

Curriculum Advisory Committee Meeting Notes

DATE: May 14, 2014 LOCATION: BMC-206			
✓	Richard Abend, ESL	✓	Kristine O' Dell, Business and Technology
✓	Bill Easton, Library	✓	Beth Penney, Humanities
✓	Sunshine Giesler, Chairperson/ Life Science		Vacant, Academic Senate
✓	Michael Gilmartin, Administration		Vacant, Creative Arts
✓	He Seon Ihn, Curriculum/Catalog Technician		Vacant, Physical Education
✓	Lynn Iwamoto, Physical Science		Vacant, Social Science
✓	LaRon Johnson, Student Services		Vacant, Student Representative
✓	Laura Loop, Nursing		

Meeting Chaired by: Sunshine Giesler

Notes Submitted by: Yen Le

Agenda Item	Discussion / Comments	Action
Announcements	No announcements.	No announcements.
Comments from Visitors	No visitors' comments.	No visitors' comments.
Approval of Minutes: 5/7/14	No corrections noted.	Motion to approve: Richard Seconded: Beth Aye: Beth LaRon Richard Bill Laura Sunshine Kristine Lynn Nay: Abstain: Motion approved.
Discussion Agenda	Sunshine presented a PowerPoint slide show to the committee about the procedure for submitting Prerequisite/Co-requisite class requests. She went over the MPC content review process and covered all of the steps needed and the time frame for processing the requests.	

<p>Consent Agenda</p>	<ul style="list-style-type: none"> • Delete HIST 55, PHOT 93 (effective Fall 2014). • PHOT 90 revised to ARTP 90 (effective Fall 2014). 	<p>Motion to approve: Richard Seconded: Lynn Aye: Beth LaRon Richard Bill Laura Sunshine Kristine Lynn</p> <p>Nay: Abstain:</p> <p>Motion approved.</p>
<p>Philosophy Associate in Arts for Transfer</p>	<p>The Philosophy Associate in Arts for Transfer is a new program which is being added to the curriculum to replace Symbolic Logic with Introduction to Logic and to conform the program to the TMC. It was approved pending suggested additions to the program requirements.</p>	<p>Motion to approve with corrections: LaRon Seconded: Lynn Aye: Beth LaRon Richard Bill Laura Sunshine Kristine Lynn</p> <p>Nay: Abstain:</p> <p>Motion approved.</p>
<p>Art Photography Certificate of Achievement (Non-CTE)</p>	<p>The Art Photography Certificate of Achievement (Non-CTE) is being revised as part of program update.</p> <p><u>Corrections noted:</u></p> <p>Program Description: delete “a career in”.</p>	<p>Motion to approve with corrections: Bill Seconded: Laura Aye: Beth LaRon Richard Bill Laura Sunshine Kristine Lynn</p> <p>Nay: Abstain:</p> <p>Motion approved.</p>
<p>Family and Consumer Science Associate in Arts (CTE)</p>	<p>The Family and Consumer Science Associate in Arts (CTE) is being revised as part of program update.</p>	<p>Motion to approve with corrections: Richard Seconded: Laura</p>

