

Academic Senate Meeting November 1, 2018

- **Date:** 11/01/2018 2:30 PM - 4:15 PM
- **Location:** Sam Karas Room - Library and Technology Center
[980 Fremont Street](#)
[Monterey, California 93940](#)

Academic Senate Meeting Agenda Sam Karas Room November 1, 2018

Academic Senate Membership

ABSENT: Bruce Barrie, Glenn Tozier, Adria Gerard, Elias Kary, Mark Clements, Laura Cote, Sandra Washington

Call to order: 2:35pm

Heather Craig (President) <i>At Large</i>	Abeje Ambaw/James Lawrence <i>Life Science</i>	vacant <i>At Large</i>
Glenn Tozier (Vice President) <i>Library</i>	Bruce Barrie <i>Business/Technology</i>	Molly Jansen <i>At Large</i>
Adria Gerard (ASCCC Liaison) <i>Humanities</i>	Mark Clements <i>Physical Education</i>	Lynn Kragelund <i>Nursing</i>
Jacque Evans <i>Access Resource Center</i>	Laura Cote <i>Creative Arts</i>	Sunny LeMoine <i>At Large Adjunct</i>
Elias Kary (COC Chair) <i>Social Science</i>	John Cristobal <i>Physical Science</i>	Suzanne Muszala (Guided Pathways Liaison) <i>Student Services</i>
Arick McNiel/Sheila Morales <i>ASMPC</i>		Sandra Washington <i>College Readiness/TRiO</i>

1. **Opening Business**

1. **Public Comments/Welcome (2:30-2:35)**

N/A

2. **Approval of Draft Minutes from October 4, 2018 and October 18, 2018 (2:35-2:40)**

Suzanne M- 10/4 minutes requested on item #8 correction. Grammar correction. Jacqu made the corrections during meeting.

Motion: MJ- approve minutes for 10/4 with the two changes Suzanne mentioned.

Second: SM

In Favor: HC, JC, AM, SM, JE, LK

Opposed: 0

Abstained: SL and JL

Absent: 7

1st Motion: Sheila M-Approve the 10/18 minutes as is.

Second: No second

2nd Motion: MJ- postpone the approval of the Oct. 18 until there are more members that were present during that meeting to vote.

Second: LK

In Favor: HC, JC, AM, Sheila M, JE, LK, SL, SM,

Opposed: 0

Abstained: 0

Absent: 7

2. **Reports (2:40-3:10)**

1. **President's Report Notes**

Reallocation of Bond funds. MPC wanted to use the funds to complete the MUSI building and improvements to the Ford Ord property. Not enough funds. Discussion was to decide on how to allocate that.

More info. under PAG on MPC website.

Diane Boynton: Explained why the Bond funds could not cover the completion of the MUSI building. MPC needs lasting value of signs for "way finding". This is part of guided pathways. To guide the students. PE building roof needs to be re-done. Referred the Senate to review the list of needed work around campus. Posted under PAG on MPC website.

MJ: Ask if Facilities can announce their meetings to faculty so that they can attend the meetings.

HC: The Board announced an MOU approval between the faculty union and MPC that evaluation of instructors who are teaching in dual enrollment HS will not include student evaluations.

MJ: Asked that the information be announced to the DOM and the division.

Kayla: will work with Alicia Rocha and communication will be sent to the DOM and the divisions.

Elias is stepping down from Senate due to personal reasons.

2. **Committee on Committees**

Possibly link the list of faculty on committees shown. A few faculty were added to list, including Deans. Pointed out Theresa Lovering-Brown -still needs to accept the offer to serve.

MJ asked why there are tentative faculty listed. HC explained it is not final can change.

Catherine W.: Asked if there are any counseling that can speak to the committees?

SM: Missed the last counseling meeting. Cannot answer.

A&P, Kinesiology, MEDA, Theater Arts, EDUC has faculty listed.

JC: Kinesiology doesn't seem very ethnically diverse.

HC: will ask for more diversity in Theater Arts and Kinesiology.

Sheila M: pointed out that there is only one Latino on the list.

SM: has a counselor who is ethnically diverse who would be a good fit.

Motion: JE: Approve A&P, MEDA, EDUC only and ask for more diversity for Kinesiology and Theater Arts.

