

Curriculum Advisory Committee Meeting Notes

DATE: October 31, 2012 LOCATION: BMC-207			
✓	Richard Abend, ESL	✓	Laura Loop, Nursing
✓	Bill Easton, Library	✓	Laura Mock, CurricUNET Specialist
✓	Sunshine Giesler, Chairperson	✓	Beth Penney, Basic Skills
✓	Paola Gilbert, Humanities	✓	Tom Rebold, Business and Technology
✓	Michael Gilmartin, Administration	✓	Jason Walters, Student Representative
✓	Elizabeth Harrington, Articulation Officer		Vacant, Academic Senate
✓	He Seon Ihn, Curriculum/Scheduling/Catalog Technician		Vacant, Creative Arts
✓	Lynn Iwamoto, Physical Science		Vacant, Life Science
✓	LaRon Johnson, Student Services		Vacant, Physical Education

Meeting Chaired by: Sunshine Giesler
 Notes Submitted by: Elizabeth Harrington
 Guest: Jamie Dagdigian

Agenda Item	Discussion / Comments	Action
Announcements	No announcements.	No announcements.
Comments from Visitors	No visitors present.	No visitors' comments.
Approval of Minutes: 10/24/12	No corrections noted.	Motion to approve: Richard Seconded: Bill Motion approved.
Discussion Agenda	No Discussion Agenda items.	No Discussion Agenda items.

<p>Consent Agenda</p>	<p>Delete: HIST 13 (<i>Women in History</i>) POLS 8 (<i>Politics of Transition in the Post-Communist Era</i>)</p> <p>Remove repeatability, effective Fall 2013, from:</p> <table border="0"> <tr><td>FACD 130</td><td>FACD 148</td><td>HUMS 90</td><td>LETP 233.3</td></tr> <tr><td>FACD 131</td><td>FACD 149</td><td>LETP 132</td><td>LETP 233.4</td></tr> <tr><td>FACD 132</td><td>FACD 154</td><td>LETP 146</td><td>LETP 233.5</td></tr> <tr><td>FACD 133</td><td>FACD 155</td><td>LETP 151</td><td>LETP 233.6</td></tr> <tr><td>FACD 134</td><td>FACD 157</td><td>LETP 220</td><td>LETP 233.7</td></tr> <tr><td>FACD 135</td><td>FACD 158</td><td>LETP 222</td><td>LETP 233.8</td></tr> <tr><td>FACD 136</td><td>FACD 159</td><td>LETP 230</td><td>LETP 233.9</td></tr> <tr><td>FACD 137</td><td>FACD 165</td><td>LETP 231.25</td><td>LETP 234</td></tr> <tr><td>FACD 138</td><td>FACD 166</td><td>LETP 231.26</td><td>LETP 240.25</td></tr> <tr><td>FACD 139</td><td>FASH 116</td><td>LETP 231.27</td><td>LETP 240.47</td></tr> <tr><td>FACD 140</td><td>FASH 186</td><td>LETP 232</td><td>LETP 242</td></tr> <tr><td>FACD 141</td><td>FIRE 108</td><td>LETP 232.34</td><td>LETP 250</td></tr> <tr><td>FACD 142</td><td>FIRE 116</td><td>LETP 232.4</td><td>LETP 255</td></tr> <tr><td>FACD 143</td><td>FIRE 117</td><td>LETP 233.1</td><td>LETP 280.3</td></tr> <tr><td>FACD 144</td><td>FIRE 131</td><td>LETP 233.10</td><td></td></tr> <tr><td>FACD 145</td><td>FIRE 213</td><td>LETP 233.11</td><td></td></tr> <tr><td>FACD 146</td><td>HLTH 205</td><td>LETP 233.12</td><td></td></tr> <tr><td>FACD 147</td><td>HOSP 87</td><td>LETP 233.13</td><td></td></tr> </table>	FACD 130	FACD 148	HUMS 90	LETP 233.3	FACD 131	FACD 149	LETP 132	LETP 233.4	FACD 132	FACD 154	LETP 146	LETP 233.5	FACD 133	FACD 155	LETP 151	LETP 233.6	FACD 134	FACD 157	LETP 220	LETP 233.7	FACD 135	FACD 158	LETP 222	LETP 233.8	FACD 136	FACD 159	LETP 230	LETP 233.9	FACD 137	FACD 165	LETP 231.25	LETP 234	FACD 138	FACD 166	LETP 231.26	LETP 240.25	FACD 139	FASH 116	LETP 231.27	LETP 240.47	FACD 140	FASH 186	LETP 232	LETP 242	FACD 141	FIRE 108	LETP 232.34	LETP 250	FACD 142	FIRE 116	LETP 232.4	LETP 255	FACD 143	FIRE 117	LETP 233.1	LETP 280.3	FACD 144	FIRE 131	LETP 233.10		FACD 145	FIRE 213	LETP 233.11		FACD 146	HLTH 205	LETP 233.12		FACD 147	HOSP 87	LETP 233.13		<p>Motion to approve: Richard</p> <p>Seconded: Bill</p> <p>Motion approved.</p>
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<p>Action Agenda ARTG 10</p>	<p>ARTG 10 (<i>Intro to Computers for Graphic Arts</i>), formerly ART 45, is being revised as part of the comprehensive revision and updating of the Art Department curriculum which is intended to address past inconsistencies and align with SB 1440, C-ID course descriptors, and other CSU transfer requirements. This course is placed in the new Art Graphics (ARTG) department.</p> <p>Corrections Noted: Course Objectives/Exit Standards, Item #2, replace “Rastorize” with “Rasterize”. Requisites, replace Basic Skills Advisory with Course Advisory of “Eligibility for ENGL 1A”; and, add appropriate Requisite Analysis for ENGL 1A.</p>	<p>Motion to approve with corrections: Richard</p> <p>Seconded: LaRon</p> <p>Motion approved with corrections.</p>																																																																								

