

## Curriculum Advisory Committee Meeting Notes

DATE: February 29, 2012		LOCATION: BMC-207	
✓	Richard Abend, ESL		Laura Mock, CurricUNET Specialist
✓	Bill Easton, Library		Beth Penney, Basic Skills
✓	Paola Gilbert, Humanities	✓	Tom Rebold, Business and Technology
✓	Michael Gilmartin, Administration		Vacant, Academic Senate
	Elizabeth Harrington, Articulation Officer		Vacant, Creative Arts
✓	He Seon Ihn, Curriculum/Scheduling/Catalog Technician		Vacant, Life Science
✓	Lynn Iwamoto, Chairperson/Physical Science		Vacant, Physical Education
✓	LaRon Johnson, Student Services		Vacant, Social Science
	Laura Loop, Nursing		

Meeting Chaired by: Lynn Iwamoto  
 Notes Submitted by: Lynn Iwamoto  
 Guests: Celine Pinet, VP of Instruction

Agenda Item	Discussion / Comments	Action
<b>Announcements</b>	No announcements.	No announcements.
<b>Comments from Visitors</b>	No visitors present.	No visitors' comments.
<b>Approval of Minutes: 2/22/12</b>	Corrections noted: Capitalize "documentary" in the title of THEA 109 (Introduction to documentary Film) For " <b>Other Agenda Items</b> ," change to reflect the actual February 22, 2012 agenda: <ul style="list-style-type: none"> <li>• Insert THEA 25 between THEA 24 and THEA 30</li> <li>• Delete THEA 40, THEA 40, THEA 41, THEA 42, THEA 43, THEA 49, THEA 53, THEA 56, THEA 57, THEA 58, THEA 59, THEA 60, THEA 61, THEA 62, THEA 63, THEA 65, THEA 67, THEA 68, THEA 75, THEA 76, THEA 77, THEA 78, THEA 79, THEA 440, THEA 478, THEA 1, THEA 4, THEA 5, THEA 7A, THEA 7B,</li> </ul>	Motion to approve with corrections: <div style="text-align: right; padding-right: 20px;">Richard</div> Seconded:     Bill  Motion approved.

	THEA 8A, THEA 8B, THEA 8C	
<b>Discussion Agenda</b>	No Discussion Agenda items.	No Discussion Agenda items.
<b>Consent Agenda</b>	No Consent Agenda items.	No Consent Agenda items.
<b>Interior Design – Fast Track: Green Interiors Certificate of Training</b>	<p>The Interior Design – Fast Track: Green Interiors Certificate of Training is a new program proposed to provide a means for students to gain specialization in sustainability in order to meet the need for environmental awareness and solutions in all areas of interior design.</p> <p><b>No corrections noted.</b></p>	<p>Motion to approve: Paola</p> <p>Seconded: LaRon</p> <p>Motion approved.</p>
<b>THEA 7A</b>	<p>THEA 7A (<i>Writing for the Theatre I</i>) is being revised as part of Program Review and is requesting this course to be considered for CSU GE Area C1.</p> <p><b>Corrections noted:</b>  <b>Cover</b>, change the transferability from “B. Transfers to CSU” to “A. Transfers to CSU; UC.”  <b>Requisites/Advisories</b>, fix the front page to reflect the reading and writing skills in the course appropriate for the basic skills advisory “Eligibility for ENGL 1A” and update the skills in the requisite analysis as per the latest reading and writing skills expected of students at each English basic skills advisory.  <b>Lecture Content</b>, changed “ellements” in item 3 to “elements.”  <b>Required Texts</b>, the text needs updating. It was released in 2000.</p>	<p>Motion to approve with corrections: Richard</p> <p>Seconded: Bill</p> <p>Motion approved.</p>
<b>THEA 7B</b>	<p>THEA 7B (<i>Writing for the Theatre II</i>) is being revised as part of Program Review.</p> <p><b>Corrections noted:</b>  <b>Requisites/Advisories</b>, delete the basic skills advisory “Eligibility for ENGL 1A” since the prerequisite of THEA 7A has the same advisory.  <b>Lecture Content</b>, remove the hyphen after “i.e.” and replace with a comma.</p>	<p>Motion to approve with corrections: Richard</p> <p>Seconded: Paola</p> <p>Motion approved.</p>

