

**Regular Governing Board Meeting (Wednesday, October 24, 2018)**

Generated by JoRene Finnell on Wednesday, October 24, 2018

**Members present**

Charles Brown, Loren Steck, Margaret-Anne Coppernoll, Rick Johnson

**Meeting called to order at 11:05am****1. OPENING ITEMS**

Procedural: A. Roll Call for Closed Session.

Absent: Chair Dunn Gustafson

Procedural: B. Public Comments on Closed Session Items

None

**2. CLOSED SESSION**

Procedural: A. Conference with Labor Negotiators (Government Code Section 54957.6)

Procedural: B. Public Employee Performance Evaluation [pursuant to Government Code Section 54957 (b)]

**3. RECONVENE TO OPEN SESSION / CALL TO ORDER at 1:30pm**

Procedural: A. Roll Call

Absent: Chair Dunn Gustafson

Procedural: B. Pledge of Allegiance

Information, Procedural: C. Report of Action Taken in Closed Session

Vice-Chair Brown reported that the Board of Trustees provided direction regarding negotiations with the faculty union.

Action: D. Approval of Agenda - **2018-2019/27**

Recommend Approval

Motion by Loren Steck, second by Rick Johnson.

Final Resolution: Motion Carries

Aye: Charles Brown, Loren Steck, Margaret-Anne Coppernoll, Rick Johnson

**4. RECOGNITION**

Procedural: A. Acknowledgement of Guests - none

**5. PUBLIC COMMENT**

Information, Procedural: A. Public Comment Guidelines

- Ms. Kelly Fletes, EOPS Counselor, provided a detailed report on the undocumented student action week. Commended Dr. Tribley and Larry Walker for being supportive and EOPS for leading the effort.
- MPC Student - commented positively about the Undocumented Student Action Week and for the support that Dr. Tribley, Mr. Larry Walker, Ms. Fletes and EOPS are giving to the Dreamers.
- Mr. Stewart Roth, former fire academy director, commented on the use of Bond money for facilities and suggested a portable training tower to support the fire training program. Mr. Roth offered that a portable tower that costs approximately \$1.5 million would work.

**6. CONSENT CALENDAR**Action (Consent), Procedural: A. Approval of the Consent Calendar - **2018-2019/28**

Resolution: Approval of the Consent Calendar

Approval of the Consent Calendar

Motion by Loren Steck, second by Charles Brown.

Final Resolution: Motion Carries

Aye: Charles Brown, Loren Steck, Margaret-Anne Coppernoll, Rick Johnson

Action (Consent), Procedural: B. Minutes

Resolution: That the Governing Board approves the minutes of the Regular Board meeting on DATE.

Approval of the Consent Calendar

Motion by Loren Steck, second by Charles Brown.

Final Resolution: Motion Carries

Aye: Charles Brown, Loren Steck, Margaret-Anne Coppernoll, Rick Johnson

Action (Consent): C. Donations

Resolution: That the Governing Board accepts the gifts donated to the College with appropriate acknowledgement to the donor.

Approval of the Consent Calendar

Motion by Loren Steck, second by Charles Brown.

Final Resolution: Motion Carries

Aye: Charles Brown, Loren Steck, Margaret-Anne Coppernoll, Rick Johnson

Action (Consent): D. Sept and Oct Payroll

Resolution: That the Governing approve the Sept 14th regular and manual payroll, Oct. 10th regular and supplemental payroll.

Approval of the Consent Calendar

Motion by Loren Steck, second by Charles Brown.

Final Resolution: Motion Carries

Aye: Charles Brown, Loren Steck, Margaret-Anne Coppernoll, Rick Johnson

Action (Consent): E. Warrants

Resolution: That the Governing approve the attached warrants.

Approval of the Consent Calendar

Motion by Loren Steck, second by Charles Brown.

Final Resolution: Motion Carries

Aye: Charles Brown, Loren Steck, Margaret-Anne Coppernoll, Rick Johnson

Action (Consent): F. Purchase Orders

Resolution: That the Governing approve the attached purchase orders.

Approval of the Consent Calendar

Motion by Loren Steck, second by Charles Brown.

Final Resolution: Motion Carries

Aye: Charles Brown, Loren Steck, Margaret-Anne Coppernoll, Rick Johnson

Action (Consent): G. Unrestricted General Funds

Resolution: That the Governing approve the attached Unrestricted General Fund.

