

Academic Senate Meeting Agenda
Sam Karas Room
March 7, 2019 – 2:30pm – 4:15pm

Attendees	Absent	Guest
James Lawrence	Abeje Ambaw	Jeannie Kim
Glenn Tozier	Laura Cote	Elizabeth Gonzalez
Adria Gerard	Heather Craig	Jon Knolle
John Cristobal	Bruce Barrie	Vincent van Joolen
Lynn Kragelund	Mark Clements	Kayla Garcia
Arick McNeil (ASMPC)	Susanne Muszala	LaRon Johnson
Dawn Rae Davis	Sheila Morales (ASMPC)	
Sunny LeMoine		
Frank Rivera		
Sandra Washington		
Jacque Evans		
Molly Jansen		

Call to order: 2:35pm

1. **Opening Business (2:30-2:45)**
 1. **Public Comments/Welcome**

Vincent van Joolen: There will be a Mathletics event on May 11. The event is organized and sponsored by MCOE. There will be elementary school students all the way through HS students. The event will have STEM expos/games and will end with a ceremony. This is a great opportunity for the student body to put up information stands, if interested.

Sandra Washington: MPC with the African American Theatre Arts Troupe and the Cultural Arts Diversity Resource Center from UCSC will present “Crowns” at the Monterey Peninsula College Morgan Stock Stage Theatre. Date: March 16, 2019 from 7:30pm.

Glenn Tozier: Women’s History at MPC: The exhibit is located in the MPC Library, 3rd floor. There has been use of historic photographs and newspaper articles to piece together the women’s movement history at MPC.

Elizabeth Gonzalez: Suzanne Muszala is not present but Elizabeth Gonzales is here in her place.

2. **Approval of Draft Minutes from [February 7, 2019](#) and [February 21, 2019](#)**

Corrections: Remove the DD comment under “Reviewing Academic Senate Purview”.

Motion: ***Aria Gerard moves to approve the February 7, 2019 minutes as amended.***

Second: SL

In Favor: GT, LK, AM, DD, FR, SW, JE

Opposed: 0

Abstained: JL, MJ
Absent: 8

The February 21, 2019 minutes were postponed until next meeting.

3. Membership - Nominees for Fall Positions

Motion: ***JE moved to approve Molly Jansen as the COC chair.***

Second: JL

In Favor: LK, AG, GT, AM, DD, SL, FR, SW, JL

Opposed: 0

Abstained: MJ

Absent: 8

Motion: ***AG moves to approve Glenn Tozier to the Vice President duties as stipulated in Academic Senate.***

Second: MJ

In Favor: LK, AM, DD, SL, FR, SW, JE, JL

Opposed: 0

Abstained: GT

Absent: 8

Jacque Evans is stepping down as the current Secretary of Academic Senate. There were **no nominations** for this position.

ASCCC Representative: Currently Adria Gerard is serving as the rep. This is a great opportunity for faculty to learn more about the Senate at the State level. All ASCCC conferences are paid by Administration. There will be an ASCCC Senate meeting on March 22. **No nominations.**

Senate Member Nominations: Terms to run for three years (Fall 2019 - Spring 2022)

- Nursing (currently Lynn Kragelund)
- Library (currently Glenn Tozier)
- HUMA (currently Adria Gerard)
- Business/Technology (currently Bruce Barrie)
- At/Large (Currently Heather Craig)

2. Reports (2:45-3:15)

1. **President's Report:** No report.
2. **Committee on Committees:** No report.
3. **Flex Day Committee:** No report.
4. **ASCCC Liaison:** No report.
5. **Guided Pathways Liaison:**

Jeanie Kim provided the report in place of the Guided Pathways Liaison. The team leads and Guided Pathways reps were invited to be a part of the "Connecting the Dots: Data-Informed Integrated

Planning” workshop. The workshop asked the Guided Pathways coordinators to replicate the workshop on campus. The workshop is expected to be in place before May 2019.

MPC currently has five work teams and the main focus is to help clarify the path. Most of the teams have now had their initial kick-off meeting and are working on developing recurring meeting times. The goal of the initial kick-off meeting was to have a good understanding of the team’s major activities and expected outcomes and be able to prioritize what they want to tackle first.

Brief summary on each working team:

Team 1: The goal is to collect student feedback. One team idea was to have a game based event with questions during the Join the Pack day. This would be a good opportunity to gain excitement from the HS students and to gain student feedback.

Team 2: Goal is to generate a KPI (key performance indicator) report. The team focus is integrating planning and quantitative/qualitative data.

Team 3: Focus is workshops related to the educational master plan. Members that are on the PRIE committee are a part of this team.

Team 4: Focus is decision-making, marketing and communication side of Guided Pathways. There are looking at four existing models of communication: Hartnell, Cabrillo, Gavilan, and Skyline.

Team 5: Goal is to start the GP mapping based on the spring 2019 flex day activity. The team will reach out to the different divisions and programs to help identify which programs they wish to map first. Team plan is to have the division representation discuss the team goals with their divisions to gain feedback for the team. There is assign time for counselors to help create GP mapping drafts for the divisions to review and suggest revisions.