	<b>Required Texts</b> , the text needs updating. It was released in 2000.	
<b>THEA 8A</b>	<p>THEA 8A (<i>Beginning Screenwriting</i>) is being revised as part of Program Review.</p> <p><b>Corrections noted:</b>  <b>Requisites/Advisories</b>, fix the front page to reflect the reading and writing skills in the course appropriate for the basic skills advisory “Eligibility for ENGL 1A” and update the skills in the requisite analysis as per the latest reading and writing skills expected of students at each English basic skills advisory.  <b>Out of Class Assignments</b>, replace the hyphen after “i.e.” with a comma.</p>	<p>Motion to approve with corrections:  Tom  Seconded: Bill  Motion approved.</p>
<b>THEA 8B</b>	<p>THEA 8B (<i>Intermediate Screenwriting</i>) being revised as part of Program Review.</p> <p><b>Corrections noted:</b>  <b>Requisites/Advisories</b>, remove the phrase “Must have successfully completed THEA 8A with a grade of C or better” underneath THEA 8A on the front page.  <b>Required Texts</b>, the text needs updating. It was released in 2004.</p>	<p>Motion to approve with corrections:  Bill  Seconded: Tom  Motion approved.</p>
<b>THEA 8C</b>	<p>THEA 8C (<i>Advanced Screenwriting</i>) being revised as part of Program Review. This course is a 2 unit lecture/lab combination, which meets 1 hour for lecture and 3 hours for lab each week. The originator is proposing to make this a repeatable course so that students can take it up to 3 times for a maximum of 6 units.</p> <p><b>Corrections noted:</b>  <b>Units/Hours</b>, courses with lecture cannot be designated as repeatable. Remove all references to repeatability: Yes; Total Number of times the course may be taken: 3; Maximum Units: 6; May be taken three times for credit.; Justification for Repeatability The nature of the course material requires ongoing instruction and refinement based on feedback based on revision of written material.  <b>Requisites/Advisories</b>, delete the basic skills advisory “Eligibility for ENGL 1A” since the prerequisite of THEA 8A has the same advisory.</p>	<p>Tabled.</p>

<p><b>THEA 11</b></p>	<p>THEA 11 (<i>Voice and Oral Interpretation</i>) being revised as part of Program Review.</p> <p><b>Corrections noted:</b>  <b>Requisites/Advisories</b>, fix the front page to reflect the reading and writing skills in the course appropriate for the basic skills advisory “Eligibility for ENGL 1A” and update the skills in the requisite analysis as per the latest reading and writing skills expected of students at each English basic skills advisory.  <b>Out of Class Assignments</b>, replace the hyphen after “i.e.” with a comma.  <b>Required Texts</b>, the text possibly needs updating. It was released in 2006.</p>	<p>Motion to approve with corrections:  Tom  Seconded: LaRon</p> <p>Motion approved.</p>
<p><b>THEA 12</b></p>	<p>THEA 12 (<i>Stage Movement</i>) being revised as part of Program Review.</p> <p><b>Corrections noted:</b>  <b>Requisites/Advisories</b>, fix the front page to reflect the reading and writing skills in the course appropriate for the basic skills advisory “Eligibility for ENGL 1A” and update the skills in the requisite analysis as per the latest reading and writing skills expected of students at each English basic skills advisory.  <b>Required Texts</b>, the text needs updating. It was released in 1985.</p>	<p>Motion to approve with corrections:  Bill  Seconded: Tom</p> <p>Motion approved.</p>
<p><b>THEA 13</b></p>	<p>THEA 13 (<i>Audition Techniques for the Stage</i>) being revised as part of Program Review.</p> <p><b>Corrections noted:</b>  <b>Requisites/Advisories</b>, fix the front page to reflect the reading and writing skills in the course appropriate for the basic skills advisory “Eligibility for ENGL 1A” and update the skills in the requisite analysis as per the latest reading and writing skills expected of students at each English basic skills advisory.  <b>Lecture Content</b>, changed “rehearse” in item 6 to “rehearse.”  <b>Out of Class Assignments</b>, replace the hyphen after “i.e.” with a comma; added the phrase “1. Assigned reading in text.” under “Reading.”  <b>Required Texts</b>, the text needs updating. It was released in 1985.</p>	<p>Motion to approve with corrections:  Bill  Seconded: Richard</p> <p>Motion approved.</p>

<b>Other Agenda Items</b>	<b>THEA 15A THEA 15B THEA 15C THEA 16A THEA 16B THEA 18A THEA 18B THEA 21A THEA 21B THEA 23</b>	<b>THEA 24 THEA 25 THEA 30 THEA 31 THEA 35 THEA 40 THEA 41 THEA 42 THEA 43 THEA 49</b>	<b>THEA 53 THEA 56 THEA 57 THEA 58 THEA 59 THEA 60 THEA 61 THEA 62 THEA 63 THEA 64</b>	<b>THEA 65 THEA 67 THEA 68 THEA 75 THEA 76 THEA 77 THEA 78 THEA 79 THEA 478</b>	Discussion of these Agenda Items is postponed until next week's meeting.
<b>Next meeting:</b> 3:00 p.m., Mar. 7, 2012 BMC-207					