

Curriculum Advisory Committee Meeting Notes

DATE: November 14, 2012 LOCATION: BMC-207			
✓	Richard Abend, ESL	✓	Laura Loop, Nursing
✓	Bill Easton, Library		Laura Mock, CurricUNET Specialist
✓	Sunshine Giesler, Chairperson	✓	Beth Penney, Basic Skills
✓	Paola Gilbert, Humanities	✓	Tom Rebold, Business and Technology
✓	Michael Gilmartin, Administration		Jason Walters, Student Representative
✓	Elizabeth Harrington, Articulation Officer		Vacant, Academic Senate
✓	He Seon Ihn, Curriculum/Scheduling/Catalog Technician		Vacant, Creative Arts
✓	Lynn Iwamoto, Physical Science		Vacant, Life Science
✓	LaRon Johnson, Student Services		Vacant, Physical Education

Meeting Chaired by: Sunshine Giesler
 Notes Submitted by: Elizabeth Harrington
 Guest: Elias Kary

Agenda Item	Discussion / Comments	Action
Announcements	No announcements.	No announcements.
Comments from Visitors	No visitors present.	No visitors' comments.
Approval of Minutes: 11/7/12	No corrections noted.	Motion to approve: Richard Seconded: Lynn Motion approved.
Discussion Agenda	No Discussion Agenda items. Michael informed the committee that the Campaign for College Opportunity has issued a compliance report on SB 1400 (<i>Campaign for College Opportunity Progress Report on SB 1440</i>). A copy was forwarded to committee members for review.	No Discussion Agenda items.

<p>Discussion Agenda (continued)</p>	<p>Michael reported that auditors have discovered some discrepancies between course descriptions on outlines compared to published catalog and schedule descriptions.</p> <p>Michael emphasized regularly scheduled courses cannot be TBA. Regularly scheduled courses must have scheduled hours. He reminded committee members to check hours during outline review.</p>																																					
<p>Consent Agenda</p>	<p>Delete: PSYC 451 (<i>Dreams and the Second Half of Life</i>)</p> <p>Remove repeatability, effective Fall 2013, from:</p> <table border="0"> <tr> <td>PARK 115</td> <td>PARK 236A</td> <td>PARK 258</td> <td>PFIT 180</td> </tr> <tr> <td>PARK 164</td> <td>PARK 242R</td> <td>PARK 261</td> <td>PFIT 18A</td> </tr> <tr> <td>PARK 205</td> <td>PARK 244R</td> <td>PARK 275</td> <td>PFIT 18B</td> </tr> <tr> <td>PARK 209</td> <td>PARK 245</td> <td>PFIT 10</td> <td>PFIT 19</td> </tr> <tr> <td>PARK 212</td> <td>PARK 246</td> <td>PFIT 13</td> <td>PFIT 20</td> </tr> <tr> <td>PARK 224</td> <td>PARK 246R</td> <td>PFIT 14</td> <td>PFIT 21</td> </tr> <tr> <td>PARK 229A</td> <td>PARK 247R</td> <td>PFIT 15</td> <td>PFIT 22A</td> </tr> <tr> <td>PARK 233</td> <td>PARK 248</td> <td>PFIT 16</td> <td>PFIT 22B</td> </tr> <tr> <td>PARK 234</td> <td>PARK 248A</td> <td>PFIT 17</td> <td>PFIT 30</td> </tr> </table>	PARK 115	PARK 236A	PARK 258	PFIT 180	PARK 164	PARK 242R	PARK 261	PFIT 18A	PARK 205	PARK 244R	PARK 275	PFIT 18B	PARK 209	PARK 245	PFIT 10	PFIT 19	PARK 212	PARK 246	PFIT 13	PFIT 20	PARK 224	PARK 246R	PFIT 14	PFIT 21	PARK 229A	PARK 247R	PFIT 15	PFIT 22A	PARK 233	PARK 248	PFIT 16	PFIT 22B	PARK 234	PARK 248A	PFIT 17	PFIT 30	<p>Motion to approve: Beth</p> <p>Seconded: Lynn</p> <p>Motion approved.</p>
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<p>NURS 180A</p>	<p>NURS 180A (<i>Introduction to Professional Skills Development</i>) is a new stand-alone course which is designed to provide professional skills development throughout the associate degree nursing program.</p> <p>Corrections Noted: Reason for Proposing or Revising, replace “within” with “the first within”. Course Units/Hours, Lab/Activity Scheduled, delete all; and, Lab Activity TBA, add “3.00” as Weekly Min, “51” as Semester Total, “2.25” as Teaching Units, and “1.00” as Student Units.</p>	<p>Motion to approve with corrections: Richard</p> <p>Seconded: Lynn</p> <p>Motion approved.</p> <hr/> <p>Motion to approve as stand-alone course: Richard</p> <p>Seconded: Bill</p> <p>Motion approved</p>																																				
<p>NURS 180B</p>	<p>NURS 180B (<i>Beginning Professional Skills Development</i>) is a new course which will replace NURS 180 as part of a four semester sequence of courses designed to provide nursing students the opportunity to apply leadership skills through activities associated with the California Nursing Students’ Association.</p>	<p>Motion to approve with corrections: Bill</p> <p>Seconded: Lynn</p> <p>Motion approved.</p> <hr/> <p>Motion to approve as stand-alone course:</p>																																				

