

Curriculum Advisory Committee Meeting Notes

DATE: April 29, 2009 LOCATION: LTC 232			
✓	Richard Abend, ESL	✓	Jonathan Osburg, Academic Senate
✓	Bill Easton, Library	✓	Beth Penney, Basic Skills
✓	Paola Gilbert, Humanities		Tom Rebold, Business and Technology
✓	Michael Gilmartin, Administration		Vacant, Creative Arts
✓	Elizabeth Harrington, Articulation Officer		Vacant, Life Science
✓	Lynn Iwamoto, Chairperson/Physical Science		Vacant, Nursing
✓	LaRon Johnson, Counseling		Vacant, Physical Education
✓	Tom Logan, Social Science		Vacant, Student Representative
✓	Laura Mock, CurricUNET Specialist		Vacant, Supportive Services

Meeting Chaired by: Lynn Iwamoto

Notes Submitted by: Elizabeth Harrington

Agenda Item	Discussion / Comments	Action
Approval of Notes: 4/22/09	No corrections noted.	Motion to approve: Richard Seconded: Jon Motion approved with corrections.
ENGL 24	<p>ENGL 24 (<i>Introduction to the Short Story</i>) is being revised as part of program review.</p> <p>Corrections noted: Course Revision Form, Item B(8), add checkmark; Item C, Change to, add “(8) Prerequisite: Eligibility for ENGL 1A”; Item C, Change to, “(8) Prerequisite: ENGL 1A”; and, Item D, add “(8) Prerequisite changed for consistency.” Course Outline, Item #2, Line #1, replace “LG-C/NC” with “LG-P/NP”, and Line #5, delete “Eligibility for”; and, Item #3, Line #1, delete “Eligibility for”, and Line #5, replace “LG-C/NC” with “LG-P/NP”. Course Prerequisite/Corequisite: Content Review Form, Page #2, Line #2, delete “Eligibility for”</p>	<p>Motion to approve with corrections: Richard Seconded: Paola Motion approved with corrections.</p>

<p>ENGL 38</p>	<p>ENGL 38 (<i>Literary Forms – The Cinema: More of Less than Human?</i>) is being updated as part of program review. No substantial changes have been mace.</p> <p>Corrections noted: Course Outline, Item #2, Line #1, replace “LG-C/NC” with “LG-P/NP”; and, Item #3, Line #5, replace “LG-C/NC” with “LG-P/NP”, Distance Education Form, Item #9, Line #2, replace “through Netflix” with “commercially”; and, Item #13, delete “Dave Clemens’ current ENGL 38 class at”.</p>	<p>Motion to approve with corrections: Jon Secoded: Tom L.</p> <p>Motion approved with corrections.</p>
<p>ENGL 42</p>	<p>ENGL 42 (<i>Writers of Modern America</i>) is being revised as part of program review. This course has been approved for CSU GE-Breadth Area C2 and IGETC Area 3B since F’95. The CSU and IGETC qualifications do not appear in the published catalog.</p> <p>Corrections noted: Course Data Sheet, Item #4, add checkmark to “Elective” box; and, Item #14, delete comment boxes (2) in the right hand margin; Item #16, delete comment boxes in the right hand margin. Course Outline, Item #2, Line #1, replace “LG-C/NC” with “LG-P/NP”; and, Item #3, Lines #3 and #4, replace “LG-C/NC” with “LG-P/NP”.</p>	<p>Motion to approve with corrections: Paola Secoded: Jon</p> <p>Motion approved with corrections.</p> <p>The correct CSU GE and IGETC information is in the Santa Rosa system. This information should be added to the published catalog description.</p>
<p>ENGL 44</p>	<p>ENGL 44 (<i>Masterpieces of Literature I</i>) is being revised as part of program review.</p> <p>Corrections noted: Course Revision Form, Item B(14), delete checkmark; Item C, Change from, Line #2, replace “culture” with “cultures” and delete the comment box in the right hand margin. Course Outline, Item #2, Line #1, replace “LG-C/NC” with “LG-P/NP”, Line #2, replace “culture from the Greeks the Renaissance” with “cultures from the Greeks to the Renaissance”, Line #5, delete “Eligibility for”, and delete comment boxes (2) in the right hand margin; Item #3, Line #1, delete “Eligibility for” and Line #4, replace “LG-C/NC” with “LG-P/NP”; Item #12, delete “Eligibility for” and delete the comment box in the right hand margin; Item</p>	<p>Motion to approve with corrections: Elizabeth Secoded: Bill</p> <p>Motion approved with corrections.</p>

