

Curriculum Advisory Committee Meeting Notes

DATE: April 1, 2009 LOCATION: LTC 232			
	Richard Abend, ESL	✓	Jonathan Osburg, Academic Senate
✓	Bill Easton, Library	✓	Beth Penney, Basic Skills
✓	Paola Gilbert, Humanities		Tom Rebold, Business and Technology
✓	Michael Gilmartin, Administration		Vacant, Nursing
✓	Elizabeth Harrington, Articulation Officer		Vacant, Physical Education
✓	Lynn Iwamoto, Chairperson/Physical Science		Vacant, Student Representative
✓	LaRon Johnson, Counseling		Vacant, Supportive Services
✓	Tom Logan, Social Science		Vacant, Nursing
✓	Laura Mock, CurricUNET Specialist		Vacant, Physical Education

Meeting Chaired by: Lynn Iwamoto
 Notes Submitted by: Elizabeth Harrington
 Guest: David Clemens

Agenda Item	Discussion / Comments	Action
Approval of Notes: 3/25/09	Corrections noted: Agenda Item, CAC Deadlines, Action, Line #1, replace “distributed” with “distribute”	Motion to approve with correction: Tom Seconded: Paola Motion approved with correction.
ENGL 2 David Clemens	ENGL 2 (<i>Composition and Critical Thinking</i>) is being revised as part of program review. David Clemens attended to explain the intent and rationale for the changes made to this course. He stressed that the course was being revised to ensure clarity and consistency in the manner in which it is instructed. He distributed a handout with information on the history of the 1980 CSU Executive Order (E.O. 338) requiring formal instruction in critical thinking. The handout included quotes and links to various sources including The Stanford Encyclopedia of Philosophy, Critialthinking.org, IGETC qualified Critical Thinking courses from Rio Honda and Sacramento City College, and course syllabus information from CSU Critical Thinking courses. This course was	Motion to approve with corrections: Tom Seconded: Jon Motion approved with corrections.

<p>ENGL 2 (continued)</p>	<p>originally presented to CAC on March 25, 2009.</p> <p>Corrections noted: Course Revision Form, Page #3, Item C, Change to, Line #3, replace “Lectures, readings, and discussions provide” with “Lectures, writing, readings, multi-media, and discussion provide”. Course Data Sheet, Item #17, “Yes” box, replace “X?” with “X” Course Outline, Item #2, Line #4, replace “(California State Legislature)” with a citation to the original legislation or Executive Order; Item #3, Lines #3 and #4, replace the course description with “Examines “the relations of language to logic, leading to an ability to analyze, criticize, and advocate ideas, to reason [and] to reach factual or judgmental conclusions based on sound inferences drawn from unambiguous statements of knowledge or belief.</p>	
<p>LETP 290</p>	<p>LETP 290 (<i>Instructor Development</i>) is being revised to conform to updates made by POST. This stand-alone course is required for every academic instructor teaching a POST approved course. POST has reduced the hours for this course and the unit value is therefore reduced from 2 units to 1 unit.</p> <p>Course Revision Form, page #3, delete comment box in the right hand margin. Course Data Sheet, Item #4, delete checkmarks from the “AA/AS Degree” box and from the “Elective” box; and, Item #23, add “This is a stand-alone course.” Course Outline, Item #3, Line #2, replace “instructions” with “instructors”; and, Item #13, delete comment box in the right hand margin.</p>	<p>Motion to approve with corrections: Elizabeth Seconded: Bill Motion approved with corrections. Abstentions = 1</p>
<p>PARK 166</p>	<p>PARK 166 (<i>Cultural Resource Management: Intermediate</i>) is a new, stand-alone course, which provides ongoing training to Parks and Recreation employees in resource management for California State Parks. The course description for this course has been revised to align with the course content. This course was originally presented to CAC on March 25, 2009.</p> <p>Courses – Signature Page, Title, delete comment box in the right hand margin.</p>	<p>Motion to approve with corrections: Jon Seconded: Bill Motion approved with corrections.</p>