Approval of the Consent Calendar

Motion by Loren Steck, second by Charles Brown.

Final Resolution: Motion Carries

Aye: Charles Brown, Loren Steck, Margaret-Anne Coppernoll, Rick Johnson

Action (Consent): H. Restricted General Funds

Resolution: That the Governing approve the attached restricted General Fund.

Approval of the Consent Calendar

Motion by Loren Steck, second by Charles Brown.

Final Resolution: Motion Carries

Aye: Charles Brown, Loren Steck, Margaret-Anne Coppernoll, Rick Johnson

Action (Consent): I. Faculty Personnel

Resolution: That the Governing ratifies the attached PT, substitute and overload for fall 2018

Approval of the Consent Calendar

Motion by Loren Steck, second by Charles Brown.

Final Resolution: Motion Carries

Aye: Charles Brown, Loren Steck, Margaret-Anne Coppernoll, Rick Johnson

Action (Consent): J. Short Term and Substitute Personnel

Resolution: That the Governing ratifies the attached Short Term and Substitute Personnel

Approval of the Consent Calendar

Motion by Loren Steck, second by Charles Brown.

Final Resolution: Motion Carries

Aye: Charles Brown, Loren Steck, Margaret-Anne Coppernoll, Rick Johnson

Action (Consent): K. Volunteers

Resolution: That the Governing ratifies the attached volunteer assignments.

Approval of the Consent Calendar

Motion by Loren Steck, second by Charles Brown.

Final Resolution: Motion Carries

Aye: Charles Brown, Loren Steck, Margaret-Anne Coppernoll, Rick Johnson

## **7. NEW BUSINESS**

Information: A. Accreditation Follow-Up Report

Dr. Tribley commented on the [Accreditation Follow-Up Report](#) revision on page 5 that is highlighted regarding how the Office of PRIE is using TracDat as the interface for both program review and the resource allocation process. The report has been reviewed and improved by campus participatory governance groups.

Mr. Johnson asked if Dr. Tribley has heard of any other college making such progress and turn around as MPC has done.

Dr. Tribley said that MPC has done an historic amount of work in one year. No other college, to his knowledge, has done so much, so well, and in such a short time frame.

Action: B. Approval Accreditation Follow-Up Report - **2018-2019/29**

That the Governing Board approves the final draft of the Accreditation Follow-Up Report.

Motion by Loren Steck, second by Rick Johnson.

Final Resolution: Motion Carries

Aye: Charles Brown, Loren Steck, Margaret-Anne Coppernoll, Rick Johnson

Action: C. 2018-19 Monthly Financial Report - **2018-2019/30**

That the Governing Board approves the Financial Report for the period ending Sept. 30, 2018.

Motion by Rick Johnson, second by Margaret-Anne Coppernoll.

Final Resolution: Motion Carries

Aye: Charles Brown, Loren Steck, Margaret-Anne Coppernoll, Rick Johnson

Action: D. Dr. Jon Knolle Agreement - **2018-2019/31**

That the Governing Board approves the Dr. Knolle's employment agreement as instructional dean from July 1, 2019 through June 30, 2020.

Motion by Loren Steck, second by Margaret-Anne Coppernoll.

Final Resolution: Motion Carries

Aye: Charles Brown, Loren Steck, Margaret-Anne Coppernoll, Rick Johnson

Action: E. Dr. Vincent van Joolen Agreement - **2018-2019/32**

That the Governing Board approves the Dr. van Joolen's employment agreement as instructional dean from July 1, 2019 through June 30, 2020.

Motion by Rick Johnson, second by Loren Steck.  
Final Resolution: Motion Carries  
Aye: Charles Brown, Loren Steck, Margaret-Anne Coppernoll, Rick Johnson

Action: F. Dual Enrollment MOU Ratification - **2018-2019/33**  
Dr. Knolle provided clarification regarding the MOU and was available to answer questions from the Trustees.

That the Governing Board ratifies the attached MOU dated October 24, 2018 between MPC and MPCTA.

Motion by Margaret-Anne Coppernoll, second by Loren Steck.  
Final Resolution: Motion Carries  
Aye: Charles Brown, Loren Steck, Margaret-Anne Coppernoll, Rick Johnson

Action: G. Institution Participation Agreement - **2018-2019/34**  
Dr. Knolle clarified the cost savings, the added value to the library by upgrading the system, and the costs for set-up, migration and first year of licensing.

