

1. That the Governing Board ratifies the following item(s):
  - a) Grant Equivalency based on Eminence to Nicole Cofresi to teach Theatre, effective Fall 2018.
  - b) Grant Equivalency to Minimum Qualifications to Vicente Cabrera Vargas to teach Ethnic Studies, effective Fall 2018.
  - c) Grant Equivalency based on Eminence to Stephanie Spoto to teach Philosophy, effective Fall 2018.
  - d) Each month individuals are hired as part-time, substitute and overload. The attached lists include hires for fall 2018.

D. Classified Personnel

1. That the Governing Board ratifies the following item(s):
  - a) Employment of Sarah Austin, Library Specialist-Circulation Desk, Library, Range 10, 21.25 hours per week, 8 months, effective August 23, 2018.
  - b) Employment of Elroy Gardenhire, Categorical Services Coordinator, Veterans Resource Center, Range 17, 29 hours per week, 11 months per year, effective August 23, 2018.
  - c) Employment of Thomas Clifton, Science Laboratory Manager, Physical Science, Range 23, 40 hours per week, 11 months per year, effective August 23, 2018.
  - d) Approve leave of absence without pay for employee #113628 from July 16, 2018 to January 16, 2019 in accordance with Article 10.18.1.1 of the CSEA Contract.
  - e) Approve updated job description for Student Activities Coordinator, effective July 1, 2018. Changes were made in compliance with Article V, Reclassification of the CSEA Contract.
  - f) Approve updated job description for Accommodation Specialist, effective July 1, 2018. Changes were made in compliance with Article V, Reclassification of the CSEA Contract.
  - g) Approve reclassification of Fannya Boehme in classification of Accounting Specialist III to Bilingual Accounting Specialist III effective July 1, 2018.
  - h) Approve reclassification of Cielo Cervantes in the classification of Accommodation Specialist from Range 13 to Range 19 on the Classified Salary Schedule effective July 1, 2018.
  - i) Approve reclassification of Julie Osborne in the classification of Student Activities Coordinator from Range 18 to Range 22 on the Classified Salary Schedule, effective July 1, 2018.
  - j) Resignation of Ronald Holback, Maintenance Specialist, Facilities, Range 20, 40 hours per week, 12 months per year, effective July 5, 2018 for the purpose of retirement.
  - k) Resignation of Angela Carrasco, Categorical Services Coordinator, Student Equity & Achievement, Range 17, 40 hours per week, 12 months per year, effective July 6, 2018.
  - l) Resignation of Gloria Perez, Bilingual Categorical Services Coordinator, Marina Ed Center, Range 17, 40 hours per week, 12 months per year, effective July 31, 2018.
  - m) Resignation of Javier Andrade, Student Financial Services Outreach Coordinator, Student Services, Range 22, 40 hours per week, 12 months per year, effective July 31, 2018.
  - n) Resignation of Salvador Lopez, Custodian, Administrative Services, Range 6, 40 hours per week, 12 months per year, effective August 17, 2018.
  - o) Resignation of Shane Whitman, Instructional Specialist, English and Study Skills Center, Range 14, 18 hours per week, 10 months, 11 days per year, effective August 28, 2018.

E. Short Term and Substitute Personnel

1. That the individuals on the recommended list (Short Term and Substitute Employees), employed for short term and substitute assignments, subject to future modifications, be ratified.

F. Volunteers

1. That the Governing Board ratifies the individuals listed for volunteer assignments.

Motion **Steck** / Second **Brown** / Carried

2018-2019/5

Student Advisory Vote:	AYE:	Kittrell
AYES:	5	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES:	0	MEMBERS: None
ABSENT:	0	MEMBERS:
ABSTAIN:	0	MEMBERS: None

### 13. NEW BUSINESS

*Public comments on New Business agenda items will be heard at the time the matter is under Board consideration. If you wish to address the Board on an agenda item, please do so when that item is called. Presentations will be limited to a maximum of three minutes, or as established by the Board. Persons are not required to give their name or address, but it is helpful for a person to state their name in order that the Board and others present may identify the speaker.*

- A. BE IT RESOLVED, that the Quarterly Financial Status Report for the quarter ending June 30, 2018, as presented on form CCFS 311Q, be accepted and made part of the minutes of this meeting.

