

## Academic Senate Meeting November 15, 2018

### Academic Senate Meeting Agenda

Sam Kara's Room

November 15, 2018

2:30pm-4:15pm

#### Academic Senate Membership

**ABSENT:** Abeje Ambaw, Mark Clements, Laura Cote, John Cristobal, Sunny LeMoine, Suzanne Muszala, Sandra Washington

**Call to order: 2:34pm**

|   |   |  |
|---|---|--|
| Heather Craig (President)<br><i>At Large</i>      | Abeje Ambaw/James Lawrence<br><i>Life Science</i> | vacant<br><i>At Large</i>  |
| Glenn Tozier (Vice President)<br><i>Library</i>   | Bruce Barrie<br><i>Business/Technology</i>        | Molly Jansen<br><i>At Large</i>                                      |
| Adria Gerard (ASCCC Liaison)<br><i>Humanities</i> | Mark Clements<br><i>Physical Education</i>        | Lynn Kragelund<br><i>Nursing</i>                                     |
| Jacque Evans<br><i>Access Resource Center</i>     | Laura Cote<br><i>Creative Arts</i>                | Sunny LeMoine<br><i>At Large Adjunct</i>                             |
| vacant (COC Chair)<br><i>Social Science</i>       | John Cristobal<br><i>Physical Science</i>         | Suzanne Muszala (Guided Pathways Liaison)<br><i>Student Services</i> |
| Arick McNiel/Sheila Morales ASMP                  |   | Sandra Washington<br><i>College Readiness/TRiO</i>                   |

1. **Opening Business**

1. **Public Comments/Welcome (2:30-2:35)**

Glenn T: A doctor from CHOMP will be at the MPC Library on 11/30 at 2pm. The purpose of the visit is to train staff on how to safely handle sharps amongst other things.

Sheila M: Tomorrow is the FREE Thanksgiving Harvest Fest for both students and faculty. It will start at 11am and run until the food runs out. All are welcome to attend.

2. **Approval of Draft Minutes from November 1, 2018 (2:35-2:40)**

1<sup>st</sup> Motion: AG-Vote to amend the agenda to add the October 18 minutes.

Second: BB

In Favor: HC, GT, JE, Am, Sheila M, JL, MJ, LK

Opposed: 0

Abstained: 0

Absent: 7

GT: Glenn is marked as present during the Oct. 18 meeting, but was absent. JE will make all edits.

2<sup>nd</sup> Motion: JE-Approve both minutes with Glenn's edit request to the Oct. 18<sup>th</sup> minutes.

Second: AG

In Favor: HC, AM, Sheila M, JL, BB, MJ, LK

Opposed: 0

Abstained: GT

Absent: 7

2. **Reports (2:40-3:25)**

1. **President's Report Notes**

HC-- Report on PAG: administrative procedure was presented during the last meeting to show the hiring process for administrators and management. It is a good idea to start to flush out these administrative procedures for easier and smoother process.

Gamble Madison and Jon K. have been working on an easier streamline process for courses and program approval for CAC. This should be completed around Feb. 2019. The procedures do not change the people involved in the process. One of the changes is to have the VP of academic affairs attend CAC and be a part of the vote process. HC believes the faculty will be pleased with the changes.

2. **Committee on Committees: possibly link COC Nov. 15<sup>th</sup> vacancies and nominations**

HC: Went over all the nominees and vacancies for each available position.

- Committee on Committee Chair (must be a senator): Elias K has stepped down from Senate. There are no nominees.
- President's Advisory Group: Adria Gerard has offered to take this position. HC had previously agreed to continue as President for at least another year; therefore, will need to formally resign from her position as President. HC plans to resign with an effective date of July 1, 2019. HC

will still need to train AG. The group will make a formal vote to make AG President at the next Senate meeting, in two weeks.

- At Large Senator: Frank Rivera and Dawn Raw Davis were nominated.
- EOPS and Counseling has a solid list of nominees.

1<sup>st</sup> Motion: JE-Approve the current nominees listed for both EOPS and Counseling.

Second: JL

In Favor: HC, GT, AM, AG, Sheila M, BB, MJ, LK

Opposed: 0

Abstained: 0

Absent: 7

- Director of Marketing: Bruce Barrie volunteered for this position.

2<sup>nd</sup> Motion: MJ-Approve Bruce Barrie to be the director of marketing in place of Jon Mikkelsen.

Second: JE

In Favor: HC, GT, AM, AG, Sheila M, JL, LK

Opposed: 0

Abstained: BB

Absent: 7

- Guided Pathways Workgroups: Groups 1, 2, and 3 do not list any nominees; however, counselors are involved, but not listed on the list. MJ suggested that an email be sent (possibly by CE) to inform faculty/counselors that no names are listed on these particular groups and if they would like their name listed to please notify CE so it can be added.

