

**Academic Senate Meeting Agenda  
Sam Karas Room  
February 21, 2019 – 2:30pm – 4:15pm**

<b>Attendees</b>	<b>Absent</b>	<b>Guest</b>
Heather Craig	Abeje Ambaw	Jon Knolle
James Lawrence	Jacque Evans	Elizabeth Thomas
Glenn Tozier	Molly Jansen	
Adria Gerard	Mark Clements	
Bruce Barrie	Laura Cote	
Lynn Kragelund	Arick McNeil (ASMPC)	
Sheila Morales		
John Cristobal		
Dawn Rae Davis		
Sunny LeMoine		
Suzanne Muszala		
Frank Rivera		
Sandra Washington		

**Call to order:** 2:35pm

1. **Opening Business (2:30-2:40)**
  1. **Public Comments/Welcome**

Elizabeth Thomas (LIBR) announced the next event called “A History of Civil Rights at MPC” that will take place in the Sam Karas room on 2/28, 12-1pm (flyer handed out to the table). Library tours will also happen right after.

2. **Approval of [Draft Minutes from February 7, 2019](#)**

Postponed until Jacque Evans confirms that she has reviewed/edited the minutes.

2. **Reports (2:40-3:00)**
  1. **President’s Report Notes**

HC: This spring semester the Academic President elect has been attending PRIE and AAAG.

AG: PRIE has only met once for far. The focus at the last PRIE meeting was Catherine Webb’s departure. The main question was who will take over her tasks after she is gone.

Report on AAAG: The last meeting focused on Guided Pathways and Dual Enrollment reports. Jon Knolle has been updating AAAG on these two items. AG invited Jon K. (sitting in audience) to do the same for the Senate team. A public comment during the AAAG meeting was related to the ESSC and the status of the learning center. The recruitment for the Administrative Director for the ESSC/RC failed, and HR is currently re-recruiting for the position.

HC suggested that a general conversation as to why certain recruitments do not work would be helpful in helping the Senate gain a better understanding of HR processes.

## 2. **Committee on Committees**

HC shared a printed report on COC.

Faculty for hiring committee for Library Director position (2 internal, 1 external faculty):

- Glenn Tozier (internal)
- Bill Easton (internal)
- Adria Gerard (external)

Motion: ***Bruce Barrie made a motion to accept Glenn Tozier, Bill Easton, and Adria Gerard to be on the hiring committee for the Library Director position.***

Second: JL

In Favor: HC, GT, AG, LK, Sheila M, DD, SL, SM, FR, SW

Opposed: 0

Abstained: 0

Absent: JC (absent at this time)

PAG: In need of two faculty. Should be someone who has/is serving on another major committee.

- Zero faculty listed currently
- HC suggested to the table to bring this back to their division for recruitment purposes. PAG meets every Tuesday from 2:00pm – 4:00pm
- GT: Clarified to the table that by not having faculty on this committee the faculty is in a way saying they do not care about PAGs charge.

Conferences: HC is planning to send an “All Users” email to announce/remind faculty of these available conferences.

- Leading from the Middle:
  - HC is interested in being a part of this conference
- ASCCC Leadership Institute:
  - AG is interested in being a part of this conference

SM: Clarified/reminded the table that the Leading from the Middle conference will have three different sessions. (March, June, and October)

HC asked the table to share the following to the divisions.

- Conference on Civil Discourse held in Amsterdam: -A FASA grant may fund this travel. The exact date is unknown at this time, but may be next year.
- Encourage faculty to attend CAC meetings

3. **CTE Liaison:** No report.
4. **Flex Day Committee:** No report.
5. **ASCCC Liaison**

- No formal report; however, the ASCCC Area B meeting will take place next month during Spring Break

**6. Guided Pathways Liaison:**

ACCCA is an available resource to shows a student perspective on education. Based on the available student feedback, students need more people for help. Seeing the student perspective is very eye opening. Relationships with the students is key.

Sheila M: Highlighted the fact that students are okay with Canvas. WebReg is a bit harder to use. Per students, WebReg is not user friendly. Especially when it comes to Financial Aid. Older students are the ones having more trouble using the system.

SM: Announced that Guided Pathways is looking to have students be a part of the available work groups.

**7. LGBTQIA + Diversity Committee:**

Dawn Rae announced that there is now a new student club called Pride Pack. DD asked that the table takes this back to their divisions to announce the new club and to help make students aware of it.

Pride Pack organized a student orientation that was very helpful, but poorly attended. AG mentioned having this orientation online might suit student schedules better.

HC suggested to share this information and the available LGBTQIA+ resources during the next upcoming flex day. Organizing a campus-wide student orientation prior to a new semester would benefit students.

SW – TRIO is currently holding their own student orientations.