ARTG 10 (continued)	<p>Lecture Content, Item VIII, replace “CMYK,HSB” with “CMYK, HSB”.</p> <p>Lab Content, replace statement with “Lecture and studio content are coordinated to provide lecture and hands-on activities at the same time.”; and, add content as listed under Lecture Content.</p>	
ARTG 11	<p>ARTG 11 (<i>Intro to Adobe Photoshop</i>), formerly ART 46, is being revised as part of the comprehensive revision and updating of the Art Department curriculum which is intended to address past inconsistencies and align with SB 1440, C-ID course descriptors, and other CSU transfer requirements. This course is placed in the new Art Graphics (ARTG) department. The committee felt a CSIS course advisory should be added to address the proficiency in computer skills which are required for this course.</p> <p>Corrections Noted: Catalog Description, delete “Students should have proficiency in computer skills prior to enrollment.” Schedule Description, delete “Students should have proficiency in computer skills prior to enrollment.” Requisites, replace Basic Skills Advisory with Course Advisory of “Eligibility for ENGL 1A”; add appropriate Requisite Analysis for ENGL 1A; and, add a Course Advisory for a CSIS course which would provide the needed proficiency in computer skills. Lecture Content, Item XIV, replace “Keyboard” with “keyboard”. Lab Content, replace statement with “Lecture and studio content are coordinated to provide lecture and hands-on activities at the same time.”; and, add content as listed under Lecture Content.</p>	<p>Motion to approve with corrections: Bill Seconded: Lynn</p> <p>Motion approved with corrections.</p>
ARTG 12	<p>ARTG 12 (<i>Page Layout and Typography</i>), formerly ART 43, is being revised as part of the comprehensive revision and updating of the Art Department curriculum which is intended to address past inconsistencies and align with SB 1440, C-ID course descriptors, and other CSU transfer requirements. This course is placed in the new Art Graphics (ARTG) department.</p> <p>Corrections Noted: Course Objectives/Exit Standards, Item #9, replace “Demonstrate proficiency in tools, options and menus used” with “Use tools, options</p>	<p>Motion to approve with corrections: Tom Seconded: Laura L.</p> <p>Motion approved with corrections.</p>

<p>ARTG 12 (continued)</p>	<p>and menus proficiently”.</p> <p>Requisites, replace Basic Skills Advisory with Course Advisory of “Eligibility for ENGL 1A”; and, add appropriate Requisite Analysis for ENGL 1A.</p> <p>Lecture Content, Item VII, replace “invisibles” with “hidden characters”.</p> <p>Lab Content, replace statement with “Lecture and studio content are coordinated to provide lecture and hands-on activities at the same time.”; and, add content as listed under Lecture Content.</p> <p>Textbooks, replace Walton (<i>Page Layout</i>) text; and, update edition to 4.0 for Bringhurst (<i>The Elements of Typographic Style</i>) text.</p>	
<p>ARTG 13</p>	<p>ARTG 13 (<i>Graphic Design for the Web</i>), formerly ART 40, is being revised as part of the comprehensive revision and updating of the Art Department curriculum which is intended to address past inconsistencies and align with SB 1440, C-ID course descriptors, and other CSU transfer requirements. This course is placed in the new Art Graphics (ARTG) department.</p> <p>Corrections Noted:</p> <p>Catalog Description, replace “world wide web” with “web”.</p> <p>Schedule Description, replace “world wide web” with “web”.</p> <p>Course Objectives/Exit Standards, Item #7, replace “Macromedia” with “Adobe”.</p> <p>Requisites, replace Basic Skills Advisory with Course Advisory of “Eligibility for ENGL 1A”; and, add appropriate Requisite Analysis for ENGL 1A.</p> <p>Lab Content, replace statement with “Lecture and studio content are coordinated to provide lecture and hands-on activities at the same time.”; and, add content as listed under Lecture Content.</p>	<p>Motion to approve with corrections: Lynn</p> <p>Seconded: Tom</p> <p>Motion approved with corrections.</p>
<p>ARTG 14</p>	<p>ARTG 14 (<i>Graphic Design for the Web</i>), formerly ART 44, is being revised as part of the comprehensive revision and updating of the Art Department curriculum which is intended to address past inconsistencies and align with SB 1440, C-ID course descriptors, and other CSU transfer requirements. This course is placed in the new Art Graphics (ARTG) department.</p>	<p>Motion to approve with corrections: Bill</p> <p>Seconded: Lynn</p> <p>Motion approved with corrections.</p>

