

MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD OF TRUSTEES
REGULAR MEETING

1:00 p.m. – 1:05 p.m. – Open Session (Roll call only)
Closed Session – 1:05 p.m. - 2:55 p.m.
Stutzman Conference Room, Library and Technology Center
Open Session: 3:00 p.m., Karas Room, Library and Technology Center
980 Fremont Street
Monterey, California 93940

TUESDAY
April 28, 2009

AGENDA

The Monterey Peninsula College Governing Board welcomes you to its meetings. Documents that are public records and are provided to a majority of the Governing Board regarding an Open Session item on this agenda will be made available for public inspection in the Superintendent/President's office, Monterey Peninsula College, 980 Fremont Street, Monterey, California during normal business hours the Wednesday preceding the meeting. If you intend to submit documents at this meeting, the Brown Act requires you to bring enough copies for the Trustees and the audience.

I. OPENING BUSINESS

- A. Call Public Session to Order
- B. Roll Call
- C. Closed Session Topic/s of Discussion:

The Governing Board will meet in Closed Session (before the Open Session on regular agenda items) to consider matters appropriate for Closed Session as authorized by Sections 3549.1 and 54956.7 through 54957.7, Government Code and Section 72122, Education Code, and as otherwise provided by law. Required action on these matters will be taken when the Board meets in Open Session (or at the next public meeting). Item/s under discussion this date:

- a. Conference with Real Property Negotiator.
Parcels: L23.5.1. and L23.5.2
Negotiating Party: Monterey Peninsula Community College District –
Mr. Joe Bissell.

- b. Conference with Legal Counsel Regarding Anticipated Litigation. Significant exposure to litigation pursuant to subdivision (b) of Government Code section 54956.9. There is one (1) potential lawsuit.
- c. Public Employee Evaluation:
Superintendent/President Quarterly Evaluation
- D. Reporting of any action taken during Closed Session

II. RECOGNITION

- A. Acknowledgment of Visitors
- B. Monterey Peninsula College Foundation: Donations for March 2009 - \$22,890.00.
- C. \$4,665.00 Nellie Irons Orr Scholarship Fund
Managed by Community Foundation for Monterey County

III. COMMUNICATIONS

Note to Audience: Anyone wishing to address the Governing Board on matters within the jurisdiction of the Board may do so now. Please state the matter on which you wish to speak. Matters not appearing on the Agenda will not receive action at this meeting, but may be referred to staff for consideration at a future meeting. Presentations will be limited to three minutes, or as established by the Board. (Persons are not required to give their name or address, but it is helpful for a person to state their name in order that the Board and others present may identify the speaker.)

- A. Comments from Visitors
- B. Written Communication:
 - *a. A letter to Dr. Douglas R. Garrison dated March 17, 2009, from Mr. Lew C. Bauman, County Administrative Officer, confirming your support for the Monterey County business Council's request for continued funding in this economically challenging year. He has forwarded your letter to Rosie Pando, Assistant County Administrative Officer, for consideration as part of the budget process.
 - b. The Monterey County Herald, Wednesday, March 18, 2009, Monterey, MPC offers class on online security.
 - c. The Monterey County Herald, Thursday, March 19, 2009, MPC Reaching Out to the Community, Seaside Public Session on March 24th.