Motion **Steck** / Second **Coppernoll** / Carried

2018-2019/6

Student Advisory Vote:	AYE:	Kittrell
AYES:	5	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES:	0	MEMBERS: None
ABSENT:	0	MEMBERS:
ABSTAIN:	0	MEMBERS: None

- B. INFORMATION: County of Monterey Investment Report for the quarter ending June 30, 2018.

[County of Monterey Investment](#) (Exhibit C)

- C. PUBLIC HEARING: 2018-2019 Budget

Chair Dunn Gustafson closed the regular meeting and opened the public hearing.

The Board received a report, "[MPC 2018-2019 Final Budget](#)," from Dr. Tribley, Superintendent/President, and Mr. David Martin, Vice President of Administrative Services.

Mr. Martin reviewed changes and key points in the budget development process from the Tentative to the Final and invited questions:

- Pg 5 –June enacted Budget Analysis – The State Budget includes a total investment in Prop. 98 (total funding for K-14 Education) of \$78.4B (increase of \$2.8B over last year’s budget).
- Two key ballot initiatives on the June Enacted Budget which passed included:
  - New Funding Formula
  - Approval of the Online Community College (115<sup>th</sup> Community College)
- Pg 11 – Summary of UGF (Unrestricted General Fund): - formatted the same way as the Tentative Budget. The Final Budget is formatted in the same way as the Tentative with 4 columns, dropping the *2015-16 Actual* and adding the *2018-19 Final Budget*.
- The final revenue allocations added \$8K in apportionment.
- Major Revenue and Expenditure calculations – shows the State required major classifications. The Year End financial statements reported to the State will contain the same major classifications.

- Pg 12 – 27 – UGF Summary follows the same column/year comparison format as pg 11. The last 2 columns reflect the major changes between the Tentative and the Final Budget. The specific accounts that changed or increased were the Salary Accounts due to the seasonal and routine influx of information to HR, resulting in personnel changes that takes place during the time between the June Enactment (July 1<sup>st</sup>) and Board adoption of the Final Budget.
- Pg 32 - 5 Year Revenue Budget & Actual History – Similar to the 5 Year Expenditure Summary, this column was added since the Tentative Budget as a result of comments arising out of the Tentative Budget process. The 3 Revenues were explained (Transfers In represent another form of revenue transferred in to the UGF).
- Pg 33 – 5 Year Expenditure Budget & Actual History (UGF) reviewed in the Tentative Budget. In going forward, the two 5 Year Revenue and Expenditure Actuals will provide historical reference.
- Pg 63 – All Funds Summary – included in the Tentative Budget, the Final Budget version adds in Projected Beginning Fund Balance and Projected Ending Fund Balance at bottom of the page, as a result of comments arising out of the Tentative Budget process. These projections represent a “snapshot” in time and subject to change between the Tentative and Final Budgets as various additional accounting entries and expenses are recorded.

Public Comments:

None

- D. BE IT RESOLVED, that the Governing Board adopt the [2018-19 Final Budget](#).

Motion **Coppernoll** / Second **Johnson** / Carried

2018-2019/7

Student Advisory Vote:	AYE:	Kittrell
AYES:	5	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES:	0	MEMBERS: None
ABSENT:	0	MEMBERS:
ABSTAIN:	0	MEMBERS: None

The Trustees along with Dr. Tribley celebrated the passage of the 2018-2019 Final Budget, noting this is the second year that the Board has adopted a balanced budget with ongoing funds.

Dr. Tribley thanked Mr. Martin, Ms. Barrios and others for a job well done in preparing the budget.

Mr. Martin highlighted and explained: the new state student centered funding formula, beginning and ending fund balance as of July 31<sup>st</sup> (snapshot) and summarized five (5) years of comparisons of actual year end balances.

Public Comments:

Dr. Heather Craig, Academic Senate President

- E. BE IT RESOLVED, that the 2018-2019 Monthly Financial Report for the period ending July 31, 2018, be accepted.

Motion **Johnson** / Second **Steck** / Carried

2018-2019/8

Student Advisory Vote:	AYE:	Kittrell
AYES:	5	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES:	0	MEMBERS: None
ABSENT:	0	MEMBERS:
ABSTAIN:	0	MEMBERS: None



- F. BE IT RESOLVED, that the Governing Board approve the spending of 2018-2019 Prop 55 EPA funds to pay for instructional salaries coded with activity code 0100-5900.