Second: JL

In Favor: LK, HC, MJ, JC, SM, SL, AM, Sheila M, SM

Opposed: 0

Abstained: 0

Absent: 7

3. **CTE Liaison**

Molly: CTE is working on putting together a counselor fair to bring more to our campus.

4. **Flex Day Committee: No report.**

5. **ASCCC Liaison: No report.**

6. **Guided Pathways Liaison: No report.**

7. **LGBTQIA + Diversity Committee: No report.**

8. **Student's First Committee**

Looking for more diversity on the student committee. Meeting next wed, Nov 7th at 11-12pm at the student services conf.

9. **Equivalency Committee: No report.**

10. **LAC: No report.**

11. **PRIE: No report.**
12. **CAC: No report.**

3. **Old Business**

N/A

4. **New Business**

1. **Guided Pathways Committee Proposal (3:10-3:30) ACTION**

Review and consider endorsement of Guided Pathways committee description; discuss use of flex day for Guided Pathways work

Diane Boynton presenting:

If there are faculty that feel like there is no work to do. There IS!

Stephanie Perkins: presented the Guided Pathways: The Work and the Path (possibly link copy)

- Listed the areas that Guided Pathways will be focusing on for the first year work, second year work, and second year learning assessment work.
- Introduce the concept on what they are working on.

Christine E.

- 14 key areas. They are not workshop, but could be.
- Draft MPC Guided Pathways Core Team: this is broad in veige. It is very wide spread and organic.
- Minimal faculty on the groups, but would like more. Presented the list of people who attended the break-outs during Rob Johnstone/Guided Pathways Forum. Faculty names were highlighted.

Diane Boynton:

- There will be a flex day event on guided pathways. Will request information from the divisions to work with the faculty. To ask what programs they want to work on. Then the "Guided Pathways Program Info. Request for all Disciplines" form. Goal is to create a sample pathways for these programs.

MJ: Asked to send the top part of the "Draft Work Group 5 – Clear Program Requirements (Key Element 8) to the faculty to review. DB agreed and will send that information. DB will draft the email and send to HC to send to all faculty.

Christine explained that some of the groups are continuously meeting.

SM: Explained that faculty is listed on multiple groups because Alethea asked them to list themselves on whichever group they plan to be a part of. They could not all be on the same one so they listed themselves on multiple.

HC: explained that faculty would want to be a part of these pathways and could only be a part of these groups if they are made aware of it.

2. **Understanding the Curriculum Approval Process (3:30-4:00)**

Review our campus curriculum approval process and CAC role and membership

HC asked Catherine Wilkinson to help with this.

Curriculum approval process goes through CurricUNET. Sees problems:

- Things that move through curricUNET sit in an inbox and are not moving forward. How can we fix this and help these items moving forward?
- When approvals go through CAC faculty are not notified if your classes are going to be discussed. If notified, it is with short notice. Unable to attend meetings with short notice.
- Presents in the room: heavy administrative presents in the room. It's difficult to have conversations. On other campuses there is more of a faculty presents. Concern: who is in the room?
- Would like CAC to value the discipline expert/faculty.
- Course revision request process (curriculum process): Faculty originator, talk to dept. and division chair, technical review, distance education (if applicable), Dean, Dean of instructional planning, VP of AA, then CAC agenda. HC: asked if VP of AA signs before or after CAC. Cathryn: referred to MPC curricUNET, get to all proposals. VP of AA signs prior to CAC.
- Cathryn encourage faculty to attend the CAC to channel back to the divisions about the process, possibly during division meetings.
- HC explained that a lot of other campuses do the process very differently.
- MJ: Asked who set up this process?
- HC: The campus does.
- James L: Explained that faculty is under the impression that their responsibility is to submit the request by a certain time and that is it. Faculty actually has to also make sure the request goes through the pipeline and get it fully approved.
- MJ: Suggested that it may be a good idea if administration can help push things through. There are a lot of steps for faculty to make sure all the steps happen.
- HC: explained there will be new software. There is a lot of the unknown. If you haven't logged in to CurriUNET log into it and check it out.
- Cathryn: Encourage the faculty to check in and find out where the request process is. This is a way for all people involved in the request to stay up to date in to the request and not just one person.

James L: suggested that Senate should discuss the difference between lecture and lab hours. Future agenda item.