

Curriculum Advisory Committee Meeting Notes

DATE: April 22, 2009 LOCATION: LTC 232			
✓	Richard Abend, ESL	✓	Jonathan Osburg, Academic Senate
	Bill Easton, Library	✓	Beth Penney, Basic Skills
✓	Paola Gilbert, Humanities		Tom Rebold, Business and Technology
✓	Michael Gilmartin, Administration		Vacant, Creative Arts
✓	Elizabeth Harrington, Articulation Officer		Vacant, Life Science
✓	Lynn Iwamoto, Chairperson/Physical Science		Vacant, Nursing
✓	LaRon Johnson, Counseling		Vacant, Physical Education
✓	Tom Logan, Social Science		Vacant, Student Representative
✓	Laura Mock, CurricUNET Specialist		Vacant, Supportive Services

Meeting Chaired by: Lynn Iwamoto

Notes Submitted by: Elizabeth Harrington

Agenda Item	Discussion / Comments	Action
Approval of Notes: 4/15/09	<p>Corrections noted: Agenda Item ENGL 17, Discussion Line #3, replace “ENGL1B” with “ENGL 1B”; Line #7, replace “Alston” with “Allston”; Agenda Item ENGL 17, Action Line #7, Replace “Alston” with “Allston”; and, Agenda Item ENGL 112, Line #14, replace “committed” with “committee”</p>	<p>Motion to approve with corrections: Richard Seconded: Paola Motion approved with corrections. Abstention = 1</p>
NURS 70	<p>NURS 70 (<i>Supervised Nursing Clinical Experience</i>) is being revised as part of program review.</p> <p>Corrections noted: Courses – Signature Page, Department Chair, move Date and Name down one line. Course Data Sheet, Item #4, delete checkmark from the “Elective” box; and, Item #23, add “This is a stand-alone course.” Course Outline, Item #2, Line #1, replace “C/NC” with “P/NP”, Line #3, replace “No new skills will be taught; students will” with “Students refine”, delete comment boxes (4) in the right hand</p>	<p>Motion to approve with corrections: Tom L. Seconded: Jon Motion approved with corrections.</p>

<p>NURS 70 (continued)</p>	<p>margin, Line #4, replace “credit.” with “credit to meet clinical hour requirements.”; Line #5, delete “Must be enrolled in the nursing program.”; Item #2, Line #2, replace “No new skills will be taught; students will” with “Students refine”, Line #3, replace “credit. C/NC” with “credit to meet clinical hour requirements. P/NP”, add as Line #4, “Prerequisite: NURS 52B”; Item #5, replace “4” with “3” and delete comment box in the right hand margin; Item #11b, replace “CHEM 30A” with “None” and delete comment box in the right hand margin; Item #13a, Line #2, replace “No new skills will be taught; students will” with “Students refine”, Line #3, delete “May be taken 4 times for credit”; and, Item #16, delete comment boxes (2) in the right hand margin.</p>	
<p>NURS 160</p>	<p>NURS 160 (<i>Role Development for Nursing Students</i>) is being revised as part of program review.</p> <p>Corrections noted: Course Revision Form, Item D, delete format box in the right hand margin. Course Data Sheet, Item #23, add “This is a stand-alone course.” Course Outline, Item #2, Line #1, replace “C/NC” with “P/NP”; Item #3, Line #3, replace “C/NC” with “P/NP”; Item #3, Item #13a, Line #3, replace “atragies” with “strategies”; Item #14, delete comment box in the right hand margin; and, Item #17, delete comment box in the right hand margin.</p>	<p>Motion to approve with corrections: Elizabeth Seconded: Jon</p> <p>Motion approved with corrections.</p>
<p>NURS 180</p>	<p>NURS 180 (<i>Professional Skills Development</i>) is being revised as part of program review. During discussion of this course the committee found that the course content as listed required amplification and that the list course objectives included activities. The committee has tabled consideration of this course pending revision of the course content and objectives.</p> <p>Corrections noted: Course Revision Form, Item B(7), add checkmark; and Item D, delete comment box in the right hand margin. Course Data Sheet, Item #4, delete comment box in the right hand margin; and, Item #23, add “This is a stand-alone course.” Course Outline, Item #2, Line #1, replace “C/NC” with “P/NP”,</p>	<p>Tabled.</p> <p>Lynn will make corrections and send the course back for revision of course content and course objectives.</p>