Motion **Steck** / Second **Coppernoll** / Carried

2018-2019/9

Student Advisory Vote:	AYE:	Kittrell
AYES:	5	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES:	0	MEMBERS: None
ABSENT:	0	MEMBERS:
ABSTAIN:	0	MEMBERS: None

- G. BE IT RESOLVED, that the Governing Board approve the 2018-2019 Appropriation Limit per Article XIII-B, California Constitution (Gann Limit) as computed on the attached worksheet.

Motion **Johnson** / Second **Steck** / Carried

2018-2019/10

Student Advisory Vote:	AYE:	Kittrell
AYES:	5	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES:	0	MEMBERS: None
ABSENT:	0	MEMBERS:
ABSTAIN:	0	MEMBERS: None

- H. BE IT RESOLVED, that the Governing Board approve the Memorandum of Understanding with Montage Health for the funding and operation of the Maurine Church Coburn School of Nursing for 2018-2019.

Motion **Coppernoll** / Second **Steck** / Carried

2018-2019/11

Student Advisory Vote:	AYE:	Kittrell
AYES:	5	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES:	0	MEMBERS: None
ABSENT:	0	MEMBERS:
ABSTAIN:	0	MEMBERS: None

Trustee Steck requested background and financial update on the Adams Bequest.

Ms. Laura Loop provided background and financial update on the Adams Bequest. The Adams Bequest is a private donation that was made to CHOMP back in 2006 for the purpose of meeting needs above the basic operational costs of the nursing program (including faculty practice, innovative projects, training and development). However, during the academic year 2009-2010, a college (and statewide) budget crisis created not only a shortfall of revenue for MPC, but also a marked reduction in the nursing grant funding received from the Chancellor's Office. Since there was nothing in the Adams bequest prohibiting its use for faculty salaries, the fund was used to fill in the gap between the contributions made by MPC and CHOMP. And has been used for that purpose every year since.

While the fund was due to exhaust in 2016, prudent investment on part of financial stewards at CHOMP has prolonged its duration, however, the fund is near exhaustion at this time. The

expected draw to reconcile 2018-2019 expenses is \$468,293. This will leave a balance of \$328,796 for 2019-2020 (depending on actual expenses and any market gains).

Dr. Tribley commented about covering the "current cohort." There is not enough in the fund to bridge the gap for 2019-2020, but MPC has committed to cover the remaining cost.

- I. BE IT RESOLVED, that the Governing Board authorize David J. Martin, Vice President of Administrative Services, to enter into an agreement with the Chancellor's Office of the California Community Colleges, State of California, to participate in the Chancellor's Office Tax Offset Program (COTOP).

Motion **Steck** / Second **Coppernoll** / Carried 2018-2019/12

Student Advisory Vote:	AYE:	Kittrell
AYES:	5	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES:	0	MEMBERS: None
ABSENT:	0	MEMBERS:
ABSTAIN:	0	MEMBERS: None

- J. BE IT RESOLVED, that the Governing Board authorize the contract renewal with Kitchell CEM, for Program Management Services for the period through June 30, 2019.

Motion **Steck** / Second **Coppernoll** / Carried 2018-2019/13

Student Advisory Vote:	AYE:	Kittrell
AYES:	5	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES:	0	MEMBERS: None
ABSENT:	0	MEMBERS:
ABSTAIN:	0	MEMBERS: None

- K. BE IT RESOLVED, that the Governing Board ratify the District execution of a contract with Emerald Data Solutions, Inc. for access and use of their web-based service BoardDocs.

Motion **Johnson** / Second **Steck** / Carried 2018-2019/14

Student Advisory Vote:	AYE:	Kittrell
AYES:	5	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES:	0	MEMBERS: None
ABSENT:	0	MEMBERS:
ABSTAIN:	0	MEMBERS: None

- L. BE IT RESOLVED, that the Governing Board approves the change in classification and revised job descriptions which are a result of the reclassification process.

Motion **Steck** / Second **Brown** / Carried 2018-2019/15

Student Advisory Vote:	AYE:	Kittrell
AYES:	5	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck



NOES:	0	MEMBERS:	None
ABSENT:	0	MEMBERS:	
ABSTAIN:	0	MEMBERS:	None

- M. INFORMATION: Administrative Procedure: 3435 – Discrimination and Harassment Complaints and Investigations.

