

Curriculum Advisory Committee Meeting Notes

DATE: Nov. 5, 2008		LOCATION: LTC 232	
✓	Richard Abend, ESL	✓	Beth Penney, Basic Skills
✓	Bill Easton, Library		Tom Rebold, Business and Technology
✓	Paola Gilbert, Humanities		Vacant, Creative Arts
✓	Michael Gilmartin, Administration		Vacant, Life Science
✓	Elizabeth Harrington, Articulation Officer		Vacant, Nursing
✓	Lynn Iwamoto, Chairperson/Physical Science		Vacant, Physical Education
✓	LaRon Johnson, Counseling		Vacant, Student Representative
	Tom Logan, Social Science		Vacant, Supportive Services
	Jonathan Osburg, Academic Senate		

Meeting Chaired by: Lynn Iwamoto

Notes Submitted by: Elizabeth Harrington

Agenda Item	Discussion / Comments	Action
Approval of Notes: 10/29/08	The minutes for the Oct. 29 th meeting were not finalized at the time of the today's meeting. Elizabeth will distribute the completed minutes via email for the committee's review and approval.	Elizabeth will send the minutes to committee members for review and approval via email. ----- Motion to approve as submitted via email: Richard Seconded: Paola Motion approved.
Consent Agenda ADPE 17 COOP 91.41 DANC 15.1 DANC 15.2 DANC 15.3 DANC 15.4 DANC 15.5 DANC 15.6 DANC 15.7	The courses on today's Consent Agenda are being deleted from the MPC Catalog of Courses.	Motion to approve course deletions as presented: Beth Seconded: Richard Motion approved.

<p>Consent Agenda (continued) DANC 15.8 DANC 93.1 DANC 93.2 DANC 93.3</p>		
<p>THEA 30</p>	<p>THEA 30 (<i>Chamber Readers Theatre</i>) is being revised as part of the Program Review process, to add a Basic Skills Advisory, to revise the course description, and to comply with Title 5 regulations. The course discipline is also being changed from Drama (DRAM) to Theatre Arts (THEA). The committee again discussed the need to identify course families in Creative Arts Division and Dance Department courses.</p> <p>Corrections noted: Course Outline, Item #16 add representative text information from the list provided by the Drama Department and delete the comment box in the right hand margin; Item #17, delete Line #2. Basic Skill Advisories: Content Review Form, Box 2, delete “1.” and delete the comment box in the right hand margin.</p>	<p>Motion to approve with corrections: Paola Seconded: Bill</p> <p>Motion approved with corrections.</p> <p>Lynn will speak with John Anderson and Lyndon Schutzler regarding course families in Creative Arts and Dance courses.</p>
<p>THEA 64</p>	<p>THEA 64 (<i>Rehearsal and Performance Workshop-Musical</i>) is being revised as part of the Program Review process, to add a Basic Skills Advisory, to revise the course description, and to comply with Title 5 regulations. The course discipline is also being changed from Drama (DRAM) to Theatre Arts (THEA). The committee discussed the need to add “Workshop–” to the title in order to be consistent with similar courses</p> <p>Corrections noted: Courses–Signature Page, replace “Performance –” with “Performance Workshop –”; Course Revision Form, Item A, replace “Performance –” with “Performance Workshop –”; Item B(1), add checkmark; Item C, Change from, add “(1) Rehearsal and Performance – Musical”; Item C, Change to, add “(1) Rehearsal and Performance Workshop – Musical”; and, Item D, add “(1) Title changed to conform with other similar courses. Course Data Sheet; Item #1, replace “Performance –” with</p>	<p>Motion to approve with corrections: Richard Seconded: Bill</p> <p>Motion approved with corrections.</p>