**8. Student's First Committee:** No report.

**9. Equivalency Committee:**

JL the committee has not had much activity lately; however, they are ramping up for upcoming hiring committees for this spring.

Clarified what the committee does. The committee plays roll of "checks and balances." The committee members are not the experts, but rather reviewing the evidence/documentation for completion.

Dawn Rae asked: Where do I go to sort out questions to have a better understanding on equivalency?

JL suggested sending questions to the committee first.

10. **LAC:** Rushia and Keith not present to report.

11. **PRIE:** AG previously touched on this (president's report)

12. **CAC:** Rushia and Keith not present to report.

**3. Old Business (3:00-3:25)**

**1. Development of Academic Support Plan for MPC**

The goal is to work collaboratively with the parties involved in the development of Academic Support Plan for MPC

There is an outstanding concern regarding the missteps related to the Learning Support Services Workgroup. The senate did not get the opportunity to appoint faculty to this workgroup.

Question to Senate: How do we go forward with this?

GT had the opportunity to meet with both Kiran Kamath and Dr. Tribley to discuss the Learning Support Services workgroup. Per Dr. Tribley, the purpose of this workgroup is to start a conversation on campus. Dr. Tribley explained that some of the missteps of this not coming to the Senate first could probably be because he was out on medical leave and was not able to guide the actions directly.

HC/GT presented the following "support questions" that can be discussed during the next round of division meetings:

1. What type of academic support does your division provide your students?
2. What gaps do your students experience in academic support?
3. What aspects of academic support that your division provides work well?
4. Is there consensus in your division about what academic support is provided for your disciplines?

The purpose of these questions is to identify what are the best or better practices in academic support. This would help gain a clear understanding about what the view is on academic support from a faculty perspective.

Dawn Rae suggested that HC (president) take a lead and obtain a clear understanding of the goals of the LSS Workgroup in writing from Beccie Michael. Formal communication is very useful. In addition, is this connected to the Title V HSI grant?

SL suggested a joint statement or clarification on how the Senate can step in and take a bigger roll. Who is doing what? Will share more input with HC to discuss with Beccie.

\*\*The first meeting/workgroup will be Feb. 27 at 10am.

JL requested clarification on the "issue," Senate's specific concerns regarding the workgroup. The announcement was available to ALL users to sign up, and anyone interested in funding could volunteer.

HC provided the following to help clarify the Senate's concerns.

- People who have volunteered for the workgroup either have something to lose or something to gain, which does not equal campus-wide representation
- Senate's role is not being recognized
- Senate representation is not there
- Senate needs clear notion of what are best practices

FR suggested an edit on the "support questions" presented: Question #1 and #4 are similar, possibly combine the two.

GT will make the edit and will share the questions with the senate members after the meeting.

#### 4. **New Business (3:25-4:15)**

## 1. Catalog Rights:

- Proposal of revisions to the Graduation Requirements and Catalog Rights from counseling was presented.

HC will send an email of the current, what was passed last year, and the new proposal.

Jon K announced that it would be great to get this revision done by the end of March.

BB asked who would be the best point of contact if a course title were wrong. Contact Jon K. In addition, the catalog draft is sent to divisions for any possible edits prior to finalizing. Identify any errors during this time.

## 2. Guided Pathways Faculty Coordinator Position- Contract and Evaluation

HC Handout: "Draft Resolution Regarding Guided Pathways Faculty Coordinator Position" to the table.

The purposed resolution; *"Be it resolved that, the Academic Senate supports the continuation of Jeannie Kim's service as Guided Pathways Faculty Coordinator through that end of the Spring semester 2020, and be it resolved that , the academic Senate should design a process this spring semester for evaluating this position in September..."*

DR questioned how the position originated and how Jeannie Kim ended up in the position. There may be faculty that are interested in this position, especially since there are TLUs involved. Would not want the Senate to make faculty suggestions based on favoritism. It may be a good idea to open this position up again to allow other faculty to step forward who may want to take on this role.

HC clarified that the Senate requested to have this position. The campus needed someone to lead the Guided Pathways efforts. The Senate suggested it be a faculty member. Administration agreed to a faculty appointment as part of a tri-chair structure: One faculty member (Jeannie Kim), one classified member (Stephanie Perkins), and one administrative member (Jon Knolle) are now leading GP work.

GT- The Senate recommended that the faculty rep. be Jeannie Kim.

HC This position went out as an "ALL Users" and every Senator was asked to share the open position with their divisions.

GT- This faculty position was inspired by other institutions. We were modeling off other community colleges. The purpose of extending it to a year is to identify if this is working or not. Is this the appropriate person, appropriate TLUs, etc.? To allow enough time for those decisions.

SW shared that this is a fair resolution. It takes a year to know a job.

HC stated that the presented draft resolution is a first read. Expect further discussion during the next Senate meeting.