There is a set timeline to complete the team’s major activities by the end of spring. However, there is a lot of flexibility with the timeline. Significant progress by the end of spring is key.

GP needs help identifying the exact roll for the senate during the development. Is it enough to share the report membership with you? Does more need to happen?

6. **LAC:** No report.
7. **LGBTQ:** Safe Zone Training is expected to happen sometime in May. It will be 8 hours of training split into a Friday and Sat. It will be free. Safe Zone is designed to create consciously designated “safe” spaces on campus for all LGBTQ students. The senate was encouraged to discuss this within their divisions to spread the word.
8. **PRIE:** PRIE is integrating a workshop (designed by the chancellor’s office). The goal is to help MPC align the campus goals. How are we integrating our local goals with the state goals? Report is due at the end of May.
9. **CAC:** No report.
10. **CTE:** Question: How are the CTE funds being spent? It appears as though it is not faculty driven, but rather admin driven. How can we insure that faculty is involved in these decisions?

3. **Old Business (3:15-4:15)**

1. **Development of Academic Support Plan for MPC:**

Learning support services workgroup--Charge:

- Document LSS currently offered at MPC

- Gather information regarding additional student needs for learning support services
- Research best practices and model programs that may help to meet student needs campus wide presentation and a report on the workgroup be brought to academic senate to make recommendation to cabinet and board.

The strategy workgroup charges were given a timeline of May 17. MPC may have a difficult time completing and limiting themselves to these specific charges.

A survey will be sent through the senate for feedback before becoming public.

The learning support services workgroup is open for everyone. Faculty and staff are encourage to attend.

This item will be on the Academic Senate agenda for further discussion.

Previously GT helped generate a list of “Senate Academic Support Questions” for the Senate to bring back to their division for discussion. Unfortunately, there has only been one response from a division. Friendly reminder to take these questions to division meetings, if possible.

Catalog Rights:

LaRon Johnson presented the graduation requirements and catalog rights changes.

Highlighted a few of the suggested changes, such as:

“If there is an absence of at least one academic year and a student does not re-enroll at MPC, the student can choose the degree or certificate requirements from a catalog during their time of continuous enrollment or the catalog requirements in effect at the time of submitting a graduation petition.”

“Student planning to use a course to fulfill a CSU-GE or IGETC requirement must make sure that the course is approved for the academic year in which it is taken. If a course is taken before it is approved for inclusion or after it is removed, it cannot be used to meet the requirements for CSU-GE or IGETC. The general education courses may be subject to change each academic year. It is advised that students meet with a counselor regularly to review any changes.”

“Students planning to use a course to fulfill an MPC-GE requirement must make sure that the course is approved for the academic year in which it is taken or is included in MPC_GE from their selected catalog.

CAC endorsed MPC’s local degree to apply to any degree pattern. This consideration will be brought to the senate soon. This will help students get through their degree with more simplicity. Keep in mind that the GE pattern choice will be an additional point to the catalog rights even if this version is approved.

Motion: ***MJ moved to endorse the graduation requirements and catalog rights changes.***

Second: DD

In Favor: LK, GT, AG, AM, SL, FR, SW, JE, JC, JL

Opposed: 0

Abstained: 0

Absent: 7

2. Guided Pathways Faculty Coordinator Position- Contract and Evaluation

Discussion: AS made recommendation that the GP Faculty Coord. would be 15TLU's for one semester. We would then evaluate whether it is a good solution for GP. This is somewhat problematic since the position is just getting started this semester. We need to make evaluate if what we originally recommended should stand or should we extend it to the end to Spring 2020. Could then evaluate the position based on Fall 2019.

Or recommend that if GP Faculty stays just till next Fall 2019 we would evaluate then. Gives a full semester + experience.

AG - inclined to go with first recommendation. Allows for the opportunity to get on an yearly cycle.

SW - Could we ask Jeannie Kim, since she is here. Is the structure good? Enough 15 TLU's??

JKim - It is early to tell. It is structured differently across all colleges. From one semester to 2 years assignment. Definitely 15 TLU's or more worth of work right now.

VVJ - How does this faculty position get evaluated since there is no teaching or student contact. Something to think about.

JL - What is the evaluation criteria?

GT - We wouldn't be necessary evaluating Jeannie but the structure of the position.

AG- my understanding that we would be working on the evaluation criteria throughout the semester.

Discussion: We have hired the position before the evaluation process was finalized. Can we anticipate outcomes to be evaluated. Development of evaluation will take time; we need to look at description of GP Faculty Coord. (15 TLU's, one person is this what we want?).

Suggestion to talk with JKim to get scope of work that is anticipated. That way a draft evaluation can be done. Are there other skills sets needed going forward This could be agenda'd on the next meeting.

Position Description is a good starting point for the evaluation. Feedback from Core Team and Tri-Chairs would be valuable. Helpful to know exactly what needs to be evaluated and goals that need to be accomplished.

Meeting adjourned 4:15