

Curriculum Advisory Committee Meeting Notes

DATE: April 4, 2012 LOCATION: BMC-207			
✓	Richard Abend, ESL		Laura Mock, CurricUNET Specialist
✓	Bill Easton, Library	✓	Beth Penney, Basic Skills
✓	Paola Gilbert, Humanities	✓	Tom Rebold, Business and Technology
✓	Michael Gilmartin, Administration		Vacant, Academic Senate
✓	Elizabeth Harrington, Articulation Officer		Vacant, Creative Arts
✓	He Seon Ihn, Curriculum/Scheduling/Catalog Technician		Vacant, Life Science
✓	Lynn Iwamoto, Chairperson/Physical Science		Vacant, Physical Education
✓	LaRon Johnson, Student Services		Vacant, Social Science
✓	Laura Loop, Nursing		

Meeting Chaired by: Lynn Iwamoto

Notes Submitted by: Elizabeth Harrington

Agenda Item	Discussion / Comments	Action
Announcements	<p>Michael Gilmartin updated the committee on the anticipated changes to the regulations regarding repeats. It is anticipated that credit courses will no longer be repeatable except for the following instances:</p> <ul style="list-style-type: none"> • Intercollegiate Athletics • Academic competitions • Sequences of transfer level courses if required by a CSU or UC (generally required by Music and Fine Arts programs) • Courses which need to be repeated to update skills and/or information will require a three year lapse and only be repeatable if a university or employer requires skills to be current • Limitation on repeatability by related activity courses groups will still be in place; however, the term “related activity courses” is being broadened to include P.E. and Performing Arts courses 	FYI

Comments from Visitors	No visitors present.	No visitors' comments.																											
Approval of Minutes: 3/21/12	Correction noted: Agenda Item THEA 30, delete "Approval of this course is pending clarification of this issue."	Motion to approve with correction: Laura Seconded: Bill Motion approved.																											
Discussion Agenda	No Discussion Agenda items.	No Discussion Agenda items.																											
Consent Agenda	<p>Child Development Certificate of Achievement (Career Technical) and Child Development Associate in Science (Career Technical): corrections and changes to reflect present licensing requirements and educational requirements for permits:</p> <p>Course deletions:</p> <table> <tr> <td>BUSC 110A</td> <td>ENSL 320/420</td> <td>FACD 158</td> </tr> <tr> <td>BUSC 110B</td> <td>ENSL 322/422</td> <td>FACD 159</td> </tr> <tr> <td>BUSC 110C</td> <td>ENSL 330/430</td> <td>FACD 160</td> </tr> <tr> <td>BUSC 118</td> <td>ENSL 332/432</td> <td>FACD 165</td> </tr> <tr> <td>BUSC 121</td> <td>ENSL 338/438</td> <td>LETP 232.5</td> </tr> <tr> <td>BUSC 130</td> <td>ENSL 344/444</td> <td>PARK 110</td> </tr> <tr> <td>BUSC 132</td> <td>FACD 155</td> <td>PARK 205</td> </tr> <tr> <td>BUSC 135</td> <td>FACD 156</td> <td>PARK 209</td> </tr> <tr> <td>ENSL 305/405</td> <td>FACD 157</td> <td></td> </tr> </table>	BUSC 110A	ENSL 320/420	FACD 158	BUSC 110B	ENSL 322/422	FACD 159	BUSC 110C	ENSL 330/430	FACD 160	BUSC 118	ENSL 332/432	FACD 165	BUSC 121	ENSL 338/438	LETP 232.5	BUSC 130	ENSL 344/444	PARK 110	BUSC 132	FACD 155	PARK 205	BUSC 135	FACD 156	PARK 209	ENSL 305/405	FACD 157		<p>Motion to approve Consent Agenda: Richard Seconded: Paola Motion approved</p>
BUSC 110A	ENSL 320/420	FACD 158																											
BUSC 110B	ENSL 322/422	FACD 159																											
BUSC 110C	ENSL 330/430	FACD 160																											
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ENSL 305/405	FACD 157																												
ENSL 110	<p>ENSL 110 (<i>Advanced Writing</i>) is being revised to add a Distance Education method of delivery for an online lab.</p> <p>Corrections noted: Catalog Description, replace "Includes one hour per week of computer based activities." with "Portions of instruction are offered online."; and, replace "4,000" with "Minimum of 4,000". Schedule Description, replace "Includes one hour per week of computer based activities." with "Portions of instruction are offered online."; and, replace "4,000" with "Minimum of 4,000". Transferability, MPC AA/AS Degree, MPC AA/AS Degree, Elective,</p>	<p>Motion to approve with corrections: Richard Seconded: LaRon Motion approved.</p> <hr/> <p>Motion to approve as Distance Education course: Richard Seconded: Laura Motion approved</p>																											