- d. GO! The Monterey County Herald, March 19-25, 2009, Show time! MPC Theatre Company Celebrates Its 55th Season with Musicals, Comedy and Drama, by Lily Dayton.
- e. GO! The Monterey County Herald, March 19-25, 2009, Fun abounds in MPC's sparkling 'Year with Frog and Toad.' by Nathalie Plotkin.
- f. The Monterey County Herald, Thursday, March 19, 2009, MPC Theatre Company, A Year with Frog & Toad; MPC Players present Samuel Beckett's "Happy Days
- g. The Monterey County Herald, Friday, March 20, 2009, Marshall Wayne Chatwin, January 8, 1934 – March 13, 2009.
- h. The Monterey County Herald, Friday, March 20, 2009, College Baseball, Ohlone 6, MPC 5.
- i. The Monterey County Herald, Monday, March 23, 2009, Clipboard: MPC Hall of Famer, the late Russell Elsberry was inducted into the MPC Hall of Fame.
- j. GO! The Monterey County Herald, March 26-April 1, 2009, Spring Dance Concert.
- k. The Monterey County Herald, Friday, March 27, 2009, Local Roundup...MPC walks off with win over Hartnell, by Herald Staff Reports.
- *l. A letter to Dr. Lynn Davis, Chair & MPC Board Members re: JPA Allocation FY 2009/2010, from Robin McCrae, Executive Director, Community Human Services, asking for "maintenance of effort" in the amount of \$3,469.
- m. The Monterey County Herald, Monday, March 30, 2009, MPC Annual Dance Concert.
- n. GO! The Monterey County Herald, Thursday, April 2, 2009. Spring Dance Concert, MPC College Main Stage, 8 p.m. Friday and Saturday, April 3-4.
- o. The Monterey County Herald, Friday, April 3, 2009, Never Say Die...Rawlyk Closes Out Lobos' Comeback win over Canada, by Kevin Merfeld.
- *p. A letter to Dr. Douglas Garrison dated April 6, 2009, from Supervisor – Fourth District, Jane Parker, re: Monterey County Business Council's request for funding.
- q. The Monterey County Herald, Wednesday, April 8, 2009, Name dropper...Steve Emerson, managing partner and financial consultant for First Pacific Financial Services, has relocated from Ryan Ranch to Marina. Serves on the MPC Citizens Bond Review Committee.
- r. GO! The Monterey County Herald, Thursday, April 9-15, 2009, Wild ride...Mr. Toad and His Cohorts Bring Laughter to MPC Theater with 'Toad of Toad Hall,' by Lily Dayton.
- s. GO! The Monterey County Herald, Thursday, April 9-15, 2009, Ethical Dilemmas in Governing, California's Crisis: Handcuffed at the Capitol – Fred Keeley, Drew Liebert, April 28, 2009, Steinbeck Forum, Monterey

Conference Center. General Admission - \$25; Friends - \$100; and Sponsors: \$500.

- t. The Monterey County Herald, Sunday, April 12, 2009, MPC Theatre Company, Storybook Theatre, Toad of Toad Hall.
- u. The Monterey County Herald, Wednesday, April 15, 2009, College Softball, MPC 3, Hartnell 2; College Baseball, DeAnza 7, MPC 5.
- v. GO! The Monterey County Herald, April 16-22, 2009, The Peggy Downes Baskin Series on Ethics, Ethical Dilemmas in Governing...California's Crisis Handcuffed at the Capitol.
- w. GO! The Monterey County Herald, April 16-22, 2009, Wild ride...Monterey Peninsula College Theatre Arts Department and Unicorn Theatre Present a Fun and Fast-Paced 'Toad of Toad Hall,' by Nathalie Plotkin.
- x. The Monterey County Herald, Thursday, April 16, 2009, MPC Theatre Company, Storybook Theatre, Toad of Toad Hall.
- y. Monterey County Weekly, April 16-22, 2009, Earth Day and Sustainability Fair at MPC.
- z. The Monterey County Herald, Friday, April 17, 2009, College Softball, Cabrillo 8, MPC 5; College Baseball, MPC 9, Gavilan 7.
- aa. The Monterey County Herald, Saturday, April 18, 2009, MPC, Smart Women, Smart Money.
- *bb. An email from Fred Lawson dated April 19, 2009, regarding appreciation of Patricia Chapman in helping in the pre-screening process for the selection of deserving students for financial scholarship.
- *. **Signifies that item is included in the Board packet.*

C. Reports and Presentations:

Routine status reports and announcements regarding campus activities, meeting schedules, conferences attended and recent developments from:

- INSTITUTIONAL REPORT: Sabbatical Leave Report – Jamie Dagdigian
- Special Report: Community Human Services – Robin McCrae
- SUPERINTENDENT
- VICE PRESIDENTS
- ACADEMIC SENATE
- MPCEA
- MPCTA
- ASMPC
- COLLEGE COUNCIL
- MPC FOUNDATION
- GOVERNING BOARD
- Special Report
 - Bond Update – Joe Bissell & Joe Demko

IV. CONSENT CALENDAR

Items listed under the Consent Calendar are considered to be routine and are acted on by the Board of Trustees in one motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests that specific item/s be discussed and/or removed from the Consent Calendar. It is understood that the administration recommends approval on all Consent items. Each item on the Consent Calendar approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.