<p>Family and Consumer Science Associate in Arts (CTE) (continued)</p>	<p><u>Corrections noted:</u></p> <p>Program Description: replace “certificate” with “degree”.</p> <p>Program Outcomes:</p> <ul style="list-style-type: none"> • Delete “Be prepared ...economy”. • Replace “Discuss” with “Recognize”; replace “between” with “among”; and add “s” after “environment”. • Replace “and” with “Recognize”. 	<p>Aye:</p> <table border="0"> <tr> <td>Beth</td> <td>LaRon</td> <td>Richard</td> </tr> <tr> <td>Bill</td> <td>Laura</td> <td>Sunshine</td> </tr> <tr> <td>Kristine</td> <td>Lynn</td> <td></td> </tr> </table> <p>Nay:</p> <p>Abstain:</p> <p>Motion approved.</p>	Beth	LaRon	Richard	Bill	Laura	Sunshine	Kristine	Lynn																			
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Kristine	Lynn																												
<p>LING 35</p>	<p>LING 35 (<i>Introduction to Nonverbal Communication</i>) is a new, stand-alone course which is being added to the curriculum to provide students with a requested linguistics class.</p> <p><u>Corrections noted:</u></p> <p>Transferability: replace “Yes” with “No” (Transfer to CSU).</p>	<p>Motion to approve with corrections: Lynn</p> <p>Seconded: Beth</p> <p>Aye:</p> <table border="0"> <tr> <td>Beth</td> <td>LaRon</td> <td>Richard</td> </tr> <tr> <td>Bill</td> <td>Laura</td> <td>Sunshine</td> </tr> <tr> <td>Kristine</td> <td>Lynn</td> <td></td> </tr> </table> <p>Nay:</p> <p>Abstain:</p> <p>Motion approved.</p> <hr/> <p>Motion to approve as a Distance Education course: Laura</p> <p>Seconded: Bill</p> <p>Aye:</p> <table border="0"> <tr> <td>Beth</td> <td>LaRon</td> <td>Richard</td> </tr> <tr> <td>Bill</td> <td>Laura</td> <td>Sunshine</td> </tr> <tr> <td>Kristine</td> <td>Lynn</td> <td></td> </tr> </table> <p>Nay:</p> <p>Abstain:</p> <p>Motion approved.</p> <hr/> <p>Motion to approve as a stand-alone course: Laura</p> <p>Seconded: Lynn</p> <p>Aye:</p> <table border="0"> <tr> <td>Beth</td> <td>LaRon</td> <td>Richard</td> </tr> <tr> <td>Bill</td> <td>Laura</td> <td>Sunshine</td> </tr> <tr> <td>Kristine</td> <td>Lynn</td> <td></td> </tr> </table> <p>Nay:</p> <p>Abstain:</p> <p>Motion approved.</p>	Beth	LaRon	Richard	Bill	Laura	Sunshine	Kristine	Lynn		Beth	LaRon	Richard	Bill	Laura	Sunshine	Kristine	Lynn		Beth	LaRon	Richard	Bill	Laura	Sunshine	Kristine	Lynn	
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<p>FPTC 112A</p>	<p>FPTC 112A (<i>Training Instructor 1A: Cognitive Lesson Delivery</i>) is being revised to create new department designation FPTC.</p> <p><u>Corrections noted:</u></p> <p>Grading Methods: add “or P/NP”.</p> <p>Course Objectives: Item #6: replace “assignments” with “assignments”.</p>	<p>Motion to approve with corrections: Beth Seconded: Lynn Aye: Beth LaRon Richard Bill Laura Sunshine Kristine Lynn</p> <p>Nay: Abstain:</p> <p>Motion approved.</p>
<p>FPTC 112B</p>	<p>FPTC 112B (<i>Training Instructor 1B: Psychomotor Lesson Delivery</i>) is being revised to create new department designation FPTC.</p> <p><u>Corrections noted:</u></p> <p>Catalog Description: delete “This is the second of a three-course series.”.</p> <p>Schedule Description: delete “Second of a three course series.”.</p> <p>Grading Methods: add “or P/NP”.</p> <p>Lecture Content:</p> <ul style="list-style-type: none"> • Item I. B.: replace “phsychomotor” with “psychomotor”. • Item I. C.: replace “phycomotor” with “psychomotor”. • Item I. D.: replace “phychomotor” with “psychomotor”. 	<p>Motion to approve with corrections: Bill Seconded: Lynn Aye: Beth LaRon Richard Bill Laura Sunshine Kristine Lynn</p> <p>Nay: Abstain:</p> <p>Motion approved.</p>
<p>FPTC 112C</p>	<p>FPTC 112C (<i>Fire Training Instructor 1C: Instructional Development Techniques</i>) is being revised to create new department designation FPTC.</p> <p><u>Corrections noted:</u></p> <p>Grading Methods: add “or P/NP”.</p>	<p>Motion to approve with corrections: LaRon Seconded: Lynn Aye: Beth LaRon Richard Bill Laura Sunshine Kristine Lynn</p> <p>Nay: Abstain:</p> <p>Motion approved.</p>

