

**MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD OF TRUSTEES
REGULAR MEETING**

1:30 p.m. – 1:35 p.m. – Open Session (Roll call only)
Closed Session – 1:35 p.m. - 2:55 p.m.
Stutzman Conference Room, Library and Technology Center
Open Session: 3:00 p.m., Karas Room, Library and Technology Center

980 Fremont Street, Monterey, California 93940

TUESDAY
August 26, 2008

AGENDA

The Monterey Peninsula College Governing Board welcomes you to its meetings. Documents that are public records and are provided to a majority of the Governing Board regarding an Open Session item on this agenda will be made available for public inspection in the Superintendent/President's office, Monterey Peninsula College, 980 Fremont Street, Monterey, California during normal business hours the Wednesday preceding the meeting. If you intend to submit documents at this meeting, the Brown Act requires you to bring enough copies for the Trustees and the audience.

I. OPENING BUSINESS

- A. Call Public Session to Order
- B. Roll Call
- C. Closed Session Topic/s of Discussion:

The Governing Board will meet in Closed Session (before the Open Session on regular agenda items) to consider matters appropriate for Closed Session as authorized by Sections 3549.1 and 54956.7 through 54957.7, Government Code and Section 72122, Education Code, and as otherwise provided by law. Required action on these matters will be taken when the Board meets in Open Session (or at the next public meeting). Item/s under discussion this date:

- a. Public Employee Performance Evaluation:
Superintendent/President
- D. Reporting of any action taken during Closed Session

II. RECOGNITION

A. Acknowledgment of Visitors

B. The passing of:

Joe Hysong, Professor Emeritus, Art Instructor, Creative Arts Division,
1963 – 1984

Jim Hinton, Professor Emeritus, English Instructor, Humanities Division,
1972 – 2004

Thomas E. Tonkin, Community Hospital of the Monterey Peninsula...Instrumental in starting the Maurine Church Coburn School of Nursing

Richard B. Frazer, Professor Emeritus, Speech/Nautical Sciences, 1961-1989

C. Monterey Peninsula College Foundation: Donations for August 2008 - \$22,670.00.

III. COMMUNICATIONS

Note to Audience: Anyone wishing to address the Governing Board on matters within the jurisdiction of the Board may do so now. Please state the matter on which you wish to speak. Matters not appearing on the Agenda will not receive action at this meeting, but may be referred to staff for consideration at a future meeting. Presentations will be limited to three minutes, or as established by the Board. (Persons are not required to give their name or address, but it is helpful for a person to state their name in order that the Board and others present may identify the speaker.)

A. Comments from Visitors

B. Written Communication:

- a) An email from Sky Rappoport dated Sunday, July 20, 2008, regarding MPC Theatre to open URINETOWN, THE MUSICAL.
- b) A letter dated July 22, 2008, to Dr. Garrison from Abel Maldonado, Senator, District 15, regarding Dr. Garrison's support of funding for California community colleges.
- c) An email message from Steve Morgan dated Wednesday, July 23, 2008, regarding No Eating or Drinking in Classrooms (other than water).
- d) GO!!! The Monterey County Herald, Thursday, July 24, 2008, Coming Up...Urinetown, The Musical & Ongoing...Urinetown, the Musical.
- e) Monterey County Weekly, July 24-30, 2008, Luke Matthews, MPC Student.
- f) An email from Steve Morgan dated Tuesday, July 29, 2008, regarding Facilities Request Form.