<p>ENSL 110 (continued)</p>	<p>replace “No” with “Yes”; and, MPC Certificate, Elective, replace “No” with “Yes”. Class Hours, Lab/Activity Scheduled, delete “1.00”; and, Lab/Activity TBA add “1.00” Methods of Instruction, replace “Distance Education: Online” with “Hybrid - Lecture/Online”.</p>	
<p>ENSL 155</p>	<p>ENSL 155 (<i>Advanced Reading</i>) is being revised to add a Distance Education method of delivery for an online lab. This course may be offered either fully online or as a hybrid course.</p> <p>Corrections noted: Catalog Description, replace “Includes one hour per week of computer based activities. Also offered online.” with “Portions of instruction are offered online. Also offered fully online.” Schedule Description, replace “Includes one hour per week of computer based activities.” with “Portions of instruction are offered online. Also offered online.” with “Portions of instruction are offered online. Also offered fully online.” Class Hours, Lab/Activity Scheduled, delete “1.00”; and, Lab/Activity TBA add “1.00” Methods of Instruction, add “Hybrid - Lecture/Online”.</p>	<p>Motion to approve with corrections: Paola Seconded: Richard</p> <hr/> <p>Motion approved.</p> <hr/> <p>Motion to approve as Distance Education course: Richard</p> <p>Seconded: Bill</p> <hr/> <p>Motion approved.</p> <hr/> <p>Motion to approve as stand-alone course: Elizabeth</p> <p>Motion approved. Richard</p>
<p>ENSL 342</p>	<p>ENSL 342 (<i>Intermediate Writing</i>) is being revised to add a Distance Education method of delivery for an online lab.</p> <p>Corrections noted: Catalog Description, replace “Includes one hour per week of computer based activities.” with “Portions of instruction are offered online.” Schedule Description, replace “Includes one hour per week of computer based activities.” with “Portions of instruction are offered online.” with “Portions of instruction are offered online.” Class Hours, Lab/Activity Scheduled, delete “1.00”; and, Lab/Activity TBA add “1.00” Course Objectives, add “5. Write short essays.” Methods of Instruction, replace “Distance Education: Online” with “Hybrid - Lecture/Online”.</p>	<p>Motion to approve with corrections: Paola Seconded: Richard</p> <hr/> <p>Motion approved.</p> <hr/> <p>Motion to approve as Distance Education course: Richard</p> <p>Seconded: Laura</p> <hr/> <p>Motion approved.</p> <hr/> <p>Motion to approve as stand-alone course: Bill</p> <p>Seconded: Richard</p> <hr/> <p>Motion approved</p>