That the Governing Board approve the Institution Participation Agreement between MPC and Butte-Glenn CCD for access to the Library Services Platform.

Motion by Rick Johnson, second by Loren Steck.  
Final Resolution: Motion Carries  
Aye: Charles Brown, Loren Steck, Margaret-Anne Coppernoll, Rick Johnson

Action: H. Citizens' Bond Oversight Committee (CBOC) Student Member Appointment - **2018-2019/35**  
Appointment of Student Trustee Ellise Kittrell to the CBOC will extend through November 2020.

Ms. Kittrell thanked Dr. Tribley and Ms. Shawn Anderson for guidance through the application process and thanked the Governing Board for their support.

That the Governing Board approve the appointment of Ellise Kittrell to the CBOC.

Motion by Margaret-Anne Coppernoll, second by Rick Johnson.  
Final Resolution: Motion Carries  
Aye: Charles Brown, Loren Steck, Margaret-Anne Coppernoll, Rick Johnson

Action: I. CBOC Member Appointment - **2018-2019/36**  
That the Governing Board approve the appointment of Rob Lee and Hunter Harvath to a third term on the CBOC.

Motion by Rick Johnson, second by Loren Steck.  
Final Resolution: Motion Carries  
Aye: Charles Brown, Loren Steck, Margaret-Anne Coppernoll, Rick Johnson

Action: J. School Services of California Agreement - **2018-2019/37**  
That the Governing Board approve the School Services of California Agreement for the services of Mr. John Grey to provide professional assistance in the collective bargaining process.

Motion by Margaret-Anne Coppernoll, second by Loren Steck.  
Final Resolution: Motion Carries  
Aye: Charles Brown, Loren Steck, Margaret-Anne Coppernoll, Rick Johnson

Information: K. Administrative Procedures

Dr. Tribley reminded the Governing Board the Administrative Procedures are being reviewed and/or created to implement Board Policies that were done over the last two years.

Trustees commented on Administrative Procedures: 6320 - Investments, 7212 - Human Resources, and 7360 - Discipline and Dismissal: Academic Employee

Information: L. Superintendent/President search process

Trustee Steck reported that the subcommittee met and selected the Presidential search firm, Community College Search Firm (CCSS). The consultants are Dr. Joan Smith, lead for the MPC search, and Dr. Eva Conrad.

Both consultants will meet with the subcommittee in late November and Trustee Steck will bring additional information to the Regular Board Meeting on November 28, 2018.

Information: M. 2018 Governing Board Self-Evaluation

Trustees Brown and Johnson served on an ad hoc subcommittee of the Board to develop the Board's evaluation process, timeline and instruments. Trustee Johnson summarized both the Community Survey and Board Self-Evaluation Survey on behalf of the subcommittee.

Information: N. Proposed Governing Board Goals for 2019

Trustee Johnson reviewed the proposed Governing Board Goals for 2019 ([New Business, Agenda Item N, Attachment](#)).

## 8. REPORTS AND PRESENTATIONS

Information, Reports: A. Superintendent/President's Report

Dr. Tribley, Superintendent/President, informed the Board of the commitment to public safety training that we reaffirmed to the Monterey Grand Jury. MPC's five year construction plan will include public safety training and be submitted to the Chancellor's Office in November 2018 by Mr. David Martin. First Responders Training, Measure I Bond, currently will not cover the needs for the training center and the college will need another bond in 2020 to build the needed facilities.

Dr. Tribley reviewed, commented and reported on the following:

- Undocumented Students Week of Action was an extraordinary event, bringing awareness, extra reassurance and support to our undocumented students and their families, staff, faculty and the MPC community.
- ACCJC Report Follow-Up Report: Dr. Tribley congratulated the Office of Planning Research, and Institutional Effectiveness (PRIE), the PRIE Committee and Ms. Kamath for a crisp report. Dr. Tribley reiterated that the Office of PRIE and the PRIE Committee are new and they took on three significant projects on this past year and have successfully succeeded in creating and implementing two and have begun on the third - the Education Master Plan.
- Upcoming CCLC conference - The Annual CCLC Conference will be attended by the current Board members, November 15-17, 2018. The new Board Chair and any new Trustees will be encouraged to attend the new Trustee Workshop January 25-27, 2019 in Sacramento. The conferences all involve learning the Brown Act, trustee roles and responsibilities in policy governance and managing District finances .
- Now is the time for action with the new funding formula that implemented in Summer 2018. Dr. Tribley asked for the same urgency, cooperation, hard work and help from the Governing Board, faculty, staff and the MPC Community that we showed in addressing the ACCJC recommendations and double our efforts to make adjustments that are needed to meet the new funding formula with success.

