

**Academic Senate Meeting Agenda  
Sam Karas Room  
December 6, 2018**

**Academic Senate Membership**

**Present:**

Heather Craig (President)  
Glenn Tozier (Vice President)  
Jacque Evans (Secretary)  
Adria Gerard (ASCCC Liaison)  
Bruce Barrie  
John Cristobal  
James Lawrence  
Lynn Kragelund  
Molly Jansen  
Sheila Morales(ASMPC Rep)  
Arick McNiel (ASMPC Rep)

**Absent:**

Abeje Ambaw  
Laura Cote  
Susanne Muszala  
Sunny LeMoine  
Elias Kary (COC chair)  
Mark Clements  
Sandra Washington

**Guests:**

Gamble Madsen  
Kayla Garcia  
Alison Shelling  
Jeannie Kim  
Diane Boynton  
Eric Ogata

**Opening Business**

**1. Public Comments/Welcome (2:30-2:35)**

Alison Sheilling: Presented the ASCCC Webinar Guided Pathways Incorporating Student Voice handout.  
(Possibly link)

Glenn T: Director of Academic Pathways and Partnerships is a new position. This person will be doing an outreach with HS for dual enrollments. Concern over the language regarding curriculum, scheduling, faculty placement there should be reference to Academic Senate.

James Lawrence: Grateful for Michael Midkiff because IT has been doing a great job. Requests for IT help have been very responsive and timely.

Heather Craig: Brought in snacks and drinks for Senate to enjoy.

Sheila Morales: Really likes the new Student Center sign. It will help students find it.

## 2. **Approval of Draft Minutes from November 15, 2018 (2:35-2:40)**

Approved.

## 2. **Reports (2:40-3:10)**

### 1. **President's Report Notes**

HC gave thanks to the Senate group for the support and help that they have provided during her time as the senate president. Gave thanks to AG for stepping into this role in the future. Gave thanks to JE for the note taking, to GT for being Vice President and his support as well as many others that were a huge help.

HC will resign as president senate. Formal resignation to come.

PRIE looking at resource allocation. Senate needs to understand the process. Rubric to come.

Education master plan is being looked at by the PRIE office. HC will be sending links to faculty with some information during the break to read. Understanding the process of where we are and where the campus is trying to get to is important.

Over the Summer, ASCCC will have a meeting on June 13-15, 2019 and there is money available to send faculty to these type of events. Encourage faculty to attend at least once.

There is a PRIE and AAAG scheduling conflict and HC would like someone from the senate to attend in her place. 1 TLU is available

2. **Committee on Committees.** No report.

3. **CTE Liaison.** No report.

### 4. **Flex Day Committee.**

Diane Boynton: Guided Pathways officially has a committee. Looking for people to represent from the instructional faculty (non-counseling).

NURS has the highest declared major.

Learning about the data and student stories is important and Diane has requested this be listed on the Spring flex schedule, not administration.

Two workshops will be available for faculty to create clear and solid pathways for our programs. Faculty will create the best program pathways. Counselors will be in the room. Everyone in the room will look at all the sample pathways and make suggestion/changes. Starting point of putting together the pathways.

Counselors are very involved with the pathways to make sure they are in sync with the faculty.

MJ suggested to have forms for faculty to write down the sample programs during the two workshops.

HC will talk to AV about the order of the Wed. and Thurs. schedule with Guided Pathways.

Line dancing is on the schedule for faculty to enjoy!

MJ suggested to have the adjuncts introduced along with all the new employees. Adjunct faculty haven't been introduced in the past.

GT: Unable to have "contractual concerns" on any agenda during the MPCTA lunch at Flex Days.

HC will email the draft flex day schedule to senate for comments and suggestions.

5. **ASCCC Liaison: No report.**
6. **Guided Pathways Liaison: No report.**
7. **LGBTQIA + Diversity Committee: No report.**
8. **Student's First Committee: No report.**
9. **Equivalency Committee: No report.** JL did want to mention that Samara is doing a great job with pre-screening the applicants.
10. **LAC: No report.**
11. **PRIE. No report.**
12. **CAC. No report.**

3. **Old Business (3:10-4:00)**

1. *Spring 2019 Flex Day Schedule (ACTION)*

**No motion.**

2. *Review of Curriculum Approval Processes*

Gamble: Presented the DRAFT-Course Review/Approval Process. AG asked that the senate receive a copy to review with more time.

4. **New Business (4:00-4:15)**

1. *Academic Senate Membership and Officers (ACTION)*

Tri-chair to the Core Guided Pathways Committee: Jeannie Kim and Keith Eubanks have volunteered

Jeannie Kim submitted a letter of intent and was present during the meeting to summarize it.

Motion: MJ motions to move Jeannie Kim into the tri-chair position for the Spring semester.

Second: JE

In Favor: HC, BB, JC, AG, GT, JL, AM/SM

Opposed: 0

Abstained: 0

Absent: 7

Core Guided Pathways Committee: Jeannie Kim, Keith Eubanks, Diane Boynton, Heather Craig.

Motion: AG motion to approve Diane Boynton as an additional instructional faculty member to sit on the Core Guided Pathways Committee.

Second: MJ

In Favor: JC, GT, JL, JE, HC, AM/SM

Opposed: 0

Abstained: 0

Absent: 8 (BB left the meeting early)

MJ will email guided pathways team to have more CTE representatives on the Core Teams. No objections.

Hiring committees: both of these positions are time sensitive per HR.

- Interim Dean of Student Services - Athletics & PE
  - Eric Ogata
  - Wendy Bates

- Director of Hispanic serving Institution (HSI) Initiatives

- Kelly Fletes

1st Motion: GT move to approve Eric Ogata with the note that for the permanent position there be two faculty on the committee.

2nd Motion: MJ moves the 1st motion. Approve both Eric Ogata and Wendy Bates as faculty representatives to serve on the Interim Dean of Student Services-Athletics and PE committee. Allow the committee to move forward with only Eric Ogata if Wendy Bates cannot be present.

Second: GT

In Favor: JC, AG, JL, JE, HC, AM/SM

Opposed: 0

Abstained: 0

Absent: 8

- Director of HSI Initiatives
  - Kelly Fletes

Motion: GT moved to approve Kelly Fletes to the hiring committee of the Director of HSI Initiatives

Second: JE

In Favor: HC, JC, AG, JL, MJ, AM/SM

Opposed: 0

Abstained: 0

Absent: 8

- Director of Marketing and Communications: The Senate previously approved Bruce Barrie. BB will be stepping down from the Director of PRIE hiring committee to be on the Director of Marketing and Communications hiring committee.
- Director of ESSC and Reading Center: Adria Gerard volunteered to be on the hiring committee.

Motion: GT moved to approve Adria Gerard as faculty representative to be on the Director of ESSC and Reading Center.

Second: MJ

In Favor: HC, JC, AG, JL, AM/SM, JE

Opposed: 0

Abstained: 0

Absent: 8

- Director of Academic/Educational Pathways and Partnerships: Currently there are two admin nominations for Kendra Cabrera and Elizabeth Mullins. The Senate will have further discussion on what this position does.

JE brought up the topic on the permanent position for VP of Student Services. Kayla Garcia explained that Larry Walker's contract does not expire until Sept. There is more time for discussion.