<p>ENSL 442</p>	<p>ENSL 442 (<i>Intermediate Writing</i>) is being revised to add a Distance Education method of delivery for an online lab.</p> <p>Corrections noted: Catalog Description, replace “Includes one hour per week of computer based activities.” with “Portions of instruction are offered online.” Schedule Description, replace “Includes one hour per week of computer based activities.” with “Portions of instruction are offered online.” with “Portions of instruction are offered online.” MPC Proficiencies, Basic Skills Course, replace “Yes” with “No” Class Hours, Lab/Activity Scheduled, delete “1.00”; and, Lab/Activity TBA add “1.00” Course Objectives, add “5. Write short essays.” Methods of Instruction, replace “Distance Education: Online” with “Hybrid - Lecture/Online”.</p>	<p>Motion to approve with corrections: Richard Seconded: Tom</p> <hr/> <p>Motion approved.</p> <hr/> <p>Motion to approve as Distance Education course: Laura</p> <p>Seconded: Richard</p> <hr/> <p>Motion approved.</p> <hr/> <p>Motion to approve as stand-alone course: Bill</p> <p>Seconded: Richard</p> <hr/> <p>Motion approved</p>
<p>ENSL 343</p>	<p>ENSL 343 (<i>Intermediate Reading and Vocabulary</i>) is being revised to add a Distance Education method of delivery for an online lab.</p> <p>Corrections noted: Catalog Description, replace “Includes one hour per week of computer based activities.” with “Portions of instruction are offered online.” Schedule Description, replace “Includes one hour per week of computer based activities.” with “Portions of instruction are offered online.” with “Portions of instruction are offered online.” Class Hours, Lab/Activity Scheduled, delete “1.00”; and, Lab/Activity TBA add “1.00” Methods of Instruction, replace “Distance Education: Online” with “Hybrid - Lecture/Online”.</p>	<p>Motion to approve with corrections: Richard Seconded: Tom</p> <hr/> <p>Motion approved.</p> <hr/> <p>Motion to approve as Distance Education course: Richard</p> <p>Seconded: Bill</p> <hr/> <p>Motion approved.</p> <hr/> <p>Motion to approve as stand-alone course: Richard</p> <p>Seconded: Tom</p> <hr/> <p>Motion approved</p>
<p>ENSL 443</p>	<p>ENSL 443 (<i>Intermediate Reading and Vocabulary</i>) is being revised to add a Distance Education method of delivery for an online lab.</p> <p>Corrections noted: Catalog Description, replace “Includes one hour per week of computer based activities.” with “Portions of instruction are offered online.”</p>	<p>Motion to approve with corrections: Richard Seconded: Paola</p> <hr/> <p>Motion approved.</p> <hr/> <p>Motion to approve as Distance</p>

<p>ENSL 443 (continued)</p>	<p>Schedule Description, replace “Includes one hour per week of computer based activities.” with “Portions of instruction are offered online.” with “Portions of instruction are offered online.” MPC Proficiencies, Basic Skills Course, replace “Yes” with “No” Class Hours, Lab/Activity Scheduled, delete “1.00”; and, Lab/Activity TBA add “1.00” Methods of Instruction, replace “Distance Education: Online” with “Hybrid - Lecture/Online”.</p>	<p>Education course: Richard Seconded: Tom Motion approved.</p> <hr/> <p>Motion to approve as stand-alone course: Laura Seconded: Tom Motion approved</p>
<p>ENSL 346</p>	<p>ENSL 346 (<i>High-Intermediate Writing: American Culture</i>) is being revised to add a Distance Education method of delivery for an online lab. Corrections noted: Catalog Description, replace “Includes one hour per week of computer based activities.” with “Portions of instruction are offered online.” Schedule Description, replace “Includes one hour per week of computer based activities.” with “Portions of instruction are offered online.” with “Portions of instruction are offered online.” Class Hours, Lab/Activity Scheduled, delete “1.00”; and, Lab/Activity TBA add “1.00” Methods of Instruction, replace “Distance Education: Online” with “Hybrid - Lecture/Online”.</p>	<p>Motion to approve with corrections: Richard Seconded: Paola Motion approved.</p> <hr/> <p>Motion to approve as Distance Education course: Bill Seconded: Laura Motion approved.</p> <hr/> <p>Motion to approve as stand-alone course: Richard Seconded: Tom Motion approved</p>
<p>ENSL 446</p>	<p>ENSL 446 (<i>High-Intermediate Writing: American Culture</i>) is being revised to add a Distance Education method of delivery for an online lab. Corrections noted: Catalog Description, replace “Includes one hour per week of computer based activities.” with “Portions of instruction are offered online.” Schedule Description, replace “Includes one hour per week of computer based activities.” with “Portions of instruction are offered online.” with “Portions of instruction are offered online.” MPC Proficiencies, Basic Skills Course, replace “Yes” with “No” Class Hours, Lab/Activity Scheduled, delete “1.00”; and, Lab/Activity TBA add “1.00” Methods of Instruction, replace “Distance Education: Online” with</p>	<p>Motion to approve with corrections: Richard Seconded: Tom Motion approved.</p> <hr/> <p>Motion to approve as Distance Education course: Tom Seconded: Laura Motion approved.</p> <hr/> <p>Motion to approve as stand-alone course: Paola</p>