Dr. Tribley introduced Dr. Erickson as interim Title IX coordinator, Mr. Martin as the HR lead and explained that Ms. Garcia will be receiving additional training as a Title IX coordinator in October.

- N. BE IT RESOLVED, that the Governing Board accept the resignation of Dr. Walter Tribley, Superintendent/President, for the purpose of retirement effective September 4, 2019 and confer upon him the title of Superintendent/President Emeritus.

Motion **Johnson** / Second **Coppernoll** / Carried 2018-2019/16

Student Advisory Vote:	AYE:	Kittrell
AYES:	5	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES:	0	MEMBERS: None
ABSENT: 0	MEMBERS:	
ABSTAIN: 0	MEMBERS:	None

- O. INFORMATION: The Governing Board will provide direction on the design of the Superintendent/President search process. Any items requiring Board action will be presented at future Board meetings.

Chair Dunn Gustafson introduced Trustee Steck as be the subcommittee lead. Trustee Steck outlined other responsibilities for the search process

Chair Dunn Gustafson received a consensus from the Board to send out RFQ’s immediately.

Public Comments:

Dr. Heather Craig, Academic Senate President  
Yuri Anderson

- P. BE IT RESOLVED, that the Governing Board approves the Board self-evaluation process, timeline, and instruments for 2018.

Motion **Johnson** / Second **Brown** / Carried 2018-2019/17

Student Advisory Vote:	AYE:	Kittrell
AYES:	5	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES:	0	MEMBERS: None
ABSENT:	0	MEMBERS:
ABSTAIN:	0	MEMBERS: None

Trustee Johnson requested to share goals and get input from new Trustees before the November 28, 2018 Board meeting. The Board goals will be brought for a first reading to the October Board meeting. Elections are on November 6, 2018.

Q. INFORMATION: Calendar of Events.

Break 3:45pm

**14. REPORTS AND PRESENTATIONS**

*Routine status reports and announcements regarding campus activities, meeting schedules, conferences attended and recent developments.*

A. Superintendent/President's Report: Dr. Walter Tribley, Superintendent/President

Dr. Tribley noted the budget, for the second year in a row, is balanced without the use of transferring funds from reserves. All sanctions from the ACCJC have been removed. Dr. Tribley commented that we are all stewards of the budget and spoke of the importance for everyone to be diligent stewards of college finances. Dr. Tribley reminded the Board of the College Forum occurring on Friday, September 7<sup>th</sup> beginning at 12:30pm regarding the new funding formula, "[Student Centered Funding Formula](#)." The forum will be informative, provide an understanding of the urgency and present possible solutions to potential challenges and opportunities to improve student outcomes.

Additional topics Dr. Tribley highlighted are:

- [MPC Promise Scholarship Program](#) which is available to students within its district; first time, full time students will receive free tuition in their first year, regardless of income, age or year of high school completion.
- Dr. Tribley applauded Ms. Kiran Kamath and the deans for a healthy fall enrollment and the introduction of the new faculty who are joining the MPC Family this year.
- The MPC Employee [Title IX Handbooks](#), first version, has been distributed at Flex, to each division, at committee meetings across campus, posted online and are on the table for those attending the Board meeting today.
- Educational Master Plan (EMP) will include the implementation of Guided Pathways, address new systems supporting student success and reliable data tracking. PRIE will serve in the lead role in facilitating the planning, including the EMP, and report back to campus groups and the Board.
- The [MPC Integrated Planning Model](#) PRIE will be working on the Accreditation Follow-Up Report, Recommendation 4, integrated planning, which will be in draft form by September 17<sup>th</sup> so that it can be reviewed and edited by Ms. Kamath (ALO), go through the participatory governance committees, the MPC Board of Trustees and submitted to the ACCJC by November 17, 2018,
- Title V, "Ready, Set, Transfer," is a five year grant that will expand our institutional capacity to significantly increase transfer and degree completion with emphasis on narrowing the performance and outcome gaps among Hispanic and underserved students. This MPC and CSUMB partnership will provide students with a continuum of support, lead to improved degree completion, streamline transfer paths, accelerate learning in English and math, and equip students with tools to excel academically at MPC and successfully transfer to CSUMB.
- Dr. Tribley was invited to speak at the inaugural BS Nursing Pinning Ceremony at Wenatchee Valley College on August 17. Dr. Tribley attended a CEO professional development training at Fort Erwin in Barstow, CA, which they observed how the US Military conducts an after action review/debrief and how it becomes part of the 'culture.' Dr. Tribley has accepted the invitation to present at the Monterey County Business Council's Higher Education Summit on September 24<sup>th</sup> and speak at the Monterey County Branch of the NAACP on October 25<sup>th</sup>.