<p>ENGL 44 (continued)</p>	<p>#13b, delete the comment box in the right hand margin; and, Item #14, delete the comment box in the right hand margin. Course Prerequisite/Corequisite: Content Review Form, Page #2, Line #2, delete “Eligibility for” and delete the comment box in the right hand margin; Item #7, Column #1, delete “Eligibility for ENGL 1A = the equivalent of completion of ENGL 111 and 112:”; and, Approved by Division Chairperson, add “Diane Boynton” and “10/15/08”, and delete comment box in the right hand margin. Distance Education Form, Item #4, Line #1, replace “when is had” with “when it had” and delete the comment box in the right hand margin; Item #8, delete the comment box in the right hand margin; and, Item #13, delete “Alan Haffa’s current ENGL 44 class at”.</p>	
<p>ENGL 45</p>	<p>ENGL 45 (<i>Masterpieces of Literature II</i>) is being revised as part of program review.</p> <p>Corrections noted: Course Revision Form, Item C, Change to, delete the comment box in the right hand margin. Course Outline, Item #2, Line #1, replace “LG-C/NC” with “LG-P/NP”, Line #6, delete “Eligibility for”, and delete comment boxes (2) in the right hand margin; Item #3, Line #1, delete “Eligibility for” and Line #4, replace “LG-C/NC” with “LG-P/NP”, and delete comment box in the right hand margin; Item #13b, delete comment box in the right hand margin; and Item #14, delete comment box in the right hand margin. Course Prerequisite/Corequisite: Content Review Form, Page #2, Line #2, delete “Eligibility for”; and, Item #7, Column #1, delete “Eligibility for ENGL 1A = the equivalent of completion of ENGL 111 and 112:”. Distance Education Form, Item #8, delete the comment box in the right hand margin; and, Item #13, delete “Alan Haffa’s current ENGL 45 class at”.</p>	<p>Motion to approve with corrections: LaRon Seconded: Richard</p> <p>Motion approved with corrections.</p>
<p>WRLD 99.03 WRLD 99.03</p>	<p>WRLD 99.03 (<i>Travel Study: India</i>) is a new stand-alone course designed to provide students the opportunity to explore in greater depth topics covered in a World Civilizations course.</p> <p>Corrections noted:</p>	<p>Motion to approve with corrections: LaRon Seconded: Paola</p>

(continued)	<p>Course Data Sheet, Item #4, deleted the checkmark in the “AA/AS” box and delete the comment box in the right hand margin; and, Item #23, add checkmark to box #3, add “This is a stand-alone course.”; and, delete the comment box in the right hand margin.</p> <p>Course Outline, Item #2, Line #1, replace “LG-C/NC” with “LG-P/NP” and add as Line #4, “Advisory: Eligibility for ENGL 111 and 112 or ENSL 110 and 155”; Item #3, Line #2, replace “culture.” with “cultures. LG-P/NP”, delete Line #3, and add as Line #1, “Advisory: Eligibility for ENGL 111 and 112 or ENSL 110 and 155”, and delete the comment box in the right hand margin; Item #11b, replace “ENG” with “ENGL”; and, Item #14, Line #6, replace “of India” with “of India”.</p>	Motion approved with corrections.
WRLD 404B	<p>WRLD 404B (<i>Roman Empire: West and East (14 CE to 600 CE)</i>) is a new stand-alone courses which is designed to provide a non-credit option for WRLD 4B. The coding for this course is being changed to Adult Education. The course is being returned in order than the objectives and methods of evaluation be revised.</p> <p>Corrections noted: Course Data Sheet, Item #3, delete comment box in the right hand margin, Course Outline, Item #14, Objective #3, replace “rise The Roman Empire” with “rise of The Roman Empire” and delete the comment box in the right hand margin; and, Item #17, add “3. Evaluate or assess weekly journal.”</p>	<p>Motion to approve pending revision: Tom Seconded: Richard</p> <p>Motion approved pending revision.</p>
ART 85D	<p>ART 85D (<i>Die Forming and Enameling</i>) is a new course which is designed to provide students the opportunity to focus on methods of die forming and enameling metal.</p> <p>Corrections noted: Course Data Sheet, Item #4, delete checkmarks (unless this course is included on the recent program revision). Course Outline, Item #2, Line #1, replace “C/NC” with “P/NP” and replace “hour” with “hours”, Line #5, delete “Credit”, and Line #6, replace “Transferable” with “Credit Transferable”; Item #3, Line #3, replace “C/NC” with “P/NP”</p>	<p>Motion to approve with corrections: Jon Seconded: Bill</p> <p>Motion approved with corrections.</p>