<p>FPTC 122A</p>	<p>FPTC 122A (<i>Fire Instructor 2A: Techniques of Evaluation</i>) is being revised to create new department designation FPTC.</p> <p>No corrections noted.</p>	<p>Motion to approve with corrections: Laura Seconded: Lynn Aye: Beth LaRon Richard Bill Laura Sunshine Kristine Lynn</p> <p>Nay: Abstain:</p> <p>Motion approved.</p>
<p>FPTC 122B</p>	<p>FPTC 122B (<i>Fire Instructor 2A: Techniques of Evaluation</i>) is being revised to create new department designation FPTC.</p> <p>No corrections noted.</p>	<p>Motion to approve with corrections: Beth Seconded: Bill Aye: Beth LaRon Richard Bill Laura Sunshine Kristine Lynn</p> <p>Nay: Abstain:</p> <p>Motion approved.</p>
<p>FPTC 122C</p>	<p>FPTC 122C (<i>Fire Instructor 2C: Employing Audio-Visual Aids</i>) is being revised to create new department designation FPTC.</p> <p><u>Corrections noted:</u></p> <p>Lecture Content: Item III.: replace “Identifying” with “Identifying”</p>	<p>Motion to approve with corrections: Laura Seconded: Lynn Aye: Beth LaRon Richard Bill Laura Sunshine Kristine Lynn</p> <p>Nay: Abstain:</p> <p>Motion approved.</p>

<p>FPTC 132</p>	<p>FPTC 132 (<i>Fire Instructor 3: Master Instructor Competency Evaluation</i>) is being revised to create new department designation FPTC.</p> <p><u>Corrections noted:</u></p> <p>Catalog Description: replace “FIRE INSTRUCTOR” with “Fire Instructor”.</p> <p>Schedule Description: replace “FIRE INSTRUCTOR” with “Fire Instructor”.</p> <p>Course Objectives: replace “To familiarize the student with” with “Apply”.</p> <p>Requisites/Advisories: delete “This course...mpc.edu”.</p> <p>Lecture Content:</p> <ul style="list-style-type: none"> • Item I.: replace “licencse” with “license”. • Item IV.: replace “Classrom” with “Classroom”. • Item IV.B.: replace “methods and techniques” with “Methods and Techniques”. • Item IV. C.: replace “techniques” with “Techniques”. • Item IV. 3.: replace “Instructor” with “instructor”. • Item IV. 4.: replace “interior” with “Interior”. 	<p>This course was approved on April 9, 2014.</p>
<p>Fire Instructor Certificate of Training</p>	<p>The Fire Instructor Certificate of Training is a new program which is being added to the curriculum in order to provide a new certificate.</p> <p><u>Corrections noted:</u></p> <p>Program Outcomes: delete “2.”, “3.” and add “MPC Area E2, Life-Long Learning and Self Development--Introduction to Careers: Upon successful completion of this area, students will have demonstrated an ability to accurately assess knowledge, skills, and abilities in relationship to their educational, career, and/or personal goals.”</p> <p>Certificate Requirements: verify with David whether to add FPTC 122C to the courses list or not.</p>	<p>Motion to approve with corrections: Lynn Seconded: LaRon Aye: Beth LaRon Richard Bill Laura Sunshine Kristine Lynn Nay: Abstain: Motion approved.</p>

FPTC 111A	<p>FPTC 111A (<i>Fire Investigation 1A: Fire Origin and Cause Determination</i>) is being revised to create new department designation FPTC.</p> <p>No corrections noted.</p>	<p>Motion to approve with corrections: Richard Seconded: Beth Aye: Beth LaRon Richard Bill Laura Sunshine Kristine Lynn</p> <p>Nay: Abstain:</p> <p>Motion approved.</p>
Other Agenda Items	<p>FPTC 111B FPTC 121A FPTC 121B Fire Investigation Certificate of Training</p>	<p>Discussion of these Agenda Items is postponed until a later committee meeting.</p>
<p>Next meeting: 3:00 p.m., May 21, 2014, BMC-206</p>		