

Curriculum Advisory Committee Meeting Notes

DATE: Mar. 5, 2014 LOCATION: BMC-207			
✓	Richard Abend, ESL	✓	Kristine O' Dell, Business and Technology
✓	Bill Easton, Library	✓	Beth Penney, Humanities
✓	Sunshine Giesler, Chairperson/ Life Science		Vacant, Academic Senate
✓	Michael Gilmartin, Administration		Vacant, Creative Arts
✓	Elizabeth Harrington, Articulation Officer		Vacant, Physical Education
✓	He Seon Ihn, Curriculum/Catalog Technician		Vacant, Student Representative
✓	Lynn Iwamoto, Physical Science		
✓	LaRon Johnson, Student Services		
✓	Laura Loop, Nursing		

Meeting Chaired by: Sunshine Giesler

Notes Submitted by: Yen Le

Guest: Alfred Hochstaedter

Agenda Item	Discussion / Comments	Action
Announcements	No announcements.	No announcements.
Comments from Visitors	No visitors' comments.	No visitors' comments.
Approval of Minutes: 2/26/14	No corrections noted.	Motion to approve: Elizabeth Seconded: Richard Aye: Bill LaRon Richard Beth Laura Sunshine Kristine Lynn Elizabeth Nay: Abstain: Motion approved.

<p>Discussion Agenda</p>	<ul style="list-style-type: none"> • CAC checking GEOs/SLOs <p>Sunshine introduced Alfred Hochstaedter, as known as Fred, who attended the CAC meeting where he discussed checking GEOs and SLOs.</p> <p>SLOs are a part of the CurricUNET. Faculty members can go to CurricUNET to change SLOs. CurricUNET is a good place to hold SLOs; however, CAC is not responsible for checking SLOs; instead, CAC is only responsible for checking GEOs. The SLO Committee needs to check SLOs itself.</p> <p>MPC needs to recognize that it needs to meet requirements of both the CCC Chancellor's Office and Accreditation. Both require the use of SLOs, GEOs, and course objectives. These are used to evaluate and accredit schools. CCC Chancellor's Office checks the objectives, and Accreditation checks SLOs.</p> <p>The committee has not been responsible for checking SLOs in the past. Now we have started to check both GEOs and SLOs. However, the suggestion that CAC is only to check GEOs was repeated. Fred and Sunshine will go to Division Chairs to ask them and faculty to check all their courses for the last two years to make sure GEOs and SLOs are included.</p> <p>There was a suggestion that MPC should hire a temporary staff to cut and paste GEOs for each course. Another suggestion was to ask Laura Mock to generate the list of courses and check each course for SLOs and GEOs. If she does not see a GEO, she needs to notify faculty members and let them know that they are responsible for adding one. Laura also needs to put a message on the CurricUNET Website that faculty from now on need to add a GEO in their course revisions as well as new courses.</p> <p>Because these reviews happen at the same time, we need to send agendas to the SLO Committee so its member can check SLOs for each course.</p> <p>Beth and Sunshine are performing tech review now, and Beth is doing a huge amount of the work. Therefore each member of CAC needs to assume responsibility for one area of tech review. These responsibilities will be according to the following guidelines: Richard will check GEOs; LaRon will check GEs, and Bill will check textbooks every time Sunshine sends out an agenda.</p> <p>Once GEOs are put in CurricUNET, He Seon will enter them in SIS as well. CAC also needs to review MPC GE, CSU, IGETC, UC transfer</p>	<p>FYI</p>
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Discussion Agenda (continued)	lists, and check GEOs for each course in order to make sure that they meet the Accreditation Committee’s requirement for their next visit.	
Consent Agenda	<ul style="list-style-type: none"> • DANC 14B - correct 2 hours lab activity by arrangement to 2 hours lab scheduled. • PHED 20.11 - correct 3 activity hours by arrangement to 3 activity hours scheduled. 	Motion to approve: Bill Seconded: Lynn Aye: Bill LaRon Richard Beth Laura Sunshine Kristine Lynn Elizabeth Nay: Abstain: Motion approved.
CSIS 1	CSIS 1 (<i>Computer Information Systems</i>) is being revised to add fully online method of delivery, delete hybrid method of delivery. <u>Corrections noted:</u> Schedule Description: replace “Focus on” with “Focus is on”. Lab Content: item IV., replace “Management” with “management”.	Motion to approve with corrections: Beth Seconded: Bill Aye: Bill LaRon Richard Beth Laura Sunshine Kristine Lynn Elizabeth Nay: Abstain: Motion Approved. <hr/> Motion to approve as a Distance Education course: Lynn Seconded: Bill Aye: Bill LaRon Richard Beth Laura Sunshine Kristine Lynn Elizabeth Bill LaRon Richard