<p>THEA 64 (continued)</p>	<p>“Performance Workshop –”; and, Item #11, replace “Fall 2009” with “currently offered” Course Outline, Item #1, replace “Performance –” with “Performance Workshop –”; Item #13a, delete comment boxes (2) in right hand margin; Item #16 add representative text information from the list provided by the Drama Department and delete the comment box in the right hand margin; Item #17, Line #1, delete “1.”, and delete Line #2. Basic Skill Advisories: Content Review Form; move the content in Box 3 to Box 2, Line #1 replace “Writing of” with “Write a”, and replace “musical” with “musical”, and Lines #2 and #3 indent text.</p>	
<p>THEA 65</p>	<p>THEA 65 (<i>Rehearsal and Performance Workshop-Comedy</i>) is being revised as part of the Program Review process, to add a Basic Skills Advisory, to revise the course description, and to comply with Title 5 regulations. The course discipline is also being changed from Drama (DRAM) to Theatre Arts (THEA).</p> <p>Corrections noted: Course Revision Sheet, Item D, delete comment box in the right hand margin. Course Data Sheet, Item #11, replace “Fall 2009” with “Currently offered.” Course Outline, Item #13a, delete comment boxes (2) in the right hand margin; Item #16 add representative text information from the list provided by the Drama Department and delete the comment box in the right hand margin; Item #17, Line #1, delete “1.”, and delete Line #2. Basic Skill Advisories: Content Review Form; move the content in Box 3 to Box 2, Line #1 replace “Writing of” with “Write a”, and Lines #2 and #3 indent text.</p>	<p>Motion to approve with corrections: Elizabeth Seconded: LaRon</p> <p>Motion approved with corrections.</p>
<p>THEA 67</p>	<p>THEA 67 (<i>Rehearsal and Performance Workshop-Original</i>) is being revised as part of the Program Review process, to add a Basic Skills Advisory, to revise the course description, and to comply with Title 5 regulations. The course discipline is also being changed from Drama (DRAM) to Theatre Arts (THEA). It was unclear to the committee how the word original was being used in the context of this course. Lynn will contact the department for clarification. The course discipline is also being changed from Drama (DRAM) to Theatre Arts (THEA).</p>	<p>Approval of this course is tabled pending clarification of what is meant by “original” in the context of this course.</p>

<p>THEA 67 (continued)</p>	<p>Corrections noted: Course Data Sheet, Item #11, replace “Fall 2009” with “Currently offered.” Course Outline, Page 1 of 3, delete comment box at the extreme top of the right hand margin; Item #2, Line #5, replace “Advisories” with “Advisory”; Item #3, Line #1, Replace “Advisories” with “Advisory”, and Line #3, delete the blank space at the beginning of the line; Item #13a, delete comment boxes (2) in the right hand margin; Item #16 add representative text information from the list provided by the Drama Department and delete the comment box in the right hand margin; and, Item #17, Line #1, delete “1.”, and delete Line #2. Basic Skill Advisories: Content Review Form; move the content in Box 3 to Box 2, Line #1 replace “Writing of” with “Write a”, and Lines #2 and #3 indent text.</p>	
<p>THEA 68</p>	<p>THEA 68 (<i>Rehearsal and Performance Workshop-Drama</i>) is being revised as part of the Program Review process, to add a Basic Skills Advisory, to revise the course description and to comply with Title 5 regulations. The course discipline is also being changed from Drama (DRAM) to Theatre Arts (THEA).</p> <p>Corrections noted: Course Data Sheet, Item #11, replace “Fall 2009” with “Currently offered.” Course Outline, Item #13a, delete comment boxes (2) in the right hand margin; Item #16 add representative text information from the list provided by the Drama Department and delete the comment box in the right hand margin; Item #17, Line #1, delete “1.”; and, delete Line #2. Basic Skill Advisories: Content Review Form; move the content in Box 3 to Box 2, Line #1 replace “Writing of” with “Write a”, and Lines #2 and #3 indent text.</p>	<p>Motion to approve with corrections: Bill Seconded: Richard Motion approved with corrections.</p>
<p>THEA 104</p>	<p>THEA 104 (<i>European Films</i>) is being revised as part of the Program Review process, to add a Basic Skills Advisory, to revise the course description, and to comply with Title 5 regulations. The course discipline is also being changed from Drama (DRAM) to Theatre Arts (THEA).</p> <p>Corrections noted: Course Revision Form, Item C, Change from, replace “5:” with “(5)”;</p>	<p>Motion to approve with corrections: LaRon Seconded: Richard Motion approved with corrections.</p>