PARK 166 (continued)	Course Outline , Item #3, Line #1, replace “historians throughout” with “historians in damage assessment throughout” and delete the comment boxes (3) in the right hand margin; and, Item #13a, delete the comment boxes (3) in the right hand margin.	
English Basic Skills Certificate Program	The new English Basic Skills Certificate of Completion, funded for enhanced non-credit, is comprised of 400 level non-credit lab courses which are linked to corresponding 300 level English courses. No corrections noted.	Motion to approve: LaRon Seconded: Jon Motion approved.
ENGL 11	ENGL 11 (<i>Literature By and About Women</i>) is being revised as part of program review. Corrections noted: Course Outline , Item #2, Line #3, replace “non-fiction prose will” with “non-fiction prose. It will”, and delete comment boxes (2) in the right hand margin.	Motion to approve with corrections: Elizabeth Seconded: Jon Motion approved with corrections.
ENGL 17	ENGL 17 (<i>Introduction to Shakespeare</i>) is being revised as part of program review. Consideration of this course is tabled pending clarification of whether the desired advisory course is meant to be ENGL 1A or ENGL1B. Additionally, the committee would like clarification regarding whether all items listed as course content will be covered or whether the content will include items from this list. Corrections noted: Course Revision Form , Item C, Change from, delete “Not articulated with Berkeley”; and, Item C, Change to, delete “Recommended for articulation.” Course Data Sheet , Item #4, add a checkmark to the “Major” box.	Tabled
ENGL 18	ENGL 18 (<i>The Bible as Literature</i>) is being revised as part of program review. Consideration of this course is tabled pending clarification of whether the desired advisory course is meant to be ENGL 1A or ENGL 1B. Corrections noted: Course Revision Form , Item C, Change from, Line #13, delete	Tabled
ENGL 18		

(continued)	<p>Corrections noted: Course Revision Form, Item C, Change from, Line #2, delete “(Note: The existing ACORN catalog description differs from the existing hard copy file version)””; and, Item C, Change from, Line #9, delete “(Note: The existing ACORN catalog description differs from the existing hard copy file version)”” Course Data Sheet, Item #23, delete comment box in the right hand margin. Course Outline, Item 2, Line #4, delete “.” at the end of the line, Line #5, replace “Co-requisite: Enrollment in ENGL 421, Fundamentals of Writing Lab” with “Corequisite: ENGL 421””; Item 3, Line #1, delete “.” at the end of the line, Line #2, replace “Co-requisite: Enrollment in ENGL 421, Fundamentals of Writing Lab” with “Corequisite: ENGL 421””; Item #11b, delete “.” at the end of the line; and, Item #12 replace “Enrollment in ENGL 421, Fundamentals of Writing Lab” with “ENGL 421”</p>	
NURS 51A	Due to time constraints, NURS 52A (<i>Nursing I</i>) is continued to the next committee meeting.	Discussion of this course is postponed until next week’s meeting.
NURS 51B	Due to time constraints, NURS 52B (<i>Nursing II</i>) is continued to the next committee meeting.	Discussion of this course is postponed until next week’s meeting.
NURS 51C	Due to time constraints, NURS 52C (<i>Nursing III</i>) is continued to the next committee meeting.	Discussion of this course is postponed until next week’s meeting.
NURS 51D	Due to time constraints, NURS 52D (<i>Nursing IV</i>) is continued to the next committee meeting.	Discussion of this course is postponed until next week’s meeting.
NURS 65	Due to time constraints, NURS 65 (<i>Nursing Role Transition</i>) is continued to the next committee meeting.	Discussion of this course is postponed until next week’s meeting.
NURS 70	Due to time constraints, NURS 70 (<i>Supervised Nursing Clinical Experience</i>) is continued to the next committee meeting.	Discussion of this course is postponed until next week’s meeting.

NURS 160	Due to time constraints, NURS 160 (<i>Role Development for Nursing Students</i>) is continued to the next committee meeting.	Discussion of this course is postponed until next week's meeting.
NURS 180	Due to time constraints, NURS 180 (<i>Professional Skills Development</i>) is continued to the next committee meeting.	Discussion of this course is postponed until next week's meeting.
NURS 181	Due to time constraints, NURS 181 (<i>Advanced Professional Skills Development</i>) is continued to the next committee meeting.	Discussion of this course is postponed until next week's meeting.
NURS 201	Due to time constraints, NURS 201 (<i>Preparation for Registered Nurse Licensure Exam</i>) is continued to the next committee meeting.	Discussion of this course is postponed until next week's meeting.
NURS 205	Due to time constraints, NURS 205 (<i>Supervised Nursing Skills Lab I</i>) is continued to the next committee meeting.	Discussion of this course is postponed until next week's meeting.
NURS 252	Due to time constraints, NURS 252 (<i>Physical Assessment</i>) is continued to the next committee meeting.	Discussion of this course is postponed until next week's meeting.
NURS 264	Due to time constraints, NURS 264 (<i>Basic Arrhythmia and Coronary Care</i>) is continued to the next committee meeting.	Discussion of this course is postponed until next week's meeting.
NURS 267	Due to time constraints, NURS 26 (<i>Interpretation of 12 Lead ECG</i>) is continued to the next committee meeting.	Discussion of this course is postponed until next week's meeting.
IGETC and CSU GE Elizabeth Harrington	Elizabeth distributed copies of the notification sent from the CSU Office of the Chancellor listing the results of courses submitted in December 2008 for inclusion on the IGETC and CSU GE-Breadth listing.	FYI
Next meeting: Apr. 15, 2009, LTC 232		