<p>CSIS 1 (continued)</p>		<p>Nay: Abstain: Motion Approved.</p>
<p>SOCI 2</p>	<p>SOCI 2 (<i>Contemporary Social Problems</i>) is being revised to add more detail in course content and course description per C-ID reviewer requested. Consideration of this course is tabled pending further revision of the course objectives and course content.</p> <p><u>Corrections noted:</u></p> <p>GEOs: revise as necessary to provide more detail.</p>	<p>Tabled.</p>
<p>ARTS 11B</p>	<p>ARTS 11B (<i>Sketch II</i>), formerly ART 29B, is being revised as part of a comprehensive Art Department curriculum revision addressing past inconsistencies and accreditation requirements, and to ensure alignment and compliance with SB 1440, C-ID and other CSU transfer curriculum.</p> <p><u>Corrections noted:</u></p> <p>Course Objectives/Exit Standards: revise as necessary to provide more detailed information in place of the word “Further.”</p>	<p>Motion to approve with corrections: Beth Seconded: Lynn</p> <p>Aye: Bill LaRon Richard Beth Laura Sunshine Kristine Lynn Elizabeth</p> <p>Nay: Abstain:</p> <p>Motion approved.</p>
<p>ARTS 14.1</p>	<p>ARTS 14.1 (<i>Ink Drawing</i>) is a new course which is being added as part of a comprehensive Art Department curriculum overhaul process that addresses past inconsistencies and accreditation requirements, and to ensure alignment and compliance with SB 1440, C-ID and other CSU transfer curriculum.</p> <p><u>Corrections noted:</u></p> <p>Catalog Description: remove “practice hands-on” and “order to master”.</p>	<p>Motion to approve with corrections: Lynn Seconded: Laura</p> <p>Aye: Bill LaRon Richard Beth Laura Sunshine Kristine Lynn Elizabeth</p> <p>Nay:</p>

ARTS 14.1 (continued)		Abstain: Motion Approved.
ARTS 22.1	<p>ARTS 22.1 (<i>Narrative Drawing</i>), formerly ART 34B, is being revised as part of a comprehensive Art Department curriculum revision addressing past inconsistencies and accreditation requirements, and to ensure alignment and compliance with SB 1440, C-ID and other CSU transfer curriculum.</p> <p><u>Corrections noted:</u></p> <p>Catalog Description: replace “A” with “a”.</p> <p>Lab Content: remove “Students practice hands-on use of tools and materials and develop skills in order to master techniques and concepts described in course content. Develop understanding of course topics through narrative drawing techniques. Content, social and historical issues will be explored.”</p>	Motion to approve with corrections: Lynn Seconded: Beth Aye: Bill LaRon Richard Beth Laura Sunshine Kristine Lynn Elizabeth Nay: Abstain: Motion Approved.
ARTS 42	<p>ARTS 42 (<i>Watercolor Still Life Painting</i>) is being revised as part of a comprehensive Art Department curriculum revision addressing past inconsistencies and accreditation requirements, and to ensure alignment and compliance with SB 1440, C-ID and other CSU transfer curriculum.</p> <p><u>Corrections noted:</u></p> <p>Catalog Description: replace “Students practice hands-on use of tools” with “Students use watercolor”.</p>	Motion to approve with corrections: Beth Seconded: Lynn Aye: Bill LaRon Richard Beth Laura Sunshine Kristine Lynn Elizabeth Nay: Abstain: Motion Approved.
ARTS 51	<p>ARTS 51 (<i>Abstraction</i>) is being revised as part of a comprehensive Art Department curriculum revision addressing past inconsistencies and accreditation requirements, and to ensure alignment and compliance with SB 1440, C-ID and other CSU transfer curriculum.</p>	Motion to approve with corrections: Bill Seconded: Laura

<p>ARTS 51 (continued)</p>	<p><u>Corrections noted:</u></p> <p>Catalog Description: revise as necessary to provide more information. Lab Content: revise as necessary to provide more detail.</p>	<p>Aye: Bill LaRon Richard Beth Laura Sunshine Kristine Lynn Elizabeth</p> <p>Nay:</p> <p>Abstain:</p> <p>Motion Approved.</p>
<p>ARTS 54</p>	<p>ARTS 54 (<i>Narrative Painting</i>) is being revised as part of a comprehensive Art Department curriculum revision addressing past inconsistencies and accreditation requirements, and to ensure alignment and compliance with SB 1440, C-ID and other CSU transfer curriculum.</p> <p><u>Corrections noted:</u></p> <p>Catalog Description: revise as necessary to provide more information. Lab Content: revise as necessary to provide more detail.</p>	<p>Motion to approve with corrections: Beth Seconded: Lynn</p> <p>Aye: Bill LaRon Richard Beth Laura Sunshine Kristine Lynn Elizabeth</p> <p>Nay:</p> <p>Abstain:</p> <p>Motion Approved.</p>
<p>ARTS 65.1</p>	<p>ARTS 65.1 (<i>Lithographic Techniques: Gum Arabic Prints</i>) is being revised as part of a comprehensive Art Department curriculum revision addressing past inconsistencies and accreditation requirements, and to ensure alignment and compliance with SB 1440, C-ID and other CSU transfer curriculum.</p> <p><u>Corrections noted:</u></p> <p>Catalog Description: revise as necessary to provide more information. Lab Content: revise as necessary to provide more detail.</p>	<p>Motion to approve with corrections: LaRon Seconded: Richard</p> <p>Aye: Bill LaRon Richard Beth Laura Sunshine Kristine Lynn Elizabeth</p> <p>Nay:</p> <p>Abstain:</p> <p>Motion Approved.</p>