B. MPC Foundation

- 1) Report: Ms. Beccie Michael, Vice President of Advancement  
The Board received Ms. Michael's [report](#).

Ms. Michael elaborated on the following:

- Title V grant, "Ready, Set, Transfer," and CSUMB's partnership that will provide direct transfer pathways, assist in accelerated learning in Math and English and to benefit MPC students' success and transfers.
- The Campus Catalyst fund is a three-year grant making initiative to expand support for undocumented students and their families. Trustee Johnson inquired how MPC undocumented students are protected. Mr. Larry Walker assisted Ms. Michael in explaining the Family Educational Rights and Privacy Act (FERPA) of 1974 which is federal legislation in the United States that protects the privacy of students' personally identifiable information (PII). The act applies to all educational institutions that receive federal funds. MPC does not release or disclose any personal student information to others that fall under FERPA without the consent of the student or by court ordered subpoena. MPC maintains its due diligence in keeping students' personal information private and confidential.
- Veterans Resource Grant was approved and we are awaiting confirmation of the award amount. The grant will be used to enhance the Veterans Resource Center (VRC) with increased counseling and outreach efforts, adding a first-year experience for veterans, peer mentors, study group leaders and a laptop lending program.
- Save the date, tickets on sale and please attend the following upcoming Foundation Events:
  - September 8<sup>th</sup> the Alumni BBQ
  - November 3<sup>rd</sup> for the 2<sup>nd</sup> Annual Evening of Opportunity Gala
  - Nov 10<sup>th</sup> for the 5<sup>th</sup> Annual Rubber Chicken Drop

- 2) Monthly Donations: \$60,990

C. Academic Senate Report: Dr. Heather Craig, President

Dr. Craig announced that the Academic Senate will meet on the first and third Thursday of the month and will provide the annual report at a later date. Dr. Craig expressed her gratitude to the Flex committee and bringing in Ashanti Branch as keynote speaker, Nicole Dunn and Kristin Darken for implementing the Waitlist and appreciates the data comparisons to be used and discussed during the program review process. Dr. Craig noted that task forces are needed for student support, adjunct faculty development, guided pathways and curriculum development.

D. MPCEA Report: Mr. Kevin Haskin, President

Mr. Haskins commended Dr. Tribley for providing two days of Interest Based Bargaining Training on August 7<sup>th</sup> and 8<sup>th</sup> with another day scheduled on September 19<sup>th</sup>. Over 25 attend the training with successful outcomes. Several departments will be reorganizing: Library, Academic Affairs and Admission and Records.

E. MPCTA Report: Ms. Lauren Blanchard, President

Ms. Blanchard reported on the desire for faculty compensation to be increased and commented on the increase in faculty workload since the salary schedules were negotiated in 2007. She stated due to these factors we will face labor action and mentioned that we are now at the fact finding stages in negotiations.

F. ASMPC Report: Ms. Yuliana Barron Perez, ASMPC President

The Board received Ms. Barron Perez's [report](#).

Ms. Barron Perez highlighted the following from her report:

- Backpack for Students provides school supplies and is open to all students (TRIO first year exception) who submit an explanation of their needs.
- Constitution Day on September 17 – MPC received a grant to help support activities and will distribute pocket constitutions to students taking history and political science classes.
- [Food Share Day](#) will continue and begin on September 24<sup>th</sup> providing over 100 bags of groceries to students in need.
- Lobo Day is an annual event to showcase clubs and organizations at MPC and recruit new students. It will be held on September 12<sup>th</sup> with activities, booths and food.
- The Inter Club Council (ICC) will meet next week
- Please refer students to ASMPCC because they are busy recruiting to fill spots due to many of their members transferred over the summer.

G. Academic Affairs Report: Ms. Kiran Kamath, Vice President of Academic Affairs

The Board received Ms. Kamath's [report](#).