HC: Requested status from CE on a replacement for Diane Boynton. CE has a question opposed to cabinet. Still outstanding.

3. **CTE Liaison. No report.**
4. **Flex Day Committee –**

***Presentation of spring 2019 flex day draft schedule: [Possibly link the DRAFT flex schedules here](#)***

Anthony Villarreal: Provided a full breakdown of both Jan. 16 and 17 flex day schedules. Guided Pathways will be big focus on both days. CE provided her vision of the workshops for Guided Pathways. Her goal is to get conversations going. Information, hands on, report out.

Free massages from students may not happen this time around. The committee is deciding on it and will go into further discussion. The group suggested that the massage location be stationed in the Sam Kara's room for more attraction. JE suggested that the suggestion be mentioned to Paul Tuff for input.

HC: Will there be time available for Walt to speak? BB mentioned that Walt announced during the fall flex day that it would be his last time speaking at one of those events. AV will double check on this.

Sheila M.: Asked if student help will be needed during these days. AV expressed that yes student help would be greatly appreciated. Especially during breakfast.

Keynote were a hot topic. How many funds available for it? Who is responsible for it? Can it be more inspiring this time around? Possibly have a faculty speak new or retired. Can it be tied to careers?

MJ asked if the flex day schedule could still be changed. AV yes it can. It is currently in the DRAFT phase.

HC: Suggested that a speaker from the South Bay area attend to discuss current job availability and how it will change in the future. Possible coordinate with Dean, Judy Cuttings for recommendations.

AV: Suggested that the senate put out a call to faculty. Ask for volunteers for a keynote speech.

AG: Suggested to change the verbiage on the item "Data the final frontier: Uncovering the hidden secrets of MPC's data dashboards" Perhaps change the name to be more appealing/inspiring so more faculty attend. CE will ask PRIE to not make the presentation too data heavy.

Sheila M: Suggested to slow down on the surveys and start more of a video of street interviews. More voice interaction. "Movie on the streets."

HC: Possibly have the MPC foundation buy faculty lunch. Faculty need to be celebrated on these dates. Suggested to add line dancing and potluck for lunch on the schedule.

HC: Add a time on schedule to discuss GEO's in Science.

AV: Will take all these suggestions/ideas to the flex committee for further discussion.

## 5. **ASCCC Liaison**

***Report on plenary meeting results.*** [Link the handout titled "ASCCC Fall 2018 Plenary Report."](#)

AG: Went over the resolutions on the handout. For full text on resolutions link is included on handout.

MPC will be hosting a meeting here in April-Spring 2019.

BB: Expressed that tutoring support is needed for students. HC mentioned that this has been brought out in the past, but no one has taken the initiative to pursue it for a solution.

CE: Student Success Committee will meet on Nov. 29 from 2-4pm. One of the items on agenda is to discuss the resource allocation process. The committee is aware that student support needs to be "tackled".

6. **Guided Pathways Liaison:** No report.
7. **LGBTQIA + Diversity Committee:** No report.
8. **Student's First Committee:** No report.
9. **Equivalency Committee:** No report.
10. **LAC:** No report.
11. **PRIE:** No report.

12. **CAC:** No report.

3. **Old Business**

1. ***Guided Pathways Committee (ACTION) (3:25-3:45) link: Draft MPC Guided Pathways Core Team***

*Review and consider endorsement of GP committee description*

Motion: Glenn: Approve with the clarification of the faculty roles. Suggest that the Guided Pathways faculty shall be the liaison.

Second: LK

In Favor: HC, AG, JL, BB, AM, Sheila M., MJ, JE

Opposed: 0

Abstained: 0

Absent: 7

*Discuss use of flex day for GP work: no further comment.*

4. **New Business**

1. ***Review of Current Faculty Evaluation Processes (3:45-4:15)***

Vincent van Joolen: The process is laid out in the Union contract chapter 14. It includes timelines with assigning dates.

HC: Showed steps on where to find the faculty evaluation timelines on the MPC website:

- MPC website home page
- About MPC-Human Resources
- On the left hand side of HR page-HR Forms and Documents
- Faculty-Includes a lot of different information, including evaluation timelines.

HC expressed that a timeline is not the same as an administrative procedure. Contract need more clarification and need to be more in-depth.

GT: Procedures seem to be written for certain types of faculty and not all.

HC: Asked the group to look this over and let faculty know that it is being reviewed.