<p>ARTS 65.2</p>	<p>ARTS 65.2 (<i>Lithographic Techniques: Polyester Plates</i>) is being revised as part of a comprehensive Art Department curriculum revision addressing past inconsistencies and accreditation requirements, and to ensure alignment and compliance with SB 1440, C-ID and other CSU transfer curriculum.</p> <p><u>Corrections noted:</u></p> <p>Catalog Description: revise as necessary to provide more information. Units/Hours: add 3 in studio scheduled (weekly maximum).</p>	<p>Motion to approve with corrections: Laura Seconded: Bill</p> <p>Aye: Bill LaRon Richard Beth Laura Sunshine Kristine Lynn Elizabeth</p> <p>Nay:</p> <p>Abstain: Motion Approved.</p>
<p>ARTS 74</p>	<p>ARTS 74 (<i>Layered Prints</i>) is being revised as part of a comprehensive Art Department curriculum revision addressing past inconsistencies and accreditation requirements, and to ensure alignment and compliance with SB 1440, C-ID and other CSU transfer curriculum.</p> <p><u>Corrections noted:</u></p> <p>Lab Content: remove “A variety of different monotype, relief and intaglio techniques will be covered, both singularly and in combination, each time this course is offered. This will create different course content each time.”.</p>	<p>Motion to approve with corrections: Lynn Seconded: LaRon</p> <p>Aye: Bill LaRon Richard Beth Laura Sunshine Kristine Lynn Elizabeth</p> <p>Nay:</p> <p>Abstain: Motion Approved.</p>
<p>ARTS 8</p>	<p>ARTS 8 (<i>Professional Practices: Photographing Your Artwork</i>) is being added as part of a comprehensive Art Department curriculum revision addressing past inconsistencies and accreditation requirements, and to ensure alignment and compliance with SB 1440, C-ID and other CSU transfer curriculum.</p> <p><u>Corrections noted:</u></p> <p>Reason for Proposing or Revising: replace “Art Department curriculum revision” with “This course revision is part of a comprehensive Art</p>	<p>Motion to approve with corrections: Beth Seconded: Lynn</p> <p>Aye: Bill LaRon Richard Beth Laura Sunshine Kristine Lynn Elizabeth</p> <p>Nay: Abstain:</p>

ARTS 8 (continued)	Department curriculum overhaul process that addresses the following: courses have been written and revised to address past inconsistencies and accreditation requirements, include current resources and content, and to ensure alignment and compliance with SB 1440, C-ID and other CSU transfer curriculum requirements.”.	Motion Approved.
ARTS 80	ARTS 80 (<i>Linoleum and Woodblock Printing</i>) is being revised as part of a comprehensive Art Department curriculum revision addressing past inconsistencies and accreditation requirements, and to ensure alignment and compliance with SB 1440, C-ID and other CSU transfer curriculum. <u>Corrections noted:</u> Course Title: replace “printing” with “Printing”. Catalog Description: replace “linoluem” with “linoleum”.	Motion to approve with corrections: Beth Seconded: Lynn Aye: Bill LaRon Richard Beth Laura Sunshine Kristine Lynn Elizabeth Nay: Abstain: Motion Approved.
ARTS 81	ARTS 81 (<i>Artists’ Book Structures</i>) is being revised as part of a comprehensive Art Department curriculum revision addressing past inconsistencies and accreditation requirements, and to ensure alignment and compliance with SB 1440, C-ID and other CSU transfer curriculum. <u>Corrections noted:</u> Lab Content: move “Possible structures include accordion books, hanging scrolls, fold outs, concertinas, pop-ups, loose and bound books.”, and place it above the one unit heading.	Motion to approve with corrections: Laura Seconded: Lynn Aye: Bill LaRon Richard Beth Laura Sunshine Kristine Lynn Elizabeth Nay: Abstain: Motion Approved.
ARTS 83	ARTS 83 (<i>Collography</i>) is being revised as part of a comprehensive Art Department curriculum revision addressing past inconsistencies and accreditation requirements, and to ensure alignment and compliance with SB 1440, C-ID and other CSU transfer curriculum.	Postponed.

ARTS 83 (continued)	Due to time constraints consideration of the course is postponed until a later committee meeting.	
ARTS 84	<p>ARTS 65.1 (<i>Lithographic Techniques: Paper Arabic Prints</i>) is being revised as part of a comprehensive Art Department curriculum revision addressing past inconsistencies and accreditation requirements, and to ensure alignment and compliance with SB 1440, C-ID and other CSU transfer curriculum.</p> <p>Due to time constraints consideration of the course is postponed until a later committee meeting.</p>	Postponed.
Next meeting: 3:00 p.m., Mar. 12, 2014, BMC-207		