Information, Reports: B. MPC Foundation Report

**Total Funds Received in September 2018:** \$71,614.64

Ms. Michael, Vice President of Advancement, highlighted the following:

- The Foundation received a \$25,000 grant from Chevron to help support the Outdoor Classroom project at MPC's Child Development Center.
- The 2nd Annual Evening of Opportunity Gala will take place on Saturday, November 3rd. Many students from several MPC departments will be attending this year.
- The 5th Annual Rubber Chicken Drop will be on Saturday, November 10th. Tickets are on sale.
- Save the Date: Board and Volunteer Holiday Party on November 30th in the MPC Library
- Faculty and Staff Advancement (FASA) Program received 17 requests in the fall cycle. The FASA Advisory Group is recommending funding for 13 of the applications.

Information, Reports: C. Academic Senate Report

Dr. Craig, Academic Senate President, thanked Dr. Webb and Ms. Kamth for writing an excellent ACCJC Accreditation Follow-Up Report.

Information, Reports: D. MPCEA Report  
none

Information, Reports: E. MPCTA Report  
none

Information, Reports: F. ASMPC Report

Ms. Ellise Kittrell, Student Trustee, reported on the upcoming ASMPC events:

- ASMPCC will be attending the Football game, MPC vs. Hartnell, on Saturday, October 27th and launching t-shirts at halftime
- ASMPCC Haunted Harvest Fest will be held at the flagpole on October 31st
- Rock-the-Vote event on Tuesday, November 6th from 10am-1pm.

Ms. Kittrell spoke about how much the ASMPCC and students appreciate the hard work and dedication the Board, Dr. Tribley, Administration, Faculty and Staff placed into the Accreditation Follow-Up Report and reaffirming MPC.

#### Information, Reports: G. Academic Affairs Report

Ms. Kamath, Vice President of Academic Affairs, highlighted the following:

- MCCCCS Nursing and CHOMP partnership was awarded third place in the 2018 Partnership for Industry and Education contest.
- Implementing AB705 - Math and English

#### Information, Reports: H. Student Services Report

Mr. Walker, interim Vice President of Student Services, highlighted and thanked the MPC Foundation for assisting in drafting a proposal to the US Department of Education, both TRIO Math-Science and Classic Upward Bound programs were awarded \$39,960 to providesupplemental programs and services.

In addition, Mr. Walker highlighted:

- On November 8th, all are invited to the 50th Anniversary of TRIO and 38th Anniversary at MPC.
- Undocumented Student Week of Action was a success with the help and dedication of Ms. Kelly Fletes; Dr. Tribley's dedication to the students and participation throughout the week, the Board for taking action and passing the Resolution, MPC Foundation for writing the Title V grant and for the all the MPC clubs for being involved. This provides support to students from access to completion.

#### Information, Reports: I. Administrative Services Report

Mr. David Martin, Vice President of Administrative Services provided a written report in advance and offered to answer any questions.

#### Information, Reports: J. Governing Board Comments

- Trustee Steck commented that there will be no report on Community Human Services (CHS) this month.
- Trustee Coppernoll reported that Marina High School Mentorship is welcoming volunteers.
- Student Trustee Kittrell added how happy she was to be a student member on the Citizens' Bond Oversight Committee. She reported the positive response during Action Week.
- Trustee Johnson also praised MPC for the wonderful and successful Week of Action for the undocumented students.
- Trustee Brown appreciates receiving the Vice Presidents' and other reports ahead of time so they are informed and can ask questions. -

### 9. ADVANCE PLANNING

Information, Reports: A. 2018 Annual Convention - Nov. 15-17, 2018

Information, Reports: B. Next Board Meeting: Nov 28 and Dec. 12, 2018

Information, Reports: C. 2019 Effective Trusteeship & Board Chair Workshop - Jan. 25-27, 2019

Information, Reports: D. Asilomar Leadership Skills Seminar - Feb. 12-15, 2019

### 10. ADJOURNMENT

Information, Reports: A. Time Meeting Adjourned

Time: 3:50pm

### 11. CLOSED SESSION

Procedural, Reports: A. Closed Session (Resume & End)

None

Procedural, Reports: B. Copy of Report of Action Taken in Closed Session

none