A. Routine business transactions, annual renewal of programs, bids, agreements, notices of public hearings, proclamations, etc.:

BE IT RESOLVED,

1. That the Governing Board minutes for the Special meeting held on Tuesday, March 31, 2009, are approved.
2. That the Governing Board accept \$32,391.00 and other gifts donated to the college with appropriate thanks to the donors.
3. That the March 31st Regular Payroll in the amount of \$2,370,891.61, the April 3rd Manual Payroll in the amount of \$1,213.78, and the April 10th Supplemental Payroll in the amount of \$77,839.49, be approved.
4. That Commercial Warrants #12700617 through #12700620, #12701552 through #12701633, #12702559 through #12702622, #12703348 through #12703397, #12704118 through #12704140, #12704798 through #12704843, #12706252 through #12706304, in the amount of \$2,466,605.90, be approved.
5. That purchase orders #901134 through #901267 in the amount of \$1,621,351.80 be approved.
6. That the following budget adjustments in the Restricted General Fund be ratified.

Net increase in the 5000 Object expense category	\$23,105
Net decrease in the 7000 Object expense category	\$23,105.

7. That the following budget adjustments in the Unrestricted General Fund be ratified:

Net decrease in the 1000 Object expense category	\$ 7,080
Net increase in the 2000 Object expense category	\$ 3,833
Net increase in the 3000 Object expense category	\$ 268

Net decrease in the 4000 Object expense category	\$ 3,869
Net increase in the 5000 Object expense category	\$10,788
Net decrease in the 6000 Object expense category	\$ 3,940.

8. That the following budget increases in the Restricted General Fund be approved.

Increase of \$551,431 in revenue and matching expenses, to reflect funds carried forward from FY 2007-2008.

Increase of \$77,826 in revenue and matching expenses, to reflect funds received for FY 2008-2009.

9. That the following course(s) and program(s) be approved:

PARK 165, Cultural Resources Management: Basic

PARK 245, Baton Instructor

WRLD 99.02, Travel Study: London Theatre Tour.

B. Academic Personnel

10. That the Governing Board authorize Dr. Sal Ferrantelli to travel to and within Ireland and Wales June 16 to July 3, 2009, as an instructor of the Music 99.11 course.

11. That the Governing Board approve the following academic personnel actions:

- a) Employment of English, Creative Writing Instructor, Henry Marchand, effective Fall 2009.
- b) Grant Equivalency Based on Eminence to Steven Benes to teach ENGR2: Engineering Graphics, effective Spring 2009.
- c) Grant Emergency Equivalency to Anne Mollet to teach SPAN2A: Intermediate Spanish, effective Spring 2009 only.
- d) Temporary Faculty hires for Early Spring and Spring 2009.

C. Classified Personnel

12. That the Governing Board approve the classified personnel actions listed to include:

- a) Release during probationary period of employee #5863, effective at the close of the day March 24, 2009.

13. That the individuals on the recommended list (Short Term and Substitute Classified Employees) employed for short term and substitute assignments subject to future modifications, be approved.