Ms. Kamath added to her report regarding collaborations across the campus:

- The waitlist was implemented, piloted in summer, and has gone live this semester along with reports for the deans and division chairs to analyze and take action. The results have uncovered hidden demand in which we now can add additional classes, retain students we may have lost or provide them with alternative courses to take that will fulfill their needs. For MPC to take full advantage of the waitlist we need a strong adjunct faculty pool.
- ACE program is in its second year of cohorts focused on Marine Science and Business. Another pathway that we need to grow is the older adult pathways by offering evening and weekend classes.
- Our enrollment for fall 2018 is 2686 FTES. Our FTES goal is to end the semester with 2700 FTES. Once we pass census on September 4<sup>th</sup>, we will focus on the late start classes.
- As of August 23, 2018 the proposed revisions to Title 5 Regulations: Credit Certificates will go into effect. The floor has been dropped from 18 to 16 units. The Office of Academic Affairs is diligently working to get the new units into the 2019-2020 Catalog.
- We need to convert certificates of training to certificates of completion to provide maximum credit for students and improve the chances of them furthering their education

H. Student Services Report: Mr. Laurence Walker, Interim Vice President of Student Services

Mr. Walker provided a handout of his [report](#) to the Board. He highlighted the following:

- The MPC Jump Start Summer Bridge Programs that are designed to recruit, retain and graduate a population of students underrepresented in higher education. MPC now offers eight summer bridge programs.
- MPC On Track Workshops are specifically designed to get students that are on probation status back on the path to success in college.
- TRIO/Upward Bound concluded its six week summer academy on Saturday, July 14<sup>th</sup>. The program serves over 100 local high school students representing Marina, Monterey and Seaside High Schools.
- TRIO/Math Science Upward Bound concluded its six week residential summer academy at UC Santa Cruz on July 21<sup>st</sup>. The program has a Marine Science emphasis and served 48 (35 Monterey County) students from California, Nevada and Hawaii.

I. Administrative Services Report: Mr. David J. Martin, Vice President for Administrative Services

The Board received M. Martin's [report](#).

J. Governing Board Comments

- 1) Community Human Services (CHS) Report – Trustee Steck announced no report.
- 2) Trustee Comments:
  - a. Trustee Kittrell would like to provide the Board with a brief Power Point presentation in the next Board packet regarding her experience at the CCLC Student Trustee Workshop at the beginning of August in San Francisco that she attended.

- b. Trustee Johnson enjoyed Flex Day. He had the opportunity to be the moderator at Congressman Jimmy Panetta town hall meeting in which Congressman Panetta praised MPC on numerous occasions.
- c. Trustee Steck has accepted a position as the Community College League of California (CCLC) Financial Aid officer.
- d. Trustee Coppernoll attended MPC's production of "The Fantastics" and she expressed her appreciation for MPC's theater students, staff and others.
- e. Trustee Brown announced he will relinquish his seat on the Board and terminating his term. His last meeting will be December 2018. He expressed his gratitude to be allowed to serve on the Board.
- f. Trustee Dunn Gustafson – no comments

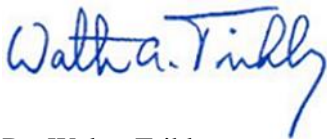
**15. ADVANCE PLANNING**

- A. Regular Board Meeting, September 26, 2018 at MPC Library & Technology Center
  - 1. Closed Session: 11:00am, Stutzman Room
  - 2. Regular Meeting: 1:30pm, Sam Karas Room
- B. Regular Board Meeting, October 24, 2018 at Public Safety Training Center
  - 1. Closed Session: 11:00am, SPS-106, Public Safety Training Center
  - 2. Regular Meeting: 1:30pm, SPS-119, Public Safety Training Center

**16. ADJOURNMENT – 4:30pm**

**17. CLOSED SESSION**

Respectfully Submitted,



Dr. Walter Tribley  
Superintendent/President

Board approved: 09/26/18

*When required on non-routine matters and/or to continue discussion of items from earlier Closed Session.*

*Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this Agenda will be made available for public inspection in the District Office located at 980 Fremont Street, Monterey, CA, during normal business hours. Governing Board documents are also available on the Monterey Peninsula College website at [www.mpc.edu/GoverningBoard](http://www.mpc.edu/GoverningBoard).*