<p>THEA 104 (continued)</p>	<p>Item C, Change to, replace “5:” with “(5)”.</p> <p>Course Data Sheet, Item #11, replace “Fall 2009” with “Currently offered.”</p> <p>Course Outline, Item #16, delete comment box in the right hand margin.</p>	
<p>THEA 106</p>	<p>THEA 106 (<i>Film and American Culture</i>) is being revised as part of the Program Review process, to add a Basic Skills Advisory, to revise the course description, and to comply with Title 5 regulations. The course discipline is also being changed from Drama (DRAM) to Theatre Arts (THEA).</p> <p>Corrections noted: Course Revision Form, Item C, Change from, replace “5:” with “(5)”; Item C, Change to, replace “5:” with “(5)”.</p> <p>Course Data Sheet, Item #11, replace “Fall 2009” with “Currently offered.”</p> <p>Course Outline, Item #13b, replace “documentaries” with “films”, and delete the comment box in the right hand margin; and, Item #16, delete comment box in the right hand margin.</p>	<p>Motion to approve with corrections: Bill Seconded: Paola</p> <p>Motion approved with corrections.</p>
<p>THEA 109</p>	<p>THEA 109 (<i>Introduction to the Documentary Film</i>) is being revised as part of the Program Review process, to add a Basic Skills Advisory, to revise the course description, and to comply with Title 5 regulations. The course discipline is also being changed from Drama (DRAM) to Theatre Arts (THEA).</p> <p>Corrections noted: Course Data Sheet, Item #11, replace “Fall 2009” with “Currently offered.”</p> <p>Course Outline, Item #4, delete “?”; and, Item #16, delete comment box in the right hand margin.</p>	<p>Motion to approve with corrections: Paola Seconded: Elizabeth</p> <p>Motion approved with corrections.</p>
<p>LEPT 70</p>	<p>LEPT 70 (<i>Juvenile Corrections Officer</i>) is presented as an update and renumbering of LEPT 270. The new number would make this a CSU transferable course. This course is not consistent with UC transferability. During discussion of the course the committee was unclear what the methods of evaluation for this course are intended to be and whether this is a revision of an existing course or whether it is actually a new course.</p>	<p>Approval of this course is tabled pending clarification of the methods of evaluation and whether this is a new or revised course.</p>

<p>LEPT 70 (continued)</p>	<p>Corrections noted: Course Revision Form, Item B(1) add checkmark to the box; Item B(14) remove checkmark from the box; Item C, Change from, add “(1) LEPT 270, replace “3.” with “(3)”, replace “11.” with “(11)”, and add “(13) Not CSU transferable”; Item C, Change to, add “(1) LEPT 70”, replace “Units” with “(3) Units”, replace “Letter” with “(11) Letter”, and add “(15) add CSU Transferable”; Item D, add “Change to CSU transferable course number.” Course Data Sheet, Item #5, replace “No” with “Yes. LETP 270”; Item #8, delete correction box in the right hand margin; Item #13, delete the checkmark from the “UC” box, and delete the comment box in the right hand margin; and, Item #19, replace “BA” with “B”. Course Outline, Item #2, Line #4, delete “, UC”; Item #3, Line #1, replace “Designed for students wanting to become a Juvenile Corrections Officer.” with “Designed to meet the Corrections Standard Authority requirement for entry level training of juvenile institutions staff.”; and, Item #15, delete the comment boxes (2) in the right hand margin.</p>	
<p>PHYS 3A</p>	<p>PHYS 3A (<i>Science and Engineering Physics I</i>) is being updated as part of Program Review.</p> <p>Corrections noted: Course Revision Form, Item B(5), delete checkmark Item B(10) delete checkmark; Item C, Change from, delete the response from this box, and delete the comment box in the right hand margin; Item C, Change to, delete the response from this box; and, Item D, delete the comment box in the right hand margin. Course Data Sheet, Item #11, replace “continuing” with “currently offered”; Item #15, delete the comment box from in the right hand margin; and Item #17, delete the comment box in the right hand margin. Course Outline, Item #2, Line #1, replace “Four hours lecture; three hours lab” with “Three hours lecture; three hours lab; one hour problem session”, and Line #3, delete the CAN statements; Item #3, Line #5, delete the CAN statements; Item #13b, delete the response, and delete the comment box in the right hand margin; Item #15, replace “Graded homework” with “Assigned problems out of text”;</p>	<p>Motion to approve with corrections: Paola Seconded: Richard</p> <p>Motion approved with corrections.</p>