V. NEW BUSINESS

- A. BE IT RESOLVED, That the 2008-2009 Monthly Financial Reports for the period ending March 31, 2009 be accepted.
- B. BE IT RESOLVED, That the Governing Board approve the signing of Amendment 01 to the contract CCTR-8472, General Child Care and Development Programs.
- C. BE IT RESOLVED, That the Governing Board ratify the agreement with Vavrinek, Trine and Day & Company, LLP, Certified Public Accountants, on behalf of the MPC Foundation for the purpose of reviewing the financial position of the MPC Foundation for years ending December 2006, 2007, and for auditing the statement of financial position for the year ending December 2008.
- D. BE IT RESOLVED, That the Board authorize the District to file a Notice of Completion of Contract with the County of Monterey for the new Administration Building, DSA Application No. 01-108577, File No. 27-C1.
- E. BE IT RESOLVED, That the Board authorize the District to file a Notice of Completion of Contract with the County of Monterey for the Gym remodel, DSA Application No. 01-109656, File No. 27-C1.
- F. BE IT RESOLVED, That the Governing Board ratify the Architectural Services Agreement with TLCD Architecture at a fixed fee of \$53,040 for the purpose of completing the Final Project Proposal (FPP) for the Public Safety Training Center Phase II.
- G. BE IT RESOLVED, That the Governing Board formally reviews, discusses, and accepts the Accountability Reporting for the Community Colleges 2009 report.
- H. BE IT RESOLVED, That the Governing Board authorize the Vice President of Student Services to enter into an agreement with the State of California, Department of Rehabilitation, to renew the WorkAbility Program for a term of three years, effective July 1, 2009 through June 30, 2012.
- I. BE IT RESOLVED, That the 2009-2010 allocation of \$3,500 to Community Human Services, be approved.

- J. BE IT RESOLVED, That the Governing Board adopt the following resolution recognizing the contributions of the classified employees of Monterey Peninsula College and designating May 17-23, 2009 as Classified School Employee Week

MONTEREY PENINSULA COLLEGE DISTRICT
Classified School Employee Week

WHEREAS, classified professionals provide valuable services to the students of Monterey Peninsula Community College District and contribute to the establishment and promotion of a positive instructional environment; and

WHEREAS, classified professionals serve a vital role in the efficient and productive operations of Monterey Peninsula College; and

WHEREAS, classified professionals employed by Monterey Peninsula College District strive for excellence in the performance of their duties; and

WHEREAS, the Monterey Peninsula college District wishes to acknowledge and thank the classified employees for their dedication and hard work;

THEREFORE, BE IT RESOLVED, That the Monterey Peninsula Community College District hereby recognizes and wishes to honor the contributions of the classified professionals to the quality education of the students at Monterey Peninsula College and declares the week of May 17-23, 2009, as Classified School Employee Week in the Monterey Peninsula Community College District.

- K. BE IT RESOLVED, That the Governing Board pass a resolution proclaiming the week of April 20-26, 2009 as the “Week of the Young Child.”
- L. BE IT RESOLVED, That the annual authorization of the student trustee to have an advisory vote and to have the ability to make and second motions, to be in effect until May 31, 2010, be approved.
- M. DISCUSSION OF PROPOSED BOARD POLICY
1025, PUBLIC APPEARANCE BEFORE THE BOARD
AND CONDUCT OF BOARD MEETINGS. INFORMATION
- N. DISCUSSION OF PROPOSED BOARD POLICY 1040,
CLOSED SESSIONS OF THE GOVERNING BOARD. INFORMATION
- O. BE IT RESOLVED, That the Governing Board accept, with gratitude, the Norma Lewis sculpture, *On Ice*, to be placed near the newly renovated Administration Building.
- P. CALENDAR OF EVENTS INFORMATION

VI. ADVANCE PLANNING

A. Meeting Dates:

Regular Meeting: Tuesday, May 26, 2009

- 4:00 p.m. – Closed Session
Shoreline Conference Center, 249 10th Street, Marina
- 5:30 p.m. – Open Session
Shoreline Conference Center, 249 10th Street, Marina

B. Suggested Future Agenda Item/s:

1. Governing Board Policies
2. Administration and Gymnasium Building Tour
3. LOBO TLC Report
4. Update on Norma Lewis Sculpture
5. Humanities, Business Technology, Facilities Department Program Reviews

VII. CLOSED SESSION

(When Required on Non-Routine Matters and/or to Continue Discussion of Items from Earlier Closed Session)

Posted: April 22, 2009

AgendaApril28,2009
April 2009