- g) An email from Gary Bolen dated Thursday, July 31, 2008, regarding Urinetown the Musical returns to MPC!!!
- h) An email from John Gonzalez dated Thursday, July 31, 2008, regarding Dean of Economic Development and Off-Campus Programs.
- i) Monterey County Weekly dated July 31-August 6, 2008, Helena Bartman, MPC Student.
- j) Monterey County Weekly, July 31 – August 6, 2008, Urinetown at Monterey Peninsula College.
- k) The Monterey County Herald, Friday, August 1, 2008, Urinetown, The Musical.
- l) Monterey County Business Council...Friday Facts, Friday, August 1, 2008 #294, MPC Hires New Dean...Laura Franklin, Dean of Instruction, Economic Development and Off-Campus Programs.
- m) The Monterey County Herald, Monday, August 4, 2008, Dalia Asfoor, MPC student.
- n) The Monterey County Herald, Monday, August 4, 2008, MPC baseball produces top notch players, by John Devine.
- o) An email to All Users from Marilyn Gustafson dated August 4, 2008, regarding Ordering Tickets for Theatre Event Fundraiser.
- p) An email from John Gonzalez dated Wednesday, August 6, 2008, regarding Changes in Leadership at the Division Level.
- q) Monterey County Weekly dated August 7-13, 2008, Rick Barlow, MPC Student.
- r) Monterey County Weekly, August 7-13, 2008, Urinetown at Monterey Peninsula College.
- s) GO! Monterey County Herald, Thursday, August 7-13, 2008, Rick Barlow, MPC Student.
- t) GO! Monterey County Herald, Thursday, August 7-13, 2008, Arianna Huffington, Ethical Dilemmas on the Campaign Trail, September 8, 2008, 7:000 p.m., Steinbeck Forum, Monterey Conference Center.
- u) GO! Monterey County Herald, Thursday, August 7-13, 2008, Pee for Fee...Urine for a Good Time with MPC's Musical Comedy 'UrineTown', by Nathalie Plotkin.
- v) GO! Monterey County Herald, Thursday, August 7-13, 2008, UrineTown assorted articles.
- w) The Monterey County Herald, Friday, August 8, 2008, MPC wish list: arts, training centers, Building in Use seen as old, stinky, rotting, by Clarissa Aljentera.
- x) The Monterey County Herald, Sunday, August 10, 2008, Rick Barlow, MPC Student.
- y) The Monterey County Herald, Sunday, August 10, 2008, Your Town...Monterey...MPC Names Program Coordinator.
- z) Pulse Magazine...a publication of Community Hospital of the Monterey Peninsula, Summer/Fall 2008. Men in Nursing, New effort works to diversify the profession's ranks.

- aa) GO! Monterey County Herald, Thursday, August 14-20, 2008, Arianna Huffington.
- bb) GO! Monterey County Herald, Thursday, August 14-20, 2008, Helena Bartman, MPC Student.
- cc) Monterey County Weekly, August 14-20, 2008, Dalia Asfoor, MPC Student.
- dd) The Monterey County Herald, Saturday, August 16, 2008, Your Town, Monterey, Arianna Huffington to speak at MPC.
- ee) The Monterey County Herald, Sunday, August 17, 2008, Helena Bartman, MPC Student.
- ff) The Monterey County Herald, Tuesday, August 19, 2008, Monterey, Workshop focuses on 'Success in Hard Times.'
- gg) The Monterey County Herald, Tuesday, August 19, 2008, Gustavo Cardenas, MPC Student.

C. Reports and Presentations:

Routine status reports and announcements regarding campus activities, meeting schedules, conferences attended and recent developments from:

- INSTITUTIONAL REPORT: TRIO/MSUB Report
Lawrence Walker
- SUPERINTENDENT
- VICE PRESIDENTS
- ACADEMIC SENATE
- MPCEA
- MPCTA
- ASMPC
- COLLEGE COUNCIL
- MPC FOUNDATION
- GOVERNING BOARD
- Special Report
 - Bond Update – Joe Bissell & Joe Demko

IV. CONSENT CALENDAR

Items listed under the Consent Calendar are considered to be routine and are acted on by the Board of Trustees in one motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests that specific item/s be discussed and/or removed from the Consent Calendar. It is understood that the administration recommends approval on all Consent items. Each item on the Consent Calendar approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.

- A. Routine business transactions, annual renewal of programs, bids, agreements, notices of public hearings, proclamations, etc.:
BE IT RESOLVED,

1. That the Governing Board minutes for the Regular meeting held on Tuesday, July 22, 2008, are approved.
2. That the Governing Board accept \$22,670.00 and other gifts donated to the college with appropriate thanks to the donors.
3. That the July 15th Manual Payroll in the amount of \$2,688.34 and the July 31st Regular Payroll in the amount of \$1,406,929.05 and the August 4th Manual Payroll in the amount of \$430.08 and the August 8th Supplemental Payroll in the amount of \$48,805.25, be approved.
4. That Commercial Warrants #12647220 through #12647233, #12648096 through #12648188, #12649150 through #12649205, #12649900 through #12649923, #12650687 through #12650716, #12653035 through #12653106, in the amount of \$2,292,779.10, be approved.
5. That purchase orders #900002 through #900211 in the amount of \$4,797,737.72, be approved.
6. That the following budget adjustments in the Unrestricted General Fund be ratified.

Net increase in the 1000 Object expense category	\$ 4,414
Net decrease in the 5000 Object expense category	\$51,205
Net increase in the 6000 Object expense category	\$4,414
Net increase in the 7000 Object expense category	\$51,205.

7. That the following budget adjustments in the Child Development Fund be ratified.

Net increase in the 2000 Object expense category	\$1,027
Net increase in the 3000 Object expense category	\$ 116
Net decrease in the 6000 Object expense category	\$1,143.

8. That the Governing Board ratify the decision to declare the room partitions as surplus property and that this furniture be transferred to the Monterey Peninsula Unified School District (MPUSD).

