

Curriculum Advisory Committee Meeting Notes

DATE: April 2, 2008 LOCATION: LTC 204			
✓	Bernadine Abbott, Library	✓	Tom Rebold, Business and Technology
✓	Richard Abend, ESL	✓	Susan Walter, Chairperson
✓	Michael Gilmartin, Administration	✓	Jason Walters, Student
✓	Elizabeth Harrington, Articulation Officer		Vacant, Life Science
✓	Lynn Iwamoto, Physical Science		Vacant, Creative Arts
✓	LaRon Johnson, Academic Senate		Vacant, Physical Education
	Tom Logan, Social Science		Vacant, Supportive Services
✓	Jonathan Osburg, Humanities		Vacant, Nursing
✓	Beth Penney, Basic Skills		

Meeting Chaired by: Susan Walter

Notes Submitted by: Elizabeth Harrington

Agenda Item	Discussion / Comments	Action
Approval of Notes: 3/19/08	<p>Corrections noted: Agenda Item Definition of “sequence” of transfer courses, line #2, replace “low” with “Low”; and, line # 6 replace “courses” with “course.”</p> <p>Agenda Item Non-Credit Courses, line #2 delete the first occurrence of “to.”</p>	<p>Motion to approve with corrections: Bernie</p> <p>Seconded: Richard</p> <p>Motion approved with corrections.</p>
ART 35N	<p>ART 35N (<i>Special Printmaking Techniques I: Political Prints</i>) is a new course being established to replace a course previously offered as a Special Topics course.</p> <p>Corrections noted: Course Outline, Item #13a, Content Item #3, 5, and 6 delete periods at the end line.</p>	<p>Motion to approve with corrections: LaRon</p> <p>Seconded: Lynn</p> <p>Motion approved with corrections.</p>

<p>ART 350</p>	<p>ART 350 (<i>Special Printmaking Techniques I: Mixed Media Printmaking</i>) is a new course offered to explore Mixed Media Printmaking. Combinations of ART 350, ART 38G, and ART 59 may be taken four times for credit.</p> <p>Corrections noted: Course Outline, Add repeatability statement to Catalog and Schedule Descriptions; Item #2, Line #3, replace “for” with “four”; Item #16 add publisher (Free Press) and publication date (1991).</p>	<p>Motion to approve with corrections: Bernie Seconded: Jon</p> <p>Motion approved with corrections.</p>
<p>ART 38Q</p>	<p>ART 38Q (<i>Special Printmaking Techniques II: Monotype Screen Printing</i>) is a new specialized course in monotype printmaking. Combinations of ART 35C and ART 38Q may be taken four times for credit.</p> <p>Corrections noted: Course Outline, Add repeatability statement to Catalog and Schedule descriptions.</p>	<p>Motion to approve with corrections: Beth Seconded: Jason</p> <p>Motion approved with corrections.</p>
<p>ART 38R</p>	<p>ART 38R (<i>Special Printmaking Techniques II: Screen Printing with Chine Colle</i>) is a new specialized course in screen printing with chine colle. Combinations of ART 35A and ART 38R may be taken four times for credit.</p> <p>Course Outline: Add repeatability statement to Catalog and Schedule descriptions.</p>	<p>Motion to approve: Richard</p> <p>Seconded: Tom R.</p> <p>Motion approved.</p>

<p>ECON 2</p>	<p>ECON 2 (<i>Principles of Economics: Macro</i>) is an existing course which is being revised and updated as a part of program review.</p> <p>Corrections noted: Course Data Sheet, Item #17 replace parallel course data with, “ECON 2, Introductory Macroeconomics: Aggregate Economic Activity, UCSC.” Course Outline, Item #2, line #1 replace “Analysis” with “This course is an analysis” and add General Education information (CSU, Area D2; IGETC, Area 4B; MPC, Area D.” Course Learning Outcomes: move to a separate addendum page. Distance Education Form, Item #6 revise textbook information to match that of the course outline (McConnell and Brue, <i>Macroeconomics – Principles, Problems and Policies</i>, McGraw-Hill Irwin, 2007); and, Item #8 remove comma between example and exams.</p>	<p>Motion to approve with corrections: Bernie Seconded: LaRon</p> <p>Motion approved with corrections.</p>
<p>ECON 4</p>	<p>ECON 4 (<i>Principles of Economics: Micro</i>) is an existing course which is being revised and updated as a part of program review.</p> <p>Corrections noted: Course Data Sheet, Item #4 add checkmark to the “Major” box. Course Outline, Item #2, add General Education information (CSU, Area D2; IGETC, Area 4B; MPC, Area D.” Course Learning Outcomes move to a separate addendum page. Basic Skill Advisories: Content Review Form, add Caroline Carney’s name as Division Chairperson and add 3/3/08 as the date. Distance Education Form, Item #6 revise textbook information to match that of the course outline (McConnell and Brue, <i>Microeconomics – Principles, Problems and Policies</i>, McGraw-Hill Irwin, 2007).</p>	<p>Motion to approve with corrections: Bernie Seconded: LaRon</p> <p>Motion approved with corrections.</p> <p>Susan will inform He Seon that Learning Outcomes should be on a separate sheet without the Course Outline footer.</p>
<p>Economics Program (Second Reading)</p>	<p>Economics Program is being revised from the University Studies – Economics Area of Emphasis. Susan Steele and Steve Albert have responded to the committee’s concern about the requirement for a Level 1B language. They agree that there be no language requirement for the Economics Program</p> <p>No corrections noted.</p>	<p>Motion to approve: Lynn</p> <p>Seconded: LaRon</p> <p>Motion approved.</p>