ART 87C	<p>ART 87C (<i>Cold Connections for Jewelry</i>) is a new course which is designed to expand jewelry course offering and provide students the opportunity to gain knowledge of methods of cold connecting metal.</p> <p>Corrections noted: Course Data Sheet, Item #4, delete checkmarks (unless this course is included on the recent program revision). Course Outline, Item #2, Line #1, replace “C/NC” with “P/NP”; Item #3, Line #1, replace “Techniques for” with “Techniques include”, and Line #3, replace “C/NC” with “P/NP”; Item #7, delete comment box in the right hand margin; and, Item #17, delete comment box in the right hand margin.</p>	<p>Motion to approve with corrections: Jon Secinded: LaRon</p> <p>Motion approved with corrections.</p>
AUTO 102	<p>AUTO 102 (<i>Basic Automotive Electricity and Electronics</i>) is being updated to meet current industry and program needs.</p> <p>Corrections noted: Course Data Sheet, Item #4, delete comment box in the right hand margin. Course Outline, Item #2, Line #1, replace “LG-C/NC” with “LG-P/NP”; and, Item #3, Line #4, replace “LG-C/NC” with “LG-P/NP”.</p>	<p>Motion to approve with corrections: Paola Secinded: Richard</p> <p>Motion approved with corrections.</p>
BIOL 38	<p>BIOL 38 (<i>Biological Psychology</i>) is updated as part of program review.</p> <p>Corrections noted: Course Data Sheet, Item #14, add checkmark to the “D-Social Economic Institutions” box and to the “E1 – Lifelong Learning & Understanding” box, and delete comment box in the right hand margin. Course Outline, Item #2, Line #1, replace “LG-C/NC” with “LG-P/NP” and, Line #8, replace “Area 4I” with “Area 4, 5”; and , Item #3, Line #4, replace “LG-C/NC” with “LG-P/NP”.</p>	<p>Motion to approve with corrections: Elizabeth Secinded: Bill</p> <p>Motion approved with corrections.</p>
ENGL 31	<p>ENGL 31 (<i>Creative Writing I</i>) is being updated as part of the program review process. The wording of the perquisite is being changed to be consistent with current practice.</p>	<p>Motion to approve with corrections: Elizabeth Secinded: Bill</p>

	<p>Corrections noted: Course Data Sheet, Item #4, delete checkmarks for the “AA/AS”, “G.E.”, and “Area C” boxes, delete comment boxes in the right hand margin; and, Item #23, add “This is a stand-alone course.” Course Outline, Item #2, Line #1, replace “LG-C/NC” with “LG-P/NP”; Item #3, Line #4, replace “LG-C/NC” with “LG-P/NP”; and, Item #13b, replace “encourages” with “encourage” Course Prerequisite/Corequisite: Content Review Form, Page #2, Line #2, delete “Eligibility for”; and, Item #7, Column #1, delete “Eligibility for ENGL 1A “equivalent to completion of ENGL 111 and 112 or ENSL 110 and 155”.</p>	Motion approved with corrections.
ENGL 46	Due to time constraints, ENGL 46 (<i>Survey of British Literature I</i>) is continued to the next committee meeting.	Discussion of this course is postponed until next week’s meeting.
ENGL 47	ENGL 47 (<i>Survey of British Literature II</i>) is continued to the next committee meeting.	Discussion of this course is postponed until next week’s meeting.
ENGL 49	Due to time constraints, ENGL 49 (<i>The Novel</i>) is continued to the next committee meeting.	Discussion of this course is postponed until next week’s meeting.
ENGL 300	Due to time constraints, ENGL 300 (<i>Individualized English And Study Skills</i>) is continued to the next committee meeting.	Discussion of this course is postponed until next week’s meeting.
ENGL 325	Due to time constraints, ENGL 325 (<i>Basic Grammar For Writing</i>) is continued to the next committee meeting.	Discussion of this course is postponed until next week’s meeting.
ENGL 326	Due to time constraints, ENGL 326 (<i>Intermediate Grammar For Writing</i>) is continued to the next committee meeting.	Discussion of this course is postponed until next week’s meeting.
ENGL 330	Due to time constraints, ENGL 330 (<i>Reading In Context</i>) is continued to the next committee meeting.	Discussion of this course is postponed until next week’s meeting.
MATH 20C	Due to time constraints, MATH 20C (<i>Calculus of Several Variables</i>) is continued to the next committee meeting.	Discussion of this course is postponed until next week’s meeting.

NURS 206	Due to time constraints, NURS 206 (<i>Supervised Nursing Skills Lab II</i>) is continued to the next committee meeting.	Discussion of this course is postponed until next week's meeting.
Updates Michael Gilmartin	<ul style="list-style-type: none"> • It has been decided that there will be a change in prerequisite for English courses which had a prerequisite of Eligibility for ENGL 1A and an advisory of ENGL 1B. These courses will now have a prerequisite of ENGL 1A and maintain the advisory of ENGL 1B. Previously approved ENGL courses will have to be checked for consistency with this practice. • The age enrollment limitation for ESSC courses needs to be removed. • There will definitely be a two year catalog with a one-year update. 	FYI
Next meeting: May 6, 2009, LTC 232		