B. Academic Personnel

9. That the Governing Board approve the academic personnel actions listed to include:

- a. Revise the employment date of Damanjit Singh, Computer Systems/Information Technology Instructor, to Spring 2009.
 - b. Employment of Laurie Buchholz, English and Study Skills Center Director, Step and Column placement pending verification, effective September 1, 2008.
 - c. Grant Equivalency Based on Eminence to Jeff Barnard to teach EMMS 170 Emergency Medical Technician 1: Basic Training, effective Fall 2008.
 - d. Grant Equivalency to Daniel Phillips to teach ADPE 8 Introduction to Adapted Physical Education, effective Sumer 2008 only.
 - e. Ratify the employment of Grace Anongchanya, TRIO Coordinator/Counselor; Laurie Buchholz, Learning Assistance Instructor/TRIO; Christopher Calima, Upward Bound Counselor; and Sandra Washington, Upward Bound Counselor; Janine Wilson, Math Science Upward Bound Coordinator as categorically funded employees for 2008/2009.
 - f. Each month individuals are hired as part-time, substitute, and overload. The lists include hires for Summer and Fall 2008.
10. That the Board approve travel from September 13, 2008 – September 18, 2008 to Quebec City, Quebec, Canada for Jill Zande.

C. Classified Personnel

11. That the Governing Board approve the classified personnel actions listed to include:
- a) Employment of Shirley Kim, Human Resource Benefits & Retirement Coordinator (Service Category 5), Human Resources, 40 hours per week, 12 months per year, effective August 27, 2008.
 - b) Employment of Courtney Middlebrook, Instructional Specialist (Service Category 3), Reading Center, 18 hours per week, 8.5 months per year, effective August 27, 2008.
 - c) Employment of _____, Unit Office Manager, Marina Education Center (Service Category 5), Marina Education Center, 40 hours per week, 12 months per year, effective _____, 2008.
 - d) Employment of Kali Viker, Human Resources Analyst (Service Category 7), Human Resources, 40 hours per week, 12 months per year, effective August 27, 2008.

- e) Employment of _____, Custodian/Pool Operator (Service Category 3), Facilities, 40 hours per week, 12 months per year, effective _____, 2008.
- f) Employment of Murat Bulut, Sciences Laboratory Manager (Service Category 5), Physical Science, 40 hours per week, 10 months per year, effective August 27, 2008.
- g) Resignation of Kathleen Clark, Human Resource Analyst (Service Category 7), Human Resources, 40 hours per week, 12 months per year, effective September 11, 2008.

12. That the individuals on the recommended list (Short Term and Substitute Classified Employees) employed for short term and substitute assignments subject to future modifications, be approved.

V. NEW BUSINESS

- A. PUBLIC HEARING TO REVIEW THE FINAL BUDGET FOR FISCAL YEAR 2008-2009 PRIOR TO ITS ADOPTION INFORMATION
- B. BE IT RESOLVED, That the Governing Board approve the Final Budget for Fiscal Year 2008-2009.
- C. BE IT RESOLVED, That the 2008-2009 Monthly Financial Reports for the period ending July 31, 2008 be accepted.
- D. COUNTY OF MONTEREY INVESTMENT REPORT FOR THE QUARTER ENDING JUNE 30, 2008 INFORMATION
- E. BE IT RESOLVED, That the proposed resolution allowing Monterey Peninsula Community College District's continued participation in the Monterey County Educational Delinquent Tax Finance Program to be underwritten by Plymouth Park Tax Services, be approved.
- F. BE IT RESOLVED, That the Governing Board authorize the Vice President for Administrative Services to renew the current three year agreement with Keenan & Associates as the broker of record and consultant for the District's employee fringe benefits.
- G. PRESENTATION BY KEN SCATES OF HGHB ARCHITECTS PERTAINING TO THE UPDATE ON THE PROPOSED DESIGN OF THE EDUCATION CENTER AT MARINA PROJECT INFORMATION

H. BE IT RESOLVED, That the Board authorize the District to file a Notice of Completion of Contract with the County of Monterey for the Child Development Center, DSA Application No. 01-108597, File No. 27-C1.

I. CALENDAR OF EVENTS

INFORMATION

VI. ADVANCE PLANNING

A. Meeting Date:

Regular Meeting: Tuesday, September 23, 2008

- 1:30 p.m. – Stutzman Seminar Room, Library and Technology Center
- 3:00 p.m. – Karas Room, Library and Technology Center

B. Suggested Future Agenda Item/s:

1. Student Demographics Report
2. Instructional Service Agreements

VII. CLOSED SESSION

(When Required on Non-Routine Matters and/or to Continue Discussion of Items from Earlier Closed Session)

Posted: August 20, 2008

AgendaAugust26,2008
August 2008