<p>NURS 180 (continued)</p>	<p>Line #4, replace “activities for these issues” with “activities for resolution of these issues”, Line #4, replace “May be repeated up to three” with “May be taken up to four”, and delete comment box in the right hand margin; Item #3, Line #2, replace “May be repeated up to three” with “May be taken up to four”, and Line #3, replace “C/NC” with “P/NP”; Item #13a, delete comment box in the right hand margin; Item #14, delete comment boxes (3) in the right hand margin; and, Item #17, Line #1, delete line, Line #3, replace “objectives” with “activities, and delete comment boxes (4) in the right hand margin.</p>	
<p>NURS 181</p>	<p>NURS 181 (<i>Advanced Professional Skills Development</i>) is being revised as part of program review. During discussion of this course the committee found that the course content as listed required amplification and that the list course objectives included activities. The committee has tabled consideration of this course pending revision of the course content and objectives.</p> <p>Corrections noted: Course Revision Form, Item D, delete comment box in the right hand margin. Course Data Sheet, Item #4, delete comment box in the right hand margin; Item #11, delete comment box in the right hand margin; and, Item #23, add “This is a stand-alone course.” Course Outline, Item #2, Line #1, replace “C/NC” with “P/NP”, Line #4, replace “May be repeated up to three” with “May be taken four”, and delete comment box in the right hand margin; Item #3, Line #2, add “May be taken up to four times provided there is new content and a need for updating”, and replace “C/NC” with “P/NP”; Item #13a, delete comment box in the right hand margin; Item #14, delete comment boxes (3) in the right hand margin; Item #15 delete comment box in the right hand margin; and, Item #17, Line #1, delete comment boxes (3) in the right hand margin.</p>	<p>Tabled.</p> <p>Lynn will make corrections and send the course back for revision of course content and course objectives.</p>
<p>NURS 201</p>	<p>NURS 201 (<i>Preparation for Registered Nurse Licensure Exam</i>) is being revised as part of program review. During discussion of this course the committee found that the course objectives included items which sound like content and that the methods of evaluation needed to be clarified. The committee has tabled consideration of</p>	<p>Tabled.</p> <p>Lynn will make corrections and send the course back for revision of course objectives and methods of evaluation.</p>

<p>NURS 201 (content)</p>	<p>this course pending revision of the course objectives and methods of evaluation.</p> <p>Corrections noted: Course Revision Form, Item C, Change to (5), add original text and delete comment box in the right hand margin; Item C, Change from (5), add revised text and delete comment box in the right hand margin; and, Item D (5), replace “preferred” with “standard” and delete comment box in the right hand margin. Course Data Sheet, Item #4, delete checkmark from the “Elective” box, and delete comment box in the right hand margin; and, Item #23, add “This is a stand-alone course.” Course Outline, Item #2, Line #1, replace “C/NC” with “P/NP”; Item #3, Line #3, replace “C/NC” with “P/NP”; Item #14, delete comment boxes (3) in the right hand margin; and, Item #17, delete comment box in the right hand margin.</p>	
<p>NURS 205</p>	<p>NURS 205 (<i>Supervised Nursing Skills Lab I</i>) is being revised as part of program review and to update the catalog description to standard format.</p> <p>Corrections noted: Course Revision Form, Item C, Change to (5), add original text and delete comment box in the right hand margin; Item C, Change from (5), add revised text and delete comment box in the right hand margin; and, Item D (5), replace “preferred” with “standard”. Course Data Sheet, Item #4, delete checkmarks from the “AA/AS Degree” and “Elective” boxes, and delete the comment box in the right hand margin; Item #6, delete the checkmark in the “Yes” box and delete “NURS 205 and NURS 206”; and, Item #23, add “This is a stand-alone course.” Course Outline, Item #2, Line #1, replace “C/NC” with “P/NP” and delete the comment box in the right hand margin; Item #3, Line #2, replace “C/NC” with “P/NP”; Item #15, delete period (.); and Item #17, delete comment box in the right hand margin.</p>	<p>Motion to approve with corrections: Elizabeth Seconded: Richard</p> <p>Motion approved with corrections.</p>
<p>NURS 252</p>	<p>NURS 252 (<i>Physical Assessment</i>) is being revised as part of program review. The course revision form, Item D, states that the “Course advisory promotes a foundation in basic nursing skills ...”;</p>	<p>Tabled. Lynn will make corrections and send the</p>