<p>FIRE 130</p>	<p>FIRE 130 (<i>Crisis Intervention Training For Dispatch, Fire/Medical Personnel</i>) is a new course which has been developed to meet the needs of local agencies. This is a one unit course which the department would like to have repeatable three times for credit. Since this course has a lecture component it is not eligible for repeats unless it is a P.O.S.T. required course. If it is P.O.S.T. certified, a statement of certification must be added to both the course and schedule descriptions.</p> <p>No Corrections noted.</p>	<p>Consideration of this course is tabled pending confirmation of its eligibility to be repeated. Michael Gilmartin will check to see if the course is P.O.S.T. required.</p>
<p>Fire Protection Technology - New Program</p>	<p>Fire Protection Technology is an existing program which is revised to include FIRE 130 (<i>Crisis Intervention Training For Dispatch, Fire/Medical Personnel</i>) as a selected elective course.</p> <p>No corrections noted.</p>	<p>Consideration of this program change is tabled pending confirmation of the repeatability of FIRE 130.</p>
<p>Human Services, University Studies - New Program</p>	<p>Human Services is a new program which is designed to prepare students for transfer to a four-year Human Services program. As a new program, this program must be submitted to the Chancellor's Office for approval.</p> <p>Corrections noted: Signature Page, Title, delete "University Studies –" and "Emphasis Area." Program listing, add Student Learning Outcomes; add "3" under the Units column opposite "Select three units from . . ."; replace "3" with "(3)" for each selective elective and move them to the left next to the course titles; add: total: 25 units.</p>	<p>Motion to approve with corrections: Lynn Seconded: LaRon</p> <p>Motion approved with corrections.</p>
<p>Pre-Occupational Therapy Program Change</p>	<p>Pre-Occupational Therapy a revision of the current University Studies -- Occupational Therapy program. It will replace the current statement of "Contact an MPC counselor for list of courses recommended" with a specific list of courses and electives recommended for students transferring to a four-year Pre-Occupational Therapy program.</p>	<p>Motion to approve with corrections: Bernie Seconded: Lynn</p> <p>Motion approved with corrections.</p>

<p>Pre-Occupational Therapy Program Change (continued)</p>	<p>Corrections noted: Signature Page, Title, delete “(IGETC/CSU GE Pattern)”, and replace “2008/9” with “2008.” Revised Program, title, delete “(IGETC/CSU GE Pattern)”, replace “3” with “1.5-3” under the Units column opposite “Select one course from . . .”; add “(3)” for each selective elective next to the course titles; and, replace total units with “26.5-28.”</p>	
<p>Political Science Program Change</p>	<p>Political Science, is being revised will replace the current University Studies program.</p> <p>Corrections noted: Signature Page, Title, delete “(IGETC/CSU GE Pattern)”, and replace “2008/9” with “2008.” Revised Program, title, delete “(IGETC/CSU GE Pattern)”; add “3” under the Units column opposite “Select one course from . . .”; replace “3” with “(3)” for each selective elective and move them to the left next to the course titles.</p>	<p>Motion to approve with corrections: Lynn Seconded: Tom</p> <p>Motion approved with corrections.</p>
<p>Psychology Program (Second Reading)</p>	<p>Susan Walter contacted Susan Steele and Bill Hobbs regarding the appropriateness of requiring BIOL 30 (Introduction Genetics) for the program. They agreed to replacing BIOL 30 with BIOL 10 (<i>Principles of Biology</i>), as recommended by the committee.</p> <p>No additional corrections noted</p>	<p>Motion to approve with corrections from 3/19/08 and replacement of BIOL 30 with BIOL 10 : Lynn Seconded: Tom R.</p> <p>Motion approved with corrections.</p>
<p>Discussion ART courses (status)</p>	<p>Michael Gilmartin has begun to identify those printmaking courses which cover the same content so they can be coded to limit enrollment to four times for credit. He recommends that until committee proceed to vote on approving the new printmaking courses with the understanding that the program review process with address revising printmaking courses as Special Topics courses as appropriate. He will continue to identify topic families to limit repeatability. All courses approved this week: ART 35K, 35L, 35M, 35N, 35O, 36D, 36E, 38I, 38J, 38K, 38L, 38M, 38N, 38P, 38Q, 38R, 38S</p>	<p>Motion to approve with corrections: Tom R. Seconded: Jon</p> <p>Motion approved with corrections.</p>

ART Program (status)	The Art Program is being revised to include the new printmaking courses as options under Area I (General Studio) and Area IX (Printmaking).	Motion to approve: Beth Seconded: Tom R. Motion approved.
CurricUNET	Michael informed the committee that a contract has been signed with CurricUNET. The first step in migrating the curriculum development and maintenance process to CurricUNET will be the development of forms for the new system. Michael, Susan, Lynn, Elizabeth, Beth and He Seon will be working on this and anticipate the process to take six weeks. Michael indicated that there is the anticipation of hiring a support person, in a classified position, to work with faculty. This would be a permanent position. The funding for this position will come from a vacant position which will not be refilled.	FYI
Next meeting: April 9, 2008, LTC 232		