ARTG 14 (continued)	<p>Corrections Noted: Course Objectives/Exit Standards, Item #2, replace “Macromedia” with “Adobe”. Requisites, replace Basic Skills Advisory with Course Advisory of “Eligibility for ENGL 1A”; and, add appropriate Requisite Analysis for ENGL 1A. Lab Content, replace statement with “Lecture and studio content are coordinated to provide lecture and hands-on activities at the same time.”; and, add content as listed under Lecture Content.</p>	
ARTG 15	<p>ARTG 15 (<i>Graphic Design: Images & Type</i>), formerly ART 41, is being revised as part of the comprehensive revision and updating of the Art Department curriculum which is intended to address past inconsistencies and align with SB 1440, C-ID course descriptors, and other CSU transfer requirements. This course is placed in the new Art Graphics (ARTG) department.</p> <p>Corrections Noted: Requisites, replace Basic Skills Advisory with Course Advisory of “Eligibility for ENGL 1A”; and, add appropriate Requisite Analysis for ENGL 1A. Lecture Content, Item XIV, delete “Putting it all together.” Lab Content, replace statement with “Lecture and studio content are coordinated to provide lecture and hands-on activities at the same time.”; and, add content as listed under Lecture Content.</p>	<p>Motion to approve with corrections: Lynn Seconded: Laura L.</p> <p>Motion approved with corrections.</p>
ARTG 16	<p>ARTG 16 (<i>Graphic Arts Production and Pre-press</i>), formerly ART 48, is being revised as part of the comprehensive revision and updating of the Art Department curriculum which is intended to address past inconsistencies and align with SB 1440, C-ID course descriptors, and other CSU transfer requirements. This course is placed in the new Art Graphics (ARTG) department.</p> <p>Corrections Noted: Course Objectives/Exit Standards, Item #13, replace “concepts” with “strategies”. Requisites, replace Basic Skills Advisory with Course Advisory of “Eligibility for ENGL 1A”; and, add appropriate Requisite Analysis for ENGL 1A.</p>	<p>Motion to approve with corrections: Bill Seconded: Beth</p> <p>Motion approved with corrections.</p>

<p>ARTG 16 (continued)</p>	<p>Lecture Content, Item III, replace “QuarkXpress” with “InDesign”; delete Item XIII; and, delete Item XIV. Lab Content, replace statement with “Lecture and studio content are coordinated to provide lecture and hands-on activities at the same time.”; and, add content as listed under Lecture Content. Textbook, update edition or add a representative textbook with a publication date less than 6 years old.</p>	
<p>ARTG 17</p>	<p>ARTG 17 (<i>Graphic Arts Portfolio</i>), formerly ART 50, is being revised as part of the comprehensive revision and updating of the Art Department curriculum which is intended to address past inconsistencies and align with SB 1440, C-ID course descriptors, and other CSU transfer requirements. This course is placed in the new Art Graphics (ARTG) department.</p> <p>Corrections Noted: Requisites, replace Basic Skills Advisory with Course Advisory of “Eligibility for ENGL 1A”; add appropriate Requisite Analysis for ENGL 1A; and, add Course Advisories and appropriate Requisite Analysis for ARTG 10 and ARTG 15. Lab Content, replace statement with “Lecture and studio content are coordinated to provide lecture and hands-on activities at the same time.”; and, add content as listed under Lecture Content. Textbook, update edition or add a representative textbook with a publication date less than 6 years old.</p>	<p>Motion to approve with corrections: Lynn Seconded: Paola Motion approved with corrections.</p>
<p>LING 15</p>	<p>LING 10 (<i>Introduction to Linguistics</i>) is being revised to update course information as required to maintain UC transferability.</p> <p>Corrections Noted: Course Objectives/Exit Standards, Item #5, replace “Alphapbet” with “Alphabet”. Requisites, move skills list from the Basic Skills Advisory box; and, add skills list to Requisite Analysis/Current Content.</p>	<p>Motion to approve with corrections: Paola Seconded: LaRon Motion approved. <hr/> Motion to approve as Distance Education course: Elizabeth Seconded: Bill Motion approved</p>

NURS 150	<p>NURS 150 (<i>Nursing Program Readiness</i>) is a new, stand-alone, course designed to assess the needs of nursing applicants in order to enhance the chances for student success.</p> <p>Corrections Noted: Catalog Description, spell out acronyms. Schedule Description, spell out acronyms. Course Objectives/Exit Standards, spell out acronyms. Lecture content, spell out acronyms. Lab content, spell out acronyms.</p>	<p>Motion to approve with corrections: Richard Seconded: Lynn</p> <p>Motion approved.</p> <hr/> <p>Motion to approve as stand-alone course: Paola Seconded: Richard</p> <p>Motion approved</p>
Other Agenda Items	NURS 180A NURS 180B NURS 180C NURS 180D	Discussion of these Agenda Items is postponed until next week's meeting.
Next meeting: Nov. 7, 2012, 3 p.m. BMC-207		