NURS 180B (continued)	Corrections Noted: Course Units/Hours, Lab/Activity Scheduled, delete all; and, Lab Activity TBA, add “3.00” as Weekly Min, “51” as Semester Total, “2.25” as Teaching Units, and “1.00” as Student Units.	Richard Seconded: Bill Motion approved
NURS 180C	NURS 180C (<i>Intermediate Professional Skills Development</i>) is a new course which will replace NURS 180 as part of a four semester sequence of courses designed to provide nursing students the opportunity to refine leadership skills through activities associated with the California Nursing Students’ Association. Corrections Noted: Course Units/Hours, Lab/Activity Scheduled, delete all; and, Lab Activity TBA, add “3.00” as Weekly Min, “51” as Semester Total, “2.25” as Teaching Units, and “1.00” as Student Units.	Motion to approve with corrections: LaRon Seconded: Lynn Motion approved. <hr/> Motion to approve as stand-alone course: Richard Seconded: Paola Motion approved
NURS 180D	NURS 180D (<i>Advanced Professional Skills Development</i>) is a new course designed to provide nursing students the opportunity to mentor leadership skills through activities associated with the California Nursing Students’ Association. This course replaces NURS 181. No corrections noted.	Motion to approve: Richard Seconded: Lynn Motion approved. <hr/> Motion to approve as stand-alone course: Bill Seconded: Lynn Motion approved
Associate in Arts in Anthropology for Transfer	The Associate in Arts in Anthropology for Transfer program is being revised in response to the Anthropology Transfer Model Curriculum and the requirements of SB 1440. Correction noted: Course Block #2, add “or ANTH 15” after LING 15.	Motion to approve with correction: LaRon Seconded: Richard Motion approved
ANTH 2	ANTH 2 (<i>Introduction to Biological Anthropology</i>) is being revised in response to the Anthropology Transfer Model Curriculum and the requirements of SB 1440; and, to add a Distance Education Method of Delivery.	Motion to approve with corrections: Richard Seconded: Laura L.

<p>ANTH 2 (continued)</p>	<p>Corrections Noted: Catalog Description, delete “The course may include a lab component.”; and, add “Also offered online.”. Schedule Description, delete “The course may include a lab component.”. Proposed Start, replace “2013 – Spring” with “2013 – Fall”. Requisites, delete Basic Skills Advisory. Lecture Content, delete “Laboratory Activities: (if applicable) The course may include a lab component.” Requested Start Semester, replace “Fall 2009” with “Fall 2013”.</p>	<p>Motion approved.</p> <hr/> <p>Motion to approve as Distance Education course: Richard Seconded: Bill</p> <p>Motion approved</p>
<p>ANTH 2L</p>	<p>ANTH 2L (<i>Biological Anthropology Lab</i>) is being revised in response to the Anthropology Transfer Model Curriculum and the requirements of SB 1440. ANTH 2 (<i>Introduction to Biological Anthropology</i>) is a Pre- or Co-Requisite of this course.</p> <p>Corrections Noted: Schedule Description, replace “This laboratory course is offered” with “offered”. Proposed Start, replace “2013 – Spring” with “2013 – Fall”. Reason for Proposing or Revising, Replace “A lab supplement to the core biological component of anthropology.” with “Revision of course responds to the Anthropology TMC and is in line with SB 1440.” Requested Start Semester, replace “Fall 2009” with “Fall 2013”.</p>	<p>Motion to approve with corrections: LaRon Seconded: Lynn</p> <p>Motion approved</p>
<p>ANTH 4</p>	<p>ANTH 4 (<i>Introduction to Cultural Anthropology</i>) is being revised in response to the Anthropology Transfer Model Curriculum and the requirements of SB 1440. This course is also offered online.</p> <p>Corrections Noted: Catalog Description, add “Also offered online.”. Schedule Description, replace “This course explores” with “Explores”. Proposed Start, replace “2013 – Spring” with “2013 – Fall”. Reason for Proposing or Revising, replace “Cultural anthropology is one of the core components of anthropology.” with “Course revision in response to SB 1440 and anthropology TMC.” Requisites, delete Basic Skills Advisory for ENGL 1A. Requested Start Semester, replace “Spring 2011” with “Fall 2013”.</p>	<p>Motion to approve with corrections: Bill Seconded: Richard</p> <p>Motion approved.</p> <hr/> <p>Motion to approve as Distance Education course: Richard Seconded: Lynn</p> <p>Motion approved</p>

<p>ANTH 6</p>	<p>ANTH 6 (<i>Introduction to Archaeology and Prehistory</i>) is being revised in response to the Anthropology Transfer Model Curriculum and the requirements of SB 1440.</p> <p>Corrections Noted: Catalog Description, delete “This course may include a lab component.”. Schedule Description, replace “This course is an” with “An”; and, delete “This course may include a lab component.”. Proposed Start, replace “2013 – Spring” with “2013 – Fall”. Reason for Proposing or Revising, replace “Archaeology is one of the core components of anthropology.” with “Revised in accordance with SB 1440 and the Anthropology TMC.” Requisites, delete Basic Skills Advisory. Lecture Content, delete “Laboratory Activities: (if applicable) The course may include a lab component.” Requested Start Semester, replace “Spring 2013” with “Fall 2013”.</p>	<p>Motion to approve with corrections: Richard Seconded: LaRon</p> <p>Motion approved</p>
<p>ANTH 15</p>	<p>ANTH 15 (<i>Introduction to Language and Culture</i>) is a new course which is being added to the curriculum in response to Anthropology Transfer Model Curriculum and the requirements of SB 1440. This course was presented as ANTH 7. The committee recommended changing the course number to ANTH 15 to conform to LING 15.</p> <p>Corrections Noted: Lecture Content, Item III, replace “communication” with “Communication”.</p>	<p>Motion to approve with correction: Bill Seconded: Lynn</p> <p>Motion approved</p>
<p>Other Agenda Items</p>	<p>FIRE 131</p>	<p>Discussion of this Agenda Items is postponed until next week’s meeting.</p>
<p>Next meeting: Nov. 28, 2012, 3 p.m. BMC-207</p>		