<p>NURS 252 (continued)</p>	<p>however, there is no course advisory. Consideration of this course is tabled pending clarification of the department’s intent to add an advisory.</p> <p>Corrections noted: Course Revision Form, Item C, Change from, Line #1, delete period (.) at the end of the line, and add original text of the schedule description; Item C, Change to, Line #1, replace “LG-C/NC” with “LG-P/NP” and delete the period (.) at the end of the line, Line #2, replace “skill” with “skills”, Lines #7 and #8, replace “4 times periodically for updating skills:” with “4 times for credit to update skills”; and, Item D, Line #1, revise as necessary regarding a course advisory. Course Data Sheet, Item #4, delete the comment box in the right hand margin; and, Item #23, add “This is a stand-alone course.” Course Outline, Item #2, Line #1, replace “LG-C/NC” with “LG-P/NP”, and Line #6, replace “May be taken four times periodically for updating skills” with “May be taken four times for credit to update skills”, and delete comment box in the right hand margin; Item #3, Line #5, “May be taken four times periodically for updating skills. LG-C/NC” with “May be taken four times for credit to update skills. LG-P/NP”, and delete comment box in the right hand margin.</p>	<p>course back for clarification of the department’s intent regarding the addition of a course advisory.</p>
<p>NURS 264</p>	<p>NURS 264 (<i>Basic Arrhythmia and Coronary Care</i>) is being revised as part of program review.</p> <p>Corrections noted: Course Revision Form, Item D, delete comment box in the right hand margin. Course Data Sheet, Item #4, delete checkmark in the “Elective” box, and delete the comment box in the right hand margin; Item #6, delete line beginning “A prerequisite to Nursing Program ...”, and delete comment box in the right hand margin; and, Item #23, add “This is a stand-alone course.” Course Outline, Item #2, Line #1, replace “C/NC” with “P/NP”, Lines #4 and #5, replace “credit periodically for new content and updating” with “credit to update skills”, and delete the comment</p>	<p>Motion to approve with corrections: Paola Seconded: LaRon Motion approved with corrections.</p>

	<p>box in the right hand margin; Item #3, Lines #3 and #4, replace “credit periodically for new content and updating. C/NC” with “credit to update skills. P/NP”; Item #13b, Line #2, replace “to” with “with”, and delete the comment box in the right hand margin; and, Item #14, Line #1, replace “Junctional” with “junctional” and delete the comment box in the right hand margin.</p>	
NURS 267	<p>NURS 26 (<i>Interpretation of 12 Lead ECG</i>) is being revised as part of program review. During discussion of this course the committee found that the course content as listed required amplification and that the course objectives needed to be expanded. The committee has tabled consideration of this course pending revision of the course content and objectives.</p> <p>Corrections noted: Course Revision Form, Item D, delete comment box in the right hand margin. Course Data Sheet, Item #4, delete checkmark in the “Elective” box, and delete the comment box in the right hand margin; and, Item #23, add “This is a stand-alone course.” Course Outline, Item #2, Line #1, replace “C/NC” with “P/NP”, Line #3, replace “interoperating” with “interpreting”, Line #5, replace “for periodic updating” with “to update skills”, and delete the comment boxes (3) in the right hand margin; Item #3, Line #3, replace “interoperating” with “interpreting”, Line #5, “for periodic updating. C/NC” with “to update skills. P/NP”, and delete the comment boxes (2) in the right hand margin; and, Item #13a, delete the comment box in the right hand margin;</p>	<p>Tabled.</p> <p>Lynn will make corrections and send the course back for revision of course content and course objectives.</p>
ENGL 22	<p>ENGL 22 (<i>Introduction to Poetry</i>) is being revised as part of program review.</p> <p>Corrections noted: Course Revision Form, Item C, Change from, delete “Unarticulated with UC (Berkeley)”; Item C, Change to, delete “Check on articulation with UC (Berkeley); and, Item D, delete “Allow MPC transfers in English to Berkeley to receive UC credit for this course.” Course Data Sheet, Item #15, delete “Articulation on file” and</p>	<p>Motion to approve with corrections: Jon Seconded: LaRon Motion approved with corrections.</p>

	delete the comment box in the right hand margin; and, Item #17, delete “(Elizabeth: can you check?”); Course Outline , Item #2, Line #1, replace “C/NC” with “P/NP” and delete the comment box in the right hand margin; Item #3, Line #5, replace “LG-C/NC” with “LG-P/NP”; and, Item #13a, delete the comment box in the right hand margin.	
ENGL 24	Due to time constraints, ENGL 24 (<i>Introduction to the Short Story</i>) is continued to the next committee meeting.	Discussion of this course is postponed until next week’s meeting.
ENGL 38	Due to time constraints, ENGL 38 (<i>Literary Forms – The Cinema: More of Less than Human?</i>) is continued to the next committee meeting.	Discussion of this course is postponed until next week’s meeting.
ENGL 42	Due to time constraints, ENGL 42 (<i>Writers of Modern America</i>) is continued to the next committee meeting.	Discussion of this course is postponed until next week’s meeting.
ENGL 44	Due to time constraints, ENGL 44 (<i>Masterpieces of Literature I</i>) is continued to the next committee meeting.	Discussion of this course is postponed until next week’s meeting.
ENGL 45	Due to time constraints, ENGL 45 (<i>Masterpieces of Literature II</i>) is continued to the next committee meeting.	Discussion of this course is postponed until next week’s meeting.
Next meeting: Apr. 29, 2009, LTC 232		