ENSL 446 (continued)	“Hybrid - Lecture/Online”.	Seconced: Tom Motion approved
ENSL 355	ENSL 355 (<i>High-Intermediate Reading: American Culture</i>) is being revised to add a Distance Education method of delivery for an online lab. Corrections noted: Catalog Description , replace “Includes one hour per week of computer based activities.” with “Portions of instruction are offered online.” Schedule Description , replace “Includes one hour per week of computer based activities.” with “Portions of instruction are offered online.” with “Portions of instruction are offered online.” Class Hours , Lab/Activity Scheduled, delete “1.00”; and, Lab/Activity TBA add “1.00” Methods of Instruction , replace “Distance Education: Online” with “Hybrid - Lecture/Online”.	Motion to approve with corrections: Richard Seconced: Laura Motion approved. <hr/> Motion to approve as Distance Education course: Paola Seconced: Richard Motion approved. <hr/> Motion to approve as stand-alone course: Richard Seconced: Laura Motion approved
ENSL 455	ENSL 455 (<i>High-Intermediate Reading: American Culture</i>) is being revised to add a Distance Education method of delivery for an online lab. Corrections noted: Catalog Description , replace “Includes one hour per week of computer based activities.” with “Portions of instruction are offered online.” Schedule Description , replace “Includes one hour per week of computer based activities.” with “Portions of instruction are offered online.” with “Portions of instruction are offered online.” MPC Proficiencies , Basic Skills Course, replace “Yes” with “No” Class Hours , Lab/Activity Scheduled, delete “1.00”; and, Lab/Activity TBA add “1.00” Methods of Instruction , replace “Distance Education: Online” with “Hybrid - Lecture/Online”.	Motion to approve with corrections: Bill Seconced: Tom Motion approved. <hr/> Motion to approve as Distance Education course: Richard Seconced: Tom Motion approved. <hr/> Motion to approve as stand-alone course: Laura Seconced: Tom Motion approved

ENSL Intermediate Level, Certificate of Completion (Non-Credit Only) New Program	<p>The ENSL Intermediate Level, Certificate of Completion (Non-Credit Only) program is designed to provide a Certification of Completion to students completing levels 1-3 at the non-credit level.</p> <p>Correction noted: Description, delete “or a passing score on the placement exam”.</p>	<p>Motion to approve with correction: Tom Seconded: Beth Motion approved</p>																																				
ENSL Advanced Level, Certificate of Completion (Non-Credit Only) New Program	<p>The ENSL Advanced Level, Certificate of Completion (Non-Credit Only) program is designed to provide a Certification of Completion to students completing levels 4-5 at the non-credit level.</p> <p>Correction noted: Description, delete “or a passing score on the placement exam”.</p>	<p>Motion to approve with corrections: Bill Seconded: Tom Motion approved</p>																																				
Other Agenda Items	<table border="0"> <tr> <td>ENGR 8</td> <td>THEA 40</td> <td>THEA 59</td> <td>THEA 75</td> </tr> <tr> <td>ARTH 30</td> <td>THEA 41</td> <td>THEA 60</td> <td>THEA 76</td> </tr> <tr> <td>GEOL 8</td> <td>THEA 42</td> <td>THEA 61</td> <td>THEA 77</td> </tr> <tr> <td>GEOL 8L</td> <td>THEA 43</td> <td>THEA 62</td> <td>THEA 78</td> </tr> <tr> <td>THEA 8C</td> <td>THEA 49</td> <td>THEA 63</td> <td>THEA 79</td> </tr> <tr> <td>THEA 25</td> <td>THEA 53</td> <td>THEA 64</td> <td>THEA 478</td> </tr> <tr> <td>THEA 30</td> <td>THEA 56</td> <td>THEA 65</td> <td></td> </tr> <tr> <td>THEA 31</td> <td>THEA 57</td> <td>THEA 67</td> <td></td> </tr> <tr> <td>THEA 35</td> <td>THEA 58</td> <td>THEA 68</td> <td></td> </tr> </table>	ENGR 8	THEA 40	THEA 59	THEA 75	ARTH 30	THEA 41	THEA 60	THEA 76	GEOL 8	THEA 42	THEA 61	THEA 77	GEOL 8L	THEA 43	THEA 62	THEA 78	THEA 8C	THEA 49	THEA 63	THEA 79	THEA 25	THEA 53	THEA 64	THEA 478	THEA 30	THEA 56	THEA 65		THEA 31	THEA 57	THEA 67		THEA 35	THEA 58	THEA 68		<p>Discussion of these Agenda Items is postponed until next week’s meeting.</p>
ENGR 8	THEA 40	THEA 59	THEA 75																																			
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Next meeting: 3:00 p.m., April 11, 2012 BMC-207																																						