

Curriculum Advisory Committee Meeting Notes

DATE: Nov. 18, 2009		LOCATION: LTC 232	
✓	Richard Abend, ESL	✓	Beth Penney, Basic Skills
✓	Bill Easton, Library	✓	Tom Rebold, Business and Technology
✓	Paola Gilbert, Humanities		Vacant, Academic Senate
✓	Michael Gilmartin, Administration		Vacant, Creative Arts
✓	Elizabeth Harrington, Articulation Officer		Vacant, Life Science
✓	Lynn Iwamoto, Chairperson/Physical Science		Vacant, Nursing
	LaRon Johnson, Student Services		Vacant, Physical Education
✓	Tom Logan, Social Science		Vacant, Student Representative
	Laura Mock, CurricUNET Specialist		

Meeting Chaired by: Lynn Iwamoto
 Notes Submitted by: Elizabeth Harrington
 Guest: Sarah Mawhirter

Agenda Item	Discussion / Comments	Action
Approval of Notes: 11/11/09	Corrections noted: Agenda Item, World Language, Line #1, replace “appeared to explain” with “explained”, Line #3, delete “ o ”, and Line #12, replace “langue” with “language” Add Agenda Item “World Language Labs”	Motion to approve with corrections: Richard Seconded: Tom Logan Motion approved with corrections.
Consent Agenda PARK 151 PARK 152	Courses presented are recommended for deletion from the PARK program.	Motion to approve Consent Agenda: Richard Seconded: Bill Motion approved.
ART 4 HUMA 4 WOMN 4	Sarah Mawhirter discussed with the committee concerns regarding inconsistent wording between the course description and course content, the inconsistency between the Basic Skills Advisory and expected writing skills level, the title of the course, and the age of the textbooks. Sarah will revise each course outline, get division chair signatures and forward them to Lynn for review.	Tabled pending receipt of updated course outlines for each of these cross-listed courses.

<p>World Language</p> <p>ARAB 1A ARAB 1B CHIN 1A CHIN 1B FREN 1A FREN 1B FREN 2A FREN 2B GERM 1A GERM 1B GERM 2A GERM 2B ITAL 1A JPNS 1A JPNS 1B RUSS 1A RUSS 1B SIGN 1A SIGN 1B</p>	<p>The committee continued its discussion of changes being made by departments to World Language courses and with consideration of recommendations presented by Richard Abend addressing the benefits of online language labs. In support of his recommendations he presented a chart demonstrating the advantages to the college of making the choice for online labs. He then made a motion to ask the World Language Department to revise language courses accordingly. Without a second the motion did not move to a vote. The committee felt that it is in CAC's purview to recommend changes but not to impose changes on departments. The committee agreed to recommend that the World Language department investigate various instructional methodologies for delivering lab content.</p> <p>In reviewing course outlines the committee felt that the responses to Course Outline Items #13a (course content) and #14 needed to be reviewed and revised by the department ensure course outlines reflect unique content and appropriate level of difficulty and comprehension for each course.</p>	<p>Consideration of changes to the World Language courses is tabled. The courses are returned to the department with a request to review/revise course outline items #13a and #14 for unique course content and increasing level of difficulty and comprehension.</p>
<p>CSIS 1</p>	<p>Due to time constraints, CSIS 1 (<i>Introduction to Computer Science and Information Systems</i>) is continued to the next committee meeting.</p>	<p>Discussion of this course is postponed until next week's meeting.</p>
<p>CSIS 10A</p>	<p>Due to time constraints, CSIS 10A (<i>Computer Science: Beginning Programming</i>) is continued to the next committee meeting.</p>	<p>Discussion of this course is postponed until next week's meeting.</p>
<p>CSIS 10B</p>	<p>Due to time constraints, CSIS 10B (<i>Computer Science: Advanced Programming</i>) is continued to the next committee meeting.</p>	<p>Discussion of this course is postponed until next week's meeting.</p>
<p>Dental Assisting Program Change</p>	<p>Due to time constraints, the Dental Assisting Program Change is continued to the next committee meeting.</p>	<p>Discussion of this course is postponed until next week's meeting.</p>
<p>DNTL 115</p>	<p>Due to time constraints, DNTL 115 (<i>Dental Specialties</i>) is continued to the next committee meeting.</p>	<p>Discussion of this course is postponed until next week's meeting.</p>

Ethnic Studies Program Change	Due to time constraints, the Ethnic Studies Program Change is continued to the next committee meeting.	Discussion of this course is postponed until next week's meeting.
Ecotourism New Program	Due to time constraints, the Ecotourism Program is continued to the next committee meeting.	Discussion of this course is postponed until next week's meeting.
HOSP 68	Due to time constraints, HOSP 68 (<i>Introduction to Ecotourism</i>) is continued to the next committee meeting.	Discussion of this course is postponed until next week's meeting.
HOSP 69	Due to time constraints, HOSP 69 (<i>Ecotourism Development and Management</i>) is continued to the next committee meeting.	Discussion of this course is postponed until next week's meeting.
LING 50	Due to time constraints, LING 50 (<i>Introduction to Standard American English</i>) is continued to the next committee meeting.	Discussion of this course is postponed until next week's meeting.
Music -- Associate in Arts Program Change	Due to time constraints, the Music – Associate in Arts Program Change is continued to the next committee meeting.	Discussion of this course is postponed until next week's meeting.
Music – Certificate of Achievement Program Change	Due to time constraints, the Music – Certificate of Achievement Program Change is continued to the next committee meeting.	Discussion of this course is postponed until next week's meeting.
PSYC 25	Due to time constraints, PSYC 25 (<i>Child and Adult Development</i>) is continued to the next committee meeting.	Discussion of this course is postponed until next week's meeting.
Next meeting: Dec 2, 2009, LTC 232		