<p>PHYS 3A (continued)</p>	<p>and, Item #15, replace “4th ed., Paul A. Tipler. Freeman/Worth, 1999” with “2nd ed., Randall D. Knight. Addison Wesley, 2008.” Course Prerequisite/Corequisite: Content Review Form, Page 1 of 2, Item #4, add a checkmark to the box; supply UC and/or CSU information justifying the prerequisite, and delete the comment box in the right hand margin; Page 2 of 2, Item #7, added checkmark to the box, and delete the formatting boxes (3) in the right hand margin. Basic Skill Advisories: Content Review Form, replace “textbook.” with “textbook and write college level English.”, and delete the comment box in the right hand margin.</p>	
<p>PHYS 3B</p>	<p>PHYS 3B (<i>Science and Engineering Physics II</i>) is being updated as part of Program Review.</p> <p>Corrections noted: Course Revision Form, Item B(5), delete checkmark Item B(10) delete checkmark; Item C, Change from, delete the response from this box, and delete the comment box in the right hand margin; Item C, Change to, delete the response from this box; and, Item D, delete the comment box in the right hand margin. Course Data Sheet, Item #11, replace “continuing” with “currently offered”; Item #15, delete the comment box from in the right hand margin; and, Item #17, delete the comment box in the right hand margin. Course Outline, Item #2, Line #1, replace “Four hours lecture; three hours lab” with “Three hours lecture; three hours lab; one hour problem session:, and Line #2 and #3, delete the CAN statements; Line #6, delete the Advisories line; Item #3, Line #3, delete the Advisory line; Line #5, delete the CAN statements; Item #13b, delete the response, and delete the comment box in the right hand margin; Item #15, replace “Graded homework” with “Assigned problems out of text”; Item #15, replace “4th ed., Paul A. Tipler. Freeman/Worth, 1999” with “2nd ed., Randall D. Knight. Addison Wesley, 2008.”; and delete the comment box in the right hand margin. Course Prerequisite/Corequisite: Content Review Form (PHYS 3A), Page 1 of 2, Item #4, add a checkmark to the #4 box; supply UC and/or CSU information justifying the prerequisite, and delete the comment box in the right hand margin; Page 2 of 2, Item #7, add</p>	<p>Motion to approve with corrections: Paola Seconded: Richard</p> <p>Motion approved with corrections.</p>

<p>PHYS 3B (continued)</p>	<p>checkmark to the #7 box, and delete the formatting boxes (2) in the right hand margin. Course Prerequisite/Corequisite: Content Review Form (MATH 20C), Page 1 of 2, Item #4, add a checkmark to the box; supply UC and/or CSU information justifying the prerequisite; and, delete the comment box in the right hand margin; Page 2 of 2, Item #7, added checkmark to the box, and delete the formatting boxes (3) in the right hand margin. Basic Skill Advisories: Content Review Form, delete this page from course packet.</p>	
<p>PHYS 3C</p>	<p>PHYS 3C (<i>Science and Engineering Physics III</i>) is being updated as part of Program Review.</p> <p>Corrections noted: Course Revision Form, Item B(4), remove checkmark from the box; Item B(5), remove checkmark from the box; Item B(10), remove checkmark from the box; Item C, Change from, Line #1, delete line; Line #2, delete line; Item C, Change to, Line #1, delete line; Line #2, delete line; and, Item D, Line #1, replace “This course is . . .” with “(15) This course is. . .”, Line #2, delete line, and delete comment and format boxes in the right hand margin. Course Data Sheet, Item #11, replace “continuing” with “currently offered”; Item #15, delete the comment box from in the right hand margin; and Item #17, delete the comment box in the right hand margin. Course Outline, Item #2, Line #1, replace “Four hours lecture; three hours lab” with “Three hours lecture; three hours lab; one hour problem session”, and delete format box in the right hand margin; Item #8, delete the format box in the right hand margin; Item #11a, delete the format box in the right hand margin; #11b, replace “No Advisories.,” with “None”; Item #13a, delete the format boxes (3) in the right hand margin; Item #13b, delete the response, and delete the comment box in the right hand margin; and, Item #15, replace “Graded homework” with “Assigned problems out of text.” Course Prerequisite/Corequisite: Content Review Form (PHYS 3A), Page 1 of 2, Item #4, add a checkmark to the box; supply UC and/or CSU information justifying the prerequisite, and delete the comment</p>	<p>Motion to approve with corrections: Paola Seconded: Richard</p> <p>Motion approved with corrections.</p>

PHYS 3C (continued)	box in the right hand margin; and, Page 2 of 2, Item #7, add checkmark to the box. Basic Skill Advisories: Content Review Form, delete this page from course packet.	
Next meeting: 3 p.m., Nov. 12, 2008, LTC 232		